



TOWN OF FAIRFAX

STAFF REPORT

October 7, 2020

TO: Mayor and Town Council

FROM: Christopher Morin, Chief of Police

SUBJECT: Authorize the Town Manager to sign Amendment to extend Agreement for five years to provide dispatch services to the Town of Ross / Police Department

RECOMMENDATION

Authorize the Town Manager to execute an Amendment to extend the current Agreement to provide dispatch services to the Town of Ross / Police Department for five years from FY21-22 through FY25-26.

DISCUSSION

Currently the Fairfax Police Department provides dispatch services to the Town of Ross / Police Department under a contract that is set to expire at the end of FY20-21. The current contract was a four-year extension of the original five-year contract entered into in July 2012.

Staff (i.e., Chief Morin) has negotiated a five-year extension of the contract. Below are the proposed annual payments. Over the five-year period, the Town will collect a total of \$66,000 more in revenue due to the increase.

FY 2021-2022 =	\$56,000
FY 2022-2023 =	\$60,000
FY 2023-2024 =	\$65,000
FY 2024-2025 =	\$70,000
FY 2025-2026 =	<u>\$75,000</u>
Total	\$326,000
w/o increase	\$260,000
Difference	\$66,000

The Ross Town Council will consider this amendment at their October 8, 2020 meeting.

FISCAL IMPACT

Under the proposal, the Town will receive increases of \$4,000 in FY21-22; \$4,000 in FY22-23; \$5,000 in FY23-24; \$5,000 in FY 24-25 and \$5,000 in FY 25-26. Over the five- (5) year period, Ross' annual contribution will increase from the current \$52,000 per year to \$75,000.

The Town will see a gross revenue increase to the general fund of \$23,000 in year five of the agreement. This equates to an approximate 44% increase from FY21-22 (\$52,000) through FY25-26 (\$75,000)

ATTACHMENT

Second Amendment to Professional Services Agreement between Fairfax and Ross for Dispatching Services.