



Applying for a Permit to Carry a Handgun

The following instructions are the same for the initial and renewal application

1. Complete a State of New Jersey Application for Permit To Carry A Handgun, form S.P. 642 (Rev. 06/28/2022) in ***triplicate***. All references must know the applicant for a ***minimum of three (3) years prior to the date of the application.***
2. All original copies must be notarized.
3. Submit four color passport size photographs with your application package.
4. Complete the **Consent for Mental Health Search, form SP-66** (Rev. 07/19)
5. Copies of your Driver license and birth certificate or Passport and Driver License or Naturalization Paperwork/Green Card and Driver license
6. Written proof of ***qualification and ownership.***
 - Proof of ownership can be a purchase receipt or purchase permit or a notarized letter of ownership listing make, model, and serial number of the handguns.
 - Written qualification must be within six (6) months of application and must include Instructors Name and Certification number, make, model, caliber and serial number of handgun(s) you intend to carry. The required written firearms ranges throughout the State is available on NJSP website; <https://nj.gov/njsp/firearms/shooting-ranges.shtml>.
7. Money Order in the amount of \$50.00 payable to; "Treasurer, State of New Jersey" and a money order or check in the amount of \$150.00 to; Franklin Township.
8. All applicants (initial and renewal) for permit to carry a handgun must be fingerprinted. The process is:
 - You will come into police headquarters where you will be assigned a unique contributor's case number by an officer.
 - You will contact Identogo (www.identogo.com, 877-503-5981) to schedule fingerprinting, you'll need to provide Identogo the following
 - Service Code- 2F164B
 - Our ORI #- NJ0101000
 - The contributor number that was assigned to you
9. A New Jersey permit to carry is valid for two (2) years from the time of approval.
 - The New Jersey Permit to Carry is valid in New Jersey. It is the responsibility of the cardholder to know if another State has reciprocity with New Jersey regarding concealed carry.

If any of the preceding is not complete or incorrect the application will be returned and you will have to re-apply