

# French Creek Council of Governments

## Meeting Notice and Agenda

TO: All French Creek Members

You are cordially invited to the next meeting of the French Creek COG

When: Thursday, October 19<sup>th</sup>, 2023

Where: Meadville Chamber of Commerce

Time: 11:30 a.m.

### AGENDA:

1. Public Comment

2. Administrative Matters

- |  |         |
|--|---------|
| A. <b>Action</b> - Approve Minutes of July 20 <sup>th</sup> , 2023 - Enclosed                        | Hoovler |
| B. <b>Action</b> - Approve Treasurer's Report - Enclosed   | Horvat  |
| C. <b>Action</b> - Approve 2024 Budget - Enclosed  | Horvat  |
| D. <b>Action</b> - Advertise 2024 Meeting Schedule Dates - Enclosed                                  | Hoovler |
| E. <b>Action</b> - Authorize Administrative Secretary to send Delegate Selection Letters in December | Hoovler |

3. Local Services Tax (LST Tax) Options	Gretchen Myers
At January Meeting-Terri Cunkle from DCED and	Michele Brooks
Bill Leonard from Berkheimer will be present to give presentation	

4. Forta Fiber Presentation	Garrett Brewster
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5. Other Business	All
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6. Next meeting is on January 18<sup>th</sup>, 2024 and will be at West Mead Township Building

French Creek Council of Governments  
Meeting of July 20, 2023

MINUTES

Present:

Lyle Hoovler, Sadsbury Township  
Renee Hayes, Woodcock Township  
Robert Horvat, Vernon Township  
Fritz Snyder, Vernon Township  
Terry Simonette, East Mead Township  
Jill Dunlap, West Mead Township  
Gretchen Myers, City of Meadville  
Christian Maher, Crawford Heritage Community Foundation  
Amanda Chapel, Crawford Heritage Community Foundation  
Josh Sherretts, Crawford County Historical Society  
Debbie Corll, Corll Consulting

**Public Comment:**

None

**Administrative Matters:**

Meeting called to Order by Chairman Lyle Hoovler and the Pledge of Allegiance was said.

- A. Approval of Minutes: Fritz Snyder made a motion to accept the April 20<sup>th</sup>, 2023 meeting minutes as presented. Renee Hayes seconded the motion and the motion was unanimously approved.
- B. Treasurer's Report: Robert Horvat presented the Treasurer's Report. Jill Dunlap made a motion to accept the Treasurer's Report as presented. Lyle Hoovler seconded the motion and the motion was unanimously approved.
- C. Ratify Payments: Terry Simonette made a motion to ratify payments of \$119.64 to ProudCity for web hosting and \$21.17 to West Mead Township for GoDaddy domain renewal. Renee Hayes seconded the motion and the motion was unanimously approved.

**Cemetery Presentation:**

Christian Maher provided information on the work being done by the Crawford Heritage Community Foundation to help local cemeteries and their associations that are in place to care for the upkeep and general maintenance of the 318 cemeteries found in Crawford County. Municipalities could be held responsible for cemeteries located in their jurisdiction if no one is properly caring for them. Josh Sherretts explained the Crawford County Historical Society has records of all known cemeteries. All presenters indicated they are part of a joint effort to help cemetery associations as there is a great need for volunteers as well as opportunities for

anyone to get involved including providing donations for perpetual care funding. Chris Junker was recommended as a valuable resource. Lyle Hoovler discussed the work local Boys Scouts have done at cemeteries located in Sadsbury Township. Christian Maher recommended each municipality provide him with information about their local cemeteries and a contact person to be reached if necessary. He can be contacted by email at [executive@crawfordheritage.org](mailto:executive@crawfordheritage.org) or 814-336-5206. Debbie Corll and Josh Sherretts noted the Daughters of the American Revolution (DAR) and the US Veterans Affairs (VA) may repair or replace stones for veterans. There may be funds available for charitable associations to obtain grants. Christian Maher provided background information on Crawford Gives and the upcoming assistance to numerous nonprofit organizations.

### **Other Business:**

Jill Dunlap provided an update on the PA COG. As no invoice was received for 2023 from the PA COG, she talked with Linda Costa, who has retired as the COG Administrator. PA COG is in the process of reorganizing the group so there will be no dues payable in 2023. They will send us updated information for 2024 when available.

The next meeting will be held on Thursday, October 19<sup>th</sup>, 2023, at 11:30 a.m. at the Chamber Office on Diamond Park.

Robert Horvat made a motion to adjourn the meeting at 12:02 p.m. Renee Hayes seconded the motion and the motion was unanimously approved.

Respectfully Submitted,

*Jill M Dunlap*

Secretary

# French Creek Council of Governments

## Trial Balance

As of September 30, 2023  
Sep 30, 23

	Debit	Credit
First National Bank Checking	0.00	
Mercer CD	0.00	
Mercer County Bank	0.00	
Mercer County State Bank	4,849.49	
Accounts Receivable	0.00	
Undeposited Funds	0.00	
Accounts Payable	0.00	
Retained Earnings		4,740.30
Member Dues		250.00
Dues and Subscriptions	140.81	
<b>TOTAL</b>	<b>4,990.30</b>	<b>4,990.30</b>

## Balance Sheet

### Sep 30, 2023

#### ASSETS

##### Current Assets

##### Checking/Savings

Mercer ( 4,849.49

##### Total Checking/Savings

4,849.49

##### Total Current Assets

4,849.49

#### TOTAL ASSETS

4,849.49

#### LIABILITIES & EQUITY

##### Equity

##### Retained Earnings

4,740.30

##### Net Income

109.19

##### Total Equity

4,849.49

#### TOTAL LIABILITIES & EQUITY

4,849.49

# **French Creek Council of Governments 2024 Budget**

<b>Total Income 2024</b>	<b>\$ 0.00</b>
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## **2024 Expenses**

PACOG Dues	\$200.00
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PACOG Annual Conference	\$ 0.00
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COG Tire Event	\$200.00
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Website	\$200.00
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Advertising Costs	<u>\$100.00</u>
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<b>Total Expenses 2024</b>	<b>\$700.00</b>
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## **COG Meeting Dates for 2024**

**THURSDAY – Chamber of Commerce, 908 Diamond Park, Meadville, PA OR at various member locations @ 11:30 a.m.**

**January 18, 2024**

February 15, 2024

March 21, 2024

**April 18, 2024**

May 16, 2024

June 20, 2024

**July 18, 2024**

August 15, 2024

September 19, 2024

**October 17, 2024**

November 21, 2024

December 19, 2024

*We will definitely meet quarterly as highlighted above and meet on the other months only if necessary. In the event there is no business to be conducted and the meeting is cancelled, you will be notified.*