



FAIRFAX TOWN COUNCIL MEETING STAFF REPORT

MEETING DATE: February 7, 2024
PREPARED FOR: Mayor and Town Council
PREPARED BY: Anne Mannes, Recreation and Community Services Manager
SUBJECT: Receive Fairfax Department of Recreation and Community Services Quarterly Financial October to December report

RECOMMENDATION

Receive the report.

DISCUSSION

The attached summary report covers the October to December programs:

- Quarterly Financial (reviewed by Finance Director Michael Vivrette)
- Revenue Detail and additional summary

This Fall, Fairfax Recreation hosted several classes and received rental income from its partnership with CYO, Futsal and our birthday party program. Additionally, we hosted several events including our annual 90 + event, Menorah Lighting, and the Fairfax Craft Faire, our annual fundraising event.

On November 4, 2023, Age Friendly held its 90 & Better celebration – this is the 6th annual event. Gift baskets were delivered to each of the participants (50 were identified; twenty-three participated). Included in the baskets were several gifts sourced from local businesses and programs, including greeting cards from Fairfax Open Space Committee.

On December 7th a menorah was placed in the Parkade by West Marin Chabad and a Hanukkah celebration in Bolinas Park took place on Thursday December 14th from 4:30-6:30 pm.

On December 9, 2023, we hosted the 13th Annual Fairfax Holiday Craft Faire and Wreathmaking event. We had over 85 applications this year. We hosted 37 vendors and 8 youth vendors in the Pavilion space. We invited A Fork Full of Earth to provide a menu of items including mac n cheese, chili, poke bowl, hot beverages/snacks and continued the tradition of having musicians perform throughout the day.

FISCAL IMPACT

None

ATTACHMENT

October to December 2023 Reports

Town of Fairfax
 Recreation & Community Services
 Quarterly Financial Report - Camps & Classes
 4th Q 2023 October - December

	3rdQ 23	4thQ 23	1stQ 24	2ndQ 24	TOTAL
Revenue					
Camp fees *	\$ 14,475.00				\$ 14,475.00
Classes *	1,444.00	\$ 6,310.00			7,754.00
Partnership rentals	-	2,417.00			2,417.00
Birthday Party Rentals		2,365.00			2,365.00
Donations and Fundraising	3,002.00	6,687.00			9,689.00
Total Revenues	18,921.00	17,779.00	-	-	36,700.00
Expenses					
Personnel					
RCS Staff	22,308.88	19,946.43	-	-	42,255.31
AIR Collaborative Stipends	4,500.00				4,500.00
Camp Leader					-
Counselor					-
Counselor in Training (CIT)	400.00				400.00
Skate Camp	630.00				630.00
Art and Nature	-				-
Spanish Camp	2,704.00				2,704.00
Tennis Camp	1,575.00				1,575.00
Special teacher					-
Toddler Music	-				-
Age Friendly Yoga	3,648.00	3,990.00			7,638.00
Age Friendly Dance	150.00	100.00			250.00
Outdoor Yoga	605.00	634.00			1,239.00
New Parents and Babies	-	450.00			450.00
Chi Gong	567.00	627.00			1,194.00
Full Body Fitness	189.00	200.00			389.00
Dodgeball Nights					-
Tot's Open Gym					-
Ballfax Sports Club/Adult Basketball	254.00	3,507.00			3,761.00
Family Days/Misc/Other	900.00	600.00			1,500.00
Teen Open Mic					-
Total Personnel	38,430.88	30,054.43			68,485.31
Materials and Supplies					
Art Supplies & Other	1,017.19	56.77			1,073.96
Event and Activity Costs	1,254.51	758.10			2,012.61
Camp t-shirts/other costs	882.77				882.77
Miscellaneous	2,352.39				2,352.39
Active Net Fees (6.25%) *	994.94	394.38	-	-	1,389.31
Total Materials & Supplies	6,501.80	1,209.25	-	-	7,711.04
Total Expenses	44,932.68	31,263.68	-	-	76,196.35
Net Revenues over Expenditures	(26,011.68)	(13,484.68)	-	-	(39,496.35)

Revenue Breakdown October November December 2023 FX REC					
CLASSES - fee for service		FX Residents	Non Residents	Total Participants	Total
Ballfax Sports Club	October	0	7	7	\$1,960
(22 hours)	November	0	5	5	\$800
	December	0	9	9	\$1,080
Ballfax Training Sessions	October	0	2	2	\$400
(22 hours)	Nov to Dec	1	0	1	\$200
Chi Gong (11 hours)	October	7	0	7	\$345
	November	7	0	7	\$355
	December	5	0	5	\$195
Full Body Fitness (7 hours)	October	6	0	6	\$120
	November	6	0	6	\$165
Monday Night Adult Basketball	October	5	4	9	\$240
(10 hours)	November	5	10	15	\$250
	December	5	3	8	\$80
Soulful Yoga (1 hour)	October	3	0	3	\$120
Total					\$6,310
PARTNERSHIP PROGRAMS					
CYO Basketball Groups	Oct to Dec (21 hours)	N/a	N/a	N/a	\$1,127
Futsal - Kids group	Oct to Dec (23 hours)				\$1,290
Birthday Party Other Rentals	Oct to Dec (43 hours)				\$2,365
Total					\$4,782
DONATIONS					
	<i>* from Tamela classes</i>				\$1,785
Total					
EVENTS					
	(Events @ 18 hours)				
90 + Event	November	23	0	23	\$0
Craft Faire	December			500	\$4,780
Fairfax Photo Club	October - special guest Peter Turnley	17	34	51	
Menorah Lighting	Decemberer 14			75	
FX Photo Club Art Show	in Dec	9 artist show	9 artist show	200	
Total					\$4,780
FREE RESOURCES					
		FX Resident	Non Resident	Total Participants	
Family Days (2 hours/session, 4 hrs)	October	2	6	8	51

	November	2	8	10	11
New Parents and Babies Group	1.5 hour per week (10 sessions/13.5 hrs)				
	Oct	4	4	8	
	Nov	6	5	11	
	Dec	4	5	9	
Outdoor Yoga (Winter Indoor)	1 hour per wk (10 classes/hour total)				
	Oct	4	0	4	\$12
	Nov	4	1	5	\$26
	Dec				\$22
Dance for Seniors	October (2 hours)	9	0	9	0
Total					122
Chair and Mat Yoga	Oct to Dec				<i>above donations</i>
Mat Yoga/Oct	12 Sessions @ 75 minute=15 hours total	25	6	31	
Chair Yoga/Oct	12 Sessions @ 60 minutes= 12 hours total	15	4	19	
Mat Yoga/Nov	12 Sessions @ 75 minute=15 hours total	27	6	33	
Chair Yoga/Nov	12 Sessions @ 60 minutes= 12 hours total	18	3	21	
Mat Yoga/Dec	12 Sessions @ 75 minute= 15 hrs	24	6	30	
Chair Yoga/Dec	12 Sessions @ 60 minutes= 12 hrs	17	3	20	
		Hours	FX Resident	Non Resident	Total Participants
		204	260	140	1157
					Total Revenue
					\$17,779