# MINUTES FRANKLIN TOWNSHIP COMMITTEE REGULAR MEETING

THURSDAY, MAY 25, 2017 7:30 P.M.

The Franklin Township Committee held a regular meeting at 7:30 P.M., Thursday, May 25, 2017, at the Municipal Building. This meeting has been properly noticed in accordance with the Open Public Meetings Act.

Mayor Kathryn Blew called the meeting to order and led the flag salute.

Roll Call:

Diane Burgess PRESENT

Craig Repmann PRESENT

Susan Soloway PRESENT

Joseph Darocha ABSENT

Kathryn Blew PRESENT

Also present: Katrina L. Campbell, Municipal Attorney

Some others present: John Barrett, Heidi Wohlleb, Lt. Timothy Snyder, Sgt. John Oliveira, Officers Kevin Richards and Dominick Zeveney, George Reichert, Matt Papenfuhs, Diane Enright, Steven Beam, Erik Eccles

Oath of Office: Newly appointed Steven Beam took the Oath of Office to serve as a Class II Police Officer. Erik Eccles will be attending the Essex County Police academy starting July 8.

Verizon Wireless Cell Tower Presentation: Diane Enright, Site Acquisition Specialist, addressed the Township Committee on a possible location for a cell tower at the Municipal Building property. Ms. Enright is a consultant for Verizon and is responsible for locating real estate for the Verizon network. Demand for service is higher than what the network currently provides and this creates a need for another tower. There is currently a service gap in this area. The municipal site is the most suitable. An agreement has been made for a new tower in the Town of Clinton at the Holiday Inn. As per Franklin Township's code, the Municipal Building is a permitted use for a tower. Maps were provided showing an idea of what the site would look like. Tower is designed for 4 co-locaters. Emergency services may also choose to use the tower. If the township is interested in putting out a bid she will bring their engineer, attorney on board for a technical review. Revenue generated will be a 50/50 split with additional revenue from co-locaters. Verizon if selected will own and manage the pole. Height of tower would be 150 feet and Ms. Enright offered to bring in a crane, set it to the height, and do a ride around visual in the neighborhood. An emergency generator would also be installed either diesel or propane. There's also a battery for short term emergencies. Also, each carrier would require 270 square feet on the ground for their equipment. A 25' x 40' concrete pad would be needed for all carriers. Ms. Enright said if the tower doesn't go here at the Municipal Building, she would look at the site across the road, Elks Club. They have to somehow fulfill their coverage ability. Typical lease would be for 5 years with four 5 year options; hence a 25 year lease agreement. Tower would be removed at the end of any termination of the agreement.

George Reichert as OEM Coordinator commented on having the DPW and OEM use the tower.

Motion to authorize the Municipal Attorney to prepare the notice to bidders for the lease of real property for the construction, operation, and maintenance of a wireless communications facility including a 150 foot monopole.

**Moved Burgess** 

Second Soloway

Roll Call Vote: Burgess AYE Repmann AYE Soloway AYE Darocha ABSENT Blew AYE

Motion carried.

#### **2017 BUDGET PUBLIC HEARING**

Motion to **Adopt Resolution 2017 – 28** Budget Read by Title Only at Time of Public Hearing.

Moved Soloway

**Second Burgess** 

Roll Call Vote: Burgess AYE Repmann AYE Soloway AYE Darocha ABSENT Blew AYE

Motion carried.

Motion to open the public hearing on the 2017 Municipal Budget.

Moved Soloway

Second Burgess

All present in favor. Motion carried.

Comments from the public: Matt Papenfuhs expressed his displeasure in the budget having no increase for the QFC emergency services.

Motion to close the public hearing.

**Moved Burgess** 

Second Soloway

All present in favor. Motion carried.

Motion to Adopt Resolution 2017 - 39 to adopt the 2017 Municipal Budget.

**Moved Burgess** 

Second Soloway

Comments/Discussion by the Committee: None.

Roll Call Vote: Burgess AYE Repmann AYE Soloway AYE Darocha ABSENT Blew AYE

Motion carried.

#### **PUBLIC HEARINGS**

#### **ORDINANCE 2017 - 02**

# AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 45 "ENVIRONMENTAL COMMISSION" OF THE TOWNSHIP OF FRANKLIN, HUNTERDON COUNTY, NEW JERSEY TO REDUCE THE NUMBER OF MEMBERS ON THE BOARD FROM SEVEN TO FIVE

Motion to open the public hearing on Ordinance 2017 - 02.

**Moved Burgess** 

Second Soloway

All present in favor. Motion carried.

Comments from the public: None

Motion to close the public hearing on Ordinance 2017 - 02.

**Moved Burgess** 

Second Soloway

All present in favor. Motion carried.

Motion to Adopt Ordinance 2017 - 02.

**Moved Burgess** 

Second Soloway

Comments/Discussion by the Committee: Committee Member Burgess explained the need for reducing the number is because of difficulty in getting membership. This will make it easier to have a quorum in order to conduct meetings.

Roll Call Vote: Burgess AYE Repmann AYE Soloway AYE Darocha ABSENT Blew AYE

Motion carried.

#### **ORDINANCE 2017 - 04**

AN ORDINANCE OF THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, TO MANDATE DIRECT DEPOSIT FOR MUNICIPAL EMPLOYEES BY THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, PURSUANT TO N.J.S.A. 52:14-15f

Motion to open the public hearing on Ordinance 2017 - 04.

**Moved Burgess** 

Second Soloway

All present in favor. Motion carried.

Comments from the public: None

Motion to close the public hearing on Ordinance 2017 - 04.

**Moved Burgess** 

Second Repmann

All present in favor. Motion carried.

## Motion to Adopt Ordinance 2017 - 04.

Moved Burgess

Second Repmann

**Comments/Discussion by the Committee:** Committee Member Soloway explained this will make it more efficient for reconciliation of bank statements.

Roll Call Vote: Burgess AYE Repmann AYE Soloway AYE Darocha ABSENT Blew AYE

Motion carried.

Comments from the public on agenda items: None

#### **Consent Agenda**

All matters listed under the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.

Motion to Adopt all items listed under the Consent Agenda.

Moved Burgess

Second Soloway

a. Approval of bills for payment

Current Fund Expenditures	\$54,753.00	
Driveway Trust	\$	1,108.25
Grant Fund	\$	1,639.64
Land Use Board Escrow	\$	9,227.50
Dog Regulation Account	\$	19.80

Total \$66,748.19

b. Approval of minutes May 11, 2017 Work Session & Executive Session

Roll Call Vote: Burgess AYE Repmann AYE Soloway AYE Darocha ABSENT Blew AYE

Motion carried.

### **Department Head/Subcommittee Reports**

• Finance, Administration, Insurance, HR/Benefits: Soloway & Burgess

Motion to accept with regret the letter of resignation submitted by Ella Ruta, Tax Collector.

Moved Soloway

Second Burgess

All present in favor. Motion carried.

Motion to Adopt Resolution 2017 - 40 Relay for Life of Hunterdon County.

Moved Burgess

Second Repmann

All present in favor. Motion carried.

Public Safety (PD, Fire, EMS, OEM, Court, Health): Darocha & Blew

Motion to Introduce on First Reading Ordinance 2017 – 07 An Ordinance of the Township of Franklin to Amend, Revise and Supplement Chapter 125, "Vehicles and Traffic," to Create Article X "Commercial Vehicles", Public hearing to be scheduled for a meeting to convene at 7:30 P.M., Thursday, June 22, 2017.

Moved Repmann

Second Burgess

All present in favor. Motion carried.

Department of Public Works: Repmann & Darocha

Motion to Introduce on First Reading Ordinance 2017 – 05 An Ordinance to Provide for the Chip and Seal of Various Roads as a General Improvement for the Township of Franklin and Appropriating \$85,000.00 from the Capital Improvement Fund. Public Hearing to be scheduled for a meeting to convene at 7:30 P.M., Thursday, June 22, 2017.

Moved Repmann

Second Burgess

All present in favor. Motion carried.

Motion to Introduce on First Reading Ordinance 2017 – 06 An Ordinance to Provide for Drainage Improvements and Asphalt Overlay of Old Franklin School Road as a General Improvement for the Township of Franklin and Appropriating \$140,000.00 from the Capital Improvement Fund. Public hearing to be scheduled for a meeting to convene at 7:30 P.M., Thursday, June 22, 2017.

Moved Repmann

Second Burgess

All present in favor. Motion carried.

Land Use (Land Use Board, Open Space, Planning, Zoning, Construction, Environmental):
 Burgess & Soloway

**Discussion 46 Sidney School Road:** Denise Feit, resident at 36 Sidney School Road addressed the Township Committee on a matter regarding an alleged dump on neighboring land and pending construction. The Municipal Attorney advised Ms. Feit that the township's position on this issue is that the Municipal Land Use Law and all uniform construction codes will be followed for any building permits. The township is not allowed to put any new requirements on any applicant for permits. Ms.

Feit was also advised to contact the County Health Department if she has any concerns about her well and she could purchase a well test kit from Raritan Headwaters Association.

Motion to amend formal motion taken by the Township Committee on May 11, 2017 regarding ADA inclusion to include Block 24 Lots 29, 30 and 31.

Moved Burgess

Second Soloway

Roll Call Vote: Burgess AYE Repmann AY E Soloway AYE Darocha ABSENT Blew Aye

Motion carried.

The Municipal Clerk advised the Township Committee that she would meet with Lora Jones to clarify the owners and lot numbers for these properties.

Motion to participate in the Municipal PIG for Haskell property, Block 24 Lot 27 and to participate in the County PIG for Michisk property, Block 43 Lot 22 and Block 44 Lot 5.

Moved Burgess

Second Soloway

Roll Call Vote: Burgess AYE Repmann AYE Soloway AYE Darocha ABSENT Blew Aye

Motion carried.

Committee Member Craig Repmann advised the Committee of problems at the DPW regarding recycling items not allowed. Alan Dilley informed him that there are several abusers and he has requesting hiring someone for about three (3) weeks to monitor the Municipal Garage. Flyers would be handed out regarding proper disposal, license plates could be recorded along with checking identification and residency. Clean Communities funds can be used for this purpose. Afterwards, Alan would like to have security cameras installed. Alan has also submitted his monthly report of DPW activities.

Committee Member Sue Soloway reported on Mary Mastro's retirement gathering here at the building. Several people attended and a plaque was presented to Mary in recognition of her 20 years service.

Committee Member Soloway also reported on the township possibly organizing a scarecrow display this coming Fall. The Recreation Commission may be able to assist with this. It was also suggested that residents on certain roads would be asked to participate as a group. The Franklin Township School will also be contacted. Scarecrows would be displayed in the municipality's lots at 204 and 206 Sidney Road.

#### Community, Business, School, Recreation, Seniors: Repmann & Blew

Committee Member Repmann reported on having attended the Franklin Township School Board of Education meeting. The school is facing several issues – one being declining enrollment. Committee Member Soloway also reported in a decline in attendance at the senior citizens meetings. Committee Member Burgess is also working with the school on obtaining Sustainable New Jersey grants.

**BOARD OF HEALTH** – There is no need for a meeting this evening.

**Comments from the public:** Maggie Boreland commented on the issue on Sidney School Road. Again the Municipal Attorney advised Ms. Boreland of the township's position on this matter.

Matt Papenfuhs requested that the QFC emergency service be allowed to take advantage of the lower fuel rate afforded the municipality. They asked if they could fill up at the Municipal Garage and reimburse the township for their fuel. The Municipal Attorney said we would have to enter into an agreement for this service. Mr. Papenfuhs also asked the status of the snow plow agreement. Someone from the Township Committee will reach out to him with a draft copy. The term of any new agreement would begin July 1, 2017 and end June 30, 2018. The Committee would like to have an agreement in place this summer.

#### **EXECUTIVE SESSION**

Motion to adopt a resolution to enter executive session at 9:00 P.M. for discussion of matters pertaining to personnel.

Moved Repmann

Second Burgess

John Barrett, temporary CFO, was also requested to attend executive session.

Roll Call Vote: Burgess AYE Repmann AYE Soloway AYE Darocha ABSENT Blew AYE

Motion carried.

#### **RETURN TO OPEN SESSION**

Motion to return to open session at 10:00 P.M.

Moved Soloway

Second Repmann

All present in favor. Motion carried.

Motion to authorize placing an employment ad for a CFO – Tax Collector through the League of Municipalities on line service.

Moved Soloway

Second Burgess

All present in favor. Motion carried.

### **ADJOURNMENT**

Motion to adjourn.

Moved Soloway

Second Burgess

All present in favor. Motion carried.

Respectfully submitted.

Ursulav Stryker, RMC
Municipal Clerk

DATE OF ADOPTION: 6-8-2017