



# Internal Affairs Case Reporting

This workbook is designed to assist your completion of Internal Affairs Cases Reporting Requirements per the Attorney General's 2019 Internal Affairs Policies & Procedures.

To begin, fill in your Agency Name (format as Agency Name, Agency County) and the year below. Then proceed to the Quarterly Sheets.

Agency Name: Franklin Township Police Department, Hunterdon County  
*format as Agency Name, Agency County*

Year: 2020

Click the link below to review the full Internal Affairs Policies & Procedures  
[Internal Affairs Policies & Procedures](#)

Fill in the information below for each case opened in a prior year. IA Number, Dates, Officer, and Discipline are free-text fields. ALL OTHER FIELDS HAVE A PRE-DEFINED RESPONSE LIST. THE U

Click on each cell and click on the dropdown menu that appears to view all response options.

**NOTE: Be sure to update cases as their status or other elements change. Classify each case by the most serious allegation while pending. When the case closes, classify by the m**

### Internal Affairs Annual Report

IA Number	Date Complaint Received	Officer	Officer Race	Source of Complaint	Complainant Race	Complaint Allegation	Date Case Suspended	Reason for Suspension	Date Case Resumed from Suspension	Date Closed
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Fill in the information below for each case opened within this year. IA Number, Dates, Officer, and Discipline are free-text fields. ALL OTHER FIELDS HAVE A PRE-DEFINED RESPONSE LIST. THE

Click on each cell and click on the dropdown menu that appears to view all response options.

**NOTE: Be sure to update cases as their status or other elements change. Classify each case by the most serious allegation while pending. When the case closes, classify by the m**

### Internal Affairs Annual Report

IA Number	Date Complaint Received	Officer	Officer Race	Source of Complaint	Complainant Race	Complaint Allegation	Date Case Suspended	Reason for Suspension	Date Case Resumed from Suspension	Date Closed
IA01-20	10/15/2020	Steven Beam	White	Civilian	White	Demeanor	N/A			10/27/2020

## First Quarter Internal Affairs Summary

	Pending from Prior Years	New cases	Cases Closed	Source of Complaint			Criminal Outcome				Internal Disciplinary Outcome					Pending End of Quarter	
				Agency	Civilian	Anon.	Convictio n	Diversio n	Acquittal	Dismisso l	Not Exonerated	Sustained	Unfounded	Administra- tively Closed	Sustained		
Excessive Force	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Improper Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Improper Entry	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Improper Search	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Criminal Violation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Differential Treatment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Demeanor	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Rule Violation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Total Cases Opened 0  
 Total Cases Closed 0  
 Total Pending Cases 0  
 Total Cases >180 Days 0

## Second Quarter Internal Affairs Summary

	Pending from Prior Quarter	New cases	Cases Closed	Source of Complaint			Criminal Outcome				Internal Disciplinary Outcome					Pending End of Quarter	
				Agency	Civilian	Anon.	Convictio n	Diversio n	Dismissa l	Exonerated	Not Sustained	Unfounded	Administra- tively Closed	Sustained			
Excessive Force	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Improper Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Improper Entry	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Improper Search	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Criminal Violation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Differential Treatment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Demeanor	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Rule Violation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Total Cases Opened 0  
 Total Cases Closed 0  
 Total Pending Cases 0  
 Total Cases >180 Days 0

## Third Quarter Internal Affairs Summary

	Pending from Prior Quarter	New cases	Cases Closed	Source of Complaint			Criminal Outcome				Internal Disciplinary Outcome					Pending End of Quarter	
				Agency	Civilian	Anon.	Convictio n	Diversio n	Acquittal l	Dismissa	Exonerated	Not Sustained	Unfounded	Administra- tively Closed	Sustained		
Excessive Force	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Improper Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Improper Entry	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
improper Search	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Criminal Violation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Differential Treatment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Demeanor	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Rule Violation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Total Cases Opened 0  
 Total Cases Closed 0  
 Total Pending Cases 0  
 Total Cases >180 Days 0

## Fourth Quarter Internal Affairs Summary

	Pending from Prior Quarter	New cases	Cases Closed	Source of Complaint			Criminal Outcome				Internal Disciplinary Outcome					Pending End of Quarter	
				Agency	Civilian	Anon.	Convictio n	Diversio n	Dismissa l	Exonerated	Not Sustained	Unfounded	Administra- tively Closed	Sustained			
Excessive Force	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Improper Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Improper Entry	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Improper Search	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Criminal Violation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Differential Treatment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Demeanor	0	1	1	0	1	0	0	0	0	0	0	1	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Rule Violation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Total Cases Opened 1  
 Total Cases Closed 1  
 Total Pending Cases 0  
 Total Cases >180 Days 0

## Annual Internal Affairs Summary

	Pending from Prior Years	New cases	Cases Closed	Source of Complaint			Criminal Outcome				Internal Disciplinary Outcome					Pending End of Year	
				Agency	Civilian	Anon.	Convictio n	Diversio n	Acquittal I	Dismissa I	Exonerated	Not Sustained	Unfounded	Administra- tively Closed	Sustained		
Excessive Force	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Improper Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Improper Entry	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Improper Search	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Criminal Violation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Differential Treatment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Demeanor	0	1	1	0	1	0	0	0	0	0	0	1	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Rule Violation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Total Cases Opened 1  
 Total Cases Closed 1  
 Total Pending Cases 0  
 Total Cases >180 Days 0