

Twp. Comm. Work Session
Thursday, June 14, 2018

MINUTES
FRANKLIN TOWNSHIP COMMITTEE
WORK SESSION
THURSDAY, JUNE 14, 2018
7:30 P.M.

The Franklin Township Committee held their work session at 7:30 P.M., Thursday, June 14, 2018 at the Franklin Township Municipal Building. This meeting has been properly noticed in accordance with the Open Public Meetings Act.

Mayor Craig Repmann called the meeting to order and led the flag salute.

Roll Call: Joseph Darocha PRESENT Philip Koury ARRIVED 7:37 P.M.

Susan Soloway PRESENT Diane Burgess PRESENT Craig Repmann PRESENT

Also present: Katrina L. Campbell, Municipal Attorney

Some present in the public: Lora Jones, Marie Newell, Cameron Keng, Alan Dilley, Kieran Moninghoff

Comments from the public on agenda items: Marie Newell, Project Coordinator for New Jersey Conservation Foundation, introduced herself to the Township and is here for the Millner preservation project which is on the agenda for approvals tonight. This is a joint purchase with Delaware and Franklin Townships. Green Acres grant is providing 50% of the funding along with matching funds from Hunterdon County.

At this time, the Committee deviated from the agenda to hear **New Business for DPW Recycling Center.** Alan Dilley, DPW Supervisor explained the changes made to recycling over the years. The level of contaminated products being placed in the garage dumpsters is very high and there is no way to control what is being left at the recycling center in spite of having notified residents of recyclable materials and items that are not acceptable. Alan invited Kieran Moninghoff from Waste Management to the meeting to explain the global shift in recycling. China is no longer taking product. The focus is on contamination and the contamination rate has changed and is now less than 1.5% of product. He also commented on the cost of separating materials at the recycling facility. There is no longer value to the recycled materials: cardboard, newspaper, plastics, etc. Alan can no longer control the facility for contamination. Approximately 4 to 5 man hours are utilized each week at the garage for maintaining the recycling depot. Residents can recycle curbside via their regular household trash haulers with whom they contract. They can also take materials to the Petticoat Lane facility as long as the vehicle doesn't have commercial plates. Cameron Keng provided a spreadsheet showing income and expenses related to the depot. It is costing the township over \$18,000 annually to maintain the recycling depot. The township is generating 4.5 tons per dumpster with 42 roll off containers per year. The annual tonnage report submitted to the State reflects residential and commercial. The township gets about \$5,000 per year from the tonnage grant. The township will continue receiving this grant for residential curbside recycling along with the commercial activity reported. At one time the haulers were getting money for the materials recycled and it wasn't costing the township anything for the containers. There is no longer value to the materials. Committee Member Darocha suggested getting the residents' opinion. Deputy Mayor Burgess asked about alternatives for the residents.

Twp. Comm. Work Session
Thursday, June 14, 2018

At this time Alan is proposing closing the recycling center and getting a notice out to the residents as soon as possible. He also suggested using the funds to hold an additional household clean-up day. He will prepare a letter for subcommittee approval. Committee Member Darocha would like the staff to keep track of residents who call in reference to this change.

Lora Jones was asked to comment on the closing of the recycling center and she said it is no problem calling the household trash hauler that you use and let them know you now want to recycle.

Motion to discontinue the recycling center at the Municipal Garage effective August 1, 2018 with an additional household clean-up day in year 2019.

Moved Koury

Second Soloway

Roll Call Vote: Darocha NAY Koury AYE Soloway AYE Burgess NAY Repmann AYE

Motion carried.

The Municipal Attorney advised there is a need to amend the township's recycling ordinance and she has a draft for consideration at the next meeting.

The Municipal Building will continue to utilize a container for recycling materials. This is provided by Raritan Valley Disposal.

Approval of Minutes

Motion to approve minutes of May 24, 2018 Regular Meeting & Executive Session.

Moved Burgess

Second Soloway

AYES: Koury, Soloway, Burgess, Repmann ABSTAIN: Darocha

Motion carried.

Public Hearings

Ordinance 2018 – 12

An Ordinance Authorizing the Sale of Property By the Township of Franklin, County of Hunterdon, State of New Jersey, to the New Jersey Conservation Foundation for Nominal Consideration, Pursuant to N.J.S.A. 40A:12021(k)

The Municipal Attorney commented on the ordinance for the Millner property being purchased along with another portion in Delaware Township and leveraging their grant money. The township portion is being paid 50% from Green Acres fund and the other 50% is coming from the County. Basically the township is not using money from their budget for this purchase. Since the township doesn't want to hold title when this is all concluded, all the entities are then transferring and assigning their rights to the New Jersey Conservation Foundation who will hold title to the property and monitor it so that it remains

in open space. The ordinance is to transfer the property. When concluding the public hearing the Committee will need to adopt a resolution for the Assignment and Assumption Agreement.

The ordinance will be handled first.

Motion to open the public hearing on Ordinance 2018 – 12.

Moved Burgess Second Koury All in favor. Motion carried.

Comments from the public: Deputy Mayor Diane Burgess asked about the amount of Green Acres funds left and Lora Jones explained that these funds are from those previously committed to a property purchase that was never purchased. The State agreed to hold the funds for Franklin Township to use towards another parcel.

Motion to close the public hearing on Ordinance 2018 – 12.

Moved Burgess Second Koury All in favor. Motion carried.

Motion to Adopt Ordinance 2018 – 12.

Moved Burgess Second Koury

Comments/Discussion by the Committee: None

Roll Call Vote: Darocha AYE Koury AYE Soloway AYE Burgess AYE Repmann AYE

Motion carried.

The Municipal Attorney explained the need for the Mayor to sign the Assignment and Assumption Agreement (Millner/Gellner Property) to the New Jersey Conservation Foundation and the agreement explains \$57,680.85 coming from Green Acres and 50% is coming from the County to Delaware Township.

Motion to authorize the Mayor to sign the Assignment and Assumption Agreement to the New Jersey Conservation Foundation.

Moved Burgess Second Koury

Marie Newell commented on the original resolution committing funds in an amount up to \$56,500.00 for this property but the agreement now includes amending the funding to a higher figure.

Roll Call Vote: Darocha AYE Koury AYE Soloway AYE Burgess AYE Repmann AYE

Motion carried.

Resolution 2018 – 35 This resolution was tabled at the May 24th meeting to allow the Municipal Attorney to review the court agreement. The question is why the township is being asked to appoint the Judge and staff when the joint court chose them. Also, the court agreement is for four years and the Judge's appointment is for three years. The Municipal Attorney is concerned that the township would have to continue with the Judge they appoint should they leave the court at any point in time. It was suggested that the Township Committee adopt, if they choose to, a resolution affirming the appointments made by the Joint Court and/or indicating that the township has no objections to the appointments made and agree to the selections made.

Motion to [Adopt Resolution 2017 – 37](#) grant approval of liquor license renewal to the Quakertown Recreation Club, Inc., [Resolution 2017 – 38](#) grant approval of liquor license renewal to RIMA Enterprise, LLC, Clinton Wine & Spirits, Inc., and [Resolution 2017 – 39](#) grant approval of liquor license renewal to the Clinton Elks.

Moved Soloway

Second Burgess

Deputy Mayor Burgess commented on the special conditions to the Elks renewal. Mayor Repmann also commented on the Elks asking if the township would consider reducing the liquor license fee. The township holds many events at the Elks without any charges incurred.

Roll Call Vote: Darocha AYE Koury AYE Soloway AYE Burgess AYE Repmann AYE

Motion carried.

The Committee discussed the need to update the Recreation and Open Space Inventory (ROSI) and sign the Declaration of Encumbrance for the Millner property in order to have the closing. We also needed to include the portion of the Faith Chapel Church purchased by the township. This property too needed to be included in the ROSI. There was some discussion about the amount of acreage in the easement. The township purchased three acres from the church but only encumbered two acres because the corner may be altered by the township and county in the future to soften the curve in the road and we did not want to encumber the corner. All Township Committee members would like a copy of the ROSI and suggested it be put on the township's website.

Motion to **Adopt Resolution 2018 - 40** authorize the Mayor to sign the Recreation and Open Space Inventory (ROSI) and Declaration of Encumbrance with the understanding that the issue with the Faith Chapel Church portion will be cleared up to the satisfaction of Green Acres.

Moved Koury

Second Burgess

Roll Call Vote: Koury AYE Soloway AYE Darocha AYE Burgess AYE Repmann AYE

Motion carried.

The Township Committee will discuss the issue with Faith Chapel Church at the next meeting.

Staff Administrative Reports

Cameron Keng, CFO, reported on the Municipal Court audit being completed today. He has cut all the checks and included the schools and fire company which he will hold for July so they aren't late. He is also handling some escrow invoices and met with officials to discuss the escrow process. Cam is still waiting to hear from Rick Roseberry, Municipal Engineer, on storm water. The engineer's estimate for the work to be done for storm water is \$12,000-\$12,500 but it could be reduced to \$2,500 if there's assistance from municipal officials. The Municipal Attorney reported that Rick has been out checking on the easements on the Brinkerhoff development at Quaker Ridge Road. The engineer needs to coordinate storm water with both Alan Dilley and Cam Keng.

Alan Dilley reported on the "no commercial vehicle parking" signs for Locust Grove Road have been ordered. Regarding speed limits on the road, if we do the traffic study there's the risk that the recommendation may be for a higher speed.

Alan Dilley also reported on a September delivery for the new mower.

Old Business

None

New Business

DOT Grant: The township most likely is not eligible for the DOT grant for "Transportation Alternatives Set-Aside Program".

Sheriff's Office: The Township Committee discussed the "Project Lifesaver" program and is not interested in donating at this time.

Admin Salary: The CFO will prepare a spread sheet for the Township Committee with current salaries and positions held. Committee Member Koury had some questions about job descriptions, duties, etc. Deputy Mayor Burgess also commented on the organizational chart that has been in progress and will get something to Mr. Koury. The Municipal Clerk also described the previous procedures she had followed when she was maintaining all escrow accounts (Land Use Board, driveway, Board of Health, soil control). In 2015 there was a change made by the Township Committee regarding escrow accounts. It was felt that the Land Use Board Clerk should maintain any accounts for LUB applicants so the Board would be advised immediately by the LUB Clerk of the status of escrow and could determine whether or not an applicant should be heard at any given meeting due to a deficiency in escrow.

The Township Committee will adjust their meeting schedule for the summer months.. July 26 and August 23 meetings will be cancelled. The Municipal Clerk will provide proper public notification.

The Committee discussed a meeting held at the Municipal Building yesterday to discuss some Land Use Board issues in preparation for the July 12 joint meeting: application fees, escrow, Master Plan. The Committee Members at the meeting (Mayor and Member Koury) wanted to advise the Land Use Board of the Township Committee’s financial and budgetary restraints and discussed some general matters.

Committee Member Koury also advised the Committee of having discussed several matters with the Municipal Clerk and Deputy Clerk. The phone message has been changed to indicate summer hours and the escrow chart of other municipal fees will be updated.

The Mayor recommended that resolutions and ordinances be put on the township’s website. He also reported on plans under way for the Summer Recreation Program with Joann Hyland as the Coordinator; Community Day scheduled for September 22. The Mayor will also officiate at a marriage here at the Municipal Building at 9:30 a.m., Friday, July 6, 2018.

Committee Member Darocha recommended declaring an out-of-service police vehicle as surplus and a resolution will be prepared for the June 28th meeting.

Payment of Bills

Motion to authorize payment of bills as presented by the CFO.

Moved Burgess	Second Koury	
Current Fund Expenditures 8-01	\$2,127,587.20	2,127,587.20 +
Current Fund Expenditures 8-01	\$ 138.91	138.91 +
Capital Improvement Fund C-04	\$ 342.30	342.30 +
Dog Regulation Account T-12	\$ 500.00	500.00 +
Bond & Escrow Account B-13	\$ 2,334.00	2,334.00 +
Driveway Trust D-68	\$ 107.25	107.25 +
Land Use Board Escrow L-05	\$ 7,589.04	7,589.04 +
Driveway Trust D-68	\$ 475.50	475.50 +
Fair Housing A-20	\$ 476.96	476.96 +
Fair Housing A-20	\$ 7,033.05	7,033.05 +
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TOTAL	\$2,146,584.21	2,146,584.21 *+

Roll Call Vote: Darocha AYE Koury AYE Soloway AYE Burgess AYE Repmann AYE

Motion carried.

7

Twp. Comm. Work Session
Thursday, June 14, 2018

Comments from the public: None

EXECUTIVE SESSION

Motion to adopt a resolution to enter executive session for discussion of matters pertaining to personal and contracts.

Moved Koury

Second Darocha

Roll Call Vote: Soloway AYE Darocha AYE Koury AYE Burgess AYE Repmann AYE

Motion carried.

RETURN TO OPEN SESSION

Motion to return to open session for adjournment.

Moved Koury

Second Soloway

All in favor. Motion carried.

ADJOURNMENT

Motion to adjourn at 10:15 p.m.

Moved Burgess

Second Soloway

All in favor. Motion carried.

Respectfully submitted,



Ursula V. Stryker, RMC
Municipal Clerk

DATE OF ADOPTION: 7-12-2018