

MINUTES
FRANKLIN TOWNSHIP COMMITTEE
WORK-SESSION/REGULAR MEETING
THURSDAY, FEBRUARY 13, 2020
7:30 PM

Mayor Philip Koury explained how to participate in the Public Commentary sections of the meeting.

The meeting was called to order by Mayor Koury at 7:30 pm. Mayor Koury read the OPMA Statement and led the flag salute.

Roll Call: Mayor Philip Koury (present) Deputy Mayor Diane Burgess (present)
Sebastian Donaruma (present) Mike Homulak (absent) Craig Repmann (present)

Also present: Katrina L. Campbell, Municipal Attorney
Christine Burke, Municipal Clerk

Comments from the Public on Agenda Items Only:

No one from the public spoke regarding Agenda Items.

Approval of Minutes

Motion to approve the January 23, 2020 minutes Work Session/Regular Meeting: Donaruma

Second: Repmann

Roll call: Burgess (Abstain) Donaruma (Aye) Homulak (Absent) Koury (Aye) Repmann (Aye)

Payment of Bills

Motion to approve the Bills List: Burgess Second: Donaruma

Roll call: Burgess (Aye) Donaruma (Aye) Homulak (Absent) Koury (Aye) Repmann (Aye)

Staff Administrative Reports:

Administrative: The Township Clerk updated the Committee on efforts taken to apply for recertification in the Sustainable Jersey Program and to solicit proposals for updating the Township website. The Committee congratulated the Municipal Clerk on obtaining Qualified Purchasing Agent certification with the State of New Jersey. Upon questioning by Committeeman Repmann, the Township Clerk explained that disposal of outdated financial records is awaiting approval from the State.

Old Business:

1. Hunterdon County Grant for the purpose of updating the Township Code in response to the Re-Evaluation and Update of the Master Plan.

Mayor Koury indicated that Hunterdon County had approved the Township's request for a grant to assist in updating the Township Code in response to the re-evaluation and update of the Township's Master Plan.

New Business:

1. Discussion Item: Conversion of Hunterdon County Polytech to a Full Time Career and Technical School.

Mayor Koury explained a request from the Mayor of the Town of Clinton to support Hunterdon County Polytech's request to support a grant for the purpose of converting the school to a full-time career and technical school. Committeeman Repmann explained the purpose and details of the grant proposal as presented at a recent 78/22 Coalition Meeting by the Superintendent of Hunterdon County Polytech. Discussion followed.

- A. Resolution 2020-18: In Support of Securing a Grant to Convert Hunterdon County Polytech to a Full-Time Career and Technical School

Motion to adopt: Repmann Second: Burgess

Roll call: Burgess (Aye) Donaruma (Aye) Homulak (Absent) Koury (Aye) Repmann (Aye)

2. Proposal for Professional Services – Darlene A. Green, P.P., AICP, Township Planner (Maser Consulting, P.A.) – Master Plan Ordinances

Mayor Koury explained the purpose of the proposal from Darlene A. Green of Maser Consulting as a response to the update of the Master Plan. The Attorney explained the proposal's connection to the grant received from the County. The Municipal Clerk and Attorney explained the purpose of the separate proposal from Adam T. Wisniewski of Maser Consulting as a response to conversations with the Engineer to streamline Septic Waiver procedures.

Motion to approve Darlene A. Green, P.P., AICP, Township Planner (Maser Consulting) to proceed with MC Project No. FKT-124P proposal regarding Master Plan Ordinances: Burgess Second: Repmann

Roll call: Burgess (Aye) Donaruma (Aye) Homulak (Absent) Koury (Aye) Repmann (Aye)

3. Proposal for Professional Services – Adam T. Wisniewski, PE, CMR, Engineer (Maser Consulting, P.A.) – Municipal Ordinance Updates (Review of Application, Escrow Fees and Septic Waiver Procedures)

Motion to approve Adam T. Wisniewski, PE, CMR, Engineer (Maser Consulting, P.A.) to proceed with MC Project No. FKT-006P proposal regarding Municipal Ordinance Updates (Review of Application, Escrow Fees and Septic Waiver Procedures): Repmann Second: Burgess

Roll call: Burgess (Aye) Donaruma (Aye) Homulak (Absent) Koury (Aye) Repmann (Aye)

4. Contractual – Purchase of Real Property – Peach Exchange Historic Property
5. Contractual – Affordable Housing Proposal – Block 5, Lots 2 & 3

Committee exited Executive Session at 8:53 pm.

Action by the Committee:

1. Resolution 2020-19: Appointment of Christine J. Burke as Qualified Purchasing Agent (QPA) with an Annual Stipend of \$1,000.00.

Motion to adopt: Burgess Second: Repmann

Roll call: Burgess (Aye) Donaruma (Aye) Homulak (Absent) Koury (Aye) Repmann (Aye)

Adjournment

Motion to adjourn: Burgess Second: Donaruma

All in favor. Motion carried.

Meeting was adjourned at 8:54 pm.

Prepared by Christine Burke, Township Clerk



Adopted: 02/27/2020