

# **French Creek Council of Governments**

## **Meeting Notice and Agenda**

TO: All French Creek Members

You are cordially invited to the next meeting of the French Creek COG

When: Thursday, January 19<sup>th</sup>, 2023

Where: **Vernon Township Building**

Time: 11:30 a.m.

### AGENDA:

1. Public Comment
  
2. Administrative Matters
  - A. **Action** - Reorganization - Nominations from Nominating Committee and Appoint Officers for 2023-Chairman, Vice Chairman, Secretary and Treasurer Fucci/Dunlap
  - B. **Action** - Appoint Subcommittees-Tire/TV Event, Gas and Energy, Audit and Nominating Subcommittees Fucci/Dunlap
  - C. **Action** - Approve Minutes of October 20<sup>st</sup>, 2022 - Enclosed Hoover
  - D. **Action** - Approve Tribune Bill to Pay and Treasurer's Report - Enclosed Horvat
  
3. Crawford County EMS Commission Speakers Josh Manuel and Krista Geer
  
4. Authorize Secretary to draft and send out letter of support with suggestions on the EMS ambulance services issue to all legislators, PSATS and any other interested entities.
  
5. Other Business All
  
6. Next meeting is on April 20<sup>th</sup>, 2023 and will be at West Mead Township Building.

COG NOMINATIONS 2023  
AS PRESENTED BY THE NOMINATING COMMITTEE  
AND TO BE APPROVED BY THE COG MEMBERS ON JANUARY 19, 2023

COG BOARD MEMBERS 2023

CHAIRMAN	LYLE HOOVLER
VICE CHAIRMAN	KEVIN COLE
SECRETARY	JILL DUNLAP
TREASURER	ROB HORVAT

COG SUBCOMMITTEES 2023

TIRE/ELECTRONIC RECYCLING COMMITTEE

CHAIRMAN BRENDA SCHMIDT

MEMBERS CHARLIE BAUER, TERRY SIMONETTE

NOMINATING COMMITTEE

CHAIRMAN ROXIE FUCCI

MEMBERS JILL DUNLAP, JENNIFER MCCLYMONDS

MEMBERSHIP COMMITTEE

CHAIRMAN LYLE HOOVLER

MEMBERS KEVIN COLE, FRITZ SNYDER

AUDIT COMMITTEE

CHAIRMAN RENEE HAYES

MEMBERS ROSE MUMAU, DEBRA MERRITT

GAS AND ENERGY SUBCOMMITTEE

CHAIRMAN JOHN LEFFINGWELL

MEMBERS BOB ACKERMAN, KEVIN KEAN

French Creek Council of Governments  
Meeting of October 20, 2022

MINUTES

Present:

Lyle Hoovler, Sadsbury Township  
Terry Simonette, East Mead Township  
John Shartle, West Mead Township  
Jill Dunlap, West Mead Township  
John Leffingwell, Pine Township  
Rob Horvat, Vernon Township  
Renee Hayes, Woodcock Township  
Brenda Schmidt, Crawford County Solid Waste Authority  
Eric Henry, Crawford County Commissioner

**Public Comment:**

None

**Administrative Matters:**

Meeting called to Order by Chairman Lyle Hoovler and the Pledge of Allegiance was said.

- A. Approval of Minutes: Rob Horvat made a motion to accept the July 21<sup>st</sup>, 2022 meeting minutes, as presented. Renee Hayes seconded the motion and the motion was unanimously approved.
- B. Treasurer's Report: Rob Horvat presented the Treasurer's Report. Terry Simonette made a motion to accept the Treasurer's Report and ratify payment to Mahantango Enterprises \$3,270.00 for the hauling and removal of tires and Meadville Auxiliary Police \$100.00 for traffic control at the COG tire event, as presented. Rob Horvat seconded the motion and the motion was unanimously approved.
- C. Approval of 2023 Budget: Renee Hayes made a motion to approve the 2023 Budget, as presented. Lyle Hoovler seconded the motion and the motion was unanimously approved.
- D. Advertise 2023 Meeting Schedule Dates: Terry Simonette made a motion authorizing the Administrative Secretary to Advertise the 2023 Meeting Schedule Dates. John Shartle seconded the motion and the motion was unanimously approved.
- E. Delegate Selection Letters: John Shartle made a motion authorizing the Administrative Secretary to send the Delegate Selection Letter in December 2022 to all French Creek COG Members. Terry Simonette seconded the motion and the motion was unanimously approved.

**French Creek COG Tire Event:**

Jill Dunlap provided the members with a presentation on the Tire Recycling Event held at the Crawford County Fairgrounds on September 24<sup>th</sup>, 2022. She thanked the various volunteers who assisted with the event along with the various representatives of the COG members. 1,056 total tires were collected for recycling from 111 residents of Crawford County. The Crawford

County Solid Waste Authority request for funding has been submitted for \$1,868.50 along with \$1,989.00 was collected the day of the event. John Shartle and Terry Simonette discussed the number of volunteers needed and both recommended using paid township road employees to sling tires for the next event. Renee Hayes stated the event flowed better this year even though we did not have the use of the racetrack as in previous years. John Shartle provided numerous additional suggestions. Brenda Schmidt noted the committee would meet to discuss holding another tire event in 2023.

**Other Business:**

John Shartle, John Leffingwell and Terry Simonette discussed PA One Calls and the fines and responses needed as the system now falls under the regulation of the PA Public Utility Commission (PUC).

Terry Simonette noted East Mead Township received notification about the discontinuance of EMS primary ambulance coverage for their Township as they had not met with Meadville Area Ambulance Service to discuss funding for their services. He discussed raising taxes of a .5 mill, bidding requirements and the use of the COG to put it out for bid. Eric Henry clarified their intent and noted he has been visiting and talking with every municipality they cover. John Shartle noted West Mead Township has met with Eric Henry and we are in the beginning stages of discussions. Discussion was had on Medicare/Medicaid payments, 2<sup>nd</sup> Class Township Code requirements, legislation regarding ambulance and volunteer fire coverages and ARPA funds. Rob Horvat noted the role of the COG in this process. Lyle Hoovler stated the need for service and how that service could be paid for in the future. Jill Dunlap and Eric Henry discussed the EMS and Fire Commissions and what they are looking into, cell phone tax, potential legislation and other various options that could offer funding. John Leffingwell questioned how the payments would be split as Pine Township has 5 different providers. Renee Hayes noted the cost per parcel is \$13.00 when she figured it out for Woodcock Township. Terry Simonette discussed insurance payments, residents paying for coverages they do not use and investigating other options instead of just proposing a tax increase. Also discussed were increasing employee wages, volunteer lift assists, statewide sales tax and real estate property taxes. John Leffingwell believes hospitals could help subsidize ambulance services. Jill Dunlap noted discussions and solutions are being talked about by a number of township officials as this is a new situation for all of us and not just an issue specific to individual municipalities in Crawford County. Further discussions will continue to occur to help find funding options.

The next meeting will be held on Thursday, January 19<sup>th</sup>, 2023, at 11:30 a.m. at the Chamber Office on Diamond Park or at a place yet to be determined.

Rob Horvat made a motion to adjourn the meeting at 1:00 p.m. Terry Simonette seconded the motion and the motion was unanimously approved.

Respectfully Submitted,

*Jill M. Dunlap*

Secretary

**French Creek Council of Governments**  
**Trial Balance**  
As of December 31, 2022

	Dec 31, 22	
	Debit	Credit
First National Bank Checking	0.00	
Mercer CD	0.00	
Mercer County Bank	0.00	
Mercer County State Bank	4,740.30	
Accounts Receivable	0.00	
Undeposited Funds	0.00	
Accounts Payable	0.00	
Retained Earnings		5,242.86
Project Donations		3,857.50
Advertising	171.75	
Dues and Subscriptions	369.64	
Professional Fees	427.50	
Professional Fees:Tire Recycling Project	3,370.00	
Website Hosting	21.17	
<b>TOTAL</b>	<b>9,100.36</b>	<b>9,100.36</b>

**Balance Sheet**  
**December 31, 2022**

**ASSETS**

Current Assets

Checking/Savings

Mercer County State Bank 4,740.30

Total Checking/Savings 4,740.30

Total Current Assets 4,740.30

**TOTAL ASSETS** 4,740.30

**LIABILITIES & EQUITY**

Equity

Retained Earnings 5,242.86

Net Income -502.56

Total Equity 4,740.30

**TOTAL LIABILITIES & EQUITY** 4,740.30