

FRANKLIN TOWNSHIP, HUNTERDON COUNTY ENVIRONMENTAL COMMISSION

Established April 3, 1970

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Diane Burgess, Chair
Laney Britten, Vice Chair



Regular Meeting Agenda: Tuesday, March 29, 2022; 7:30 PM Via Zoom

I. Open Public Meeting Statement

“This meeting has been duly advertised in accordance with the Open Public Meetings Act, 10:4-6 et seq. The annual schedule of board meetings has been published in the Hunterdon Democrat newspaper. Copies of the notice have been posted in the Township Municipal Building. This is a regularly scheduled meeting of the Commission.”

II. Call to Order and Roll Call

Name (Term Expires)	1/31/2022 Regular & Reorg	2/22/2022*	3/29/2022*	4/25/2022	5/23/2022*	6/27/2022	7/25/2022	8/29/2022	9/26/2022	10/31/2022	11/28/2022
Diane Burgess (3 year - 12/31/2022)	√	√									
John Bencotter (3 year - 12/31/2023)	√	√									
Laney Britten (3 year - 12/31/2023)	√	√									
John Thonet (3 year - 12/31/2022) – LUB	√	√									
Kevin Carroll (3 year - 12/31/2022)	√	√									
Christine Faragalla (alternate)		√									

Other attendees:

III. Comments from the Public

IV. Standard Business

1. Approval of minutes of 11/29/2021 Meeting, 1/31/2022 Reorg Meeting, 1/31/2022 Regular Meeting and 2/22 Regular Meeting of the Environmental Commission
2. Applications Referred by Land Use Board (None at this time)
3. Report on Land Use Board Activity (John Thonet)
4. Township Committee activities (Diane Burgess)
 - Cannabis Ordinance canceled
 - Resolution passed in Support of the Ability of Municipalities to Adopt Regulations to Protect Public Health, Safety, and Welfare from Threats of Flooding
5. Environmental Conferences and Opportunities
 - Preparing for the Statewide Single-Use Plastic Ban Confirmation sponsored by Sustainable Jersey
 - Mar 23, 2022 – information forwarded to EC members
 - Sustainable Jersey Webinars
 - March 28: Program Updates Webinar
 - April 1: Great Plains Institute's Guide To EV Ordinances Webinar
 - April 6: Environmental Defense Fund (EDF) Application Deadline
 - May 5: New Jersey WasteWise Business Network
 - June 24: New Jersey Sustainability Summit
 - Hunterdon Sustainability Hub
 - April 5 Webinar: Accelerating the Electric Vehicle Transition with Outreach in Your Community

6. Grant Opportunities

- Sustainable Jersey grant for NRI - missed deadline
- ANJEC GRANTS FOR OPEN SPACE STEWARDSHIP PROJECTS – due May 2
 - Possible uses – tent and signage for EC, printing of materials for single-use plastics education
- NJDEP Grants for DC Fast Charging Electric Vehicle Stations – due May 13, 2022

V. Old/Ongoing Business

1. Community Well Testing for 2022 (Pick up May 9-May 17 with return on Wed 5/18)
 - Advertising campaign for 2022 well testing
2. Sapling Tree Distribution
 - Submitted request for Thursday 4/21 pickup in Morris County – will receive 500 trees
 - Do we want distribution on Friday 4/22 or Saturday 4/23?
 - Advertising campaign
3. Ink Cartridge recycling (Laney) – Advertising campaign
4. Single Use Plastic education program (John B) – Advertising / education program

VI. New Business

- a. None

VII. Tabled Items

- a. Logo for Environmental Commission
 - i. None of the schools' art departments are interested
- b. Environmental Commission event possibly tied to Earth Day 2022
- c. Seminars/Workshops via Zoom (Gail H)
 - i. Should put focus on a Recycling Education seminar for residents
- d. Rain garden and wildflower beds at new municipal building – could possibly get carbon credits (Kevin and Laney)
- e. Waste management and recycling at the township level, possibly in conjunction with Raritan Headwaters (John B)
 - i. What do we want to cover when we Survey Trash Haulers - need further discussion

VIII. Adjournment

- Next meeting – Monday 4/25/2022
- Reminder to check in on idea bank
 - https://docs.google.com/spreadsheets/d/1XxkJ9l_zvCzhhOCDzskLYWGIWQC9r41_MLrMsWR3s4Y/edit?usp=sharing

Action Items

Item #	Action Item	Who's Responsible	Status	Status / Updates
20210628-01	Identify Shoprite contact used by Township	John B	Open	9/27/21 – John B looking at best type of bag 7/26/21 – John T will work with John B on potential contacts
20210628-02	Develop list of webinar ideas to share with team	Gail	Open	7/26/21 – Gail forwarded list of ideas which will be added to the “idea bank”. 7/26/21 – Once a list is developed, links should be added to the Township website’s Env Comm page 10/25/21 – should put focus on Recycling Education seminar
20210628-04	Draft survey to Trash Haulers in Township	John	Open	7/26/21 – John B will set up google doc with questions to pursue 9/27/21 – County may be doing a survey of trash haulers
20210628-08	Obtain results of 2020 and 2021 Well Testing for Township	Diane	Open	7/26/2021 – Christina F will assist with aggregation and/or analysis of data 8/10/2021 – received 2020 results, still waiting for 2021 results. 9/27/2021 – shared results of 2015 thru 2020 with EC; 2020 results are on website
20210726-04	Reach out to larger Township organizations to see if they are aware of the food waste redirection law and if they need any help	Kevin	Open	8/30/2021 - Kevin reached out to Shoprite, Walmart, and Cracker Barrel. He is not getting a good response. John and John will also pursue with contacts re: sponsorships
20210827-01	Ink Cartridge Recycling with PlanetGreen: 1. Laney will confirm with company that we can participate 2. Diane will present to Township Committee for concurrence	Laney / Diane	Open	9/15/2021 – Township Committee supported idea of ink cartridge recycling; need a plan for managing 10/25/21 – Laney will develop a plan including for advertising
20210827-02	Look into other ways to recycle batteries	Kevin	Open	10/25/21 – not many places – Staples, Home Depot
20210827-03	Develop flyer to post to get residents willing to help plan Community Day event related to Environment	Laney	Open	
20210827-04	Put together a list of vendors who don’t use plastics for Community Day event	Kevin	Open	
20210827-06	Monthly or Bi-Monthly poster contest with school - reach out to school to find out if they’d like to participate and who the contact is for Sustainable Jersey	Laney / Christina	Open	10/25/21 - Laney getting in touch with art teaches at North; Franklin Township School is looking for help for their environmental work this year and is not taking on more

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20210827-07	Environmental/Natural Resource Inventory needs to be updated; Diane will request money be budgeted in the near future for this expense	Diane	Open	
20210827-08	Forestry Management Plan – contact DPW Head for status	Diane	Open	
20210927-02	Contact DEP to meet with DEP and County re what we need to do to become more resilient regarding flooding since 3 main arteries in town flooded with Hurricane Ida	John T	New	
20211025-01	Speak with CFO re including EVs on the vehicle replacement schedule and possibility of adding charging stations at the DPW or new municipal building	John B	New	
20211025-02	talk to Raritan Headwaters to determine plans going forward for PFAS testing	Laney	New	
20210628-03	Forward info on Teracycling	Laney	Closed	6/29/21 – Laney forwarded email with multiple links to info on Terracycling. We will continue to pursue this in future meetings.
20210628-06	Determine our budget and how NJ Clean funds are being used	Diane	Closed	7/26/21 – Env Comm has \$1000 annual budget. Clean Communities funds could be used for reusable shopping bags if needed; these funds are used for various projects in the Township
20210628-07	Confirm appointees to remaining positions on Env Comm	Diane	Closed	7/26/2021 – Diane will send Citizenship Form to Christina, Gail, and John T and will confirm all can be added as members of Commission as regular or alternate members 9/27/2021 – Diane sent email confirming appointments to the Municipal Clerk
20210726-01	Add John T to Sustainable Jersey website	Diane	Closed	7/27/2021 – Diane added John T to site; John T will need to accept invitation
20210726-02	Can Township Website add capability to notify interested users when there are changes to the website	Diane	Closed	8/1/2021 – cost for auto update notifications is beyond what is budgeted. There is the ability to send blast emails for specific topics.
20210726-03	Set up Google Doc “idea bank”	Laney	Closed	8/1/2021 – Laney created document; this is an ongoing effort
20210927-01	Put links to Halloween safety tips on website	Diane	Closed	10/15/21 – Diane converted referenced links to PDF documents and requested they be put on the website.

Item #	Action Item	Who's Responsible	Status	Status / Updates
20210827-05	Post info about Prescription Drop Off Info on Facebook pages Ladies of HC; I Love HC, Franklin Twp	Diane	Closed	9/25/21 – Diane posted info and will have it reposted.
20210927-03	Sustainable Jersey application for renewal and creation of list of annual items for review by Township Committee	Diane	Closed	10/15/21 – application needs to be updated based on comments from Sustainable Jersey review. 11/21/21 – application updated and resubmitted; responses due mid-December 12/21 – Bronze certification received
20210628-05	Determine if Community Day is happening this year	Diane	Closed	7/26/21 – No Community Day for 2021; Diane will find out about Trunk or Treat as well as what happened to corn hole games used at past Community Days 9/15/21 – Trunk or Treat is happening; do we want to do anything as part of it? 10/26/21 – provided Halloween/ Trick or Treat environmental impact info on website