

MINUTES
FRANKLIN TOWNSHIP COMMITTEE
WORK-SESSION/REGULAR MEETING
THURSDAY, JANUARY 7, 2021

(Immediately Following Town Committee & Board of Health Re-Organization Meetings beginning at 7:30 pm)

(Location Changed to Online Application: Zoom - <https://us02web.zoom.us/j/84743091762>)

The meeting was called to order by Mayor Koury at 7:51 pm. Mayor Koury read the OPMA Statement.

Roll Call: Mayor Philip Koury (present) Deputy Mayor Diane Burgess (present)
Sebastian Donaruma (present) Mike Homulak (present)
Craig Repmann (present)

Also present: Katrina L. Campbell, Municipal Attorney
Christine Burke, Municipal Clerk
Cameron Keng, Chief Finance Officer
Captain Timothy Snyder, Police Department

Comments from the Public on Agenda Items Only:

No one from the public spoke regarding Agenda Items.

Proclamations & Presentations: None.

Approval of Minutes

Motion to approve the December 29, 2020 minutes Year End Meeting and Executive Session: Repmann

Second: Burgess

Roll call: Burgess (Aye) Donaruma (Aye) Homulak (Aye) Koury (Aye) Repmann (Aye)

Payment of Bills

Upon request by Mayor Koury, the CFO explained the payment schedule for the Township's two schools.

Motion to approve the Bills List: Donaruma Second: Burgess

Roll call: Burgess (Aye) Donaruma (Aye) Homulak (Aye) Koury (Aye) Repmann (Aye)

Ordinances: None.

Resolutions: None.

Staff Administrative Reports:

Police: Captain Snyder reported on the December monthly activities of the Police Department, specifying background investigations, arrests, motor vehicle warnings, tickets, accidents, radio calls, animal complaints, property checks, and others. Upon questioning by Deputy Mayor Burgess, Captain Snyder compared the activities of the Police Department to prior years, explaining that there had been a reduction in motor interaction and a rise in domestic matters.

Administrative: The Township Clerk reported on the Clerk's Office efforts to prepare for the new year.

CFO: The CFO reported on 2020 year-end reconciliations and system turn-over for the new year.

The Township Committee agreed to continue receiving department activity reporting.

Board of Health: None.

Old Business: None.

New Business:

1. Curbside Pick-up of Christmas Trees

Upon questioning by the Mayor, the Township Clerk confirmed that a notice had been posted on the website and an e-mail blast had been sent to subscribers regarding curbside pickup of Christmas Trees by the Department of Public Works.

2. Hunting Leases

Upon questioning by Committeeman Homulak, the Attorney explained that Township properties leased for hunting purposes must be advertised for bidding in accordance with the Local Public Contracts Law. Committeeman Repmann explained that the Quakertown Recreation Club had been seeking property to hunt but the club's bylaws prohibited bidding. The Attorney offered to search for noted exceptions to the statutory bidding requirements.

Committee Member Reports:

Mayor Philip Koury reported that a link to the State's COVID-19 Vaccine Pre-Registration Website had been posted on the Township website. He went on to indicate that no changes had been made to the subcommittee appointments and offered the Township's website to assist in advertising social events held by the Quakertown Fire Company.

Comments from the Public:

No members from the public came forward to speak.

Executive Session:

The Township Attorney explained the need to enter Executive Session, that action could potentially be taken upon return to open session, and that all attendees of the meeting could wait in the Zoom application's Waiting Room except for the Committee, the CFO, the Township Clerk, and the Township Attorney. Upon confirmation of the absence of all but the required attendees, the Township Clerk stopped audio-visual recording of the meeting.

Motion to enter executive session: Homulak Second: Repmann
All in favor. Motion carried.

Committee entered Executive Session at 8:11 pm.

Topics discussed:

1. Attorney/Client Privilege – Possible Land Acquisition
2. Attorney/Client Privilege & Contractual – Lease of Township Property – Quakertown Volunteer Emergency Medical Services (QVEMS)

Committee exited Executive Session at 9:19 pm.

The Township Clerk resumed audio-visual recording of the meeting.

Action by the Committee:

Motion to authorize Township Attorney and CFO to create a Letter of Intent as discussed in executive session: Homulak Second: Donaruma

Roll call: Burgess (Aye) Donaruma (Aye) Homulak (Aye) Koury (Aye) Repmann (Aye)

Adjournment

Motion to adjourn: Repmann Second: Unrecorded All in favor. Motion carried.

Meeting was adjourned at 9:21 pm.

Prepared by Christine Burke, Township Clerk



Adopted: 1/28/2021