



TOWN OF FAIRFAX

STAFF REPORT

October 7, 2020

TO: Mayor and Town Council

FROM: Garrett Toy, Town Manager

SUBJECT: Approve Amendment No. 8 to the master agreement with California Infrastructure Consultancy (CIC) to increase the contract amount by \$619,790 for additional design and right-of-way (ROW) services for Meadow Way bridge replacement project

RECOMMENDATION

Approve Amendment No. 8 to the master agreement with California Infrastructure Consultancy (CIC) to increase the contract amount by \$619,790 for additional design and ROW services for Meadow Way bridge replacement project. Please note that the Meadow Way Bridge project is part of the overall master contract for five bridges, the overall contract will increase by \$619,790 from \$2,210,678 to a revised not-to-exceed amount of \$2,830,468.

BACKGROUND

In October 2013, the Council awarded a master contract to California Infrastructure Consultancy (CIC) to provide preliminary engineering, community outreach, environmental, and design services for five bridges (Canyon, Creek, Marin, Spruce, Meadow Way) in Fairfax. Meadow Way is a timber bridge located in a quiet, wooded, residential Fairfax neighborhood on Meadow Way near Cascade Drive. The bridge has been programmed for replacement by Caltrans due to its poor condition and Structurally Deficient (SD) status. The project is funded by the Federal Highway Bridge Program (HBP).

In August 2019, the Council approved Amendment No. 7 to the master agreement with California Infrastructure Consultancy (CIC) to increase the contract amount by \$105,572 for additional services to redesign the retaining wall for Meadow Way bridge.

On June 3, 2020, the Council approved the CEQA environmental determination for the Meadow Way Bridge project. At that time, staff reported the next steps would be the right-of-way phase and design through construction drawings.

DISCUSSION

Barring any unforeseen circumstances, this amendment should carry the project through all right-of-way (ROW) and final design tasks, final PS&E and through bidding. Please note a separate request to Caltrans will be needed for Construction, Construction Management and Design Services during Construction. Caltrans Local District 4 has reviewed and approved the proposed request as shown in Amendment No. 8. District 4 has forwarded our request to

Caltrans Headquarters in Sacramento. We anticipate funding authorization will be given as of the new federal fiscal year (FFY 20/21), after October 1, 2020.

The total cost for the proposed services is \$619,790. Attachment A shows the breakdown of the cost by firm and phase. The costs are approximately split 50/50 between ROW and preliminary engineering design (PE) costs. Attachment B contains the proposed CIC scope of work along with the cost proposals from the ROW and survey/engineering firms.

The proposed scope of work can be summarized as follows:

1. Right-of-Way (ROW) - includes Surveys, Negotiations, Acquisitions, Temporary Construction Easements (TCEs) and Permanent Easements; this also includes costs to date to resolve and clarify ROW issues with a few residents.
2. Civil Engineering Design- includes additional design and coordination for utilities, specific properties, creek restorations and mitigation efforts, final bridge architectural, creek bank slopes, and construction staging for the temporary and permanent bridge. The cost also includes exploring the design and staging of a bridge that can be constructed in a single season. Caltrans requires this information to evaluate the feasibility of the single construction season concept.
3. Project Management/Administration- includes turnkey services for the added work, inflationary costs of 4%, other direct costs (e.g., mileage) and federal contractual revisions.

While we wait for the formal Caltrans approval (E-76 form), staff intends to move forward with or Tasks 2 (ROW), 3 (Utility design), and 8b (single season design). This will allow us to maintain the project’s momentum and construction in 2022 schedule. We will wait for the Caltrans Form E-76 before proceeding ahead with the other tasks.

FISCAL IMPACT

The current contractual design and environmental cost for Meadow Way Bridge is \$1,037,800. The town is committed to 11.47% of the project’s cost in this ROW and design phase. With the amendment of \$619,790, the Town’s budgetary commitments (rounded to the nearest dollar) would be revised as follows:

<u>Total Project</u> <u>budget</u>	<u>Current Fairfax Share</u> <u>(11.47%)</u>	<u>Additional</u> <u>share</u>	<u>Total Fairfax</u> <u>Commitment</u>
\$1,657,590	\$119,037	\$71,090	\$190,126

Please note that 100% of the right-of-way acquisition and construction phase costs of project elements will be federally funded. The Town also pays for all the CEQA costs because those costs are not reimbursable under the HBP. As noted above, a separate request to Caltrans will be needed for Construction, Construction Management and Design Services during Construction.

The Meadow Way Bridge project is part of the overall master contract for the Creek Rd, Bridge Preventive Maintenance Program (BPMP- Spruce, Marin, Canyon) and Meadow Way bridges. As a result, the overall contract will increase by \$619,790 from \$2,210,678 to a revised not-to-exceed amount of \$2,830,468.

The adopted FY20-21 CIP budget for Meadow Way Bridge includes the costs for ROW services. The design portion of the contract amendment will probably not begin until FY21-22.

ATTACHMENTS

- A. CIC breakdown of costs
- B. Amendment No.8 to the master contract with proposed scope work and ROW and surveyor proposals