

**MINUTES  
FRANKLIN TOWNSHIP COMMITTEE  
REGULAR MEETING  
THURSDAY, APRIL 26, 2018  
7:30 P.M.**

The Franklin Township Committee held a regular meeting at **7:30 P.M., Thursday, April 26, 2018** at the Municipal Building. This meeting has been properly noticed in accordance with the Open Public Meetings Act. Copies of the agenda have also been sent to the newspapers, the Franklin Township School, the Quakertown Fire Company, posted on the bulletin board in the Municipal Building and on the township website.

Mayor Craig Repmann called the meeting to order and led the flag salute.

Roll Call: Joseph Darocha PRESENT Philip Koury PRESENT

Susan Soloway PRESENT Diane Burgess PRESENT Craig Repmann PRESENT

Also present: Katrina L. Campbell, Municipal Attorney  
Heidi Wohlleb, Municipal Auditor

Some others present: Lt. Timothy Snyder, Cameron Keng, Matt Papenfuhs

**Comments from the public on agenda items:** None

**Approval of Minutes**

Motion to approve March 29, 2018 Regular Meeting & Executive Session minutes.

Moved Soloway Second Burgess All in favor. Motion carried.

**PUBLIC HEARINGS**

**ORDINANCE 2018 – 09  
AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITES AND TO ESTABLISH A  
CAP BANK**

Motion to open the public hearing on Ordinance 2018 – 09.

Moved Burgess Second Soloway All in favor. Motion carried.

Comments from the public: None

Motion to close the public hearing on Ordinance 2018 – 09.

Moved Burgess Second Soloway All in favor. Motion carried.

Motion to Adopt Ordinance 2018 – 09.

Moved Soloway                      Second Burgess

Comments/Discussion by the Committee: None

Roll Call Vote: Darocha AYE Koury AYE Soloway AYE Burgess AYE Repmann AYE

Motion carried.

**BOND ORDINANCE 2018 – 10**

**BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF EQUIPMENT FOR THE DEPARTMENT OF PUBLIC WORKS BY AND IN THE TOWNSHIP OF FRANKLIN, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$270,945.00 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$258,042.00 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF**

Motion to open the public hearing on Bond Ordinance 2018 – 10.

Moved Burgess                      Second Koury                      All in favor. Motion carried.

Comments from the public: None

Motion to close the public hearing on Bond Ordinance 2018 – 10.

Moved Burgess                      Second Soloway                      All in favor. Motion carried.

Motion to Adopt Bond Ordinance 2018 – 10.

Moved Koury                                      Second Darocha

Roll Call Vote: Darocha AYE Koury AYE Soloway AYE Burgess AYE Repmann AYE

Motion carried.

**RESOLUTIONS**

Motion to **Adopt Resolution 2018 – 24** Authorize Wayne Ingram of Engineering & Land Planning Associates, Inc. to provide professional survey for the Hope Hill Farm in the amount of \$9,200.00.

Moved Burgess                      Second Soloway

Ms. Campbell explained this is the farm for which the township is not contributing towards its preservation but we are authorizing the survey and being reimbursed.



Roll Call Vote: Darocha AYE Koury AYE Soloway AYE Burgess AYE Repmann AYE

Motion carried.

Motion to **Adopt Resolution 2018 – 30** Introduction of Municipal Budget.

Moved Burgess

Second Koury

Roll Call Vote: Darocha AYE Koury AYE Soloway AYE Burgess AYE Repmann AYE

Cameron Keng, CFO, was asked to comment on the budget. Operationally the township is doing better this year. Due to the economy, we're not doing better revenue-wise. People also aren't spending money to do major home improvements which would increase the township's ratables. We're doubling our interest rate with Unity Bank. He suggested utilizing municipal properties to bring in active recreation and he has also been meeting with some property owners. He's also looking into ways to increase revenues. Property assessments in the area of the group home were reduced about 20% which is a loss in valuations. Heidi Wohlleb, Municipal Auditor, commented on surplus and said it was a smart amount being used and there should be no problem in replenishing the funds. She said setting money aside for capital is prudent and overall the budget has been well thought out. Use of open space funds was discussed. The Committee discussed preparing some literature for the residents showing them where their tax dollars go which will also make for a more informative newsletter.

### **Staff Administrative Reports**

Lt. Timothy Snyder was present and reported on a serious motor vehicle accident late Friday evening, April 20 at Pittstown and Sidney Roads. He commented on the coordinated and outstanding efforts by all emergency responders and police. Officer Kevin Bollaro and Special Officer Erik Eccles did an outstanding job in assisting with extinguishing the vehicle fire and assisting the fire department in extracting the driver. Vehicle was engulfed in flames and crushed. The driver was medivac'd to Morristown Hospital. Letters of commendation have been written by the Lt. for various individuals assisting at the scene of the accident. Lt. Snyder would like to present Outstanding Duty Award and Life-Saving Awards at the Township Committee meeting scheduled for Thursday, May 10, 2018.

Lt. Snyder also commented on new Attorney General Directives which are being included in the Police Department's manual. These involve mandatory random drug testing requirements for all police departments. This will require an additional expense for the department and the township will need to adopt an ordinance to be in compliance with the new directives.

Matt Papenfuhs, EMS Deputy Chief, also commented on their responding to the scene of the accident Friday night. Though the Quakertown Volunteer Emergency Medical Service (QVEMS) does not respond to Franklin Township calls, they did respond to a call for cardiac arrest as they do in emergencies of this nature. Unfortunately their CPR device did not work properly and Matt is looking into why it malfunctioned. The device is very costly, \$15,000.00, and some recommendations were made for fund raising to purchase this piece of equipment for the QFC emergency service. ....maybe a 50/50 at Community Day. The Committee also suggested Matt place an article in the township's newsletter seeking financial support. Matt has also met with our CFO to discuss a 5 year plan. Committee

Member Koury said he just communicated with someone in Homeland Security and he suggested the QFC emergency services would have a better chance of receiving funding if they tie it into an active shooter response activity.

**BOARD OF HEALTH** – no need for a meeting this evening.

### Old Business

The Municipal Attorney prepared a draft ordinance to amend Chapter 268, the township's maintenance of abandoned properties ordinance. All will review for further discussion at the next meeting. Committee Member Koury will also get information from Clinton Township since they too are drafting an ordinance.

The Township Committee discussed conducting a joint meeting with the Land Use Board. The Mayor would prefer the Land Use Board attend a Committee work session for this purpose and asked that we be provided with some suggested dates.

### New Business

The CFO provided the Township Committee with information on another Cooperative Agreement for better pricing on purchases of capital equipment. The Committee will consider this at the next meeting.

### Committee Member Reports

Committee Member Koury thanked the staff for working with George Reichert, OEM Coordinator, in providing him with space in the Municipal Building to conduct his business. It was decided that he could use the Land Use Board Office since there is a computer available and space for a filing cabinet. The Municipal Clerk advised the Township Committee that an application will be filed with Statewide Insurance for a grant to purchase a laptop for OEM purposes.

Deputy Mayor Burgess reported that she is working with Catherine Innella in preparing specifications for the wiring of the building for IT needs.

The Mayor reported on the following items:

- the Franklin Township School will conduct its public hearing on their budget on Monday evening, April 30.
- Fishing Derby will be held on May 10 at Brenner's Pond, 84 Airport Road, Alexandria Township
- Alan Dilley has been requested to provide a road maintenance article for the newsletter
- JCP&L took care of a downed tree on West Sidney Road

The Municipal Clerk reported on having received a "Killed in Action" flag courtesy of the County Freeholders. Thank you to Alan for providing the needed clips in order to properly display the flag. We are now looking into a solar light for the evening display.



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Twp. Comm. Regular Meeting  
Thursday, April 26, 2018

**ADJOURNMENT**

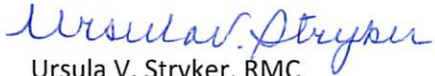
Motion to adjourn at 9:15 PM.

Moved Burgess

Second Soloway

All in favor. Motion carried.

Respectfully submitted,



Ursula V. Stryker, RMC  
Municipal Clerk

**DATE OF ADOPTION:** 5-10-2018