



FAIRFAX TOWN COUNCIL MEETING SUPPLEMENTAL STAFF REPORT

MEETING DATE January 10, 2024
PREPARED FOR Mayor and Town Council
PREPARED BY Rico Tabaranza, Chief of Police
SUBJECT Supplement to Agenda Item #10 Adopt a Resolution Authorizing the Town Manager to Purchase and Outfit One Building Official Vehicle (EV) for an amount not to exceed \$50,000

RECOMMENDATION

Updates were made to the Staff Report and Resolution to include additional information about the vehicle purchase, and reduce the not-to-exceed amount from \$50,000 to \$40,000.

ATTACHMENTS

Staff Report
Price Quote from Priority 1 Public Safety Equipment Installation Inc.
CCC One Market Valuation Report Summary Page
Resolution



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PREPARED FOR: Mayor and Town Council
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SUBJECT: Supplement to Item #10 Adopt a Resolution Authorizing the Town Manager to Purchase and Outfit One Building Official Vehicle (EV) for an amount not to exceed \$40,000.

RECOMMENDATION

1. Adopt a resolution authorizing the Town Manager to purchase and outfit one Building Official Vehicle for an amount not to exceed \$40,000.
2. Appropriate \$40,000 from the Field Equipment/Vehicle Replacement Fund (03-923-921) for this purchase.

BACKGROUND

The Town council approved the adopted FY23-24 Town Budget funds for the purchase of necessary Town Vehicle for Fleet Electrification as shown in the Field Equipment/Vehicle Replacement Fund 03-923-921.

DISCUSSION

To support the Town Council in achieving the goal of reaching 100% Zero Emissions Vehicle Sales in California by the year 2030 (as adopted in resolution in November of 2020), Staff identified the 2023 Chevy Bolt as a viable option for a fully electric building official vehicle.

The 2023 Chevy Bolt will be purchased through the government and state bid pricing through our outfitting vendor, Priority 1 Public Safety Equipment Installation Inc. The quote for the new vehicle, emergency equipment and outfitting are approximately \$38,671.94. While not anticipated, Staff is requesting authority for a not to exceed amount of \$40,000 to account for any unforeseen pricing or installation charge changes.

The purchase of the 2023 Chevy Bolt will replace a fully gas operated 2001 Ford Escape that was totaled due to a not-at-fault collision. Due to the age and use of the 2001 Ford Escape, the insurance valuation report may provide a total settlement amount of \$5,551.37 at the conclusion of the claim. This amount will be returned to the Field Equipment/Vehicle Replacement Fund (03-923-921) when funds are received.

FISCAL IMPACT

The Field Equipment/Vehicle Replacement Fund 03-923-921 has an available total amount of \$195,002 as approved by the Town Council in the adopted FY23-24 Town Budget.

ATTACHMENTS

- A. Price Quote from Priority 1 Public Safety Equipment Installation Inc.
- B. CCC One Market Valuation Report Summary Page
- C. Resolution



**Priority 1 Public Safety
Equipment Installation Inc.**

425 Harbor Blvd. #6
Belmont, CA 94002-4048
TEL: (650) 654-9900
FAX: (650) 654-9947

Estimate

Date	Estimate #
12/18/2023	3468

Name / Address
Fairfax Police Dept 144 Bolinas Rd Fairfax, CA 94930

Attention
Rico Tabaranza

Vehicle#	Terms	Rep
Bolt	Net 30	Marc

Item	Description	Qty	Total
Misc	2023 Chevy Bolt EV 2LT, Summit White, with Black interior.	1	32,180.00T
PRI-KIT	Wire harness-Relays, diodes, connectors, hardware etc.	1	150.00T
5045	Blue Sea 4 gang fuse block	1	35.00T
EMPS2STS4F	Sounfoff MPower Amber / White post mount	4	500.00T
PMP2WSDDB	Sound Off dual windshield shroud for Mpower lights	2	64.00T
EL3PD08A00 A	Sound Off 8 lamp all Amber L.E.D directional.	1	444.40T
ETSWDAS01	Sound Off arrow stick controller	1	118.00T
Toggle	On / off toggle switch.	1	8.50T
CMUHF58	Mini UHF antenna connector.	1	5.50T
Labor	Install and wire emergency lighting and radio	1	2,000.00T
Freight	Freight		55.00T
Subtotal			\$35,560.40
Sales Tax (8.75%)			\$3,111.54
Total			\$38,671.94

REPORT SUMMARY

CLAIM INFORMATION

Owner	Lockaby, Mark 142 Bolinas Rd Fairfax, CA 94930-1611
Loss Vehicle	2001 Ford Escape XLS 103" WB 4WD
Loss Incident Date	09/07/2023
Claim Reported	12/05/2023

The CCC ONE® Market Valuation Report reflects CCC Intelligent Solutions Inc.'s opinion as to the value of the loss vehicle, based on information provided to CCC by CSAA INSURANCE EXCHANGE.

Loss vehicle has 70% fewer than average mileage of 200,300.

INSURANCE INFORMATION

Report Reference Number	116422151
Claim Reference	1005-36-1373.2
Adjuster	Rodriguez, Alec
Appraiser	Revay, Steve
Odometer	60,630
Last Updated	12/05/2023 01:33 PM

VALUATION SUMMARY

Base Vehicle Value	\$ 5,093.00
Adjusted Vehicle Value	\$ 5,093.00
Vehicular Tax (9%)	+ \$ 458.37
Tax reflects applicable state, county and municipal taxes.	

Total \$ 5,551.37

The total may not represent the total of the settlement as other factors (e.g. license and fees) may need to be taken into account.

BASE VEHICLE VALUE

This is derived per our Valuation methodology described on the next page.

ADJUSTED VEHICLE VALUE

This is determined by adjusting the Base Vehicle Value to account for the actual condition of the loss vehicle and certain other reported attributes, if any, such as refurbishments and after factory equipment.

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RESOLUTION 24-___

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FAIRFAX
AUTHORIZING THE TOWN MANAGER TO PURCHASE AND OUTFIT ONE
BUILDING OFFICIAL VEHICLE FOR AN AMOUNT NOT TO EXCEED \$40,000**

WHEREAS, the Town finds it necessary replace a fully gas operated 2001 Ford Escape that was totaled due to a not-at-fault collision; and

WHEREAS, the Town adopted a Fleet Zero-Emissions Vehicle Policy on November 1, 2023; and

WHEREAS, Town Council approved the adopted FY23-24 Town Budget funds for the purchase of necessary Town Vehicle for Fleet Electrification; and

WHEREAS, a fully compliant all-electric vehicle is available to be purchased through government and state bid pricing through the Town's outfitting vendor;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Town Council of the Town of Fairfax authorizes the Town Manager to purchase and outfit one Building Official vehicle for a total not-to-exceed amount of \$40,000;

The foregoing resolution was adopted at a regular meeting of the Town Council of the Town of Fairfax held in said Town on the tenth day of January 2024 by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Barbara Coler, Mayor

Attest:

Christine Foster, Deputy Town Clerk

ATTACHMENT C