

MINUTES
FRANKLIN TOWNSHIP COMMITTEE
YEAR END MEETING
THURSDAY, DECEMBER 22, 2022
9:00 AM

(Location Changed to Online Application: Zoom - <https://us02web.zoom.us/j/85634057124>)

The meeting was called to order by Mayor Koury at 9:00 am. Mayor Koury read the Open Public Meetings Act (OPMA) Statement and led the flag salute.

Roll Call: Mayor Philip Koury (present) Deputy Mayor Diane Burgess (present)
Sebastian Donaruma (present) Mike Homulak (present)
Craig Repmann (present)

Also present: Igor Bykov, Attorney (Lavery, Selvaggi, Ambromitis & Cohen)
Christine Burke, Municipal Clerk
Cameron Keng, Chief Finance Officer/Human Resources Officer
Chief Timothy Snyder, Police
Deanna Seiple, Newly Elected Committee Member (2023-2025)

Comments from the Public on Agenda Items Only:

No one from the public spoke regarding Agenda Items.

Proclamations & Presentations: None.

Approval of Minutes:

Motion to approve the December 8, 2022, minutes Work-Session/Regular Meeting: Burgess
Second: Repmann

Roll call: Burgess (Aye) Donaruma (Aye) Homulak (Aye) Koury (Aye) Repmann (Aye)

Payment of Bills:

Motion to approve the Bills List: Repmann Second: Homulak
Roll call: Burgess (Aye) Donaruma (Aye) Homulak (Aye) Koury (Aye) Repmann (Aye)

Ordinances: None.

Resolutions: None.

Board of Health: None.

Staff Administrative Reports:

POLICE: Chief Timothy Snyder indicated that he did not have anything additional to report. Mayor Koury requested that a year-end recap be provided next year.

CFO: The CFO reported that the Finance and Tax Collection Departments were currently working on standard year-end tasks. Upon questioning by Mayor Koury, the CFO explained that the Audit process would start in March and should be ready in May.

ADMINISTRATIVE: The Township Clerk reported that the Clerk's Office continued to work on closing out the current year and opening the new year, explaining that a lot of administrative work was involved. Mayor Koury thanked the administrative staff for their efforts in 2022.

Old Business: None.

New Business: None.

Committee Member Reports:

Committeemen Donaruma, Homulak and Repmann, wished everyone a Happy Holiday season and New Year.

Mayor Koury requested that everyone be careful during the upcoming rain event and reminded them to report power outages. He thanked Deputy Mayor Burgess for her years of dedicated service.

Deputy Mayor Burgess thanked the Township Committee and staff at the Municipal Building and Department of Public Works (DPW), indicating that it had been a pleasure working with them. She expressed her support for the newly elected Committee member, Ms. Deanna Seiple, and indicated that it was a difficult decision not to run for office again. She praised the Township Committee members, citing them to be a good team that worked well together to bring positive improvements to the town. She indicated that she would remain in contact. She expressed her appreciation for the Police Department's representation at the "Shop with a Cop" event, where police officers took local youths to Walmart to shop for the holidays.

Comments from the Public:

Upon Mayor Koury's offer to speak first, Deanna Seiple, Newly Elected Committee Member (2023-2025), thanked the Township Committee, indicated that she was looking forward to working with them, and would be relying on them for guidance.

Executive Session:

Mayor Koury explained the need to enter Executive Session, that action could be taken, and that all attendees of the meeting could wait in the online Zoom application's Waiting Room except for the Committee, the Chief of Police, the CFO/Human Resources Officer, the Township Clerk, and the Township Attorney. Newly elected Committee-member, Deanna Seiple, was also invited to observe.

Upon confirmation of the absence of all but the required attendees, the Township Clerk stopped audio/video recording of the meeting.

Motion to enter executive session: Burgess Second: Homulak
All in favor. Motion carried.

Committee entered Executive Session at 9:10 am.

Topics discussed:

1. Personnel/Contractual – Police Department
2. Attorney/Client Privilege – Legal Advice

Committee exited Executive Session at 9:38 am.

Motion to exit executive session and resume regular meeting: Repmann Second: Burgess
All in favor. Motion carried.

The Township Attorney explained the topics discussed in Executive Session and that minutes would become available once the need for confidentiality was no longer required.

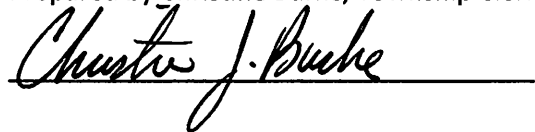
Action by the Committee: None.

Adjournment:

Motion to adjourn: Repmann Second: Burgess All in favor. Motion carried.

Meeting was adjourned at 9:39 am.

Prepared by Christine Burke, Township Clerk



Christine J. Burke

Adopted: 01/05/2023