MINUTES FRANKLIN TOWNSHIP COMMITTEE WORK SESSION THURSDAY, APRIL 14, 2016 7:30 P.M.

The Franklin Township Committee held a work session at **7:30 P.M., Thursday, April 14, 2016** at the Municipal Building. This meeting has been properly noticed in accordance with the Open Public Meetings Act.

Mayor Susan Soloway called the meeting to order and led the flag salute.

Roll Call:	Joseph Darocha	PRESENT	Craig Repmann	PRESENT		
Timothy Winte	rmute PRESENT	Kathryn Blew	PRESENT	Susan Solow	ay PRESE	NT
Also present:	Katrina L. Campbell, Municipal Attorney Heidi Wohlleb, Auditor					
Comments from the public on agenda items: None						
PUBLIC HEARING ORDINANCE 2016 – 05						
AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK						
Motion to open the public hearing on Ordinance 2016 – 05.						
Moved Wintermute		Second	Second Blew			
Roll Call Vote:	Darocha AYE R	epmann AYE	Wintermute AYE	Blew AYE	Soloway	AYE
Motion carried.						
Comments from the public: None						
Motion to close the public hearing on Ordinance 2016 – 05.						
Moved Winter	mute	Second	Darocha			
Roll Call Vote:	Darocha AYE R	epmann AYE	Wintermute AYE	Blew AYE	Soloway	AYE
Motion carried.						

Motion to Adopt Ordinance 2016 – 05.

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Moved BlewSecond WintermuteComments from the Township Committee:None

Roll Call Vote: Darocha AYE Repmann AYE Wintermute AYE Blew AYE Soloway AYE

Motion carried.

PUBLIC HEARING ON 2016 MUNICIPAL BUDGET

Motion to open the public hearing on the 2016 Municipal Budget.

Moved Blew

Second Darocha

Roll Call Vote: Darocha AYE Repmann AYE Wintermute AYE Blew AYE Soloway AYE

Motion carried.

Comments from the public: Matt Papenfuhs, Deputy Chief of the Quakertown Fire Company EMS requested the Committee reconsider funding them for their ambulance.

Motion to close the public hearing on the 2016 Municipal Budget.

Moved Blew Second Darocha

Roll Call Vote: Darocha AYE Repmann AYE Wintermute AYE Blew AYE Soloway AYE

Motion carried.

Motion to Adopt the 2016 Municipal Budget by Resolution 2016 - 26.

Moved Blew Second Wintermute

Comments from the Township Committee: Mr. Repmann asked if changes could be made throughout the year and was advised that funds can be transferred. The Auditor explained the transfer of funds between line item and certain ways in which funds could be added: Chapter 159 grants. She also commented on ways in which funds could be added for emergency purposes. If the Committee wishes to amend the budget tonight before adoption they could do so.

Roll Call Vote: Darocha AYE Repmann AYE Wintermute AYE Blew AYE Soloway AYE

Motion carried.

PUBLIC HEARING ON ORDINANCE 2016 – 06

AN ORDINANCE OF THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AUTHORIZING THE LEASE FOR AGRICULTURAL PURPOSES OF CERTAIN PROPERTY OWNED BY THE TOWNSHIP AND NO REQUIRED FOR PUBLIC PURPOSES

Motion to open the public hearing on Ordinance 2016 – 06.

Moved Wintermute Second Blew All in favor. Motion carried.

Comments from the public: None

Motion to close the public hearing on Ordinance 2016 – 06.

Moved Blew Second Wintermute All in favor. Motion carried.

Motion to Adopt Ordinance 2016 – 06.

Moved Blew Second Darocha

Comments from the Township Committee: Committee Member Darocha asked about the rental for this property: \$1,600 annual rent for a three (3) year period.

Roll Call Vote: Darocha AYE Repmann AYE Wintermute AYE Blew AYE Soloway AYE

Motion carried.

Consent Agenda items for April 28, 2016.

The following items will be considered on the Consent Agenda at the Regular Meeting Thursday, April 28, 2016. No action required on these items this evening.

- a. Approval of bills for payment
- b. Approval of minutes

Department Head/Subcommittee Reports

Monthly reports submitted by Department Heads submitting will be included with these minutes.

• Finance, Administration, Insurance, HR/Benefits: Soloway & Blew

Discussion: Additional rewiring of the building will be necessary to provide necessary IT upgrades. No new wiring was done at the time the server was installed and numerous switches throughout the building are causing problems. Quotes will be solicited.

Discussion: Building Code Books for the Construction Department need to be purchased. The Committee is authorizing an amount not to exceed \$1,700.00.

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• Public Safety (PD, Fire, EMS, OEM, Court, Health): Wintermute & Darocha

Lt. Tim Snyder delivered his monthly report for March to the Township Committee. He reported on training completed by police officers. There was also some discussion regarding Narcan/Heroin and leave time taken by officers. Accident reports have also been submitted to the insurance company for two deer hits to police vehicles.

Lt. Snyder reported on quotes received for police vehicles along with outfitting each. He reported on costs and warranty information.

Motion to Adopt Resolution 2016 – 27 authorizing leasing two (2) used vehicles from Municipal Equipment Enterprises in an amount not to exceed \$42,000.00 for use by the Police Department.

Moved Darocha

Second Blew

Roll Call Vote: Darocha AYE Repmann AYE Wintermute AYE Blew AYE Soloway AYE

Motion carried.

Lt. Snyder reported on the house fire at the Faust residence which caused major damage. The Committee asked that the <u>Go Fund Me</u> website be put on our webpage. There was some discussion about summonses for underage drinking. The Municipal Attorney is currently drafting a "Nuisance" ordinance and can address open containers which can assist the officers in some situations.

Lt. Snyder will have the paperwork available for the next meeting to consider approving the Hunterdon Medical Center setting up a Prescription Disposal Drop Off box at the Franklin Township Municipal Building.

Matt Papenfuhs asked if the Township Committee considered a resolution of support for the Quakertown Fire Company's building project. The Committee has been in contact with the Municipal Attorney to prepare a draft resolution for their consideration.

Department of Public Works: Repmann & Wintermute

Committee Member Repmann reported on the on-going DPW contract negotiations.

• Land Use (Land Use Board, Open Space, Planning, Zoning, Construction, Environmental): Darocha & Soloway

The Township Committee briefly discussed the status of the application before the Land Use Board for Sustainable Aquaculture.

Community, Business, School, Recreation, Seniors: Blew & Repmann

Fishing Derby scheduled for May 1. There is also a Hunterdon County Community Day and the Mayor was hoping Franklin Township could participate. The County was also contacted about striping for handicap access in Quakertown. Funding through grants for sidewalks was discussed. It was also suggested that Rich Dziminski, Fire Marshall, be contacted to review the State's information/plans on the Rt. 78 reconstruction project and how it affects the entrance to the Cracker Barrel restaurant and the Hampton Inn.

Comments from the public: None.

Comments from the Committee, non-agenda items and any other business:

Mayor Soloway read the budget statement from the finally adopted budget into the record.

Motion to approve the budget statement.

Moved Blew

Second Darocha

Roll Call Vote: Darocha AYE Repmann AYE Wintermute AYE Blew Aye Soloway AYE

Motion carried.

EXECUTIVE SESSION

Motion to adopt a resolution to enter executive session for discussion of matters pertaining to litigation and matters of attorney-client privilege. No action is anticipated to be taken upon return to open session.

Moved Blew

Second Darocha

Roll Call Vote: Darocha AYE Repmann AYE Wintermute AYE Blew Aye Soloway AYE

Motion carried.

RETURN TO OPEN SESSION

Motion to return to open session.

Moved Darocha Second Blew All in favor. Motion carried.

The Mayor wishes to thank Tim Wintermute for his service on the Township Committee.

Motion to authorize a Rice Notice as discussed in executive session.

Moved Repmann

Second Blew

Roll Call Vote: Darocha AYE Repmann AYE Wintermute AYE Blew Aye Soloway AYE

Motion carried.

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Motion to authorize placing an employment ad for the vacancy in the Land Use Board Secretary position.

Moved Darocha

Second Repmann

All in favor. Motion carried.

The Committee briefly discussed the procedure for filling the vacancy on the Township Committee created by the resignation of Timothy Wintermute.

ADJOURNMENT

Motion to adjourn.

Moved Blew

second Repmann

All in favor. Motion carried.

Respectfully submitted,

visular. ptryker

Ursula V. Stryker, RMC Municipal Clerk

(The Municipal Clerk was not present at this meeting. Minutes prepared from tape recording and notes taken by Catherine Innella, Deputy Clerk.)

DATE OF ADOPTION: 8-25-16