

FRANKLIN TOWNSHIP, HUNTERDON COUNTY ENVIRONMENTAL COMMISSION

Established April 3, 1970

202 Sidney Road
Pittstown, NJ 08867
Phone 908-735-5215
Fax 908-735-7598
<http://www.franklin-twp.org>

Diane Burgess, Chair
Laney Britten, Vice Chair



Regular Meeting Minutes: Monday, August 30, 2021; 7:30 PM Via Zoom

I. Open Public Meeting Statement

“This meeting has been duly advertised in accordance with the Open Public Meetings Act, 10:4-6 et seq. The annual schedule of board meetings has been published in the Hunterdon Democrat newspaper. Copies of the notice have been posted in the Township Municipal Building. This is a regularly scheduled meeting of the Commission.”

II. Call to Order and Roll Call

Name (Term Expires)	5/24/2021 Regular & Reorg	6/28/2021	7/26/2021	8/30/2021	9/27/2021	10/25/2021	11/29/2021				
Diane Burgess (3 year - 12/31/2021)	√	√	√	√							
John Bencoter (3 year - 12/31/2023)	√	√	√	√							
Laney Britten (3 year - 12/31/2023)	√	√	√	√							
John Thonet (3 year - 12/31/2021) – LUB			√	√							
Kevin Carroll (3 year - 12/31/2022)			√	√							
Gail Hoolka (alternate)			√	√							

Other attendees: Christina Faragalla

III. Comments from the Public

IV. Standard Business

1. Approval of minutes of 7/26/2021 Meeting of the Environmental Commission
 - Moved by Laney, seconded by John. All in favor.
2. Confirmed membership for Kevin Carroll and Gail Hoolka
3. Applications Referred by Land Use Board (None at this time)
4. Report on Land Use Board Activity (John Thonet) – nothing at this time
5. Township Committee activities (Diane Burgess) – nothing significant at this time
6. Environmental Conferences and Opportunities
 - Diane will forward info on ANJEC training to rest of commission

V. Old Business

1. Community Well Testing for 2021 (June 1 thru 8)
 - We received results for 2020; still waiting for 2021.
 - Diane will forward 2020 results to rest of Commission
 - Note – we should advertise every few months to keep residents aware they should participate
2. Sustainable Jersey Certification renewal
 - ✓ Comments received; need to update by 9/10/2021
 - ✓ All members have been registered on site so should take a look and provide Diane with any comments or suggestions
3. Social Media
 - ✓ No updates
4. 2021 Goals Discussion and Plan of Action –

- ✓ Teracycle
 - i. Laney presented info on recycling ink cartridges with PlanetGreen;
 - 1. Laney will confirm with company that we can participate
 - 2. Diane will present to Township Committee for concurrence
 - ii. Kevin will look into other ways to recycle batteries
 - ✓ Environmental Commission event possibly tied to Earth Day or October 2022
 - i. Laney will come with flyer to post to get residents willing to help plan
 - ii. Kevin will put together a list of vendors who don't use plastics
 - ✓ Single Use Plastic education program
 - i. Collaborate with Shoprite and other stores to co-brand shopping bags
 - ✓ Seminars/Workshops via Zoom
 - ✓ Waste management and recycling at the township level
 - i. Survey Trash Haulers
5. Other Items
- ✓ Prescription Drop Off Info
 - i. Diane will post info on Facebook pages Ladies of HC; I Love HC, Franklin Twp
 - ✓ Monthly or Bi-Monthly poster contest with school
 - i. Laney and Christina will reach out to school to find out if they'd like to participate and who the contact is for Sustainable Jersey

VI. New Business

1. Environmental/Natural Resource Inventory needs to be updated; Diane will request money be budgeted in the near future for this expense
2. Forestry Management Plan – Diane will contact DPW Head for status

VII. Grant Opportunities

1. None

VIII. Adjournment

1. Next meeting – Monday, September 27, 2021 at 7:30pm via zoom
 - a. Moved by John, seconded by Laney; all in favor

Action Items

Item #	Action Item	Who's Responsible	Status	Status / Updates
20210628-01	Identify Shoprite contact used by Township	John T	Open	7/26/21 – John T will work with John B on potential contacts
20210628-02	Develop list of webinar ideas to share with team	Gail	Open	7/26/21 – Gail forwarded list of ideas which will be added to the “idea bank”. 7/26/21 – Once a list is developed, links should be added to the Township website’s Env Comm page
20210628-04	Draft survey to Trash Haulers in Township	John	Open	7/26/21 – John B will set up google doc with questions to pursue
20210628-05	Determine if Community Day is happening this year	Diane	Open	7/26/21 – No Community Day for 2021; Diane will find out about Trunk or Treat as well as what happened to corn hole games used at past Community Days 9/15/21 – Trunk or Treat is happening; do we want to do anything as part of it?
20210628-08	Obtain results of 2020 and 2021 Well Testing for Township	Diane	Open	7/26/2021 – Christina F will assist with aggregation and/or analysis of data 8/10/2021 – received 2020 results, still waiting for 2021 results. 9/27/2021 – shared results of 2015 thru 2020 with EC; 2020 results are on website
20210726-04	Reach out to larger Township organizations to see if they are aware of the food waste redirection law and if they need any help	Kevin	New	8/30/2021 - Kevin reached out to Shoprite, Walmart, and Cracker Barrel. He is not getting a good response. John and John will also pursue with contacts re: sponsorships
20210827-01	Ink Cartridge Recycling with PlanetGreen: 1. Laney will confirm with company that we can participate 2. Diane will present to Township Committee for concurrence	Laney / Diane	New	9/15/2021 – Township Committee supported idea of ink cartridge recycling; need a plan for managing
20210827-02	Look into other ways to recycle batteries	Kevin	New	
20210827-03	Develop flyer to post to get residents willing to help plan Community Day event related to Environment	Laney	New	
20210827-04	Put together a list of vendors who don’t use plastics for Community Day event	Kevin	New	
20210827-05	Post info about Prescription Drop Off Info on Facebook pages Ladies of HC; I Love HC, Franklin Twp	Diane	New	

20210827-06	Monthly or Bi-Monthly poster contest with school - reach out to school to find out if they'd like to participate and who the contact is for Sustainable Jersey	Laney / Christina	New	
20210827-07	Environmental/Natural Resource Inventory needs to be updated; Diane will request money be budgeted in the near future for this expense	Diane	New	
20210827-08	Forestry Management Plan – contact DPW Head for status	Diane	New	
20210628-03	Forward info on Teracycling	Laney	Closed	6/29/21 – Laney forwarded email with multiple links to info on Terracycling. We will continue to pursue this in future meetings.
20210628-06	Determine our budget and how NJ Clean funds are being used	Diane	Closed	7/26/21 – Env Comm has \$1000 annual budget. Clean Communities funds could be used for reusable shopping bags if needed; these funds are used for various projects in the Township
20210628-07	Confirm appointees to remaining positions on Env Comm	Diane	Closed	7/26/2021 – Diane will send Citizenship Form to Christina, Gail, and John T and will confirm all can be added as members of Commission as regular or alternate members 9/27/2021 – Diane sent email confirming appointments to the Municipal Clerk
20210726-01	Add John T to Sustainable Jersey website	Diane	Closed	7/27/2021 – Diane added John T to site; John T will need to accept invitation
20210726-02	Can Township Website add capability to notify interested users when there are changes to the website	Diane	Closed	8/1/2021 – cost for auto update notifications is beyond what is budgeted. There is the ability to send blast emails for specific topics.
20210726-03	Set up Google Doc “idea bank”	Laney	Closed	8/1/2021 – Laney created document; this is an ongoing effort