

# FRANKLIN TOWNSHIP, HUNTERDON COUNTY ENVIRONMENTAL COMMISSION

*Established April 3, 1970*

202 Sidney Road  
Pittstown, NJ 08867  
Phone 908-735-5215  
Fax 908-735-7598  
<http://www.franklin-twp.org>

Diane Burgess, Chair  
Laney Britten, Vice Chair



## Reorganization Meeting Agenda: Monday, May 24, 2021; 7:30 PM

### I. Open Public Meeting Statement

*"This meeting has been duly advertised in accordance with the Open Public Meetings Act, 10:4-6 et seq. The annual schedule of board meetings has been published in the Hunterdon Democrat newspaper. Copies of the notice have been posted in the Township Municipal Building. This is a regularly scheduled meeting of the Commission."*

### II. Call to Order and Roll Call

Name (Term Expires)	5/24/2021 Regular & Reorg	6/2021	7/2021	8/2021	9/2021	10/2021	11/2021				
Diane Burgess (3 year - 12/31/2021)	√										
John Benscoter (3 year - 12/31/2023)	√										
Laney Britten (3 year - 12/31/2023)	√										
Vacant (3 year - 12/31/2021)											
Vacant (3 year - 12/31/2022)											

Other attendees: None

### III. Election of Vice Chair

- Laney Britten was elected Vice Chair and Secretary – moved by John Benscoter, seconded by Laney Britten; all in favor.

### IV. Meeting Dates for 2021

- Meetings will continue to be held on the last Monday of each month except May (to be held Monday prior to Memorial Day) and December (no meeting) thru 2021.

### V. OPMA/OPRA Requirements

- Reminder regarding OPMA and OPRA requirements for all Township Commissions and Committees.

### VI. Contact Information for all commission members

- Diane Burgess will provide contact information from info provided to Municipal Clerk.

### VII. Candidates for filling vacant position:

- Need representative from Land Use Board – Diane contacted Mayor to see if anyone is willing to do it; waiting a response.
- John B recommended Kevin Carroll; Diane will reach out to him.

### VIII. Budget Needs for 2021

- No determination at this time until we set plans for the year.

### IX. Adjournment

- Reorganization meeting adjourned; regular meeting started.

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## Regular Meeting Agenda: Monday, May 24, 2021; 7:30 PM

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Other attendees: None

### III. Comments from the Public

1. None

### IV. Standard Business

2. Applications Referred by Land Use Board
  - None
3. Report on Land Use Board Activity – None provided pending a representative from the Land Use Board
4. Township Committee activities (Diane Burgess) – Provided general info on what Committee is doing.

### V. Old Business

1. Final report for DEP Free Trees program
  - a. John B reached out to DEP and the report we provided is fine. We look forward to doing again next year.
  - b. Christine took care of voucher
2. Community Well Testing for 2021 (June 1 thru 8) –
  - a. No additional advertising was planned at this time due to the short timeframe
3. Sustainable Jersey Certification renewal
  - a. June 6 deadline; Diane provided access to Commission members and asked them to look at the submission info

### VI. New Business

1. 2021 Goals Discussion and Plan of Action
  - a. Suggestions
    - i. Community-wide recycling
    - ii. Environmental Consciousness to Township Committee and community
    - iii. Revamp Website
  - b. Social Media

- i. Diane will follow up with the Township Attorney regarding use of Social Media

**VII. Grant Opportunities**

1. None at this time

**VIII. Adjournment**

1. Next meeting we will identify initiatives to work and determine next steps including what volunteers would like to participate
2. Meeting adjourned.