

Twp. Comm. Regular Mtg.  
Thursday, November 10, 2016

**MINUTES**  
**FRANKLIN TOWNSHIP COMMITTEE**  
**REGULAR MEETING**  
**THURSDAY, NOVEMBER 10, 2016**  
**7:30 P.M.**

The Franklin Township Committee held a regular meeting at **7:30 P.M., Thursday, November 10, 2016** at the Municipal Building. This meeting has been properly noticed in accordance with the Open Public Meetings Act.

Mayor Susan Soloway called the meeting to order and led the flag salute.

Roll Call: Joseph Darocha **PRESENT** James Fania **ABSENT** Craig Repmann **PRESENT**  
Kathryn Blew **PRESENT** Susan Soloway **PRESENT**

Also present: Katrina L. Campbell, Municipal Attorney

Guest speakers: Freeholders: Director Suzanne Lagay and Matt Holt; Marc Saluk, Economic Development Director; Frank Bell, County Architect

Some others present in the public: Lt. Timothy Snyder, Liz Shaw, Diane Burgess (Committee Member Elect)

**Comments from the public on agenda items:** None

**Consent Agenda**

All matters listed under the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.

Motion to Adopt all items listed under the Consent Agenda.

Moved Repmann

Second Blew

a. Approval of Bills for Payment

Current Fund Expenditures	\$36,290.60
Fair Housing	\$ 5,328.50
Bond & Escrow Account	\$83,534.00
Capital Improvement Fund	\$ 93.75
Land Use Board Escrow	\$ 5,015.00
<b>TOTAL</b>	<b>\$130,261.85</b>

b. Approval of minutes – October 27, 2016 Regular & Executive Session

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- c. Adoption of Resolution 2016-72 Body Armor Grant \$981.19
- d. Adoption of Resolution 2016-76 Transfers

The Township Committee would like the CFO at all meetings at which bills are paid. There was discussion regarding the Ford Motor Credit payment on tonight's bill list and the need for the check to be overnighted Monday since tomorrow is a holiday.

Roll Call Vote: Darocha AYE Fania ABSENT Repmann AYE Blew AYE Soloway AYE

Motion carried

### **HUNTERDON COUNTY PLAN PRESENTATION**

At this time Freeholder Director Suzanne Lagay, Freeholder Matt Holt and Mark Saluk, Economic Development Director made their presentation to the Franklin Township Committee on the County's Economic Development plan. Various committees had been formed to promote the economic future of the County and the long term goals. Detailed information (attached to these minutes) was provided to the Township Committee regarding population, median ages and persons in household, change in housing demands, promoting the County brand and tourism, encourage opportunities to attract people to work and live in the area, encourage business retention and expansion and overall attracting businesses.

### **Department Head and Subcommittee Reports**

- **Finance, Administration, Insurance, HR/Benefits: Blew & Soloway**

Motion to **Adopt Resolution 2016 – 73** Declare Avaya telephones as surplus equipment.

Moved Blew

Second Repmann

Roll Call Vote: Darocha AYE Fania ABSENT Repmann AYE Blew AYE Soloway AYE

Motion carried.

- **Public Safety (Police, Fire, EMS, OEM, Court, Health): Darocha & Fania**

The Mayor called for Lt. Timothy Snyder to give his report at this time.

Lt. Timothy Snyder has already provided the Township Committee with a copy of his monthly report and presented same on police activities: arrests, motor vehicle accidents, investigations, assist other police departments, etc. He also reported on providing police patrols at the fire company on Election Day. The County had requested municipalities to have some police presence at various times during the day. One police officer is still out sick due to an injury and expected to return either February or March. This has resulted in some overtime but not much. The department has a procedure in place for various officers to retrieve messages from the new phone system recently installed.

### **Return to Admin/Finance Matters**

Committee Member Craig Repmann reported that Alan Dilley is working on the partition between the Construction and Tax Office. Project is under budget. Jean Bahlman has requested authorization to purchase a safe for security purposes to hold cash payments for taxes. Cost would be between \$500 - \$700.

No additional meeting is scheduled for November due to the league convention and the Thanksgiving holiday. If a meeting is necessary, proper notice will be given. The Committee will meet next on December 8 and will decide on the year end meeting date.

The Committee discussed the Holiday Party for employees and volunteers. Plans are underway to have it at the Grand Colonial and several dates are being looked into. Committee Member Repmann would like to see the employees and volunteers thanked for their service at a community event and making it more inclusive. He also suggested holding it as a catered affair at the QFC and making a donation to them. This will be reconsidered next year.

Motion to authorize an expenditure in an amount not to exceed \$3,500.00 for the Holiday Gathering to be held at the Grand Colonial.

Moved Darocha

Second Blew

Roll Call Vote: Darocha AYE Fania ABSENT Repmann AYE Blew AYE Soloway AYE

Motion carried.

Motion to **Adopt Resolution 2016 – 74** Appointing Fund Commissioners.

Moved Blew

Second Repmann

Roll Call Vote: Darocha AYE Fania ABSENT Repmann AYE Blew AYE Soloway AYE

Motion carried.

Motion to **Adopt Resolution 2016 – 75** Appointing Risk Management Consultant and authorize signing the Risk Management Consultants' Agreement.

Moved Repmann

Second Darocha

Roll Call Vote: Darocha AYE Fania ABSENT Repmann AYE Blew AYE Soloway AYE

**Nothing further for Public Safety.**



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- **Department of Public Works: Repmann & Fania**

**Discussion:** The Township Committee will authorize up to \$50.00 for mailbox replacement and the Clerk will prepare a resolution for the next meeting for the adoption of a policy.

- **Land Use (Land Use Board, Open Space, Planning, Zoning, Construction, Environmental): Soloway & Darocha**

Motion to **Adopt Resolution 2016 – 71** Refund Lopes Bond \$83,534.00 Block 49 Lot 9.

Moved Blew Second Repmann

Roll Call Vote: Darocha AYE Fania ABSENT Repmann AYE Blew AYE Soloway AYE

Motion carried.

**Discussion Vollers Property Block 31 Lot 27:** Redemption figures are still needed from the Tax Collector before a resolution can be adopted regarding waiving any fees associated with this municipal tax lien.

- **Community, Business, School, Recreation, Seniors: Repmann & Blew**

Motion to **Approve Raffles Application #105** Franklin Township School PTA and waive municipal fee.

Moved Blew Second Repmann

Roll Call Vote: Darocha AYE Fania ABSENT Repmann AYE Blew AYE Soloway AYE

Motion carried.

**BOARD OF HEALTH** – No need for a meeting.

**Comments from the Public:** Liz Shaw, resident, informed the Committee that tarps will be placed on the old train station structure.

The Mayor commented on speaking with Jean Bahlman who is requesting a “floater” to assist with various duties in the offices.

Motion to authorize the placement of an employment ad for general clerical help.

Moved Blew Second Repmann All present in favor. Motion carried.

### EXECUTIVE SESSION

Motion to adopt a resolution to enter executive session for discussion of matters pertaining to personnel and litigation. Action may be taken upon return to open session.

Moved Blew

Second Repmann

Roll Call Vote: Darocha AYE Fania ABSENT Repmann AYE Blew AYE Soloway AYE

Motion carried.

### RETURN TO OPEN SESSION

Motion to return to open session at 10:25 P.M.

Moved Repmann

Second Blew

All present in favor. Motion carried

Motion to extend the officer as discussed in executive session.

Moved Blew

Second Repmann

Roll Call Vote: Darocha AYE Fania ABSENT Repmann AYE Blew AYE Soloway AYE

Motion carried.

### ADJOURNMENT

Motion to adjourn at 10:30 P.M.

Moved Blew

Second Repmann

All present in favor. Motion carried.

Respectfully submitted,



Ursula V. Stryker, RMC  
Municipal Clerk

DATE OF ADOPTION: 12-8-16