

Twp. Comm. Regular Meeting
Thursday, February 23, 2017

MINUTES
FRANKLIN TOWNSHIP COMMITTEE
REGULAR MEETING
THURSDAY, FEBRUARY 23, 2017
7:30 P.M.

The Franklin Township Committee held a regular meeting at **7:30 P.M., Thursday, February 23, 2017** at the Municipal Building. This meeting has been properly noticed in accordance with the Open Public Meetings Act.

Mayor Kathryn Blew called the meeting to order and led the flag salute.

Roll Call: Diane Burgess ABSENT Craig Repmann PRESENT

Susan Soloway ABSENT Joseph Darocha PRESENT Kathryn Blew PRESENT

Also present: Katrina L. Campbell, Municipal Attorney
Adam Wisniewski, P.E., Maser Consulting for the township

Some in the public: Lt. Tim Snyder, Diane Laudenbach, Matt Papenfuhs

Comments from the public on agenda items: None

Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.

Motion to Adopt all items listed under the Consent Agenda.

Moved Repmann Second Darocha

Approval of Bills for Payment, February 9, 2017

Current Fund Expenditures	\$ 6,150.34
Current Fund Expenditures	\$49,532.94
Grant Fund	\$ 1,342,68
TOTAL	\$57,025.96

Approval of Bills for Payment, February 23, 2017

Current Fund Expenditures	\$ 1,437.00
Current Fund Expenditures	\$1,619,315.41
Fair Housing	\$ 202.50

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Driveway Trust	\$	997.00
Grant Fund	\$	1,737.76
Recreation Commission	\$	254.84
Dog Regulation Account	\$	500.40

TOTAL \$1,624,444.91

Approval of minutes January 26, 2017 Regular Meeting and Executive Session

Roll Call Vote: Burgess ABSENT Repmann AYE Soloway ABSENT Darocha AYE Blew AYE

Motion carried.

Department Head/Subcommittee Reports

- **Finance, Administration, Insurance, HR/Benefits: Soloway & Burgess**

Motion to authorize the Mayor and/or Deputy Mayor to sign the 2017 Service Agreement for Professional Services Township Engineer Between the Township of Franklin and C. Richard Roseberry, Maser Consulting for a three (3) year period January 1, 2017 to December 31, 2019.

Moved Darocha Second Repmann

Roll Call Vote: Burgess ABSENT Repmann AYE Soloway ABSENT Darocha AYE Blew AYE

Motion carried.

Motion to authorize the Mayor and/or Deputy Mayor to sign the 2017 Agreement for Professional Planning Services Township Planner Between the Township of Franklin and C. Richard Roseberry, Maser Consulting January 1, 2017 to December 31, 2017.

Moved Darocha Second Repmann

Roll Call Vote: Burgess ABSENT Repmann AYE Soloway ABSENT Darocha AYE Blew AYE

Motion carried.

Motion to approve Application for Use of the Township of Franklin Facilities, Municipal Building for Rural Awareness meetings.

Moved Darocha Second Repmann All present in favor. Motion carried.

Discussion: Animal Control Contract – Deputy Mayor Darocha suggested the Committee receive some guidance on getting background checks done for anyone the township does business with. The Municipal Attorney recommended a tier system for vendors and taking into consideration those vendors who would interact with the public, staff, residents. Mr. Darocha also made a simple suggestion for anyone doing business with the township would be required to get a letter of good standing from our Police Department.

Since the township will not be renewing the contract for animal control services with Animal Control & Investigative Services, quotes were solicited and only one was received- Thomas Dodd of Animal Control Solutions. Ms. Campbell is reviewing and will get her comments/suggestions to the Township Committee by the next meeting. In the interim the police will contact either St. Hubert Giralda or the SPCA. The Municipal Clerk will also advise ACIS that the township will not be renewing their contract for year 2017 and request they provide a pro-rated invoice for services January 1 – February 24, 2017. Changes will also be made to the website and municipal directory posted on line to remove the ACO.

Motion to approve floor cleaning services of the Municipal Building at an amount not to exceed \$450.00.

Moved Darocha

Second Repmann

Roll Call Vote: Burgess ABSENT Repmann AYE Soloway ABSENT Darocha AYE Blew AYE

Motion carried.

Discussion: Municipal Building Sign: Quotes are being solicited for a new exterior Municipal Building sign with quotes for manual letters and/or electronic signboard. Alan Dilley said funds will be available for the purchase from some of the grant money received for recycling and clean communities.

RECESS 8:00 P.M. BOARD OF HEALTH

Motion to recess the Committee meeting in order to convene the Board of Health.

Moved Darocha

Second Repmann

All present in favor. Motion carried.

RETURN TO REGULAR MEETING

Motion to return to the regular meeting at 8:17 P.M.

Moved Darocha

Second Repmann

All present in favor. Motion carried.

- **Public Safety (PD, Fire, EMS, OEM, Court, Health): Darocha & Blew**

Lt. Tim Snyder provided all Committee Members with the monthly report for January and he highlighted some of the incidents, investigations and arrests. Deputy Mayor commented on 2 officers being out and asked about the return of one. Lt. Snyder expects one officer to return to duty by April 4. Mr. Darocha

also asked about overtime incurred. Overtime for January was for 12 hours for shift coverage. Other overtime incurred was for arrests or investigations: 18 hours. In February 6 hours was charged to overtime with the officer using 6 hours comp time. There was some discussion about sponsoring a Class II officer at the police academy. Candidate would reimburse the township for the payment of the costs. Lt. Snyder also reported to the Committee the possibility of the department participating in a DEA program. Lt. Higgins and Ptl. Murphy from Clinton Township can meet with the Committee if they are interested at any time. At this time the Committee feels it would be nice to get involved when we have a full time staff operation and this matter can be revisited.

Lt. Snyder also updated the Committee on the meeting held with **Quaker Hill residents** regarding the group home. Training, staffing, supervision of the residents and security measures were some of the issues discussed. Since the home is governed by the Department of Youth Services there are some limits as to what our Police Department can do.

Motion to [Adopt Resolution 2017 – 23](#) Authorizing the Township to File An Application to Participate in the Federal 1033 Program to Enable Police Department to Request and Acquire Excess Department of Defense Equipment.

Moved Darocha Second Repmann

Roll Call Vote: Burgess ABSENT Repmann AYE Soloway ABSENT Darocha AYE Blew AYE

Motion carried.

Motion to advertise for employment of a Class II Special Police Officer and also sponsorship at the Police Academy.

Moved Darocha Second Repmann

Roll Call Vote: Burgess ABSENT Repmann AYE Soloway ABSENT Darocha AYE Blew AYE

Motion carried.

Motion to approve Application for Blue Light Permit Renewal, George Reichert, QFC.

Moved Repmann Second Repmann All present in favor. Motion carried.

Motion to approve Raffle Application #107, QFC draw raffle and waive municipal license fee of \$20.00.

Moved Repmann Second Darocha

Roll Call Vote: Burgess ABSENT Repmann AYE Soloway ABSENT Darocha AYE Blew AYE

Motion carried.

Discussion: The Committee discussed the resolution requested by Hunterdon Medical Center to support a bill to allow HMC to conduct elective angioplasty. This will be considered by the full Committee at the March 9, 2017 meeting.

The Committee and Matt Papenfuhs discussed the role of the EMS only volunteers and confirmed they are active. These EMTs are non-firefighting personnel. They respond to calls, attend drills and one or two are designated drivers only. The Township has been provided with a list of those individuals.

The Mayor expressed her concern regarding the Committee's attempt to keep communications open with the fire company and rescue squad but no key people showing up for the meeting that was scheduled.

- **Department of Public Works: Repmann & Darocha**

Motion to **Adopt Resolution 2017 – 18** Extend Maintenance and Repair Materials Bids for One (1) Year.

Moved Repmann

Second Darocha

Roll Call Vote: Burgess ABSENT Repmann AYE Soloway ABSENT Darocha AYE Blew AYE

Motion carried.

Motion to **Adopt Resolution 2017 – 21** Recycling Tonnage Grant Application.

Moved Repmann

Second Darocha

All present in favor. Motion carried.

Committee Member Repmann read Alan Dille's monthly report into the record noting monthly activities..... road maintenance, truck repair, etc. Alan also submitted his budget and it was discussed today at a subcommittee meeting. Some township signs have been replaced and Mayor Blew commented on a possible school project for signs in the township. Someone from the FTS school board may come before the Committee with details. Mr. Repmann also commented on some Clean Communities money that may be available for recreation programs.

Salt storage at the DPW was discussed and the department may be in need of an additional salt storage shed.

Diane Laudenbach, CFO, reminded the Committee that the budget needs to be introduced at the first regularly scheduled meeting after March 17th.

- **Land Use (Land Use Board, Open Space, Planning, Zoning, Construction, Environmental):
Burgess & Soloway**

No report.

- **Community, Business, School, Recreation, Seniors: Repmann & Blew**

Committee Member Repmann reported on upcoming recreation activities: Egg Hunt, food drive at Shop Rite.

Diane Laudenbach also reported that she has provided all Committee Members with a copy of a detailed cash receipt report along with the bill list.

Diane Laudenbach was also asked to check the vouchers when they come for court costs to be sure they are the same as last year's amount.

Comments from the public: None

Comments from the Committee, non-agenda items and any other business: None

There is no need for executive session.

ADJOURNMENT

Motion to adjourn at 9:10 P.M.

Moved Repmann

Second Darocha

All present in favor. Motion carried.

Respectfully submitted,



Ursula V. Stryker, RMC
Municipal Clerk

DATE OF ADOPTION: 3-9-2017