

Twp. Comm. Work Session
Thursday, September 14, 2017

MINUTES
FRANKLIN TOWNSHIP COMMITTEE
WORK SESSION
THURSDAY, SEPTEMBER 14, 2017
7:30 P.M.

The Franklin Township Committee held a work session at **7:30 P.M., Thursday, September 14, 2017** at the Municipal Building. This meeting has been properly noticed in accordance with the Open Public Meetings Act.

Mayor Kathryn Blew called the meeting to order and led the flag salute.

Roll Call: Diane Burgess PRESENT Craig Repmann PRESENT Susan Soloway PRESENT

Joseph Darocha PRESENT Kathryn Blew PRESENT

Also present: Katrina L. Campbell, Municipal Attorney

Some others present: Lt. Timothy Snyder

Comments from the public on agenda items: None

Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.

Motion to Adopt all items listed under the Consent Agenda.

Moved Burgess

Second Darocha

a. Approval of Bills for Payment

| | |
|---------------------------|--------------|
| Current Fund Expenditures | \$135,507.26 |
| Fair Housing | \$ 244.00 |
| Bond and Escrow Account | \$ 10,000.00 |
| Capital Improvement Fund | \$ 76,129.19 |
| Driveway Trust | \$ 1,996.75 |
| Grant Fund | \$ 579.16 |
| Recreation Commission | \$ 2,570.00 |

| | |
|-------|--------------|
| TOTAL | \$277,026.36 |
|-------|--------------|

b. Approval of minutes August 24, 2017 Regular Meeting & Executive Session

- c. Adoption of **Resolution 2017 – 65** Release Remediation Bond, Kafarski, Block 21 Lot 6

Roll Call Vote: Burgess AYE Repmann AYE Soloway AYE Darocha AYE Blew AYE

Motion carried.

Department Head/SubCommittee Reports

- **Finance, Administration, Insurance, HR/Benefits: Soloway & Burgess**

Motion to Adopt **Resolution 2017 – 60** to Renew the Statewide Insurance Fund and Authorize the Mayor and/or Deputy Mayor to Sign the Indemnity and Trust Agreement.

Moved Burgess Second Soloway

Roll Call Vote: Burgess AYE Repmann AYE Soloway AYE Darocha AYE Blew AYE

Motion carried.

Hunting Lease: The Municipal Clerk advised the Township Committee that two bids were received for hunting property known as Block 5 Lots 2 & 3. Both bids in compliance.

- Apple Mountain Sportsmen \$850.00/year 3 year total \$2,550.00
- Lou Moreira \$250.00/year 3 year total \$750.00

Motion to award Hunting Lease to Apple Mountain Sportsmen, highest bidder, at \$850.00 per year for a total of \$2,550.00 for the three (3) year period.

Moved Burgess Second Repmann

Roll Call Vote: Burgess AYE Repmann AYE Soloway AYE Darocha AYE Blew AYE

Motion carried.

Motion to **Introduce on First Reading Ordinance 2017 – 08** Hunting Lease, Block 5 Lots 2 & 3. Public Hearing will be scheduled for a meeting to convene at 7:30 P.M., Thursday, October 12, 2017.

Moved Burgess Second Soloway All in favor. Motion carried.

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Motion to Adopt **Resolution 2017 – 63** In Support of New Jersey State Senate Bill S-1768 Allowing for the Sale of Home Baked Goods.

Moved Burgess Second Darocha

Roll Call Vote: Burgess AYE Repmann AYE Soloway AYE Darocha AYE Blew ABSTAIN

Motion carried.

- **Public Safety (PD, Fire, EMS, OEM, Court, Health): Darocha & Blew**

Motion to Adopt **Resolution 2017 – 61** Distracted Driving Grant \$4,592.32.

Moved Darocha Second Repmann

Roll Call Vote: Burgess AYE Repmann AYE Soloway AYE Darocha AYE Blew AYE

Motion carried.

Lt. Tim Snyder presented his monthly report to the Township Committee at this time including but not limited to arrests, motor vehicle incidents, investigations, assistance to other police departments, etc. The Committee had some general questions on drug arrests. The township received a complaint about speeding on Quakertown Road in the area of the school. Lt. Snyder prepared an analysis and reported that 17% of police stops are on this road along with 26% arrests. There was discussion about putting up signage and since it is a county road Lt. Snyder will contact Tom Mathews, Director, to seek assistance in perhaps reducing the speed and putting up signage about speed limits during school hours.

Motion to authorize the Mayor and/or Deputy Mayor to sign the Shared Services Agreement Between the Municipal Court of East Amwell and Delaware Townships & the Township of Franklin.

Moved Burgess Second Soloway

Roll Call Vote: Burgess AYE Repmann AYE Soloway AYE Darocha AYE Blew AYE

Motion carried.

- **Department of Public Works: Repmann & Darocha**

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- **Land Use (Land Use Board, Open Space, Planning, Zoning, Construction, Environmental):
Burgess & Soloway**

Motion to authorize the Chief Finance Officer to prepare a check for Franklin Township's cost share of the Foster Farm, Farmland Preservation Project, Block 28 Lot 24.

There is a change being made to increase the exception area which will reduce the cost share. The amount has yet to be determined. This matter is being **tabled** at this time.

Committee Member Burgess reported that she spoke with Lisa Wood, Land Use Board Chair, regarding the cancellation of many of the meetings over the last year or so. There haven't been many applications before the Land Use Board and those that were had been cancelled due to some of the applicants' engineers not having their reports prepared. It was suggested that the dates for master plan review be explored.

The Municipal Clerk was asked to reach out to Rick Roseberry on his cost estimate and/or plan for Stormwater Management. Mr. Roseberry made a stormwater presentation to the Committee on June 8 and anticipated having the sites and cost estimate by August/September.

Motion to authorize participation in the purchase of the **Millner Farm, Block 50 Lots 5 & 6**, utilizing Green Acres Funds in a range between \$50,850.00 to \$56,500.00.

Moved Burgess

Second Soloway

This piece of property borders Delaware Township and Lora Jones had come before the Committee regarding partnering with Delaware using Green Acres funds which the township would lose if not used for this purchase.

Roll Call Vote: Burgess AYE Repmann AYE Soloway AYE Darocha AYE Blew AYE

Motion carried.

Motion to Adopt **Resolution 2017 – 64** approving Franklin Township's cost share for the Dirt Capital Farm in an amount not to exceed \$160,000.00.

Moved Burgess

Second Soloway

This is another project already approved and the County is now asking for a formal resolution from the township.

Roll Call Vote: Burgess AYE Repmann AYE Soloway AYE Darocha AYE Blew AYE

Motion carried.

Committee Member Burgess reported on having submitted the application for Sustainable New Jersey certification. Seeking bronze certification at this time.

- **Community, Business, School, Recreation, Seniors: Repmann & Blew**

Motion to Adopt **Resolution 2017 – 62** Designate September, 2017 Clean Communities Month.

Moved Repmann Second Burgess All in favor. Motion carried.

Committee Member Repmann reported on **Community Day** scheduled for Saturday, September 23. He also reported on Dr. Fredericks having retired as Franklin Township School Superintendent. Dr. Davis is again serving as the Interim Superintendent.

Since the township will be conducting their Community Day event at the Elks, there was a recommendation that the DPW do a temporary fix to the driveway since it is in such poor condition and the township anticipates a large crowd at the event. This work would entail about 2 hours DPW time and they'd be using free millings received from the county. This work should be done as long as the Elks understand the township is doing a temporary fix since they are providing a service to the township in order for them to hold their event. The Municipal Attorney will prepare an Indemnification Agreement to present to the Elks.

Board of Health – No applications to be heard.

Comments from the public: None present

Comments from the Township Committee, non-agenda items and any other business: None

EXECUTIVE SESSION

Motion to adopt a resolution to enter executive session at 8:10 p.m. for discussion of matters pertaining to litigation with Mid-American Salt.

Moved Darocha Second Repmann

Roll Call Vote: Burgess AYE Repmann AYE Soloway AYE Darocha AYE Blew AYE

Motion carried.

RETURN TO OPEN SESSION

Motion to return to open session at 8:50 p.m.

Moved Darocha Second Repmann All in favor. Motion carried.

There was some discussion regarding authorization for over-time in general and also who authorizes overtime submitted by supervisors/department heads. It appears department heads are approving their own overtime and the Committee discussed a possible procedure to be followed to correct this and the Municipal Attorney said it would be good practice for supervisors/department heads to be required to submit monthly reports for their overtime submissions. The Municipal Clerk was directed to

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prepare a memo to department heads/supervisors requiring them to submit a monthly report for any and all overtime submissions indicating dates, times, number of hours, and purpose. Reports then can be cross checked against payroll records. There will also be a need to update the employee policy manual to include this policy/procedure.

ADJOURNMENT

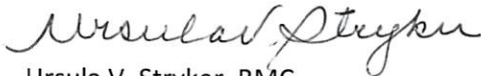
Motion to adjourn at 9:00 p.m.

Moved Soloway

Second Repmann

All in favor. Motion carried.

Respectfully submitted,



Ursula V. Stryker, RMC
Municipal Attorney

DATE OF ADOPTION: 09/28/2017