

MINUTES
FRANKLIN TOWNSHIP COMMITTEE
REGULAR MEETING
THURSDAY, MAY 26, 2016
7:30 P.M.

The Franklin Township Committee held a regular meeting at **7:30 P.M., Thursday, May 26, 2016** at the Municipal Building. This meeting has been properly noticed in accordance with the Open Public Meetings Act.

Mayor Susan Soloway called the meeting to order and led the flag salute.

Roll Call: Joseph Darocha PRESENT James Fania PRESENT Craig Repmann PRESENT

 Kathryn Blew PRESENT Susan Soloway PRESENT

Also present: Katrina L. Campbell, Municipal Attorney

Some others present: Bill Happel, John Oliveira, Kevin Richards, Kevin Bollaro, Faust Family, Pastor Nathan Tuckey

PBA PRESENTATIONS: The PBA formally presented donations to the Faust Family who suffered a total loss of their home in a fire on April 13. The Faust Family expressed their sincere appreciation to all those who reached out to them and so many offers of assistance. The Mayor and Committee Member Darocha let the Fausts know they should reach out to the Committee if there is any way the township can help out. The PBA also made a donation to the South Ridge Community Church and Pastor Tuckey accepted the donation. Sgt. Oliveira commented on the church's involvement with many activities in the community. Committee Member Darocha complimented the police department calling this a perfect example of community policing not only to protect the residents but also giving back to the township.

Comments from the public on agenda items: None

Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the consent Agenda and will be considered separately.

Motion to Adopt all items listed under the Consent Agenda.

Moved Fania

Second Blew

Twp. Comm. Regular Mtg.
Thursday, May 26, 2016

a. Approval of bills for payment

Current Fund Expenditures	\$136,134.09
Fair Housing	\$4,667.87
Capital Improvement Fund	\$1,724.84
Driveway Trust	\$1,757.50
Grant Fund	\$2,779.57
Land Use Board Escrow	\$812.50
Recreation Commission	\$1,085.42
General Trust	\$2,175.00
SUBTOTAL	\$151,136.79
Additional checks:	
Everbank	\$342.00
NJN Publishing	\$1,160.37
TOTAL	\$152,639.16

b. Approval of minutes, April 28, 2016 regular meeting

c. Adoption of Resolution 2016 - 35 Cancel delinquencies/refunds less than \$10.00

Roll Call Vote: Darocha AYE Fania AYE Repmann AYE Blew AYE Soloway AYE

Motion carried.

Department Head/SubCommittee Reports

- **Finance, Administration, Insurance, HR/Benefits: Blew & Soloway**

Motion to Adopt Resolution 2016 – 36 Self Examination of Budget.

Moved Repmann

Second Darocha

This resolution was somehow omitted at the time of the adoption of the 2016 budget.

Roll Call Vote: Darocha AYE Fania AYE Repmann AYE Blew AYE Soloway AYE

Motion carried.

Discussion: County Records Storage

The Township Committee discussed the proposed agreement sent to the Township by the County regarding accepting our records for storage. There would be no cost for the first five years. An addendum lists fees should the county begin assessing any charges after that period of time. Since it would take the county two days to get a requested record to us, we need to be mindful of the seven day

period currently required to respond to an OPRA request. This additional time would be needed to be added in and the requestor so notified. The municipal Risk Manager has reviewed the agreement and had some concerns about the indemnification feeling it is overly broad. The insurance company would also want to add the building into our insurance policy for coverage. They would also like to do a site visit of the facility at the County Complex. No costs were indicated by the insurance company for the additional coverage. Sgt. Oliveira commented on the need for additional storage of the police department's records. They have run out of room at the Municipal Building. The Municipal Attorney said she can put something together regarding the indemnification in the agreement and advise the County that the insurance company would like to inspect the facility.

Statewide Insurance Company provided the municipality with a 2015 Loss Control Award.

Mayor Soloway reported that the CFO, Diane Laudenbach, has made a request to purchase a copier/scanner/fax machine at a cost of about \$200.00. Sgt. Oliveira said he has one and can provide it to Diane.

The Township Committee discussed a **summer meeting schedule**. There will be no work session meetings held in June, July and August. If needed, proper notice will be given. The Committee will meet for regular meetings on June 23, July 28 and August 25.

- **Public Safety (PD, Fire, EMS, OEM, Court, Health): Darocha & Fania**

There was some discussion about a "lost" check from our insurance company for repairs to be made to a damaged police vehicle. After numerous emails and many days of follow up with the insurance company, the check was discovered by the Finance Office to have been received and deposited over one month ago. The procedure for accepting and depositing checks of this nature was discussed and there appears to be a need to revisit the process to insure this does not happen in the future.

Sgt. Oliveira reported on problems reprogramming his office telephones. Information will be provided to him to make the changes to the voice mail system. He also said the website is not up to date with correct Police Department information. He also said he cannot access department email off site. There is a procedure for this and it will be provided to Sgt. Oliveira in the morning.

- **Department of Public Works – Repmann & Fania**

The Committee discussed the DPW setting up a procedure for contacting Spanner Tree Service in some instances for an assessment on potential hazardous trees.

- **Land Use (Land Use Board, Open Space, Planning, Zoning, Construction, Environmental): Soloway & Darocha**

The Mayor reported that the Zoning Officer has notified a resident of a violation of the township's maintenance ordinance due to not maintaining a residential property.

Motion to take from the table discussion and possible introduction of Ordinance 2016 – 08 An Ordinance by Franklin Township Banning the Use of Hydraulic Fracturing in the Municipality and

Twp. Comm. Regular Mtg.
Thursday, May 26, 2016

Amending and Supplementing the "Code of the Township of Franklin, New Jersey" in Connection Therewith.

Moved Repmann Second Fania All in favor. Motion carried.

Motion to Introduce on First Reading Ordinance 2016 – 08 An Ordinance by Franklin Township Banning the Use of Hydraulic Fracturing in the Municipality and Amending and Supplementing the "Code of the Township of Franklin, New Jersey" in Connection Therewith. Public Hearing to be held at a meeting scheduled to convene at 7:30 P.M., Thursday, June 23, 2016.

Moved Repmann Second Fania All in favor. Motion carried.

The County Freeholders cancelled their coming to the June 9 work session for the County Plan for the Future presentation due to a conflict in scheduling. They will contact us again for another date.

- **Community, Business, School, Recreation, Seniors: Repmann & Blew**

No report.

RECESS

Motion to recess the Township Committee meeting in order to convene the Board of Health

Moved Blew Second Fania All in favor. Motion carried.

RETURN TO REGULAR MEETING

Motion to return to the regular meeting.

Moved Repmann Second Fania All in favor. Motion carried.

Comments from the Public: Bill Happel, resident, addressed the Township Committee on the issue of poison hemlock being a very real problem in the township and county. He provided some printed literature on the topic. He believes hemlock should be included in the Nuisance ordinance as a noxious weed. There was some discussion about putting information on the website and contacting the County Freeholders and/or Health Department.

EXECUTIVE SESSION

Motion to adopt a resolution to enter executive session at 8:50 P.M. for discussion of matters pertaining to personnel, litigation, DPW contract negotiations, possible land acquisition and matters of attorney-client privilege.

Moved Fania Second Repmann

Roll Call Vote: Darocha AYE Fania AYE Repmann AYE Blew AYE Soloway AYE

