



SPECIAL TOWN COUNCIL MEETING STAFF REPORT

MEETING DATE: January 10, 2024
PREPARED FOR: Mayor and Town Council
PREPARED BY: Loren Umbertis, Public Works Director
SUBJECT: Adopt a Resolution Authorizing the Town Manager to Issue a Notice of Completion for Sidewalk Improvement Project

RECOMMENDATION

Authorize the Town Manager to issue a Notice of Completion for the Sidewalk Improvement Project.

DISCUSSION

On July 12, 2023, the Town Council authorized the Town Manager to execute an agreement with Precision Concrete Cutting, Inc. to shave/grind sidewalk hazards along Town Sidewalks for the total price not to exceed \$170,000.00.

Precision Concrete Cutting completed the work in early November for a total cost of \$169,130. The overall cost to the Town was lower since Precision Concrete Cutting did not grind offsets that were the result of poorly placed utility boxes and appurtenances. Precision Concrete Cutting did however provide the Town with the list of the locations where utility boxes and appurtenances were causing the issue, and this information will be provided to each of the respective utilities with a request that they address these tripping hazards themselves.

Precision Concrete Cutting also on behalf of the Town of Fairfax delivered notices within the areas of work to those residences that had sidewalk conditions that exceeded what could be repaired by simple shaving or grinding, such as vertical offsets that exceeded 2" or other significant damage. This effort has resulted in at least 11 inquiries to the Department of Public Works about the Sidewalk Repair Grant Program from property owners within the period during which Precision Concrete Cutting was performing work and currently 7 submitted applications for actual work.

Staff have received and reviewed all invoices and inspected the work associated with the Work and consider the project complete.

FISCAL IMPACT

The total project cost was \$169,130 from funds available in the general ledger fund 53-830.

ATTACHMENT

Resolution for Notice of Completion

RESOLUTION 24-__

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FAIRFAX
DIRECTING THE ISSUANCE OF A NOTICE OF COMPLETION FOR SIDEWALK
IMPROVEMENT PROJECT**

WHEREAS, On July 12, 2023, the Town Council authorized the Town Manager to execute an agreement with Precision Concrete Cutting (PCC), Inc to shave/grind sidewalk hazards along Town Sidewalks for the total price not to exceed \$170,000; and

WHEREAS, PCC was able to perform the work at a total cost of \$169,130; and

WHEREAS, PCC also identified trip hazards associated with various utilities and provided that information to the Town to forward to the appropriate utilities for repair; and

WHEREAS, PCC also provided flyers at specific locations that exceeded what could be repaired by shaving, informing residences of the Sidewalk Repair Grant, which resulted in the inquiries from at least 11 property owners and 7 submitted applications; and

WHEREAS, Staff has received, reviewed and approved all invoices associated with said Work by Precision Concrete Cutting, Inc. for payment in full; and

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Fairfax hereby accepts the Work as complete and directs that a Notice of Completion be issued.

The foregoing resolution was duly passed and adopted by the Town Council of the Town of Fairfax at a duly noticed meeting held in said Town on the 10th Day of January 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Barbara Coler, Mayor

Attest: _____
Christine Foster, Deputy Town Clerk