



# FAIRFAX TOWN COUNCIL MEETING STAFF REPORT

**MEETING DATE** November 1, 2023  
**PREPARED FOR** Mayor and Town Council  
**PREPARED BY** Heather Abrams, Town Manager  
**SUBJECT** Adopt a Resolution Authorizing the Temporary Closure of Bolinas Rd between Elsie and Broadway for a Chamber of Commerce Holiday Event on December 15, 2023 from 4:00 p.m. to 9:00 p.m. and approve sponsorship of the closure.

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## **RECOMMENDATION**

Adopt a Resolution Authorizing the Temporary Closure of Bolinas Road between Elsie and Broadway on December 15, 2023 for the hours of 4:00 p.m. – 9:00 p.m. and approve sponsorship of the closure.

## **DISCUSSION**

The Fairfax Chamber of Commerce has proposed a holiday shopping stroll on December 15th from 4:00 p.m. – 9:00 p.m. The temporary closure of the Bolinas is necessary in order to safely facilitate the event, and for traffic control during the event. This closure is specifically authorized by state law; Vehicle Code section 21101(e) allows for the temporary closure of public streets for celebrations if, in the opinion of the Town, the closure is necessary for the safety and protection of persons participating in an event on those streets during the temporary closure. Town staff has determined that such a temporary closure is warranted in this instance to protect the safety of all persons attending the event, and to assist with necessary traffic control measures.

The resolution would authorize closure of the portion of Bolinas Road between Broadway and Elsie Lane.

The Council is also requested to sponsor the temporary road closure, meaning that any costs associated with it would be covered by the Town.

## **FISCAL IMPACT**

Minimal loss of permit fees; staff time

## **ATTACHMENT**

Proposed resolution

**RESOLUTION 23-\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FAIRFAX  
AUTHORIZING TEMPORARY CLOSURE OF BOLINAS ROAD  
TO ALLOW A TOWN CHAMBER OF COMMERCE EVENT**

**WHEREAS**, a Chamber of Commerce event will be held in downtown Fairfax on December 15, 2023, from approximately 4:00 p.m. to 900 p.m.; and

**WHEREAS**, Vehicle Code section 21101(e) authorizes the temporary closure of public streets for celebrations and parades if, in the opinion of the Town, the closure is necessary for the safety and protection of persons participating in an event on those streets during the temporary closure;

**WHEREAS**, temporary closure of certain streets is necessary in order to safely facilitate the Chamber of Commerce event, and for traffic control during the event, and the Town therefore wishes to close said streets in accordance with Vehicle Code section 21101(e).

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Fairfax to temporarily close Bolinas Road or portions thereof on December 15, 2023.

The foregoing Resolution was duly introduced and adopted at a meeting of the Town Council of the Town of Fairfax on the 1st day of November 2023 by the following vote, to wit:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Chance Cutrano, Mayor

Attest: \_\_\_\_\_  
Michele Gardner, Town Clerk