

# French Creek Council of Governments

## Meeting Notice and Agenda

TO: All French Creek Members

You are cordially invited to the next meeting of the French Creek COG

When: Thursday, April 21<sup>st</sup>, 2022

Where: SADBURY TOWNSHIP BUILDING

Time: 11:30 a.m.

### AGENDA:

1. Public Comment
2. Administrative Matters
  - A. **Action** - Approve Minutes of January 20<sup>th</sup>, 2022 - Enclosed Hoovler
  - B. **Action** - Accept Treasurer's Report - Enclosed Horvat
  - C. **Action** - Accept 2021 Audit Report - Enclosed Merritt
  - D. **Action** - Approve payment of \$200 PACOG Dues Horvatt
  - E. **Action** - Approve Lyle Hoovler as Delegate and Kevin Cole as Alternate Delegate for PACOG Hoovler
3. Water Well Issues and Information from DEP Kim Yeakle
4. Master Well Owners Network (MWON) Information Dunlap
5. Update on Joint Bidding for Road Projects Dunlap
6. Update on COG Tire Event on September 24<sup>th</sup>, 2022 Tire Committee
7. Other Business All
8. Next meeting is on July 21<sup>st</sup>, 2022 and will be at Chamber Office on Diamond Park.

French Creek Council of Governments  
Meeting of JANUARY 20<sup>TH</sup>, 2022

MINUTES

Present:

Roxie Fucci, Union Township  
Jill Dunlap, West Mead Township  
Lyle Hoovler, Sadsbury Township  
Terry Simonette, East Mead Township  
Donna Kean, North Shenango Township  
A.J. Kosar, East Fallowfield Township

**Public Comment:**

None

**Administrative Matters:**

Meeting called to Order by Chairman Lyle Hoovler and the Pledge of Allegiance was said.

**Administrative Matters:** The delegates for each municipality for 2022 are as follows:

*Vernon Township:* Fritz Snyder, Robert Horvat (1<sup>st</sup> Alternate)  
*City of Meadville:* Autumn Vogel, (1<sup>st</sup> Alternate)  
*West Mead Township:* John Shartle, Mike Jordan (1<sup>st</sup> Alternate)  
*East Mead Township:* Terry Simonette, Larry Mattocks (1<sup>st</sup> Alternate)  
*Cambridge Township:* Kevin Cole, Charlie Bauer (1<sup>st</sup> Alternate)  
*Woodcock Township:* Renee Hayes, Randy Chess (1<sup>st</sup> Alternate)  
*Sadsbury Township:* Lyle Hoovler, Kevin VanHonk (1<sup>st</sup> Alternate)  
*Greenwood Township:* Doug Stevenson, Kurt Dennis (1<sup>st</sup> Alternate)  
*Union Township:* Bob Ackerman, Roxie Fucci (1<sup>st</sup> Alternate)  
*Pine Township:* John Leffingwell, (1<sup>st</sup> Alternate)  
*Hayfield Township:* Jennifer McClymonds, (1<sup>st</sup> Alternate)  
*Crawford Central School District:* Elyse Palmer, Ryan Pickering (1<sup>st</sup> Alternate)  
*Crawford County Commissioners:* Christopher Soff, Eric Henry (1<sup>st</sup> Alternate)  
*Redevelopment Authority of City of Meadville* Jan VanTuil, (1<sup>st</sup> Alternate)  
*Meadville Area Sewer Authority:* Kim Mourer, (1<sup>st</sup> Alternate)  
*Meadville Area Water Authority:* Robert Harrington, (1<sup>st</sup> Alternate)  
*Meadville Area Recreation Authority:* Aaron Rekich, (1<sup>st</sup> Alternate)  
*Crawford County Solid Waste Authority:* Brenda Schmidt, Penny Monahan (1<sup>st</sup> Alternate)

A. **Reorganization:** Jill Dunlap noted the nominating committee wished to nominate Lyle Hoovler for Chairman, Kevin Cole for Vice Chairman, Jill Dunlap for Secretary and Rob Horvat for Treasurer. Donna Kean moved to close the nominations and accept the nominations as presented. A.J. Kosar seconded the motion and the motion was unanimously approved.

B. **Subcommittees:** Jill Dunlap noted the nominating committee wished to nominate Brenda Schmidt, Charlie Bauer and Terry Simonette to serve on the Tire/Electronic Recycling Subcommittee; Rose Mumau, Renee Hayes and Debra Merritt to serve on the Audit

Subcommittee; Roxie Fucci, Jennifer McClymonds and Jill Dunlap to serve on the Nominating Subcommittee; Lyle Hoovler, Fritz Snyder and Kevin Cole to serve on the Membership Subcommittee and Kevin Kean, Bob Ackerman and John Leffingwell to serve on the Gas and Energy Subcommittee. Donna Kean moved to close the nominations and accept the nominations as presented. Lyle Hoovler seconded the motion and the motion was unanimously approved.

- C. Approval of Minutes: Lyle Hoovler made a motion to approve the October 21<sup>st</sup>, 2021 minutes as presented. Jill Dunlap seconded the motion and the motion was unanimously approved.
- D. Treasurer's Report: Lyle Hoovler presented the Treasurer's Report. Donna Kean made a motion to accept the Treasurer's Report as presented. Jill Dunlap seconded the motion and the motion was unanimously approved. Lyle Hoovler made a motion to approve the Treasurer to open an account at a bank of his discretion and to close the account at Mercer County State Bank if necessary and obtain new signature cards. Terry Simonette seconded the motion and the motion was unanimously approved.

**Other Business:**

Jill Dunlap noted the COG Joint Road Bids and Project Meeting will be held on Friday, February 11<sup>th</sup>, 2022 at 9:00 a.m. at the West Mead Township Building.

Discussion was had on holding a tire collection event this year as the Tire Committee will be meeting to finalize the details. Lyle Hoovler recommended considering offering paper shredding or other collections to the event.

It was agreed that Solar Panel Ordinances would be a good topic for a future meeting. Lyle Hoovler and Terry Simonette discussed the issue as there are some municipalities working on updating and implementing regulations.

The next meeting will be held on Thursday, April 21<sup>st</sup>, 2022, at 11:30 a.m. at the Sadsbury Township building.

Lyle Hoovler made a motion to adjourn the meeting at 11:52 a.m. Donna Kean seconded the motion and the motion was unanimously approved.

Respectfully Submitted,

*Jill Dunlap*

Secretary

**French Creek Council of Governments**  
**Trial Balance**  
As of April 21, 2022

April 21, 2022

	Debit	Credit
Mercer County State Bank	5,161.11	
Accounts Receivable	0.00	
Undeposited Funds	0.00	
Accounts Payable	0.00	
Retained Earnings		5,242.86
Advertising	81.75	
	5,242.86	5,242.86

Balance Sheet

April 21, 2022

Assets

Current Assets

Checking/Savings

Mercer County State Bank 5161.11

Total Checking/Savings 5161.11

Total Current Assets 5161.11

Total Assets 5161.11

Liabilities & Equity

Equity

Retained Earnings 5242.86

Net Income -81.75

Total Equity 5161.11

Total Liabilities & Equity 5161.11

**French Creek Council of Governments  
Financial Report  
For the Period Ending December 31, 2021  
Cash Basis**

**Beginning Cash Balance as of 01/01/2021** **\$ 4,642.75**

REVENUES:

Dues - Cussewago, East Fallowfield \$ 1,000.00  
North Shenango & Summit Townships

TOTAL REVENUES: \$ 1,000.00

TOTAL AVAILABLE: **\$ 5,642.75**

EXPENDITURES:

Dues & Subscriptions \$ 200.00  
Website Hosting \$ 119.64  
Advertising \$ 80.25

TOTAL EXPENDITURES: \$ 399.89

**Ending Cash Balance as of 12/31/2021** **\$ 5,242.86**

Audit Completed 3/24/2022  
Renee Hayes, Woodcock Township  
Jill Dunlap, West Mead Township  
Debra E. Merritt, Cambridge Township

**French Creek Council of Governments  
Auditing Committee**

April 1, 2021

French Creek Council of Governments  
Jill Dunlap, Administrative Secretary  
1150 Morgan Village Road  
Meadville, PA 16335

Re: 2021 Audit

Dear COG Members:

As provided under Article VII/Finances of the French Creek COG Bylaws, the financial representatives from Member Governments conducted a financial audit on March 24, 2022 for the period of January 1, 2021 through December 31, 2021.

Financial Reports were prepared on a Cash Basis and are hereby submitted with this report. The records are in good order and there are no findings to report.

Respectfully Submitted on Behalf  
of the Auditing Committee,

*Debra E. Merritt*

Debra E. Merritt  
Secretary/Treasurer  
Cambridge Township

Auditing Committee:  
Renee Hayes, Woodcock Township  
Jill Dunlap, West Mead Township  
Debra E. Merritt, Cambridge Township



**French Creek Council of Governments**  
**Tire Collection**  
**& Recycling Event**  
**Crawford County Fairgrounds**  
**Gate #1 Entrance on Dickson Road**

**Saturday, Sept. 24th**

**8 a.m. to Noon**

**(or until collection capacity is reached)**

**Only clean car & small truck tires (without rims) will be accepted.**

**Fee per tire is \$2. Limit of 12 tires per vehicle.**

**Open to Crawford County residents only.**

**Additional details at [www.frenchcreekcog.org](http://www.frenchcreekcog.org).**