

Fairfax Town Council Minutes  
Special Meeting  
Women's Club, 46 Park Road, Fairfax  
and via teleconference  
Wednesday, **January 10, 2024**

Mayor Coler called the Special meeting to order at 5:30 p.m.

Call to Order/Roll Call:

**COUNCILMEMBERS PRESENT:**

Bruce Ackerman  
Lisel Blash, Vice Mayor  
Barbara Coler, Mayor  
Chance Cutrano  
Stephanie Hellman

**STAFF MEMBERS PRESENT:**

Heather Abrams, Town Manager  
Christine Foster, Deputy Town Clerk  
Janet Coleson, Town Attorney  
Jeff Beiswenger, Planning Director  
Loren Umbertis, Public Works Director

Closed Session – 5:30 p.m.

Liability Claim  
Claimant: David Cron  
Agency claimed against: Town of Fairfax  
Govt Code Section 54956.95

Special Meeting to Conduct Interviews and Make Appointments at 6:00 P.M.

1. Interview and consider appointment of applicants to the Parks and Recreation Commission

The Council conducted interviews of candidates, Rachel Fischbein and Lita Zigounakis, for the Parks and Recreation Commission.

M/S, Cutrano/Hellman, Motion to appoint candidates Rachel Fischbein and Lita Zigounakis to the Parks and Recreation Commission.

AYES: Ackerman, Cutrano, Hellman, Vice Mayor Blash, Mayor Coler

Reconvene: The Council reconvened in Open Session at 6:30 p.m.

Pledge of Allegiance – Led by Mayor Coler.

Approval of Agenda

M/S, Cutrano/Ackerman, Motion to approve the agenda.

AYES: Ackerman, Cutrano, Hellman, Vice Mayor Blash, Mayor Coler

Mayor Coler read the Land Acknowledgement Statement, delivered a brief statement regarding the Town's position and protocols on hate speech, and announced there was no reportable action taken in Closed Session.

Public Hearing – 6:30 p.m.

2. Introduce and read by title only zoning amendments to implement Program 2-D (Standards for Low Impact Clustered Residential Development on Large Sites) of the Housing Element by amending the following chapters of Title 17 (Zoning) of the Fairfax Municipal Code: 17.060 (Ridgeline Development); 17.072 (Hill Area Residential Development Overlay Zone); 17.124 (UR Upland Residential Zone). Adoption of this ordinance has been analyzed as part of the Environmental Impact Report prepared for the 2023-31 Housing Element project – *Jeff Beiswenger, Planning and Building Services Director*

Jeff Beiswenger, Planning and Building Services Director presented the staff report and provided a PowerPoint presentation. He introduced Andrew Hill, Principal at Dyett & Bhatia who also provided an overview of the Housing Element.

Council members provided questions and comments.

Staff responded to questions from the Town Council.

In answer to Councilmembers questions, Mr. Beiswenger and Mr. Hill explained ways of assigning open space and conservation easements; clustered development benefits to the Town and developer; overview of the Housing Element and how text amendments relate to it; criteria used to develop clustered housing; Planning Commission discretionary review; CEQA compliance; permanency of open space, Housing Element strategies for programs; ADUs and JADUs; open space accessibility; the process required for a development review permit; negotiations and putting 75% of property into open space through a conservation easement; the identification of 5 R-6 sites and standards.

Mayor Coler opened the public hearing.

Nancy Prickett voiced concern about the Housing Element process drastically changing the Town.

Tony Gamberdella voiced opposition to including 615 Oak Manor in the Housing Element.

Dave Cadudo, Snowden Lane, stated he is party to the Settlement Agreement the Town is in breach, asked the Town to listen to its constituents regarding open space, and read recall provisions of Town officials.

Miriam Weinstein asked questions about the zoning of the Community Church and voiced concerns about the impacts of that.

Michelle Simonson agrees with fire dangers and being stuck in traffic and voiced concerns about being able to maintain the Town's charm.

Rick Hamer made comments about 615 Oak Manor regarding RHNA and developers' interests.

Michael Mackintosh made comments about the use of open space changing.

Christine Orella supports planned unit developments in clustered development but voiced concerns with building in the urban wildland interface.

Michelle Padilla Gudde voiced concerns with State requirements for affordable housing, gridlock getting in and out of town, and the Camp/Paradise fires and their impacts.

Mark Bell commented on the Town's investment in this process and questioned ridgeline protection.

Frank Egger opposes the Housing Element, and voiced concerns about homeowner policies, increased rents, and RS-6 zoning of 615 Oak Manor Drive.

Barbara Hefling voiced concerns with current and increased traffic congestion, emergency egress, loss of fire insurance, and opposed clustered development, ADUs being used as Airbnb's vacation rentals versus low-income housing.

Will Soverthorne asked to consider the liability on 615 Oak Manor, insurance, and fire issues.

Todd Greenberg questioned Town spending, disclosure of conflicts of interest on housing related matters, and prohibition of clapping and free speech.

James Cosgrove spoke about fire, insurance, and traffic concerns, and density bonuses on School Street.

Mayor Coler clarified School Street Plaza is not impacted by this zoning text amendment and there is also no specific proposal at this time.

Mallory Geitheim spoke of changes with the Council, free speech and clapping, legal counsel concerns, fire concerns, and ADUs used for guests and not low-income population needs.

Brent Sharschmidt opposed the development of 615 Oak Manor because of its beauty.

A speaker said she and her husband lost their original Fair Plan fire insurance and now pay more for a different Fair Plan policy.

Tunafish Salin asked why public open time was not allowed at the start of the meeting and opposed environmental destruction.

Kiersten asked to retain the protected open space that has zoning protections from 50 years ago, asked that early residents be named in the Land Acknowledgement Statement, and voiced opposition to the text amendments.

Debra Benson asked for specific language for clustering to retain open space and undeveloped hillsides.

Lynn asked the Clerk to announce names of upcoming speakers, asked to prove residents will be able to evacuate before developing and for Councilmembers to protest the State's housing requirements.

Barbara Petty questioned how the Council can change zoning for parcels and asked to do the right thing.

Mayor Coler clarified that she did not talk about zoning but rather changing a recorded easement, which is more difficult than changing zoning.

John Reynolds described his concerns with Marin cities' environments, preservation of lands, native populations, housing, disadvantaged members, and supported buffers and provisions for needed affordable housing.

Jane urged the Council to fight for its residents and turn down the State's demands for housing growth.

Christy, Firewise member from Oak Manor, voiced concerns with evacuation risk and gridlock, the programmatic EIR, and unfounded mitigation responses.

Mary Vidal, Firewise member and EMT, voiced concerns with evacuation routes, water shortages, insurance cancellations, ADUs, open space access restrictions, suggested a ballot measure to rezone the Marin Town and Country property, and to fight the State to reduce the Town's RHNA.

Skylar asked if the Council studied Paradise or other towns that have dealt with evacuations. She is skeptical that consideration is given to safety, and voiced distrust of Councilmembers.

Mayor Coler closed the Public Hearing.

Mayor Coler responded to questions and comments from speakers.

Mayor Coler voiced support of what has been done thus far; supported affordable housing development; clustering close to roads and infrastructure and asked if the Council could add specific language as to where clustering can be used.

Mr. Hill briefly explained where clustering would apply.

Mayor Coler called for Council deliberation.

Councilmember Ackerman voiced concerns with evacuation issues, and does not see a way to fight the State to disregard work towards getting a certified Housing Element

He also commented that there are provisions for common spaces in clustered development and he asked staff to elaborate on the limits of this.

Mr. Hill said it is helpful to clarify that the intent is to allow for communal buildings for the common use of residents and not the public for commercial or retail use. There is a minimum size stipulated but not a maximum size.

Vice Mayor Blash said another question she heard was whether the Council can require public open space as a condition of getting that designation.

Town Attorney Janet Coleson stated if the Council is going to require a dedication there must be a nexus for it, and this is not something that can be added as a requirement.

Councilmember Cutrano voiced support of the water efficient landscape code being included, information about Ross Valley Fire Department, the language revisions regarding scenic highways, inclusion of the dark sky language, and the way this text is strengthening some sections of the ordinances to remove ambiguity to protect ridgelines.

Councilmember Cutrano requested the following minor amendments:

1) The top of page 5 of Attachment A, Section 17.060.050; Criteria for Review of Application. In subsection b.1, the second sentence talks about "extensive tree pruning and tree removal." To remove ambiguity, he asked to remove the word "extensive." He also referred to the middle of page 8, the Hill Area Residential Development Overlay. In Section 17.072.010; Purpose, subsection b.1 talks about encouraging maximum retention of natural topographic features such

as drainageways, streams, slopes....” so he again would like to remove the word “extensive.”

2) The top of page 5, under that same section for Criteria for Review of Application, subsection b.2 states, “additional screening and cover shall be provided with new planting with native species and other approved suitable species. He appreciates the opportunities for replanting, and he would like to remove “other approved suitable species” and just focus on replanting with native plant communities.

Mr. Beiswenger stated staff can make these two changes, and Councilmembers concurred with his suggestions.

Councilmember Cutrano then referred to the middle of page 6, subsection 9.b; Ridgeline View Protections, which states, “No part of a building ~~may~~**shall** exceed 28.5 feet on the upslope, 35 feet on the downslope lot.” Staff is recommending moving this language from “may” to “shall.” He asked and confirmed with Mr. Beiswenger that these numbers exist in the code and have been tried and true in terms of ridgeline protection. Staff have taken several single-family home expansions and remodels forward and have used these regulations.

Mayor Coler asked if it is possible to add language to require clustering on the lower part of the property. Mr. Beiswenger referred to page 12/13, subsection h.6 under a; and Mayor Coler asked that it be revised to read: “Site Layout and Building Design; All cluster development shall a) locate development along the lower portion of the property away from ridgelines, along existing streets and/or on already disturbed land to the extent feasible to protect undeveloped areas.”

Mayor Coler asked to maintain her original suggestion for revision. She added that there is an Errata, the revisions Councilmember Cutrano just made and her revision, and asked for a motion.

M/S, Ackerman/Cutrano, Motion to introduce and read by title only zoning amendments to implement Program 2-D (Standards for Low Impact Clustered Residential Development on Large Sites) of the Housing Element by amending the following chapters of Title 17 (Zoning) of the Fairfax Municipal Code: 17.060 (Ridgeline Development); 17.072 (Hill Area Residential Development Overlay Zone); 17.124 (UR Upland Residential Zone). Adoption of this ordinance has been analyzed as part of the Environmental Impact Report prepared for the 2023-31 Housing Element project, including the Errata Sheet published as a packet supplement, including the change by Councilmember Cutrano and Mayor Coler made, as follows:

1) The top of page 5 of Attachment A, Section 17.060.050; Criteria for Review of Application. In subsection b.1, second sentence, be amended to read, “**extensive** tree pruning and tree removal.” The middle of page 8; the Hill Area Residential Development Overlay, in Section 17.072.010; Purpose, subsection b.1, remove the word “**extensive**” where it talks about encouraging maximum retention of natural topographic features such as drainageways, streams, slopes.....”

2) The top of page 5, under section for Criteria for Review of Application, subsection b.2 be amended to read, “additional screening and cover shall be provided with new planting with native species **and other approved suitable species.**”

3) Page 13 under subsection h.6 under a should read, “Site Layout and Building Design; All cluster development shall a) locate development along the lower portion of the property away from ridgelines, along existing streets and/or on already disturbed land to the extent feasible to protect undeveloped areas.”

AYES: Ackerman, Cutrano, Hellman, Vice Mayor Blash, Mayor Coler

The Council took a break at 9:23 p.m. and, thereafter, reconvened at 9:34 p.m.

Regular Agenda

3. Discuss and Consider Town Council Board and Committee Assignments for 2024 –*Christine Foster, Deputy Town Clerk*

Deputy Town Clerk Christine Foster presented the staff report.

Mayor Coler moderated a brief discussion.

Mayor Coler opened the meeting to public comments.

Todd Greenberg asked Councilmembers to report back on their meetings and assignments and voiced concerns with the homeless situation.

Michael Mackintosh questioned Council activities.

PJ Feffer voiced support for the Legislative Committee alternate assignment, asked Councilmembers to urge State representatives for advanced legislation that supports Fairfax.

M/S, Hellman/Ackerman, Motion to approve the Town Council Board and Committee Assignments for 2024, as amended.

AYES: Ackerman, Cutrano, Hellman, Vice Mayor Blash, Mayor Coler

4. Discuss and Consider Bond Measure for Road Repairs and Provide Direction to Staff –*Heather Abrams, Town Manager*

Town Manager Abrams presented the staff report and gave a PowerPoint presentation.

Wing-See Fox, Managing Director from Urban Features, also gave a PowerPoint presentation.

The Mayor reviewed the 10:00 p.m. rule.

M/S, Ackerman/Hellman, Motion to keep going with the agenda.

AYES: Ackerman, Blash, Hellman, Vice Mayor Coler, Mayor Cutrano

Ms. Fox then continued with the PowerPoint presentation.

Staff and Ms. Fox responded to Council questions about voter thresholds under ACA-1 if passed; issuance of G.O. bond tranches; assessed value growth rate; ad valorem tax rate collection which pays debt service on bonds; the scientific survey or poll; timing; residents forming a campaign; an estimate of the tax bill and threshold; including the specific amount for roads in the poll to determine voter support; the case study of PCI scores in other jurisdictions and potential use of Pavement Engineering, Inc. and development of a 5-year plan; possible November ballot measures; limited grant use and other funding sources; and creation of a citizens' oversight committee.

Mayor Coler opened the meeting to public comments.

Pamela Miggs voiced concerns about the Town's plan to budget for roads, questioned grants and sharing bonds throughout the County, bidding requirements, the length of the bond, debt service costs, and issues with retaining walls and canyons.

Todd Greenberg voiced concerns about a bond measure.

Mark Bell voiced concerns about a bond measure.

Michael Mackintosh had questions about the bond measure.

Rick Hamer opposed a bond measure.

Lynn Yetter questioned funds used from not having a Public Works Director, thinks the proposal would restrict property owners if they cannot pass costs down to renters, cited overwhelming ballot measures for November, asked the Town to block holes, address slippery conditions, and fix the water coming up from the ground on Marinda Drive.

Debra Benson voiced concerns about Town spending.

Mallory Geitheim voiced concerns about Town spending and supports some portion of the budget being spent on the Town's infrastructure and roads.

Mayor Coler closed the meeting to public comments.

Mayor Coler responded to comments from the public.

All Councilmembers voiced support for a scientific poll.

Town Manager Abrams agreed to work with the consultant to develop and conduct a scientific poll and return with the results.

Councilmembers then discussed consideration of a subcommittee, whether the draft poll should return to the Council, and possible bias for the community to see the poll ahead of time. Town Manager Abrams agreed to ask the polling consultant about these details and return to the Council with a response under the Town Manager's Report.

The Mayor reviewed the 11:30 p.m. rule.

M/S, Ackerman/Cutrano, Motion to keep going with the agenda.

AYES: Ackerman, Blash, Hellman, Vice Mayor Coler, Mayor Cutrano

#### Consent Calendar

Mayor Coler announced there are supplements for Items #5, #6, and #10.

5. Adopt Resolution Dissolving and Terminating the Affordable Housing Committee – *Heather Abrams, Town Manager*
6. Adopt a Resolution Approving a Supplemental Budget Appropriation in the Amount of \$18,613.72, Authorizing Final Payment, Accepting Work as Complete and Authorizing the Town Manager to Issue a Notice of Completion for the Fairfax Streets and Roads Improvement Project – *Loren Umbertis, Public Works Director*
7. Adopt a Resolution Authorizing the Town Manager to Issue a Notice of Completion for the 145 Canyon Road Retaining Wall Repair and Road Re-stabilization Project – *Loren Umbertis, Public Works Director*
8. Adopt a Resolution Authorizing the Town Manager to Issue a Notice of Completion for Sidewalk Improvement Project – *Loren Umbertis, Public Works Director*

9. Approval of Project Charter with Marin County for Bolinas Road – *Heather Abrams, Town Manager*
10. Adopt a Resolution Authorizing the Town Manager to Purchase and Outfit One Building Official Vehicle (EV) for an amount not to exceed \$50,000 – *Rico Tabaranza, Chief of Police*
11. Receive Cease and Desist letter from Fairfax Resident Mark Bell and Town’s Response – *Heather Abrams, Town Manager and Janet Coleson, Town Attorney*

Mayor Coler opened the meeting to public comments.

Mark Bell asked to pull #11

Todd Greenberg asked for Items 5, 8, 9, and 11 to be removed,

Tunafish Salin referred to a script he sent the Council, how he would like the item to be continued or voted on separately.

Mallory Geithem mentioned her involvement on the Affordable Housing Committee, she was not alerted that the Council was going to remove it and believes the committee is worth continuing.

Debra Benson agreed with the previous speaker.

Lynn Yetter asked the Council to reach out to people, and to keep committees going.

Other speakers commented on the Council’s protocol for Consent Calendar items.

Mayor Coler closed the meeting to public comments.

Mayor Coler responded to comments from the public.

M/S, Cutrano/Hellman, Motion to approve the Consent Calendar, including Supplements for Items #5, #6, and #10.

AYES: Ackerman, Cutrano, Hellman, Vice Mayor Blash, Mayor Coler

#### Council Reports and Comments

Mayor Coler asked to adjourn in memory of Constance I. Judson, (Parsons, Connelly) and Joan Jones.

#### Town Manager Report

Town Manager Abrams had no report.

#### Future Agenda Items

None.

#### Adjournment

The meeting was adjourned at 12:02 a.m. in memory of Constance I. Judson, (Parsons, Connelly) and Joan Jones.



Draft Fairfax Town Council Minutes  
Special Meeting  
Women's Club, 46 Park Road, Fairfax  
and via teleconference  
Wednesday, **January 24, 2024**

Mayor Coler called the Special Meeting to order at 5:15 p.m.

Pledge of Allegiance: Mayor Coler led in the Pledge of Allegiance.

Call to Order/Roll Call:

**COUNCILMEMBERS PRESENT:**

Bruce Ackerman  
Lisel Blash, Vice Mayor  
Barbara Coler, Mayor  
Chance Cutrano  
Stephanie Hellman

**STAFF MEMBERS PRESENT:**

Heather Abrams, Town Manager  
Michele Gardner, Town Clerk  
Janet Coleson, Town Attorney  
Jeff Beiswenger, Planning and Building Services  
Director  
Christine Foster, Deputy Town Clerk  
Public Works Director Loren Umbertis

Adjourn To Closed Session On The Following Matter:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Government Code §54954.5

Property: APN Nos. 001-251-31, 001-150-12, 001-160-09, and 001-171-51

Agency negotiators: Council subcommittee of Mayor Coler and Council Member Cutrano, Town Manager, & Town Attorney

Property owner negotiators: Sequoia Mortgage Capital, Inc.

Under negotiation: Both price and terms

Reconvene In Open Session – Regular Meeting – 6:30 p.m.

Approval of Agenda

M/S, Cutrano/Hellman, Motion to approve the agenda.

AYES: Ackerman, Cutrano, Hellman, Vice Mayor Blash, Mayor Coler

Mayor Coler read the Land Acknowledgement Statement and delivered a brief statement regarding the Town's position and protocols on hate speech.

Announcement of Closed Session Action, if any

Mayor Coler stated there was no reportable action taken in Closed Session.

Open Time

Rick Hamer explained the Homeowner Index Tracker (HIT) to help the Town's rental housing inventory and costs, and agreed to send information to the Council.

Cindy Swift spoke about the Fairfax Draft Local Hazard Mitigation Plan and asked the Town to conduct community outreach.

Philip Salaverry apprised the Council of a petition being circulated regarding repeal of "the death tax".

Diana Purdue asked the Town Council to listen to citizen input.

Michael Sexton asked the Council to consider serious proposals to help relieve the burden of the rent control ordinance.

Todd Greenberg voiced concerns about whether factual meeting minutes and records are being produced.

Ling Shein Bell asked the Town to adopt a resolution asking for a ceasefire in Gaza.

Mark Bell opposed the 2-minute speaker time limit and the inability of the audience to remove items from the Consent Calendar and asked for a resolution for a ceasefire in Gaza.

A speaker spoke about the division being caused from Council actions and called attention to the Council changing the minutes.

Kristine Almly spoke about power outages due to storms, reminded people to prepare in advance, and to sign up for emergency alerts.

Jody Tims thanked the Climate Action Committee for their work in addressing issues of climate change and announced an event at the library.

Kay asked for clarification on whether the vote will be done on the initial ordinance or the amended ordinance in November.

Town Attorney Janet Coleson confirmed the Initiative measure contains all the necessary information for a voter to make a choice.

Lynn Yetter asked for fire drills to be held at 3:00 a.m. and 3:00 p.m. and asked for stop signs similar to San Anselmo's requiring bicyclists to stop.

Mallory Geitheim voiced concerns about Town expenditures and asked the Council to represent and respect its citizenry.

Lisa Veri asked for traffic calming on Sir Francis Drake towards the Manor area.

### Public Hearings

1. Introduce and read by title only zoning amendments to the following chapters of Title 17 (Zoning) of the Fairfax Municipal Code to implement Program 2-A (Workforce Housing Overlay) of the Housing Element: 17.012 (Zones Established); 17.126 (WHO Workforce Housing Overlay Zone); 17.092 (CL Limited Commercial Zone); 17.096 (CH Highway Commercial Zone); and 17.100 (CC Central Commercial Zone). Adoption of this ordinance is consistent with the Environmental Impact Report prepared for the recently adopted 2023-31 Housing Element – *Planning & Building Services Director, Jeff Beiswenger*

Planning and Building Services Director Jeff Beiswenger presented the staff report and introduced Andrew Hill of Dyett and Bhatia, who gave a PowerPoint presentation. Also in attendance via Zoom was Kylie Otto of BBK.

Councilmembers provided questions and comments.

Staff responded to questions from the Town Council.

In answer to Councilmembers questions, Mr. Hill explained the 15% landscaping requirement, the minimum density of 20 du/acre, by-right approval and conditionally permitted uses, parking requirements in the WHO-A zone applying to School Street Plaza, and use of income standards to match those of the State.

Kylie Otto, BBK, briefly outlined revisions in Exhibit B at the top of page 9, described the revision on page 14 under section d, and Mayor Coler asked to add “and shall run with the land.”

Mayor Coler opened the Public Hearing.

Rick Hamer opposed the affordability term of “55 years *or whichever is greater*” and asked for inclusion in the ordinance to have a local fair wage.

A speaker urged the Council to consider an emergency second reading so it can adopt the ordinance at its second reading by January 31<sup>st</sup> and questioned the WHO-A zoning regarding School Street Plaza.

Wendy Baker spoke about clustered housing and avoidance of slide areas, voiced opposition to two- to four-story buildings in the downtown and traffic congestion.

A speaker questioned whether large buildings will pencil out with developers and cited problems with rezonings in addition to rent control.

Todd Greenberg voiced concerns with construction impacts, arbitrary lot widths, parking, and rooftop appurtenances, and the cost of parking studies.

Mark Bell opposed “additional height allowances” and thinks development will drastically change the town.

Jim Cosgrove questioned the formula for a variance on a parking demand study, the availability of utility infrastructure and transit, and thinks the EIR is faulty.

Michael Mackintosh questioned how a variance could be approved if a lot is too small, voiced support of taller buildings versus sprawl, and concerns with the Town absorbing impact fees.

Frank Egger spoke about maximum densities, income levels, loss of various businesses, and asked not to over-develop the downtown.

Philip cited the future need for meters, questioned fire response with high-rise buildings and the economic feasibility of developers to build.

Lynn Yetter asked for evacuation drills to be conducted, thinks parking permits and new fire apparatus will be needed, and voiced concerns with construction management.

Lisa voiced concerns with road and environmental impacts, asked developers to pay for mitigations, and to create appropriate housing for the elderly to remain in town.

Pamela asked how state density bonus works, voiced parking concerns in the downtown, and questioned if the apartments displayed in the presentation will fit in Fairfax.

P.J. Feffer asked how affordability fits with workforce housing and affordable housing overlays.

Kay voiced concerns with parking and fire evacuation risks.

Mayor Coler closed the Public Hearing and called for Council deliberation.

Staff and Mr. Hill responded to speaker's questions regarding findings required for CUPs, parking demand studies, how staff arrived at the 175 units on the School Street Plaza, the Town's early start on the Housing Element process, number of workshops held, environmental constraints on some sites, levels of affordable housing, how staff arrived at the 20 du/acre and 40 du/acre numbers for WHO-A and WHO-B, and triggers that invoke the State density bonus.

M/S, Blash/Cutrano, Motion to introduce and read by title only zoning amendments to the following chapters of Title 17 (Zoning) of the Fairfax Municipal Code to implement Program 2-A (Workforce Housing Overlay) of the Housing Element: 17.012 (Zones Established); 17.126 (WHO Workforce Housing Overlay Zone); 17.092 (CL Limited Commercial Zone); 17.096 (CH Highway Commercial Zone); and 17.100 (CC Central Commercial Zone), with the Errata Sheet and two changes suggested by the attorney. Adoption of this ordinance is consistent with the Environmental Impact Report prepared for the recently adopted 2023-31 Housing Element  
AYES: Ackerman, Cutrano, Hellman, Vice Mayor Blash, Mayor Coler

The Council took a break at 8:33 p.m. and, thereafter, reconvened at 8:40 p.m.

### Regular Agenda

1. Receive and Discuss Five-Year Plan for Streets and Roads Improvement Program –  
*Public Works Director Loren Umbertis*

Public Works Director Loren Umbertis provided the staff report, and Joe Ririe, P.E., Senior Principal Engineer and President from Pavement Engineering, Inc., gave a PowerPoint presentation.

Staff and Mr. Ririe answered Council questions regarding road costs, the Street Saver program, how roads were chosen in Years 1 through 5, the PCI spreadsheet, grant-eligible repairs for Sir Francis Drake Boulevard and Bolinas Road, road impact fees, accessing Flood Zone 9 monies, potholes, work by Ross Valley Sanitary District, and the process undertaken for the City of Larkspur's road repairs.

M/S, Cutrano/Blash, Motion to waive the 10:00 p.m. rule.  
AYES: Ackerman, Cutrano, Hellman, Vice Mayor Blash, Mayor Coler

Mayor Coler opened the meeting to public comments.

Michael Mackintosh cited earmarked funds already in place and voiced concerns with trenchless digging problems.

Todd Greenberg asked for notice to all entities for cost-sharing opportunities and for further analysis.

Mark Bell echoed previous speaker comments and questioned money spent on Town projects.

Warren Wells, Marin County Bicycle Coalition, urged staff to consider opportunities for traffic calming when doing larger rehabilitation projects.

Lynn Yetter questioned Town funds saved from not having a Public Works Director.

Philip voiced concerns with the Town's budget, ADA improvements, pot holes, and construction impacts.

Mayor Coler asked and Mr. Umbertis explained ADA projects underway and the requirement by law to improve accessibility within the community.

Councilmembers voiced support of the plan, cited projects in the pipeline ready for competitive grants, and recognized the collaboration with the County and TAM for additional funding.

Mayor Coler confirmed staff direction to move forward and return during the budget workshop.

2. This item is continued to March 6, 2024. 80 Crest Road: Appeal of a Planning Commission denial of a Height Variance for an unpermitted Ground Floor Level that would result in the height of the residential structure being approximately 50 feet; Assessor's Parcel No. 002-152-32; Residential Single-family RS-6 Zone; Verle and Marene Sorgen, appellants/owners; CEQA categorically exempt, § 15301(e)(2)(1). – *Principal Planner Linda Neal, Town Attorney Janet Coleson*

Mayor Coler stated this item is continued to March 6, 2024.

#### Consent Calendar

1. Receive Financial Statement and Disbursement Reports for November 2023 – *Finance Director Michael Vivrette*
2. Approve minutes for the December 6, 2023, Town Council meeting – *Deputy Town Clerk, Christine Foster*
3. Receive written report on Councilmembers' assignments, committees, and activities in December 2023 – *Deputy Town Clerk, Christine Foster*

4. Waive second reading and adopt an ordinance to amend the following chapters of Title 17 (Zoning) of the Fairfax Municipal Code: 17.060 (Ridgeline Development); 17.072 (Hill Area Residential Development Overlay Zone); 17.124 (UR Upland Residential Zone). Adoption of this ordinance has been analyzed as part of the Environmental Impact Report prepared for the 2023-31 Housing Element project. Adoption of this ordinance has been analyzed as part of the Environmental Impact Report prepared for the recently adopted 2023-31 Housing Element – *Jeff Beiswenger, Planning and Building Services Director*
5. Receive Notice of amendments to the Memorandum of Understanding (MOU) with Fairfax Police Officers' Association (POA) to Approve Revised Side Letter to 2018-2022 Fairfax Police Officers' Association Agreement for CalPERS Compliance – *Town Manager, Heather Abrams and Town Attorney, Janet Coleson*
6. Adopt Resolutions Authorizing a Request to the Metropolitan Transportation Commission for the Allocation of Fiscal Year 2023/2024 and 2024/2025 Transportation Development Act (TDA) Article 3 Pedestrian/Bicycle Project Funding to 1) Update the Town's Bike and Pedestrian Master Plan and 2) Complete Design and Implement Pedestrian Curb Ramp and Sidewalk Improvements at identified locations – *Loren Umbertis, Public Works Director*
7. Receive Climate & Environment Department Quarterly Update – *Climate Action Coordinator, Sean Youra*

Mayor Coler opened the meeting to public comments.

Todd Greenberg voiced opposition to the Consent Calendar rules and asked if meeting minutes were altered.

Frank Egger questioned changes resulting from cluster development on hillsides and open spaces and asked to revise the Housing Element.

Michelle Para cited specific impacts from Item 7 which would affect her properties on Toyon and cited the existence of spotted owls.

Michael Mackintosh opposed Consent Calendar rules and change the minutes and encouraged the Council to remove rent control.

Mark Bell opposed Consent Calendar rules and asked if 615 Oak Manor has been removed from the Housing Element.

Philip Salaverry echoed comments of speakers and thinks people are not being heard.

Lynn Yetter opposed Consent Calendar rules, voiced concerns regarding upzoning and cluster development.

Mayor Coler closed the meeting to public comments.

Staff responded to Council questions regarding Item 7, the Town's reserve policy, and clarification of the purpose of meeting minutes and removal of Consent Calendar items.

M/S, Cutrano/Hellman, motion to approve the Consent Calendar.

AYES: Ackerman, Cutrano, Hellman, Vice Mayor Blash, Mayor Coler

## Council Reports and Comments

Mayor Coler announced that Council Reports are included in writing on the Consent Calendar.

## Town Manager Report

Town Manager Abrams expressed appreciation of staff working over the weekend on storm-related incidents and said encouraged everyone to prepare for significant rain expected early Wednesday next week.

Councilmember Hellman asked for “Future Agenda Topics” to be listed on the agenda, and asked and confirmed that the survey for the bond will return for discussion in the future.

## Adjournment

The meeting was adjourned at 10:54 p.m. in memory of Brian Joseph Fischer, Olivia Beltran Pacheco, and Joan Joans.

DRAFT

Draft Fairfax Town Council Minutes  
Regular Meeting  
Women's Club, 46 Park Road, Fairfax  
and via teleconference  
Wednesday, **February 7, 2024**

Mayor Coler called the regular meeting to order at 6:30 p.m.

Pledge of Allegiance: Mayor Coler led in the Pledge of Allegiance.

Call to Order/Roll Call:

**COUNCILMEMBERS PRESENT:**

Bruce Ackerman  
Lisel Blash, Vice Mayor  
Barbara Coler, Mayor  
Chance Cutrano  
Stephanie Hellman

**STAFF MEMBERS PRESENT:**

Heather Abrams, Town Manager  
Christine Foster, Deputy Town Clerk  
Janet Coleson, Town Attorney  
Jeff Beiswenger, Planning Director  
Loren Umbertis, Public Works Director

Approval of Agenda

Town Attorney Janet Coleson explained the need to continue Item 4 to February 29<sup>th</sup> at 6:30 p.m. Staff will re-notice the item and contact the applicant.

M/S, Cutrano/Blash, Motion to continue Item 4 to February 29, 2024, at 6:30 p.m.  
AYES: Ackerman, Cutrano, Hellman, Vice Mayor Blash, Mayor Coler

M/S, Hellman/Cutrano, Motion to approve the agenda.  
AYES: Ackerman, Cutrano, Hellman, Vice Mayor Blash, Mayor Coler

Mayor Coler read the Land Acknowledgement Statement and delivered a brief statement regarding the Town's position and protocols on hate speech.

Open Time

Mark Bell voiced opposition to the rule for 2-minute speaker time.

Rick Hamer asked the Council to reschedule Item 4 from the December 26, 2023, agenda.

Todd Greenberg voiced opposition to Consent Calendar rules.

Michael Sexton refrained from making comments on political advocacy and asked the Council for free speech.

Liz Froneberger commented on risks of ridgetop soils, slides, and development.



Kristin Amlie, representative on Marin County Commission on Aging, announced that a presentation will be given at their meeting on February 12<sup>th</sup> regarding the 2023 Marin County Older Adults Needs Assessment, and a mini-Senior Fair will occur at the Fairfax Library on April 13<sup>th</sup> from 11:30 to 1:00 p.m.

A series of on-line speakers were cut off due to non-jurisdiction of subject matter comments and their disruption of orderly conduct of the meeting.

Regular Agenda:

1. Consideration of a Donation of \$25,000 to the Fairfax-Anselmo Children's Center (FSACC) Solely for The Purpose of Purchasing the Property At 199 Porteous Avenue, Fairfax, From the Ross Valley School District So They May Continue to Operate the FSACC at the Location, and Adopt Resolution Making Findings as Appropriate – *Mayor Coler*

Recusal: Councilmember Hellman recused herself from participating in the matter and read a statement into the record regarding her conflicts of interest involving her contract work with the FSACC, and she left the meeting room.

Mayor Coler gave the Councilmember Memorandum. She introduced Heidi Tomsy, Director of the Fairfax-San Anselmo Children's Center and Erik Schweningen, Program Director at Fairfax-San Anselmo Children's Center to answer questions.

Mayor Coler, Town Attorney Coleson, and FSACC representatives responded to Council questions regarding the accuracy of the FSACC acronym in the resolution, the value of the Children's Center, the County's pursuit of funding for other sites for the FSACC, facilities covered for public school instruction under the Field Act implementation, contingencies for acquisition, execution of an agreement, and the reversionary clause.

Heidi Tomsy, Director of the Fairfax-San Anselmo Children's Center, spoke about commitments for acquisition totaling \$2 million and spoke of potential federal dollars available for renovations.

Erik Schweningen, Program Director at Fairfax-San Anselmo Children's Center, spoke about local businesses working on inspections and phasing of needs, the overall process, confirmed they do not fall under the Field Act, described work to be done under the first and second phases, and confirmed their hope of being able to present an offer which can be accepted.

Mayor Coler opened the meeting to public comments.

Larry Bragman, FSACC Board of Directors, spoke about public safety aspects in Phase 1 of the planned renovations, confirmed that the center has been receiving federal and state funds for decades, and this non-profit is providing important public benefits for the Town.

Todd Greenberg said \$25,000 is the entire budget for seniors in the Recreation budget and voiced concerns.

Michael Mackintosh voiced support of the Children's Center and said this subject matter is in the jurisdiction of the Ross Valley School District.

Town Attorney Janet Coleson clarified this item is how to spend Fairfax funds.

Frank Egger commented that the site is restrictive as zoned Open Area, questioned the appraisal amount, and asked if this will be a transfer of government funds between the Town and the School District.

Liz Froneberger voiced support of the \$25,000 donation.

Mark Bell opposed the Town giving \$25,000 to a private enterprise when it can spend money on roads.

Jim Cosgrove questioned costs of any encapsulated asbestos that might be found, the questioned the reversionary clause, and asked if Woodacre or Lagunitas could provide funds.

The Council took a break at 7:48 p.m. and, thereafter, reconvened at 7:55 p.m.

Mayor Coler asked Zoom speakers to stay within the subject matter jurisdiction and do not disrupt the orderly conduct of the meeting after she had to cut off several on-line speakers.

Kay voiced support of the donation and thinks this is the best thing proposed by the Town Council.

P.J. Feffer described similar donations by the Town, recommended the valuation be redone, and voiced support of the donation for low-cost childcare.

Kevin Curtis voiced support and asked that the Council condition the funds to securing the public throughfare across the property and to attach the front parcel to anything that happens with the back and primary parcel.

Lisa cited unique benefits of the center, thinks the appraisal did not account for the reversionary clause, ADA upgrades, or hazardous materials, and encouraged the Council to host a public workshop.

Julia, FSCC parent and President of the Board of Directors, spoke about the many professionals that inspected the property, said all upgrades are voluntary, and confirmed they have secured fire insurance.

Mayor Coler again asked Zoom speakers to stay within the subject matter jurisdiction and do not disrupt the orderly conduct of the meeting. She then had to cut off the remaining on-line speakers.

Mayor Coler closed the meeting to public comments.

Mayor Coler and Town Attorney Janet Coleson responded to comments, clarified questions from the public, confirmed with Heidi Tomsky that the acronym is FSACC, and that the center can obtain insurance.

Erik Schweninger clarified there has always been an easement through the property and noted discussions are also occurring with the San Anselmo Town Council.

Councilmembers provided deliberative comments regarding support of the donation, language in an agreement on how the funds would transfer in the sale process, benefits of the Town's donation, collaboration, and correction of the acronym in the resolution.

M/S, Cutrano/Ackerman, Motion to adopt Resolution and make findings that the donation of \$25,000 to the Fairfax-Anselmo Children's Center (FSACC) solely for the purpose of purchasing property at 199 Porteous Avenue, Fairfax, from the Ross Valley School District so they may continue to operate the FSACC at the location is appropriate; and to authorize the Town Manager to enter into an agreement with the FSACC to transfer funds if and when an agreement is entered into between Ross Valley School District and the Center so FSACC may complete the purchase, and to authorize Mayor Coler to send a letter to the Ross Valley School District transmitting the Resolution as approved, and with the amendments to the resolution relating to the acronym for the Children's Center.

AYES: Ackerman, Cutrano, Vice Mayor Blash, Mayor Coler

RECUSED: Hellman

The Council took a break at 8:24 p.m. and, thereafter, reconvened at 8:30 p.m.

Councilmember Hellman returned to the dais to participate in the remainder of the meeting.

2. Adopt a Resolution Rescinding Resolution No. 09-24 and Implement Updated Town-Wide Records Retention Schedule – *Deputy Town Clerk, Christine Foster*

Christine Foster, Deputy Town Clerk, gave the staff report.

Mayor Coler commented that there is a supplement to the schedule and that staff worked with Gladwell Governmental Services in the Town-Wide Records Retention Schedule.

Mayor Coler opened the meeting to public comments. She again reminded speakers to stay within the subject matter jurisdiction and do not disrupt the orderly conduct of the meeting.

Todd Greenberg commented that records have not been digitized and read best practices on records management guidelines.

A speaker referred to page 48 of the schedule, confirmed the Planning Commission minutes are contained in the supplement, and asked that video and audio retention and minutes be made permanent for the Planning Commission and Town Council.

Liz Froneberger echoed previous speaker comments to retain permanent minutes and video recordings.

A speaker voiced support for keeping all records permanently and digitizing them.

Frank Egger urged the Town to permanently maintain all litigations and land use decisions.

Kristy Dowman recommended using voice-to-text for minutes so there is no subjectivity, and to digitize and preserve the Town's history.

Ru Malhotra asked if it is possible to have records digitized.

Mayor Coler reminded Zoom speakers to stay within the subject matter jurisdiction and do not disrupt the orderly conduct of the meeting.

Mallory Geitheim voiced support for retaining the history of the Town.

Mayor Coler closed the meeting to public comments after having to cut off speakers participating via Zoom.

Councilmember Hellman asked about costs associated with digitization and whether U-Tube videos could be permanently retained. Ms. Foster replied staff stores the videos of Town Council, Board, and Commission meetings on U-Tube and their retention is 10 years.

In answer to Councilmember questions, Ms. Foster and Town Attorney Coleson explained and clarified that staff stores the videos of Town Council, Board, and Commission meetings on YouTube, digitizing records can be expensive and time-consuming and can return to the Council with a plan to digitize; that the schedule is a guideline but the Town does not necessarily have to destroy records once they exceed their retention; cited space considerations; noted Town-wide departments involved in the evaluation of records and their retention; that there is no fiscal impact if meetings are recorded to the Cloud through Zoom and then uploaded to YouTube; that California State Law requires retention of certain records which is identified in the schedule; that staff will bring the list of files to the Council proposed for destruction at the end of their retention; that videos are not only stored on YouTube but also on the Town's Zoom Cloud account which the Town pays for.

Mayor Coler and Councilmembers voiced support of the Records Retention Schedule and recommended retaining the videos of the Planning Commission and Town Council as permanent.

M/S, Blash/Cutrano, Motion to adopt a Resolution rescinding Resolution No. 09-24 and implement the updated Town-Wide Records Retention Schedule, including the supplements presented.

AYES: Ackerman, Cutrano, Hellman, Vice Mayor Blash, Mayor Coler

3. Adopt A Resolution Authorizing the Display of Chamber of Commerce Banners on Downtown Light Posts; Authorize Use of Staff Time to Place Banners; Authorize Town Manager to Pay for Printing of Authorized Banners – *Town Manager, Heather Abrams*

Mayor Coler announced there is a supplement which includes changes to the Resolution, as well as printing glitches of the sign regulation fact sheet, both of which are available.

Town Manager Heather Abrams gave a PowerPoint presentation and commented that the Chamber of Commerce has provided a revised timeline for the banners from March 19<sup>th</sup> through April 1<sup>st</sup>, for a total of 11 days.

Mayor Coler voiced concerns with the Chamber shortening the timeframe for banners, cited the cost involved to install them by Town staff, and recommended the program go from March 19<sup>th</sup> through May 30<sup>th</sup>, have Public Works take them down, and put the pride banners up.

In response to questions of Councilmembers, Town Manager Abrams suggested the Council adopt the Resolution starting on March 19<sup>th</sup> and for staff to return with a separate resolution for the Rainbow flags because staff needs to follow the process for requests to utilize the Town's streetlamp posts to hang banners; and that the banners could be put back up during the holiday shopping period which could return to the Council.

Mayor Coler opened the meeting to public comments, reminded speakers to stay within the subject matter jurisdiction, and not to disrupt the orderly conduct of the meeting.

Jim Cosgrove thinks the banners are odd, questioned their placement, and what they represent.

Uri suggested seeing more continuity with the banner aesthetics and different font styles to be more in line with the Town's logo.

Todd Greenberg spoke about the percentage of sales tax that makes up the General Fund, voiced support of the Chamber, and questioned the accuracy in the number of banners.

Ru Malhotra suggested bringing back previous banners if they still exist.

Mark Bell referred to the Town giving restaurants parklets and questioned why the town continues to subsidize businesses now that COVID-19 is over.

Michael Sexton voiced support of the banners which bring awareness to Fairfax, asked for more banners, and suggested seeing a flag that states "Fairfax is inclusive for everybody."

Mayor Coler opened the meeting to Zoom public comments, reminded speakers to stay within the subject matter jurisdiction, and do not disrupt the orderly conduct of the meeting.

Kay read sign regulation dates into the record and voiced confusion.

Mallory Geitheim asked for a way to keep track as to whether the banners help businesses, thinks the Chamber should pay more to have advertising, and suggested an artist improve upon the 3-word banners.

Mayor Coler asked and confirmed that by approving the recommendation, the banners could be up longer than 67 days because it is Town speech. She likened the request as a small investment which would help bring more revenue into the Town and Chamber and attract more businesses. She suggested changing one date in the Resolution to say, "Starting March 19<sup>th</sup> but ending May 30<sup>th</sup>."

Councilmember Hellman asked for more opportunity for input moving forward. Councilmembers voiced support of the Resolution.

M/S, Hellman/Cutrano, Motion to adopt a Resolution, authorizing the display of Chamber of Commerce banners on downtown light posts; authorize use of staff time to place banners; and authorize Town Manager to pay for printing of authorized banners; with the revised dates in the resolution on Attachment B of the supplement to state, "... lamp posts beginning on March 19<sup>th</sup> and ending on May 30<sup>th</sup>."

AYES: Ackerman, Cutrano, Hellman, Vice Mayor Blash, Mayor Coler

#### Public Hearing:

4. Directed referral of Planning Commission Resolution No. 24-01 temporarily suspending Planning Commission Resolution 22-01 for Application # 21-17 due to non-compliance with conditions of approval, plans and discretionary permits, including a Hill Area Residential Development Permit, Design Review Permit, Excavation Permit, Tree Removal Permit and Combined Side-yard Setback and Retaining Wall Height Variances for a Single-family Residence, Detached Garage/Accessory Dwelling Unit at 79 Wood Lane – *Town Attorney, Janet Coleson*

This item has been continued to February 29, 2024, at 6:30 p.m.

#### Consent Calendar

Mayor Coler asked the Clerk to change the timer to 3 minutes for Consent Calendar public comments. She confirmed no Councilmembers wished to remove an item from the Consent Calendar.

5. Receive Financial Statement and Disbursement Reports for December 2023 – *Finance Director, Michael Vivrette*
6. Receive written report on Councilmembers' assignments, committees, and activities in January 2024 – *Deputy Town Clerk Christine Foster*
7. Receive Treasurer's Report for Quarter Ending December 31, 2023 – *Town Treasurer, Janet Garvin*
8. Receive Fairfax Department of Recreation and Community Services Quarterly Financial October to December Report – *Recreation and Community Services Manager, Anne Mannes*
9. Waive Second Reading, Read by Title Only and Adopt an Ordinance Amending Title 17 (Zoning) of the Fairfax Municipal Code to Update Chapters: 17.012 (Zone Districts Established); 17.092 (CL Limited Commercial Zone); 17.096 (CH Highway Commercial Zone); and 17.100 (CC Central Commercial Zone); and adding 17.126 (Workforce Housing Overlay Zone). Adoption of this Ordinance is Consistent with the Environmental Impact Report Prepared for the Recently Adopted 2023-31 Housing Element – *Planning & Building Services Director, Jeff Beiswenger*
10. Adopt Resolution Amending the Memorandum of Understanding (MOU) with Fairfax Police Officers' Association (POA) to Approve Revised Side Letter to 2018-2022 Fairfax Police Officers' Association Agreement for CalPERS Compliance – *Town Manager, Heather Abrams and Town Attorney, Janet Coleson*
11. Adopt Resolution Amending Annual Salary Schedule for Fiscal Year 2023-24 to Reflect Previously Approved Salary Adjustments – *Town Manager, Heather Abrams*
12. Adopt a Resolution Authorizing the Town Manager to Execute an Interagency Agreement with San Anselmo for Climate Action Coordinator Services – *Town Manager, Heather Abrams*
13. Reappoint Robert Jansen to the Planning Commission – *Deputy Town Clerk, Christine Foster*
14. Proclamation Thanking Toni DeFrancis for Her Service as the Town Council Minutes Clerk – *Mayor Coler*
15. Proclamation Celebrating Black History Month – *Mayor Coler*
16. Adopt a Resolution Authorizing the Temporary Closure of Certain Streets to Facilitate the Fairfax Little League Opening Day Parade on March 9, 2024, and Approve Sponsorship of the Parade — *Deputy Town Clerk, Christine Foster*
17. Adopt a Resolution Authorizing the Town Manager to Collaborate with Marin County on the Submittal of the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Application for the Bolinas Road Project – *Town Manager, Heather Abrams*

Mayor Coler opened the meeting to public comments and reminded speakers to stay within the subject matter jurisdiction, and to not disrupt the orderly conduct of the meeting.

Todd Greenberg stated Item 9 would allow dense development of 40- to 60-foot buildings, questioned how the homelessness issue would impact Item 16, said Item 17 has no mention of downtown Fairfax and Bolinas Road, and no articulated plan.

Mark Bell said the Council is still in violation regarding the Consent Calendar, said he believes there is a second position involved with Item 8, and questioned the scope of work.

Frank Egger referred to Item 9 and spoke of removal of local control, unfunded State mandates, and guessed that little affordable housing would be built.

Michael Sexton agreed with Mr. Egger's comments and asked for a clear policy on the Consent Calendar.

Jim Cosgrove cited the need for a parking demand study and thinks the Town will need good real estate attorneys to protect the safety of residents, but recognized their hands are tied.

Mallory Geitheim agreed with the need for a parking study and questioned what would be done when people cannot evacuate.

Sierra voiced frustration because things do not look good environmentally, politically, socially, and thinks building more development and adding consumption will not fix anything.

Mayor Coler closed the meeting to public comments.

Mayor Coler and Councilmembers addressed comments and clarified questions brought up by speakers relating to the Consent Calendar, the Climate Coordinator, the Bolinas Road project work, and parking demand questions.

M/S, Cutrano/Blash, motion to approve the Consent Calendar.

AYES: Ackerman, Cutrano, Hellman, Vice Mayor Blash, Mayor Coler

The Mayor reviewed the 10:00 p.m. rule.

M/S, Cutrano/Hellman, Motion to keep going with the agenda.

AYES: Ackerman, Cutrano, Hellman, Vice Mayor Blash, Mayor Coler

### Future Agenda Items

Mayor Coler stated the Town Manager is planning to discuss the vendor for the survey for the road bond measure for the March meeting. At that time, a subcommittee would be appointed to work on the survey, which she recognized Councilmember Hellman's interest.

Councilmember Cutrano asked when the pride flags return that they include the crosswalk and what it would take to work with artists in residence to re-beautify that spot for the month.

### Council Reports and Comments

Mayor Coler announced that Council Reports are included in writing in the Consent Calendar.

### Town Manager Report

Town Manager Abrams acknowledged the work of staff, Public Works crews, and Ross Valley Fire Department responding to over 30 calls over the weekend with the storm. Mayor Coler thanked the Police Department for setting up the charging stations in the hallway of Town Hall and in the Pavilion.

Adjournment

The meeting was adjourned at 10:12 p.m. in memory of Jim Ringseis, Dirk Ooijkaas, and Philip Joseph Soldavini, Jr.

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