# MINUTES FRANKLIN TOWNSHIP COMMITTEE **WORK SESSION THURSDAY, JANUARY 4, 2018**

Upon adjournment of the Township Committee Reorganization Meeting, the Township Committee held a work session at 7:42 P.M. on Thursday, January 4, 2018 at the Municipal Building. This meeting has been properly noticed in accordance with the Open Public Meetings Act.

Mayor Craig Repmann called the meeting to order.

Roll Call:

Joseph Darocha PRESENT

Philip Koury ABSENT

Susan Soloway PRESENT

Diane Burgess PRESENT

Craig Repmann PRESENT

Also present: Katrina L. Campbell, Municipal Attorney

Some others present: Lt. Timothy Snyder

Comments from the public: None

Consent Agenda: No items for consideration at this time.

## **Department Head/Subcommittee Reports**

Finance, Administration, Insurance, HR/Benefits

The Committee welcomed newly appointed Cameron Keng, CFO. Committee Member Susan Soloway reported on having met with Planet Civic for an online platform to engage the public. The Committee has now been assigned a municipal email to be used for all township business. The process for setting up emails to iphones is still being worked out. It was suggested the Land Use Board also be assigned township email addresses. There was a brief discussion about ATON and IT services. The Mayor reported he has established subcommittees and has made a minor change to the categories of responsibility/reporting.

Motion to Introduce on First Reading Ordinance 2018- 01 An Ordinance of the Township of Franklin, County of Hunterdon, State of New Jersey Authorizing the Lease of Certain Property Owned by the Township and Not Required for Public Purposes and More Commonly Known as a Portion of Block 16 Lot 40. Public Hearing to be scheduled for a meeting to be held on Thursday, February 8, 2018 at 8:00 P.M.

Moved Burgess

Second Soloway

All present in favor. Motion carried.

Motion to authorize the Mayor and/or Deputy Mayor to sign the engagement letter for auditing and budget services.

Moved Soloway

Second Burgess

Roll Call Vote: Darocha AYE Koury ABSENT Soloway AYE Burgess AYE Repmann AYE

Motion carried.

Motion to approve the Use of Municipal Building Request from Rural Awareness for 2018 meetings.

Moved Soloway

Second Darocha

All present in favor. Motion carried.

Public Safety (PD, Fire, EMS, OEM, Court, Health)

Lt. Tim Snyder reported on the 2010 Dodge Charger being out of service. There have been many issues with this vehicle and it's the computer that is the problem and a lot of money has been put into repairs. Mileage is over 100,000 miles. All of the problems encountered have been electronic. The 2018 Police budget will have funds for replacing the Charger. Lt. Snyder will also work with the CFO on a vehicle replacement schedule.

Motion to authorize the Municipal Alliance Renewal Application for Grant Year July 1, 2018 to June 30, 2019.

Moved Burgess

Second Darocha

Roll Call Vote: Darocha AYE Koury ABSENT Soloway AYE Burgess AYE Repmann AYE

Motion carried.

The Municipal Attorney will provide the fire fee ordinance to the Township Committee for introduction at the next meeting.

Department of Public Works

Nothing at this time.

Land Use (Land Use Board, Open Space, Planning, Zoning, Construction, Environmental)

The Land Use Board will be scheduling a joint meeting with the Township Committee and municipal officials on the new stormwater regulations. This may be held in February.

Community, Business, School, Recreation, Seniors

Nothing at this time.

**BOARD OF HEALTH** – A septic system waiver application is scheduled for January 25, 2018.

Comments from the Public: None

Comments from the Township Committee, non-agenda items and any other business: None

The Municipal Attorney reported on the matter of SADC v. denHollander having been heard in Supreme Court on Tuesday. Awaiting decision. This matter is for the soil removal issue only.

In light of the severe frigid temperatures and icing on roadways, the Township Committee discussed a procedure for late opening, closing and/or early dismissal. The township will be guided by what the school decides and will keep in touch with the DPW and Police Department. The Mayor will make the decision and contact either the Municipal Clerk or Deputy Clerk. The full Committee will also be notified.

At this time the Committee authorized a one hour delay for Friday morning in light of pending roadway icing. The Municipal Clerk will inform the employees and post notices on the door tonight before leaving the building.

The Committee would also like to have a full discussion on the 2018 holiday schedule so that proper notice could be given to the public and posted on the website should there be any early closing prior to a holiday.

Committee Member Joe Darocha asked if it would be possible to hold executive sessions earlier in the evening. While it could be done at the opening of a meeting it sometimes causes the Committee to go in and out of executive session at different intervals.

#### **EXECUTIVE SESSION**

Motion to adopt a resolution to enter executive session at 8:20 P.M. for discussion of matters pertaining to public safety.

Moved Burgess

Second Soloway

Roll Call Vote: Darocha AYE Koury ABSENT Soloway AYE Burgess AYE Repmann AYE

Motion carried.

#### **RETURN TO OPEN SESSION**

The Township Committee returned to open session for adjournment.

Moved Soloway

Second Burgess

All present in favor. Motion carried.

The Township Committee met in executive session for discussion of matters pertaining to public safety, and litigation regarding George Burdick vs. the Township of Franklin, et al. Minutes of executive session will be kept and once the matter involved is no longer a matter of confidentiality the minutes can be made public.

### **ADJOURNMENT**

Motion to adjourn at 8:42 P.M.

Moved Soloway

Second Burgess

All present in favor. Motion carried.

Respectfully submitted,

Ursulav. Stryker Ursula V. Stryker, RMC

Municipal Clerk

DATE OF ADOPTION: 1-25-2018