

**Town of Goshen Finance Committee  
Report and Budget Recommendations  
For the Annual Town Meeting**

**June 12, 2021**



**Includes FY 2022 Budget**

Prepared by the Finance Committee:

Kristine Bissell, Angela Otis, Mary Packard,

Gina M. Papineau, and Dawn Scaparotti (Chair)

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June 8, 2021

Dear Goshen Tax Payers,

Throughout the Pandemic we have continued to work on behalf of our Town's residents and taxpayers to understand the financial issues facing the Town and our community partners. We are recommending funding strategies and an FY 2022 Budget that incorporates this information and positions us to move steadily toward our financial and operational goals.

This year's recommendations build on the progress we have made in the last several years. In addition to meeting the assessments by our community partners for next year, the primary focus for the municipally controlled expenses is to:

- Take the first step of several to align Town stipends, salaries, and wages to those of our neighboring communities. We began with those positions that were furthest from market rate.
- Establish a trust for our future Other Post-Employment Benefits (OPEB) liability and begin funding from Free Cash. This aligns with best practices and Governmental Accounting Standards Board guidance (GASB).
- Create an account from Free Cash to capture and pay the costs to run the MLP Fiber Optic Broadband Network until the network is fully operational and sustained by user fees.
- Allocate from Free Cash funds to address the remaining trees on the town roads identified by our Tree Warden that need to be taken down to eliminate any potential danger and damage to fiber optic cables and electric wires that are outside the Town right-of-way (which National Grid will continue to address).
- Increase the Technology line-code for necessary software to strengthen cyber-security.
- Increase the Reserve Fund for some potential unfunded mandates being discussed by the Commonwealth whose impacts are unknown at the time of budget development.
- Continue the proactive funding of capital stabilization which positions us to meet future needs

The report that follows is intended to provide information that:

- informs voters about the potential impacts of their voting options
- explains many of the challenges and considerations that come with developing a balanced budget
- includes relevant statistics to add context to our spending

We have made recommendations that are aligned with best practices to maintain and strengthen the long-term operational and financial stability of the Town. We are making very good progress towards our goals and have a much stronger financial foundation from which to move forward.

Respectfully submitted,

The Goshen Finance Committee

Kristine Bissell    Angela Otis    Mary Packard    Gina Papineau    Dawn Scaparotti (Chair)

## **FINANCE COMMITTEE ROLE AND RESPONSIBILITY**

1. Finance Committee members are volunteers elected by the voters for a 3-year term.
2. Their responsibility is to provide oversight of all financial matters related to the development, management, and monitoring of the Town's annual operating budget, capital plans and active projects.
3. Because it is impossible for all voters to be completely informed about all the details of the Town's financial position, the Finance Committee has an advisory role in making recommendations to the Select Board and Town Meeting;
4. The process of making recommendations is designed to respect and acknowledge the complexity of goals, concerns, variable needs of the community, and financial impact on the community.
5. Their evaluations reflect both a short-term and long-term perspective in preserving the financial stability of the community.
6. The Finance Committee collaborates with the Select Board and other committees and employees including the Capital Planning Committee, Board of Assessors, Treasurer and Accountant on financial issues that arise during the fiscal year and is responsible for approving transfers of reserve funds during the year.
7. Ultimately, at Town Meeting it is up to the voters to decide resource levels and distribute those scarce resources. They are informed by those whom they have elected and who have a detailed understanding of the various tradeoffs, requirements, and implications. The voter decisions will be enhanced by open dialogue and discussion of the facts.
8. In accordance with MGL, the Finance Committee must present a balanced budget to the Town.

## **FINANCE COMMITTEE COMMITMENT**

1. The Finance Committee's intent is to be fully transparent and to provide accurate and comprehensive information to voters so they can make informed decisions.
2. Our commitment is to carefully review and analyze the financial implications of all operating and capital budgets, to assess the Town's needs, impartially evaluate the multiple trade-offs inherent in funding a variety of disparate requests, and to make recommendations within the context of the Town's financial limitations.
3. We will communicate the Town's financial constraints to our many community partners while working cooperatively with them to try to meet as many reasonable requests as is appropriate given our requirement to annually present a balanced budget to the Town.
4. We will continue to look at areas of best practice as it relates to financial funding strategies and make recommendations to the Town that we believe will enhance its financial goals and long-term financial stability.

## **FINANCE COMMITTEE ACTIVITY**

1. This year we did not solicit budget requests from our departments as most would need to be level funded in order to focus on the issues raised as a result of last year's analysis. We did ask about major changes they were experiencing and factored that in.
2. In developing the budget, we reviewed municipal departmental needs, the critical functions provided by community partners, capital requests and current projects on the capital plan with financial implications, including the broadband project and some larger, as yet unapproved, projects. We carefully evaluated community partners assessments and asked questions to better understand their needs and to convey the limitations we face in trying to balance the budget while accommodating the myriad of needs.
3. We met throughout the year with the MLP manager and MLP Board to understand the financial implications of the MLP Broadband network build-out, to project expense and revenues, develop user fees and contribute to policy discussions.

## BALANCED BUDGET CONSIDERATIONS

1. Annually the Town gathers to vote on appropriating funds to meet the Town's expenses. The expenses to be covered include the cost of student education and all municipal functions such as police, fire, public works, public health, community services and essential government financial and operational oversight.
2. While the Town of Goshen must cover all the expenses associated with these functions some of the expenses are controlled and paid directly by the municipality and some are controlled and assessed to the Town by other community partners.
3. All expenses must be covered by the Town's revenues. The Town's revenues are primarily generated by real estate and personal property taxes. Motor vehicle excises taxes, state aid, and departmental receipts make up the remainder of the Town's revenues that support the Town's appropriations. The departmental receipts include income generated by building permit fees, transfer station fees, various inspection fees, liquor licenses, cell tower rental fees, etc.
4. Real estate and personal property taxes are our primary source of funding to meet our expenses. The maximum amount we can raise these taxes, by MGL, is determined by a formula defined in proposition 2 ½. A community cannot raise property taxes more than 2 ½ % of last year's tax levy limit, plus any new growth in the Town or for approved overrides or debt exclusions.
5. A community therefore must live within the increases prescribed by 2 ½ %
6. If voters do not want to increase taxes expenses must be managed to live within the limits of Proposition 2 ½ or they must pass an override or debt exclusion by successful voting at the polls. This gives voters control over how much property tax they are willing to pay.
7. Practically this means that when departments or community partners exceed 2.5% then other departments or community partners must decrease so that overall, it aligns with the limitations.
8. Sometimes expenses will increase more than 2.5% due to contractual commitments, or to meet operational changes in services provided, or to cover unfunded, or underfunded state mandates such as special education, regional school transportation, charter school and school choice.
9. In Fiscal Year 2021 (September 2020), to accommodate the inflationary pressures of the past 30 years, the Town of Goshen did vote to pass an override which allowed us to increase our taxes above the Proposition 2 ½ limits. This was the first such override in 30 years.
10. While our tax assessments for the same assessed value continue to be among the lowest in our Hampshire Regional School District (see page 23), Goshen's FY 2021 Tax rate does not yet reflect the full impact of the approved borrowing for the Broadband Project (see page 22). Southampton has the lowest tax rate and assessments and the highest average assessed value.

## BALANCED BUDGET CONSIDERATIONS Continued

11. Our community partners' assessments and fixed costs represent 62% of the Town's budget appropriations, while the expenses the municipality directly controls represents 38%. We need to continue to work with the committees that vote on the community partners assessments to understand Goshen's limitations and to find ways to continue to work together to accommodate critical initiatives for both the municipality and community partners.
12. Since the three school assessments (New Hingham, Hampshire Regional, and Smith Vocational) represent the biggest portion of our community partner charges, we attend numerous school committee meetings in Chesterfield and Westhampton to listen and learn about the critical services being provided and their financial implications. Lots of questions have been asked over the last year to ensure we understand their requests and we work equally hard to convey the Town's financial priorities and constraints.
13. Last year the State recalculated the amount it indicates the Town "can afford" to pay for schools based on their review of Town residents' income and property values. This resulted in a significant increase in Goshen's share of education related expenses at our regional schools. Additionally, this was in part due to the decreasing student population in other participating towns, which shifts the percent Goshen is responsible to pay. We are still trying to fully understand the details of this calculation and have the assistance of our local legislators in doing so.
14. The Town has a capital plan that is updated annually. This plan identifies the long-term capital purchases anticipated by the Town. A source of funds must be identified for each project within the plan. The Town voted to establish a capital stabilization account where we save the necessary funds to pay for the approved capital. Purchases and loan repayments are made out of this account.
15. We have been aggressively funding the capital stabilization account, through Free Cash and other stabilization fund balances. This is the second year we were able to fund contributions to our capital from our operating budget. This has been an important step forward in planning for our Town's capital needs. We continue to need to use free cash to supplement this allocation to ensure we can meet the ongoing necessary capital purchases.
16. Funding the Capital Stabilization Account, along with the more frequent audits which the Select Board has pursued, will position the Town for the lowest borrowing rates we can achieve when it is necessary to borrow, to minimize borrowing and eventually allow us to fund the majority of our capital projects *without* the need for constant debt exclusions. These actions will save the Town money over time.

## CONCLUSIONS AND RECOMMENDATIONS SUMMARY

1. We have met the current reasonable budget requirements of the various community partners and municipal departments within the current limits of the Town's revenues and presented a balanced budget to the Town. The Total Appropriations Budget recommended is \$3,303,106.14 (\$3,303.1K) This represents Community Partner Expenses of \$ 2,046.0K or 62% of the total and Municipal Department Expenses of \$ 1,257.1K, or 38%. The summarized numbers are listed on Page 7, with corresponding graphs on pages 8 – 11.
2. The increases From FY 2021 are shown and explained on pages 12, 14, 15. The detailed line code budget is on page 17-21, with a graph depicting the full budget by traditional departments on page 16 operating budget increases are primarily as a result of the following recommendation see numbers 3-6 below.
3. Salaries across the various positions are below market and below that of neighboring towns. We have needed to make adjustments for some time, but have been unable. We recommend we take the first step of several to align Town stipends, salaries, and wages to those of our neighboring communities. We began with those positions that were furthest below market rate. This will help to sustain the employees and staff who perform the essential functions in our Town and make it easier to hire for these essential positions. We have taken a major step toward that with the inclusion of both a 2% COLA, approximately \$ 9K and market adjustments approximately \$ 32.6K for FY2022.
4. We recommend increasing the Reserve account by \$7.2K for some potential unfunded mandates being discussed by the Commonwealth whose impacts are unknown at the time of budget development.
5. We recommend increasing the Technology line-code \$7.6K for necessary software to strengthen cyber-security measures.
6. We recommend increasing the MLP line code by \$6.0K to cover increased Broadband expenses.

### **Finance Committee recommendations unrelated to operating budget see numbers 7-9 below:**

7. Consistent with best practices, we recommend establishing a trust to fund our future Other Post-Employment Benefits (OPEB) liability and begin funding from Free Cash starting with \$5K. This aligns with Governmental Accounting Standards Board guidance (GASB).
8. Until the MLP Fiber Optic Network is fully operational and sustained by user fees, the Finance committee recommends funding an account with \$70K from Free Cash to capture and pay the costs to run the network. This is consistent with what our accountants have recommended and what other towns have done.
9. We recommend the Town allocates from Free Cash \$10K to address the remaining trees identified by the Tree Warden that need to be taken down to eliminate any potential danger and damage to fiber optic cables and electric wires that are outside the Town's right-of-way (which National Grid addresses).



# FY 2022 PROPOSED BUDGET SUMMARY & REVENUE SOURCES

## BY CATEGORY

### EXPENSE SUMMARY

	FY 2022 Proposed Budget	
○ Community Partner Assessments	\$ 2,045,962	62%
○ Municipal Department Expenses	\$ 1,105,439	33%
○ Municipal Capital Stabilization	\$ 94,300	3%
○ Municipal Debt Exclusions	<u>\$ 57,406</u>	2%
○ Total FY 2022 Appropriations Budget	\$ 3,303,106	100%

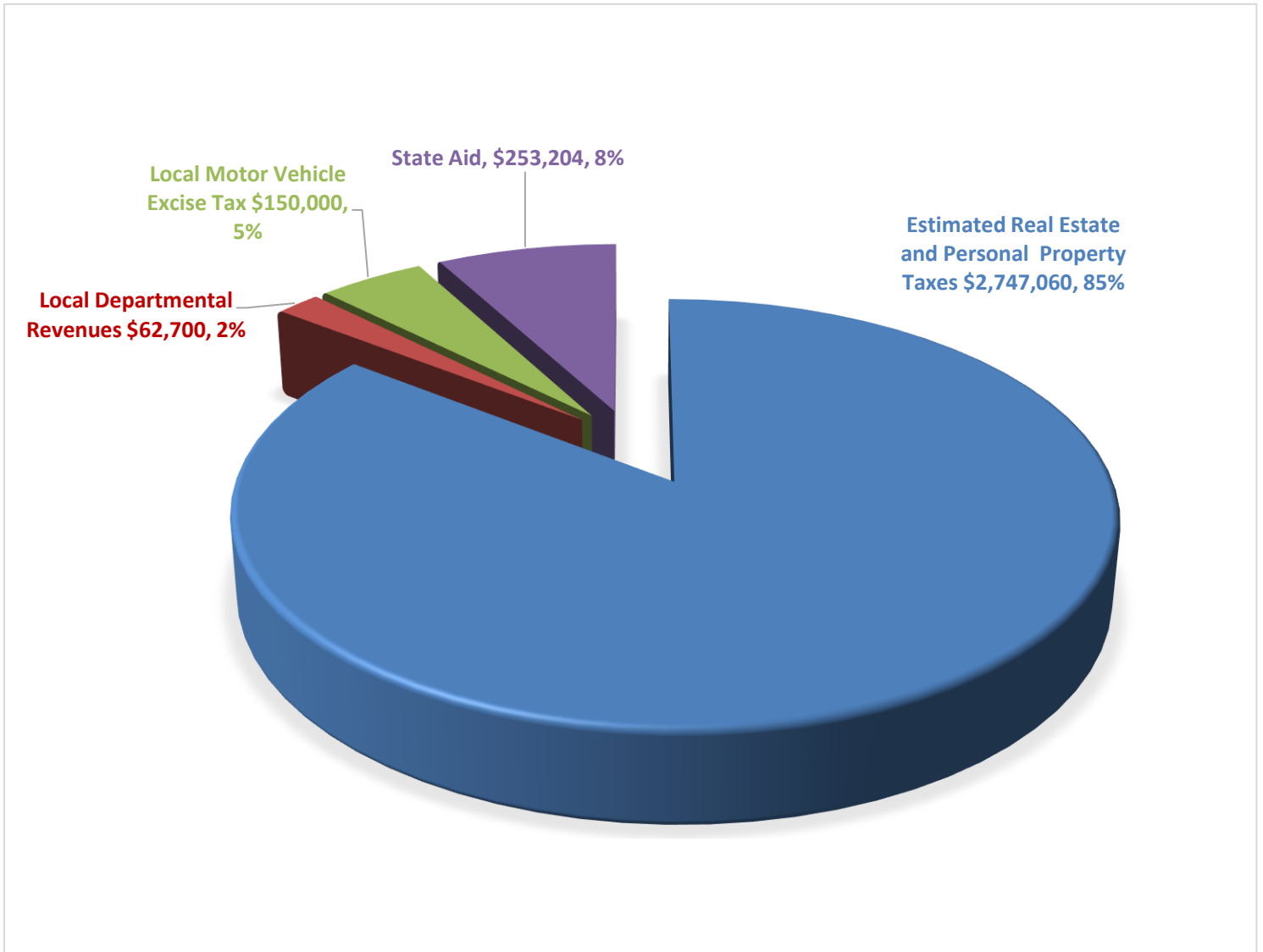
### REVENUE SOURCES

	FY 2022 Estimated Revenues	
○ Real Estate & Personal Property Taxes	\$ 2,747,060	85%
○ State Aid	\$ 253,204	7%
○ Local Motor Vehicle Excise Tax	\$ 150,000	5%
○ Local Departmental Receipts	<u>\$ 62,700</u>	2%
○ Total Revenues **	\$ 3,212,964	

\*\*The Board of Assessors set the tax rate in the Fall. At that time, the state and local revenues will be determined and the final real estate and personal property tax number will be calculated. Expenses and Revenues will equalize.

## REVENUE SOURCES

FY 2022 Estimated Revenue: **\$3,212,964**

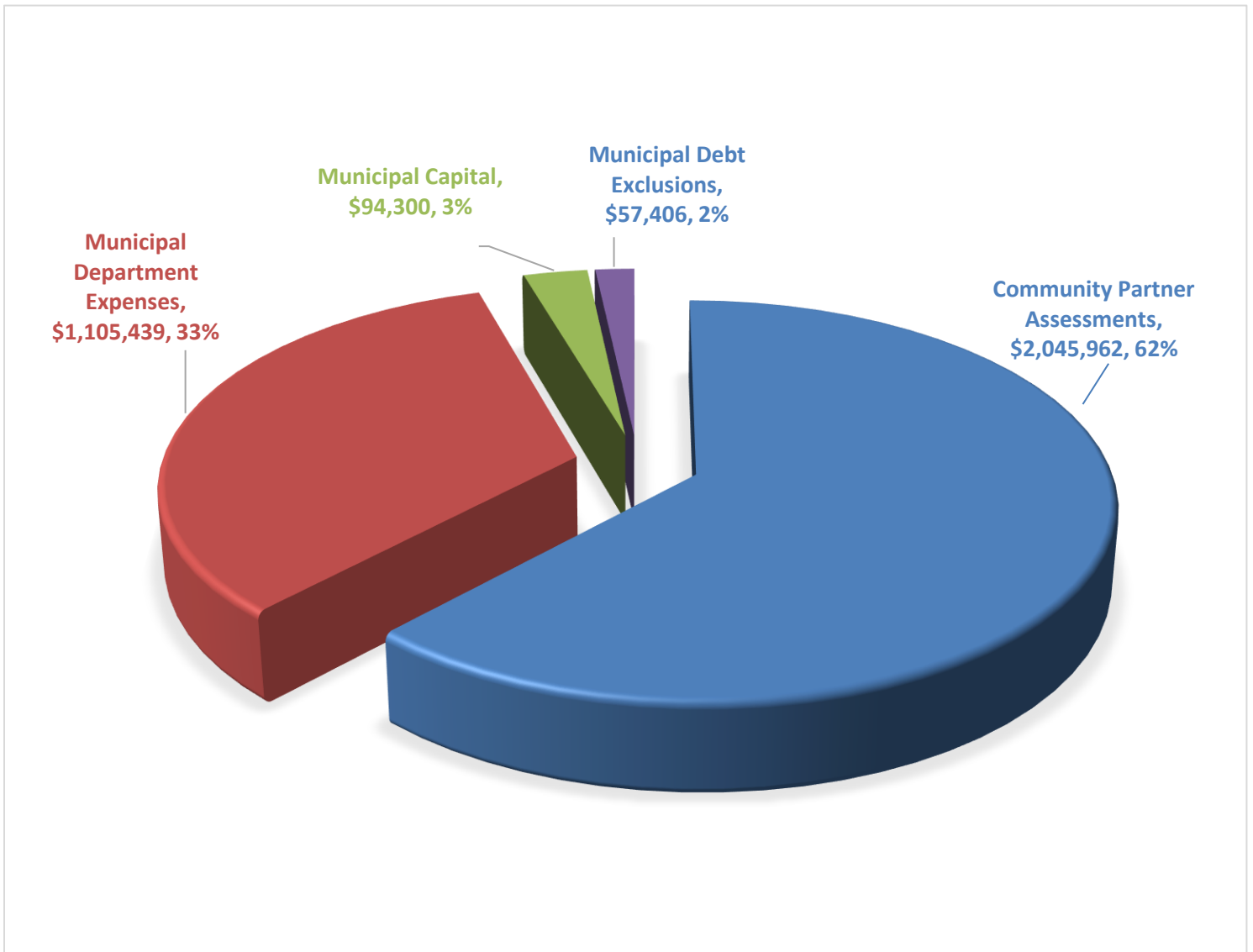


This shows the limited sources of revenues available to cover the Town's budgets, with 85% coming from real estate and personal property taxes. Other towns might have more commercial business to add to the tax revenues; ours are limited, as are our sources of departmental revenues.

We need to consider what other sources of revenue we can generate that would supplement our tax revenue, in addition to trying to carefully manage our expenses.

## BUDGET BY CATEGORY

FY 2022 Total Appropriations Budget: **\$3,303,106**



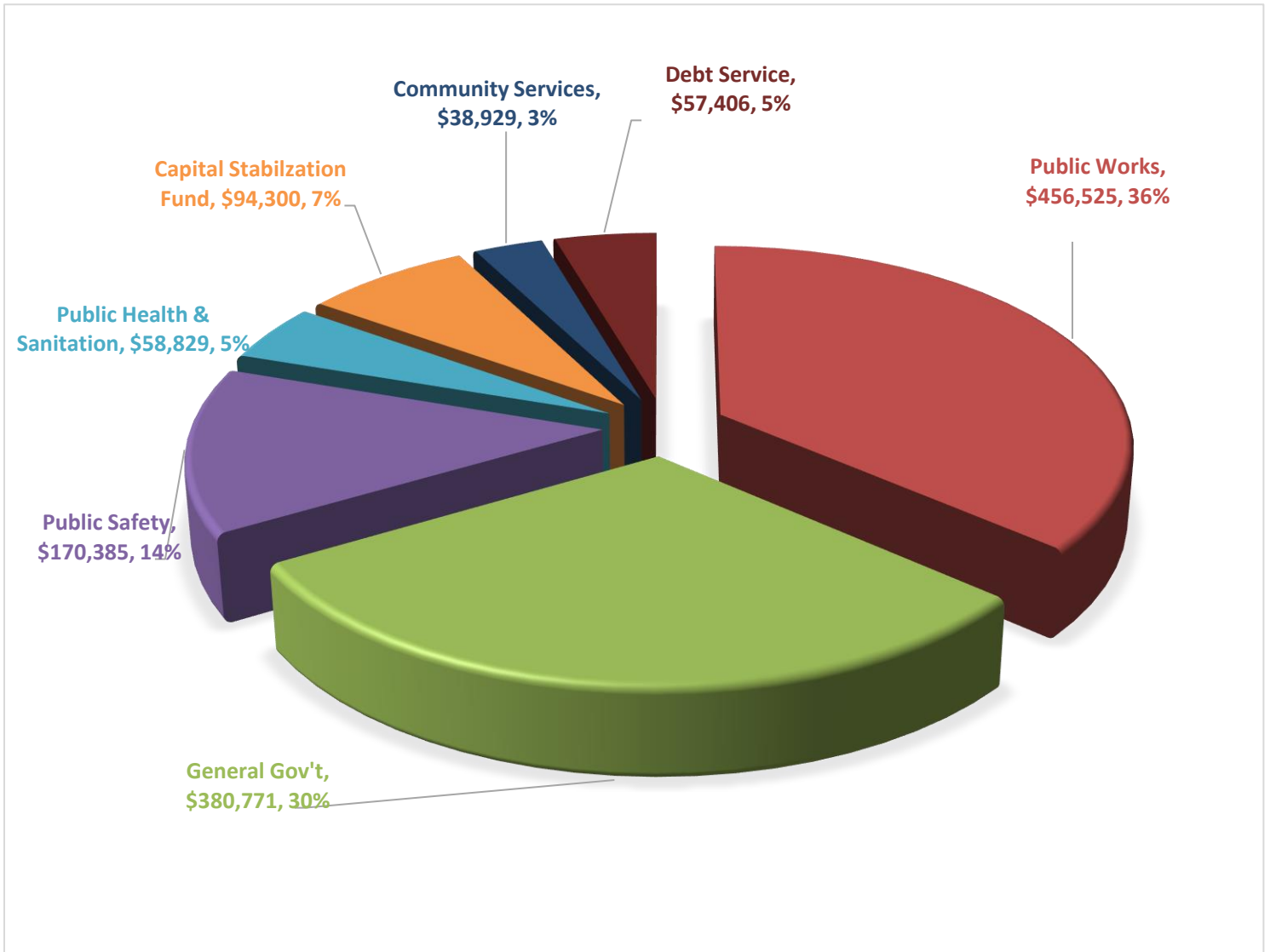
This shows how the “budget pie” is generally divided. **Municipal departmental expenses representing 38% of the total budget and community partners’ assessments representing 62%.**

Included in the 38% for department expenses is 3% for funds set aside for current and future capital for the Town (labeled municipal capital). Municipal Debt Exclusions make up another 2%. Debt Exclusions are taxes outside of the Propositions 2 ½ limits that the Town has voted to authorize for a period of time, for specific projects such as broadband and landfill cap repair. It also shows the limited portion of our budget for which we actually have control.

# MUNICIPAL BUDGET DETAIL

FY 2022 Municipal Expense Total: **\$1,257,145**

**38% of Total Town Appropriations**

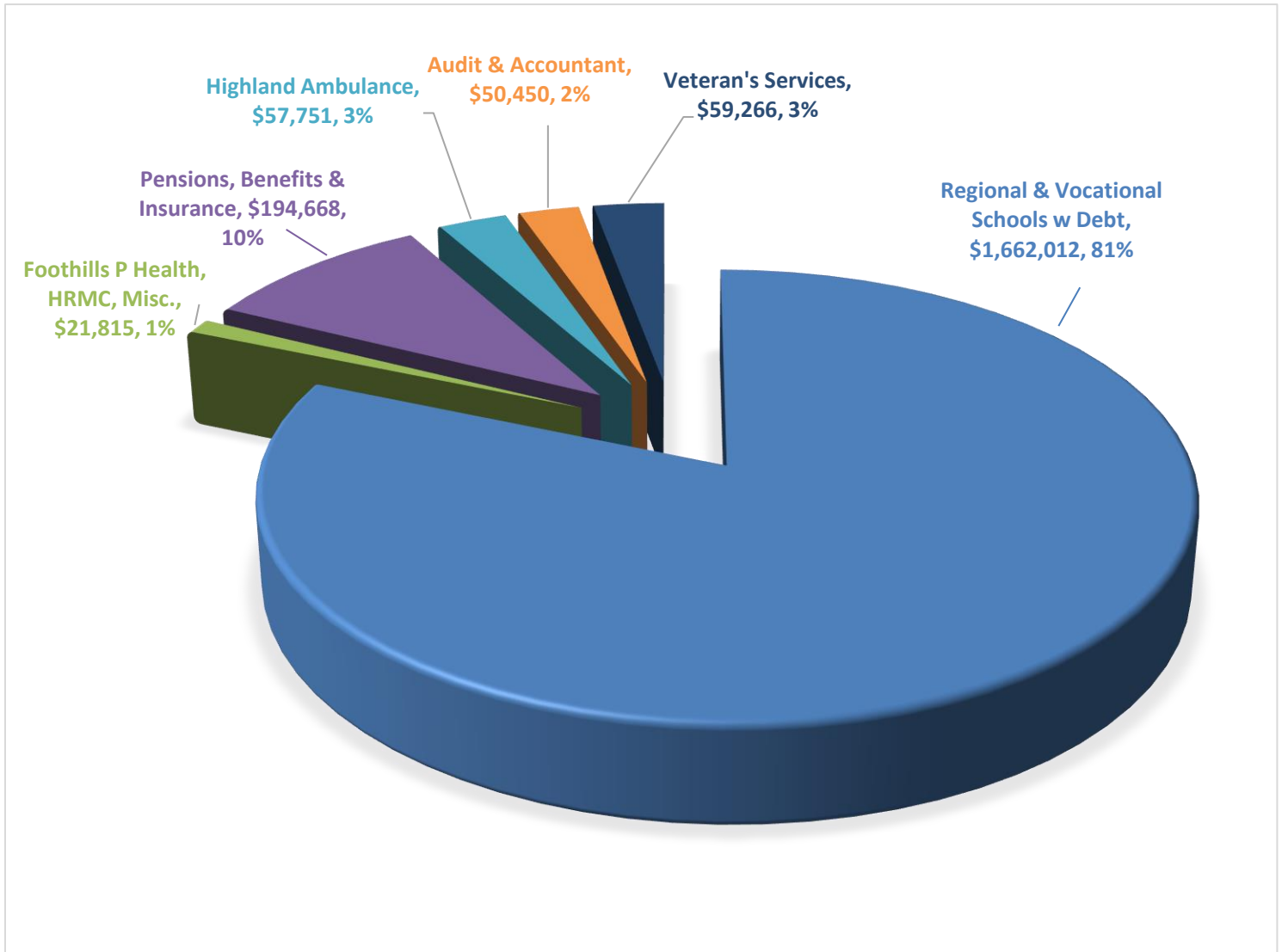


This chart shows how the municipal department wedge of the pie is divided among the various municipal functions that the Town funds.

## COMMUNITY PARTNER ASSESSMENT DETAIL

FY2022 Community Partner Expense Total: **\$2,045,962**

**62% of Total Town Appropriations**



This chart shows how the community partner wedge of the budget pie is divided among the various partners who assess the town for our portion of what they spend providing services on our behalf.

## FY 2022 PROPOSED BUDGET with INCREASES BY CATEGORY

	FY 2021 Approved Budget	FY 2022 Proposed Budget	Increase/ (Decrease) From FY 2021
<b><u>Municipal Category</u></b>			
Municipal Departments	\$ 1,044.8K	\$ 1,105.4K	\$ 60.6K
Municipal Capital	\$ 92.0K	\$ 94.3K	\$ 2.3K
<b>Subtotal Muni Budget w Capital</b>	<b>\$ 1,136.8K</b>	<b>\$ 1,199.7K</b>	<b>\$ 62.9K</b>
Municipal Debt Exclusions	\$ 50.7K	\$ 57.4K	\$ 6.7K
<b>Total Municipal Expenses</b>	<b>\$ 1,187.6K</b>	<b>\$ 1,257.1K</b>	<b>\$ 69.6K</b>
<b><u>Community Partner Assessments</u></b>			
Partner Assessments	\$ 1,936.0K	\$ 2,028.5K	\$ 92.6K
Partner Capital	\$ 24.3K	\$ 0.0K	\$ (24.3)K
Partner Debt Service	\$ 18.1K	\$ 17.5K	\$ (0.6)K
<b>Total Partner Assessments</b>	<b>\$ 1,978.3K</b>	<b>\$ 2,046.0K</b>	<b>\$ 67.7K</b>
<b>Grand Total Appropriations</b>	<b>\$ 3,165.8K</b>	<b>\$ 3,303.1K</b>	<b>\$ 137.3K</b>

## NOTES

## EXPLANATION OF INCREASES

### Municipal Department Budgets

	FY 2021 Approved Budget	FY 2022 Proposed Budget	Increase/ (Decrease) From FY 2021
Municipal Appropriations	\$ 1,187.6K	\$ 1,257.1K	\$ 69.6K

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**\$ Increase from  
FY 2021**

**Explanations**

\$ 32.6K	Increases for market adjustments for salaries & stipends
\$ 9.0K	Reflects 2% COLA for salary /stipends in municipality
\$ 7.6K	IT increases for municipal cybersecurity
\$ 7.2K	Reserve Fund increased for unknown unfunded mandates
\$ 6.0K	MLP increases for Broadband
\$ 2.3K	Capital Stabilization Account standard 2.5% increase
\$ 1.2K	Street Lights; correction of lights not previously charged
\$ 1.0K	Treasurer Expense for cost to calculate OPEB liability & report
\$ 0.3K	Library (0.2K) HRMC 0(.1K)
	<b>Increases offset by the following reductions:</b>
\$ (3.7)K	General highway expense as partial offset for salary increases
\$ <u>(0.5)K</u>	Decrease in Certification expense to offset assessor salary increase
<b>\$ 62.9K</b>	<b>Total Municipal Departments Level Services Increases</b>
\$ 6.7K	Debt Exclusion increase due to additional Broadband borrowing
<b>\$ 69.6K</b>	<b>Total Municipal Department Increase including capital and debt</b>



# EXPLANATION OF INCREASES

## Community Partner Assessments

	FY 2021 Approved Budget	FY 2022 Proposed Budget	Increase/ (Decrease) From FY 2021
Community Partner Assessments	\$ 1,978.3	\$ 2,046.0	\$ 67.7K

**\$ Increase from  
FY 2021**

**Explanations**

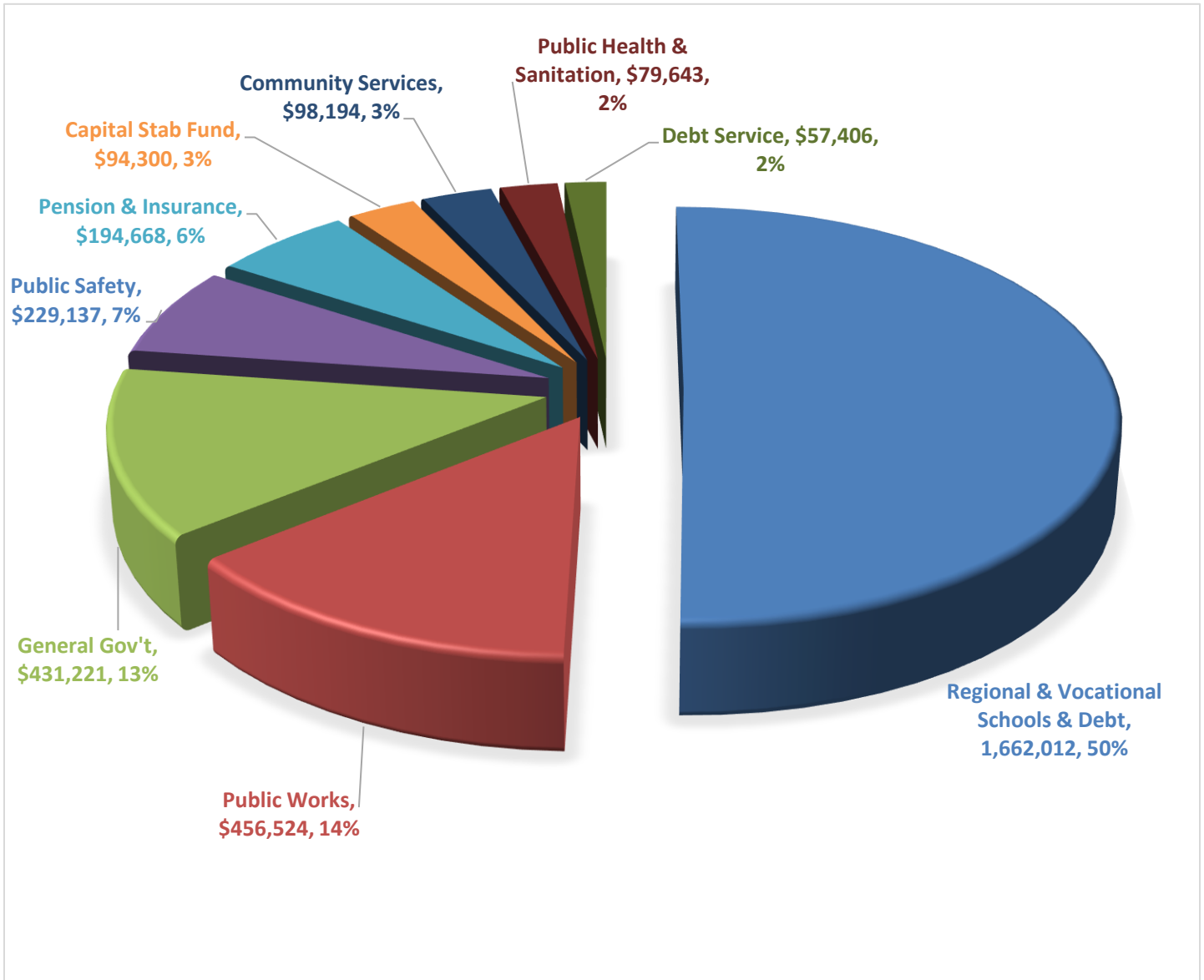
\$ 28.6K	<b>New Hingham</b> – Primarily due to contractual increases, including salary and benefits as well as increase in technology line to replace and maintain technology fleet.
\$ 29.5K	<b>Hampshire Regional HS</b> - Contractual salary and benefit increases, significant increases in new special education out-of-district placements, as well as increased teacher training and funding of expanded professional development to realign curriculum and instruction with new expectations as well as technology increases to maintain the 1:1 model that was brought about due to COVID.
\$ 11.0K	<b>Smith Vocational</b> Per student cost increased from \$18.4K to \$18.7K for FY 2022; increase of .5 student (shared expense with another town) from 10.5 to 11 students. FY 2021 budget too low as student moved in after FY 2021 budget submitted, causing increase to FY 2022.
\$ 18.9K	<b>Veteran Services</b> reflecting increased number of participating veterans
\$ 2.0K	<b>Foothills Public Health Agent</b> assessment due to increased staffing
\$ 1.3K	<b>General Insurance</b> reflecting increased insurance rates
\$ 1.2K	<b>Accounting Assessment</b> to reflect anticipated contract changes
<b>\$ 92.6K</b>	<b>Sub-total Operating Budget Assessment Increases</b>

**Increases offset by the following reductions:**

\$ (18.2K)	<b>Capital Expense</b> decrease at New Hingham
\$ ( 6.1K)	<b>Capital Expense</b> decrease at Hampshire Regional
<u>\$ (0.6K)</u>	<b>Debt Service</b> decrease in annual repayment for New Hingham roof
<b>\$ 67.7K</b>	<b>Total Community Partners Assessments including capital and debt</b>

# BUDGET SUMMARY BY TRADITIONAL DEPARTMENTS

FY2022 Total Appropriations **\$3,303,106**



Reflects departmental summary of figures outlined in FY2022 Line Code Budget (pages 17 – 20)

## FY 2022 Proposed BUDGET - by line code

		Proposed	\$ Difference	Percent
	as of June 4, 2021	FY 2021	FY 2022	Inc./ (Dec)
		Approved Budget	Requested Budget	From FY 2021
				Inc./ (Dec)
				FY 2021
<b>7</b>	<b>General Government</b>			
8	Moderator Salary	172.38	176.00	3.62 2.10%
9	Selectboard Stipend	7,237.92	12,000.00	4,762.08 65.79%
11	Minutes Recorder Salary	5,669.58	5,783.00	113.42 2.00%
12	Town Administration	44,880.00	50,011.00	5,131.00 11.43%
13	Administrative Clerk Salary	9,360.00	15,000.00	5,640.00 60.26%
14	Selectboard's Expense	9,333.00	9,333.00	0.00 0.00%
15	Selectboard's Audit Expense	13,000.00	13,000.00	0.00 0.00%
16	Town Legal Expense	13,000.00	13,000.00	0.00 0.00%
18	Finance Committee Expense	440.00	440.00	0.00 0.00%
19	Accountant Assessment	32,500.00	33,475.00	975.00 3.00%
20	Accountant Expense	3,600.00	3,800.00	200.00 5.56%
21	Board of Assessors' Stipend	6,962.52	7,102.00	139.48 2.00%
22	Assistant Assessor Salary	17,742.90	19,398.00	1,655.10 9.33%
23	Assessor's Clerk Salary	3,017.16	3,078.00	60.84 2.02%
24	Assessors Expense	10,500.00	10,500.00	0.00 0.00%
25	Assessor Consultant	4,500.00	4,500.00	0.00 0.00%
26	Treasurer Salary	15,695.76	16,250.00	554.24 3.53%
27	Asst. Treasurer Salary	2,800.00	3,536.00	736.00 26.29%
28	Treasurer Expense	5,985.00	7,035.00	1,050.00 17.54%
29	Tax Possession Expense	5,000.00	5,000.00	0.00 0.00%
30	Short Term Debt Interest	1,100.00	1,100.00	0.00 0.00%
31	Town Collector Salary	11,306.70	13,000.00	1,693.30 14.98%
32	Asst. Tax Collector salary	2,800.00	3,536.00	736.00 26.29%
33	Tax Collector Expense	11,100.00	11,100.00	0.00 0.00%
34	Tax Title Expense	1,200.00	1,200.00	0.00 0.00%
35	Town Clerk Salary	11,673.90	14,000.00	2,326.10 19.93%
36	Asst. Town Clerk Salary	1,428.00	1,457.00	29.00 2.03%
37	Town Clerk Expense	2,100.00	2,100.00	0.00 0.00%
38	Town Clerk Elections	9,300.00	9,300.00	0.00 0.00%
39	Registrar of Voters	100.00	100.00	0.00 0.00%
41	Conservation Comm. Expense	450.00	450.00	0.00 0.00%
43	Planning Board Expense	700.00	700.00	0.00 0.00%
44	Zoning Appeals Board Expense	0.00	0.00	0.00 0.00%
45	Town Building Janitor Salary	11,652.48	11,886.00	233.52 2.00%
46	Town Building Maintenance Exp.	50,000.00	50,000.00	0.00 0.00%
47	Town Office IT Expense	30,370.00	38,000.00	7,630.00 25.12%
48	Pioneer Valley Assessment	175.00	175.00	0.00 0.00%
50	Certification	4,000.00	3,500.00	(500.00) -12.50%
51	Reserve Fund	30,000.00	37,200.00	7,200.00 24.00%
<b>52</b>	<b>Total General Government</b>	<b>390,852.30</b>	<b>431,221.00</b>	<b>40,368.70 10.33%</b>
<b>53</b>	<b>As a % of Appropriations before debt</b>	<b>13.01%</b>	<b>13.76%</b>	<b>31.31%</b>

<b>FY 2022 Proposed BUDGET - by line code</b>					
		Proposed	Proposed	\$ Difference	Percent
	For ATM	FY 2021	FY 2022	Inc./ <b>(Dec)</b>	Inc./ <b>(Dec)</b>
		Approved Budget	Requested Budget	From FY 2021	FY 2021
59	<b>Public Safety</b>				
60	Police Chief Stipend	6,767.70	8,000.00	1,232.30	18.21%
61	Police Officers Wages	44,438.34	45,328.00	889.66	2.00%
62	Police Admin Asst. Salary	3,024.30	3,085.00	60.70	2.01%
63	Police Department Expense	19,078.00	19,078.00	0.00	0.00%
64	Police Officers Mandated Training	8,704.00	8,878.00	174.00	2.00%
65	Hampshire Sheriff's Assessment	1,001.00	1,001.00	0.00	0.00%
66	Constable Salary	224.40	230.00	5.60	2.50%
67	Fire Chief Stipend	7,842.78	8,000.00	157.22	2.00%
68	Fire Department Expense	39,315.00	39,315.00	0.00	0.00%
69	Volunteer Firefighters Incentives	10,000.00	12,000.00	2,000.00	20.00%
70	Emergency Mang. Director Salary	2,298.06	3,000.00	701.94	30.54%
71	Emergency Management Exp	900.00	900.00	0.00	0.00%
72	Emergency Operations Center Exp.	900.00	900.00	0.00	0.00%
73	Highland Ambulance Assessment	57,750.09	57,751.00	0.91	0.00%
74	Building Inspector Salary	9,742.02	9,937.00	194.98	2.00%
75	Building Insp. Assistant Salary	4,871.52	4,969.00	97.48	2.00%
76	Building Inspector Expense	450.00	450.00	0.00	0.00%
77	Electrical Inspector Fees	0.00	0.00	0.00	0.00%
78	Plumbing & Gas Inspector Salary	1,372.92	1,401.00	28.08	2.05%
79	Plumbing & Gas Insp. Expense	100.00	100.00	0.00	0.00%
80	Animal Control Officer Salary	2,856.00	2,914.00	58.00	2.03%
81	Animal Control Expense	1,900.00	1,900.00	0.00	0.00%
83	<b>Total Public Safety</b>	<b>223,536.13</b>	<b>229,137.00</b>	<b>5,600.87</b>	<b>2.51%</b>
84	As a % of Appropriations before debt	7.44%	7.31%	4.34%	
87	<b>Public Works</b>				
88	Highway Salaries	167,356.00	178,800.00	11,444.00	6.84%
89	Equipment Repair	30,000.00	30,000.00	0.00	0.00%
90	Fuel Expense	29,000.00	29,000.00	0.00	0.00%
91	Town Garage Expense	13,250.00	13,250.00	0.00	0.00%
92	General Highway Expense	83,700.00	80,000.00	(3,700.00)	-4.42%
93	Highway Road Improvement	30,000.00	30,000.00	0.00	0.00%
94	Winter Highway Snow Removal	53,000.00	53,000.00	0.00	0.00%
95	Cemetery Superintendent Salary	978.18	997.74	19.56	2.00%
96	Town Property Mowing	15,516.60	15,516.60	0.00	0.00%
97	Tree Warden Expense	6,250.00	6,250.00	0.00	0.00%
98	Street Lights	2,764.00	4,000.00	1,236.00	44.72%
99	Water Specialist	300.00	300.00	0.00	0.00%
100	Municipal Lighting Plant/Broadband	9,410.00	15,410.00	6,000.00	63.76%
102	<b>Total Public Works</b>	<b>441,524.78</b>	<b>456,524.34</b>	<b>14,999.56</b>	<b>3.40%</b>
103	As a % of Appropriations before debt	14.69%	14.57%	11.63%	

<b>FY 2022 Proposed BUDGET - by line code</b>					
		Proposed	Proposed	\$ Difference	Percent
	For ATM	FY 2021	FY 2022	Inc./ <b>(Dec)</b>	Inc./ <b>(Dec)</b>
		Approved Budget	Requested Budget	From FY 2021	FY 2021
109	<b>Public Health &amp; Sanitation</b>				
110	PH Animal Inspector Salary	640.56	654.00	13.44	2.10%
111	PH Animal Inspector Expense	150.00	150.00	0.00	0.00%
113	Public Health Expense	2,000.00	2,000.00	0.00	0.00%
114	PH Transfer Station Salary	10,583.52	11,025.00	441.48	4.17%
115	Hilltown Resource Mange. Coop.	4,190.00	4,190.00	0.00	0.00%
116	Hilltown Resource Waste Pick-Up	1,537.50	1,576.00	38.50	2.50%
117	PH Waste Disposal Expense	44,900.00	45,000.00	100.00	0.22%
118	Public Health Agent Assessment	13,002.00	15,048.34	2,046.34	15.74%
119	<b>Total Public Health &amp; Sanitation</b>	<b>77,003.58</b>	<b>79,643.34</b>	<b>2,639.76</b>	<b>3.43%</b>
120	As a % of Appropriations before debt	2.56%	2.54%	2.05%	
123					
124	<b>Community Services</b>				
125	Council on Aging Salaries	3,051.84	3,113.00	61.16	2.00%
126	Council on Aging Expense	4,070.00	4,070.00	0.00	0.00%
127	Veterans' Agent Assessment	5,081.00	5,266.00	185.00	3.64%
129	Veterans' Services	35,251.00	54,000.00	18,749.00	53.19%
130	Library Expense	8,776.05	8,995.45	219.40	2.50%
131	Recreation Commission Expense	4,000.00	4,000.00	0.00	0.00%
132	Historical Commission Expense	3,600.00	3,600.00	0.00	0.00%
133	Open Space Comm. Expense	150.00	150.00	0.00	0.00%
135	Project/ Board/Committee Support	15,000.00	15,000.00	0.00	0.00%
136	<b>Total Community Services</b>	<b>79,054.89</b>	<b>98,194.45</b>	<b>19,139.56</b>	<b>24.21%</b>
137	As a % of Appropriations before debt	2.63%	3.13%	14.85%	
140	<b>Pensions and Insurance</b>				
141	County Retirement	68,826.00	70,203.00	1,377.00	2.00%
142	Group Life Insurance-Town Share	480.73	490.00	9.28	1.93%
143	Health Insurance-Town Share	53,100.00	53,100.00	0.00	0.00%
144	Workers Compensation	13,862.00	9,000.00	(4,862.00)	-35.07%
145	Unemployment Compensation	3,648.00	4,160.00	512.00	14.04%
146	Medicare Tax - Town Share	7,110.00	7,540.00	430.00	6.05%
147	General Insurance	38,000.00	41,200.00	3,200.00	8.42%
82	Injured On Duty Insurance	8,300.00	8,975.00	675.00	8.13%
148	<b>Total Pensions and Insurance</b>	<b>193,326.73</b>	<b>194,668.00</b>	<b>1,341.27</b>	<b>0.69%</b>
149	As a % of Appropriations before debt	6.43%	6.21%	1.04%	

<b>FY 2022 Proposed BUDGET - by line code</b>					
		Proposed	Proposed	\$ Difference	Percent
	For ATM	FY 2021	FY 2022	Inc./ <b>(Dec)</b>	Inc./ <b>(Dec)</b>
		Approved Budget	Requested Budget	From FY 2021	FY 2021
159	<b>Education</b>				
160	New Hingham Assessment	805,668.00	834,238.00	28,570.00	3.55%
161	New Hingham Capital Improvements	18,162.00	0.00	<b>(18,162.00)</b>	-100.00%
162	<b>Total New Hingham</b>	<b>823,830.00</b>	<b>834,238.00</b>	<b>10,408.00</b>	<b>1.26%</b>
163	Hampshire Regional Assessment	528,333.00	557,824.00	29,491.00	5.58%
164	Hampshire Reg. Capital Assessment	6,090.00	0.00	<b>(6,090.00)</b>	-100.00%
165	<b>Total HRHS</b>	<b>534,423.00</b>	<b>557,824.00</b>	<b>23,401.00</b>	<b>4.38%</b>
166	Vocational Tuition	<b>200,700.00</b>	<b>211,719.00</b>	<b>11,019.00</b>	<b>5.49%</b>
167	Vocational Transportation	<b>40,765.00</b>	<b>40,765.00</b>	<b>0.00</b>	<b>0.00%</b>
168	<b>Total Education</b>	<b>1,599,718.00</b>	<b>1,644,546.00</b>	<b>44,828.00</b>	<b>2.80%</b>
169	As a % of Appropriations before debt	<b>53.23%</b>	<b>52.48%</b>	<b>34.77%</b>	
173	<b>Budget Appropriations Before Capital &amp; Debt Service</b>	<b>3,005,016.41</b>	<b>3,133,934.14</b>	<b>128,917.73</b>	<b>4.29%</b>
155	<b>Municipal Capital Stabilization Fund</b>	<b>92,000.00</b>	<b>94,300.00</b>	<b>2,300.00</b>	<b>2.50%</b>
156	As a % of Budget Appropriations before debt	<b>3.06%</b>	<b>3.01%</b>	<b>1.78%</b>	
	<b>Subtotal Budget Appropriations with Capital</b>	<b>3,097,016.41</b>	<b>3,228,234.14</b>	<b>131,217.73</b>	<b>4.24%</b>
	<b>Municipal Debt</b>				
179	Landfill Cap Repair Debt Exclusion	37,856.00	37,856.00	0.00	0.00%
180	Broadband Debt Exclusion	12,899.00	19,550.00	6,651.00	51.56%
	<b>Subtotal Municipal Debt Exclusion</b>	<b>50,755.00</b>	<b>57,406.00</b>	<b>6,651.00</b>	
	<b>Regional School Debt Exclusion</b>				
176	New Hingham Reg School Debt Svc	18,078.19	17,466.00	<b>(612.19)</b>	0.00%
177	HRHS Renovation Debt Service	0.00	0.00	0.00	0.00%
182	<b>Total Debt Exclusion</b>	<b>68,833.19</b>	<b>74,872.00</b>	<b>6,038.81</b>	<b>8.77%</b>
183	<b>As a % of Appropriations</b>	<b>2.17%</b>	<b>2.27%</b>	<b>0.04</b>	
	<b>Total Education with Debt</b>	<b>1,617,796.19</b>	<b>1,662,012.00</b>	<b>44,215.81</b>	<b>2.73%</b>
188	<b>Total Budget Appropriations w Debt - Use for Levy Limit Calculation</b>	<b>3,165,849.60</b>	<b>3,303,106.14</b>	<b>137,256.54</b>	<b>4.34%</b>

## FY 2022 PROPOSED BUDGET - LEVY LIMIT

	TOPIC	FY 2022 Proposed Budget	Explanation / How obtained		as of 6/3/2021
<b>Calculation to determine amount to be raised by taxes</b>					
<b>1</b>	<b>Proposed Budget Appropriation</b>	<b>3,303,106.14</b>	<b>Raise and Appropriate Budget FY 2021 - Proforma</b>		
<b>2 Plus</b>	<b>Other Charges to be Covered</b>		Most recent review of state website: May 23, 2020		
	Charges due state	2,308.00	Misc expenses due to the state - on cherry sheet		
	Offset receipts : library	3,173.00	Amount State provides and secures for library - on cherry sheet		
	Assessors overlay	20,000.00	Assessors determine based on estimated exemptions and abatements		
	<b>Total Charges</b>	<b>25,481.00</b>			
<b>3 Minus</b>	<b>State Aid &amp; Local Receipts</b>				
	State Aid	253,204.00	3,328,587.14      2,862,683.14 State Aid based on prelim FY 2022 nbrs. Review by the Legi Confer Co & Governor is still pending.		
	Estimated Local Vehicle Excise Tax Receipts	150,000.00	Estimated local excise tax receipts		
	Estimated Local Departmental Receipts	62,700.00	Estimated departmental fees, permits, licenses, etc		Total Est Local = 212,700
	<b>Total Receipts</b>	<b>465,904.00</b>			
<b>4 Equals</b>	<b>Adjusted Amount to be Raised</b>	<b>2,862,683.14</b>	<b>This reflects the adjusted amt that must be raised in taxes to fund budget requests.</b>		
			<b>This figure cannot exceed the Levy Limit without some remedial action</b>		
<b>Levy Limit Calculation</b>					
<b>1</b>	<b>Levy Limit from Previous year</b>	<b>2,704,456.00</b>	<b>This number is from previous years final levy limit calculation worksheet</b>		
<b>2 Plus</b>	2.5% allowable increase	67,611.40	Per State Proposition 2 1/2, the max amount municipal budget may increase per yr		
	New Growth Estimate	25,000.00	Reflects assessors estimate of projected growth in taxes, based on building permits		
	Total allowable increases	<b>92,611.40</b>	additional allowable amount we can raise in taxes over previous year		
<b>3 equals</b>	<b>Levy Limit prior to Exclusions for 2021</b>	<b>2,797,067.40</b>			
<b>4 plus</b>	Debt Exclusions	74,872.00	Based on active approved town debt exclusions & educational debt assessments		
<b>6 equals</b>	<b>Maximum Adjusted Levy Limit FY 2021</b>	<b>2,871,939.40</b>	<b>This is the maximum amount that can be raised in taxes</b>		
<b>Comparison of Levy Limit To The Adjusted Total to be Raised</b>					
<b>1</b>	<b>Adjusted amount to be Raised</b>	<b>2,862,683.14</b>	<b>FY2021 contingent budget less all net sources of revenue &amp; less the debt exclusions</b>		
<b>2 Minus</b>	<b>Maximum Adjusted Levy Limit</b>	<b>2,871,939.40</b>	<b>Maximum Adjusted Levy Limit.</b>		
<b>3 Equals</b>	<b>Amount projected to be over/(under) levy limit</b>	<b>(9,256.26)</b>	<b>This is the amount we are projected to be over/( under ) the levy</b>		

## ESTIMATED GOSHEN PROPERTY TAX

-----Estimated Annual Tax Impact -----				
	Annual Repayment	Annual Tax Impact	Resulting Tax Rate <sup>1</sup>	Annual Tax Avg Prop Value <sup>2</sup>
<b>FY 2021 Tax Rate</b>			<b>\$ 16.61</b>	<b>\$ 4,092.00</b>
Standard Annual Increase	\$ 67,611	\$ 0.41	\$ 17.02	\$ 101.00
Additional Broadband	\$ 6 651	\$ 0.04	\$ 17.06	\$ 9.85
<b>Estimated FY 2022 Tax Rate</b>			<b>\$ 17.06</b>	<b>\$ 4,202.85</b>

<sup>1</sup> The tax rate is per \$1,000 in assessed value

<sup>2</sup> The FY 2021 Average Assessed Property Value is \$246,336

- The Tax Rate is set annually in the Fall by the Assessors based on specific DOR guidelines. The above estimates are only projections.
- The tax impact of our debt exclusions for landfill repair and the New Hingham school roof are fully reflected in our FY 2021 and FY 2022 Tax Rates.
- The FY 2021 and FY 2022 Tax Rates include some minimal Broadband Repayments ( \$12.9K & \$19.6K). The full effect of the borrowing will not be realized until FY 2023 when the repayment of the full \$1.4M loan has begun.



# COMPARISON OF TAX RATES AND ASSESSMENTS

Based on Average Assessed Value					
Town	Tax Rate <sup>1</sup>	Avg Assessed Value <sup>1</sup>	Total Tax Bill <sup>1</sup>	Assessed Town Value (millions)	2010 Census
Williamsburg	\$ 20.97	\$ 279,389	\$ 5,859	\$ 6.6	2,469
Westhampton	\$ 20.64	\$ 295,498	\$ 6,099	\$ 4.8	1,638
Chesterfield	\$ 20.20	\$ 240,291	\$ 4,854	\$ 3.1	1,249
Goshen	\$ 16.61	\$ 246,336	\$ 4,092	\$ 2.5	1,070
Southampton	\$ 15.97	\$ 325,958	\$ 5,206	\$ 12.7	6,152
Based on \$250,00 Assesed Value					
Town	Tax Rate	Avg Assessed Value	Total Tax Bill	Assessed Town Value (millions)	2010 Census
Williamsburg	\$ 20.97	\$ 250,000	\$ 5,243	\$ 6.6	2,469
Westhampton	\$ 20.64	\$ 250,000	\$ 5,160	\$ 4.8	1,638
Chesterfield	\$ 20.20	\$ 250,000	\$ 5,050	\$ 3.1	1,249
Goshen	\$ 16.61	\$ 250,000	\$ 4,153	\$ 2.5	1,070
Southampton	\$ 15.97	\$ 250,000	\$ 3,993	\$ 12.7	6,152
Based on \$325,00 Assesed Value					
Town	Tax Rate	Avg Assessed Value	Total Tax Bill	Assessed Town Value (millions)	2010 Census
Williamsburg	\$ 20.97	\$ 325,000	\$ 6,815	\$ 6.6	2,469
Westhampton	\$ 20.64	\$ 325,000	\$ 6,708	\$ 4.8	1,638
Chesterfield	\$ 20.20	\$ 325,000	\$ 6,565	\$ 3.1	1,249
Goshen	\$ 16.61	\$ 325,000	\$ 5,398	\$ 2.5	1,070
Southampton	\$ 15.97	\$ 325,000	\$ 5,190	\$ 12.7	6,152

<sup>1</sup> Date Sourced from Department of Revenue At-a-Glance Report

# MULTI-YEAR CAPITAL PLAN – PROJECTS BY YEAR

	Acquired Approved	Last Paymnt	Purchase Price	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
<b>Project/ Item Description</b>													
<b>Previously Committed (2014 - 2020)</b>													
PD 2013 FORD Expedition	2014	2019	39,640	8,142	0	0	0	0	0				
HW 2014 MACK in 2014	2014	2019	187,176	38,184	0	0	0	0	0				
HW 2016 FORD small plow/dump	2015	2020	88,033	17,778	17,421								
HW 2008 Dump Truck used	2017	2022	41,170	9,090	8,876	8,662	8,448	0	0				
PD 2017 FORD Interceptor	2018	2022	45,000	9,954	9,716	9,477	9,239		0				
FD Replace Chief's 2007 Vehicle: S	2020	2020	50,923		50,923	0	0	0	0				
FD Replace 1987 Brush Truck: pic	2020	2020	72,141		70,000	0	0	0	0				
HW 2017 Caterpillar (CH 90 pymt	2019	2019	125,900	109,000	0	0	0	0	0				
HW 2018 Mack approved STM 20	2019	2029	220,000			26,510	23,900	25,960	25,619	25,234	25,234	25,234	25,234
Educ - Temp Roof Repair & Archit	2019	2019	40,000	40,000									
PD replace 2010 crown vic w 201	2020	2025	53,375		0	12,081	11,803	11,525	11,247	10,969			
HW 2019 Ford F350 replaces 198	2020	2025	31,475			7,095	6,932	6,769	6,605	6,442			
NH Roof Replacement (shingles)	2020	2029	129,214		0	18,078	17,466	16,966	16,465	15,965	15,464	14,964	14,463
IT Server Replacement	2020	2020	30,000		30,000								
IT Hardware and Software	2020	2020	10,000		10,000								
PD required 3 portable radios - 8i	2020	2020	21,000		21,000								
PH Landfill Cap	2019	2039	655,000		2,770	37,853	37,853	37,853	37,853	37,853	37,853	37,853	37,853
IT Broadband Fiber Optic*	2021	2041	1,400,000	0	0	12,899	19,550	136,500	133,000	129,500	126,000	122,500	119,000
FD - New Well	2020	2020	16,000		16,000								
<b>Subtotal Committed as of FY 2020</b>			<b>3,256,047</b>	<b>232,148</b>	<b>236,705</b>	<b>132,656</b>	<b>135,190</b>	<b>235,573</b>	<b>230,789</b>	<b>225,962</b>	<b>204,551</b>	<b>200,550</b>	<b>196,550</b>
<b>FY 2021 Requested</b>													
Multi -Use Building Feasibility/Des	2021	2021	216,814			216,814							
<b>Subtotal Requested in FY 2021</b>			<b>216,814</b>	<b>0</b>	<b>0</b>	<b>216,814</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FY 2022 Requested</b>													
PH - Paper Container - Transfer st	2022	2020	7,879				9,000	0	0				
HW Kubota Tractor	2022	2032	50,000					12,065	11,622	11,178	11,178	11,178	11,178
FD 2002 Ford Rescue Vehicle Replacement							8,600						
VOIP Phone System Replacement							7,000						
<b>Subtotal Requested as of FY 2022</b>			<b>57,879</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24,600</b>	<b>12,065</b>	<b>11,622</b>	<b>11,178</b>	<b>11,178</b>	<b>11,178</b>	<b>11,178</b>
<b>FY 2023 Projected Request</b>													
PH -Bulky Waste/ Demolition Container - Transfer station								9,000					
IT - Accounting Platform	2023	2023	40,000					40,000					
Town Building Improvements	2023	2023	70,000					60,000					
PD Ford Expedition	2023	2028	64,587						16,938	16,374	16,374	16,374	16,374
Multi-use Public Safety Building	2022	2052	2,500,000					214,583	210,292	206,000	201,708	201,708	201,708
<b>Subtotal Requested as of FY 2023</b>			<b>2,674,587</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>323,583</b>	<b>227,230</b>	<b>222,374</b>	<b>218,082</b>	<b>218,082</b>	<b>218,082</b>
<b>FY 2024 Projected Request</b>													
PH Metal Container	2024	2024	8,867						8,867				
FD Kovatch Pumper (20yrs)	2023	2043	614,938							55,344	54,114	52,885	51,655
PD Speed Limit Radar Digital Displ	2024	2024	8,018						8,018				
<b>Subtotal Requested as of FY 2024</b>			<b>631,823</b>						<b>16,885</b>	<b>55,344</b>	<b>54,114</b>	<b>52,885</b>	<b>51,655</b>
<b>FY 2025 Requested</b>													
12 cylinder apparatus replacements	2025	2025	14,353							14,353			
IT Server Replacement	2025	2025	36,896							36,896			
Rescue 1]	2025	2035	208,764							17,745	17,745	17,745	17,745
<b>Subtotal Requested as of FY 2025</b>			<b>260,013</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>68,994</b>	<b>17,745</b>	<b>17,745</b>	<b>17,745</b>
<b>Total Project Requests</b>			<b>7,097,163</b>	<b>232,148</b>	<b>236,705</b>	<b>349,469</b>	<b>159,790</b>	<b>571,220</b>	<b>486,526</b>	<b>583,853</b>	<b>505,671</b>	<b>500,440</b>	<b>495,210</b>

# MULTI-YEAR CAPITAL PLAN – SOURCES OF FUNDS & CASH FLOW

				FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
<b>Source of Funds:</b>													
Capital Stabilization Fund				49,954	86,716	55,163	58,873	319,901	299,208	345,191	272,239	272,239	272,239
Debt Exclusion - Approved					2,770	68,830	74,869	191,319	187,318	183,317	179,317	175,316	171,316
Debt Exclusion - Anticipated										55,344	54,114	52,885	51,655
Free Cash-FY 2018 certified 2019				55,416	8,876								
Free Cash-FY 2019 certified in 2020						225,476							
Free Cash - FY Future years							8,448						
Chapter 90 (Catepillar)				100,000									
Fire Stabilization Fund					120,923		8,600						
Other - (e.g., Grant / Dept.)				26,778	17,421		9,000						
Other - General Stabilization													
<b>Total Projects Funded</b>				<b>7,097,163</b>	<b>232,148</b>	<b>236,705</b>	<b>349,469</b>	<b>159,790</b>	<b>511,220</b>	<b>486,526</b>	<b>583,853</b>	<b>505,671</b>	<b>500,440</b>
<b>Capital Stabilization Beginning Balance</b>				<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>
Beginning Balance				156,556	504,206	663,948	717,633	916,402	708,158	558,024	364,383	246,233	130,686
Transfers OUT for approved to be paid from capital stab				(49,954)	(86,716)	(55,163)	(58,873)	(44,254)	(43,471)	(42,645)	(25,234)	(25,234)	(25,234)
Transfers OUT for requested to be paid from capital stab								(335,648)	(255,737)	(302,546)	(247,005)	(247,005)	(247,005)
Transfers OUT for other considerations to be paid from capital stab													
Transfers IN from free cash - certified 2018 & allocated May 2018 ATM				85,000									
Transfers IN from free cash - certified 2019 & allocated May 2019 ATM					224,000								
Transfers IN from free cash - certified 2020 & allocated July 2020 ATM						16,814							
Transfers IN from free cash certified 2021 & allocated June 2021 ATM & future years							100,000	75,000	50,000	50,000	50,000	50,000	50,000
Transfers IN from other				312,605		34	63,342						
Transfers IN from annual budget appropriations					22,000	92,000	94,300	96,658	99,074	101,551	104,090	106,692	109,359
<b>Ending Balances in Capital Stabilization Account</b>				<b>504,206</b>	<b>663,491</b>	<b>717,633</b>	<b>916,402</b>	<b>708,158</b>	<b>558,024</b>	<b>364,383</b>	<b>246,233</b>	<b>130,686</b>	<b>17,806</b>
<b>Debt Exclusions &amp; Other Considerations</b>													
	FY Year Acquired	Last Pymnt	Exclusion Amt	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
<b>Approved Debt Exclusions</b>													
EDUC HRHS Renovations		2020		28,496	29,024	0	0	0					
IT Broadband Fiber Optic*	2021	2041	1,400,000	0	0	12,899	19,550	133,000	129,500	126,000	122,500	119,000	115,500
PH Landfill Cap	2019	2040	655,000	0	2,977	37,853	37,853	37,853	37,853	37,853	37,853	37,853	37,853
NH Roof Replacement (asphalt)	2020	2030	129,214		0	18,078	17,466	16,966	16,465	15,965	15,464	14,964	14,463
<b>Total Approved Debt Exclusions</b>			2,055,000	<b>28,496</b>	<b>32,001</b>	<b>68,830</b>	<b>74,869</b>	<b>187,819</b>	<b>183,818</b>	<b>179,817</b>	<b>175,817</b>	<b>171,816</b>	<b>167,816</b>
	Date Planned	Last Pymt	Exclusion Amount	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
<b>Anticipated Debt Exclusions</b>													
Kovatch Pumper ( 20 yrs)*	2024	2044	614,938							55,344	54,114	52,885	51,655

## STABILIZATION ACCOUNT AND FREE CASH BALANCES

Over the years, the Town has appropriated funds into stabilization accounts to assist in Goshen's long-term financial management. A town vote is required to move funds in or out of these accounts. The approximate stabilization fund balances prior to and after action is taken on the June 2021 Annual Town Meeting (ATM) warrant articles, assuming all warrant articles pass, are listed below:

	<b>Before ATM</b>	<b>After ATM Articles</b>
1. General Stabilization	\$ 267,587	\$ 267,587
2. Capital Stabilization	\$ 717,633	\$ 916,403
3. Fire Vehicle Stabilization	\$ 10,997	\$ 2,397
4. Audit Stabilization	\$ 15,000	\$ 15,000
5. Assessor Property Revaluation	\$ 32,753	\$ 32,753
6. Town Building Stabilization	\$ 1,316	\$ 1,316
7. Free Cash**	<u>\$ 291,457</u>	<u>\$ 92,407</u>
Total Stabilization and Free Cash	\$ 1,336,743	\$ 1,327,863

\*\* Free cash typically includes actual receipts in excess of revenue estimates and unspent appropriated departmental budget amounts for the year that just ended, plus unexpended or unallocated Free Cash from the previous year. Free Cash is considered a revenue source calculated and certified by the State Department of Revenue (DOR).

## PROJECTS ON CAPITAL PLAN WITH FINANCIAL IMPLICATIONS

### The Fiber Optic Broadband Project

Work continues on the MLP fiber optic broadband build-out. Make Ready work is complete and build-out of the network continues. Connections to the home will start soon. Current budget and revenues for the project are as follows:

#### Estimated Projected Capital Costs

WG&E Design and Construction Engineering	\$ 50,000	Contract amount
Utility Make Ready	\$ 1,260,000	Utility projections
Fiber Network Construction - Labor	\$ 535,000	Tri-Wire construction contract
Construction – Materials	\$ 250,000	WGE supplies to Tri Wire
Municipal Network Labor & Materials	\$ 15,000	Connects individual components to town
Hub Build-out and electronics	\$ 356,460	HUT installed
Lifeline	\$ 5,500	Discount for eligible low-income homes
Police Detail	\$ 100,000	For ensuring installer safety
Drop Network (from curb to home)	\$ 620,000	Reflects installation subsidy
<b>Projected Broadband Capital Costs</b>	<b>\$ 3,189,960</b>	Estimates as of June 2020

#### Sources of Funds to Pay for Capital Costs

EOHED Grant 1 MA. Exec Off of Housing & Econ Dev	\$ (770,000)	Original grant: Prof Svc & construction
EOHED Grant 2a MA. Exec Off of Housing & Econ De	\$ (532,337)	Supplement for Make Ready
EOHED Grant 2b MA. Exec Off of Housing & Econ Dev	\$ (177,663)	Potential add 'l Make Ready
State Drop Subsidy Grant	\$ (140,000)	Take rate & rule dependent
<b>Total Potential Grants / Subsidy Available</b>	<b>\$ (1,620,326)</b>	
<b>Approved Broadband Borrowing</b>	<b>\$ (1,400,000)</b>	Debt Exclusion approved 2015
<b>Total Funds Identified for Capital Costs</b>	<b>\$ (3,020,320)</b>	

**Difference** **\$ 169,634\*\***

\*\* If costs hold as estimated, and no additional broadband grant monies are received we will need to identify additional sources of funding. We believe funds from the American Rescue Plan Act (ARPA) will cover this difference. Additionally, we have been awarded a grant of \$261,762 through our partnership with Westfield Gas & Electric, based on Federal Connect America Funding (CAF II). It is payable in equal annual installments of \$26,176 over 10 years. Funds are conditional, based on federal requirements.

## **PROJECTS WITH FINANCIAL IMPLICATIONS continued**

### **Landfill Project**

This project, originally approved and funded at the May 21, 2018 Annual Town Meeting and subsequently at the Special Town Meeting on Sept 17, 2018 was to repair erosion of the landfill cap at the transfer station in accordance with requirements of the Massachusetts Department of Environmental Protection (DEP). The work occurred in 2019 and 2020. The project was completed this fiscal year – FY 2021. The project borrowing was estimated to be \$655K. The actual borrowing was approximately 615k due to approximately 40k in principal forgiveness through the Clean Water Trust Fund.

### **Fire Department-New Well**

Drilling a new well for the Fire Department was approved in FY 2020 and completed earlier this year, in FY2021. The good news is that eventually we struck water. The bad news is that it has quite a bit of salt in the water and the fire trucks are no cleaner today than they were last year. The original cost was projected to be \$16K. The project was completed for \$24K due to the need to drill much deeper, which required a larger pump and special wiring, etc. The additional money was requested by the Select Board and the Finance Committee funded the additional \$8K through the Town's Reserve Fund. We will continue to pursue discussions with the State regarding decades long use of salt on the roads where the Fire Department Building is located which may have led to the site contamination.

### **COVID 19**

Through a Federal CARES Act grant we have access to funds to offset any COVID expenditures that meet the established guidelines through nearly the end of 2021. There is a strict application process to receive the reimbursement which the Select Board's office is actively pursuing. Through the work of our Board of Health Chair as a participant in the Foothills Public Health District we were the shared recipient of another COVID relief grant which has enabled the hiring of a public health nurse who led the contact tracing and allowed the Town to purchase other COVID related supplies.

## PROJECTS WITH FINANCIAL IMPLICATIONS continued

### Multi-Use Public Highway/Safety Building

There are not additional funds being requested at this time. The FY 2021 Budget included funds for a feasibility study which is on-going. The feasibility study is being done to investigate the appropriate and optimal design criteria & design, including location, cost, scale and potential phasing of a multi-use building to replace (or enhance) the current highway building/garage and the police and emergency management areas. The feasibility phase will help to ensure that the scale and design of the project is realistic from a people, project planning, implementation, and pricing perspective.

The highway garage is a very old, energy inefficient, 30' x 60' concrete block structure with a two-bay garage. It is far too small and does not allow room for storage of all vehicles and essential equipment (plows, trucks, tractors). While the highway garage is heated, it is not sufficiently warm for the employees. An energy study was conducted by UMass within the last two years indicating the building is losing 70% of its heat through the uninsulated cinder block walls. To make matters worse, the walls are decaying from the ground up. The expensive equipment cannot be kept under cover as there is inadequate room. Two of the twelve vehicles/equipment can barely fit under cover in "heated space".

Staff cannot perform routine maintenance on the trucks inside due to space limitations, including vertical space. During cold weather this is a major problem, as the employees must be outside to do both repairs and necessary standard and recurring preparations (install plow attachments, plow blades, hydraulic adjustments, etc).

It is also very challenging to get the outside equipment cleaned off and running during ice and snow events. The equipment parked outdoors needs to be plugged in to block heaters to keep the engine warm enough to start. This is a constant problem as the heaters are very expensive and do not last very long

The typical minimum size of a storage shed for a town with our needs is 60' x 100'. Annually the Town of Goshen uses over 2000 tons of salt and sand to address our 26+ miles of road. The shed holds only 340 tons of material, consequently the 3-person crew needs to stop plowing the roads and travel to the sand quarry to load up additional tons of sand during a storm as there are multiple passes on roads required for each storm, and increasingly so with the numbers of ice storms. These trips are often at inconvenient times and in the midst of the worst weather. Additionally, the building has a metal roof with screws that have been impacted by the sun so it leaks. Attempts are made every year to replace the screws and caulk the spots to try and keep the material dry. The combination of issues makes working in these conditions unsustainable.

The Police Station is housed in a cramped partitioned space within the Town Office Building at 40 Main Street on the basement level with water infiltration and air quality challenges and potential health safety risks. Additionally, there is no place for covered garaging of police vehicles. There currently is not an emergency management operations facility, other than a closet that houses material and some limited equipment.

## PROJECTS WITH FINANCIAL IMPLICATIONS continued

Ultimately the project will be designed to improve response times, and efficiency of the Highway Department, as well as improve safety for its residents and safety and working conditions for employees. Further, it will extend the life cycle of department vehicles and equipment.

### **Over time it is proposed that the facility will:**

- Extend the life of vehicles which are currently parked uncovered outside and subject to the corrosive elements of the severe weather of the Berkshire foothills
- Provide appropriate space for storage of critically needed salt and sand in an adequately sized co-located shed and for other necessary supplies, materials and equipment
- Improve critical response time to the broader region by providing more efficient use of time and space
- Mitigate weather-related vehicular accidents by improving road conditions for our region
- Allow for more strategic planning of hauling and therefore potential reduction of OT hours in the long run as it will require fewer trips to get salt and sand
- Improve the safety and working conditions for our employees



## Goshen Statistics

### Household and Population Data

	2019		2020		2021	
<b>Full Time and Seasonal Households</b>	<b>Number</b>	<b>% of Total</b>	<b>Number</b>	<b>% of Total</b>	<b>Number</b>	<b>% of Total</b>
Full Time (F/T) Households	456	74%	460	74%	463	73%
Seasonal Households	164	26%	164	26%	168	27%
Total Households in Goshen (not homes)*	620	100%	624	100%	631	100%

	2019		2020		2021	
<b>Full Time Household Profile</b>	<b>Number</b>	<b>% of Total</b>	<b>Number</b>	<b>% of Total</b>	<b>Number</b>	<b>% of Total</b>
F/T Households with school aged children (5-18)	79	17%	75	16%	66	14%
F/T Households with seniors (over 60)	232	51%	227	49%	237	51%
F/T Household all other residents	145	32%	158	34%	160	35%
Total Full-Time Households	456	100%	460	100%	463	100%

	2019		2020		2021	
<b>Full Time Resident Profile</b>	<b>Number</b>	<b>% of Total</b>	<b>Number</b>	<b>% of Total</b>	<b>Number</b>	<b>% of Total</b>
Number of Residents over 60	371	38%	382	39%	389	39%
School aged children ( 5-18)	122	12%	120	12%	107	11%
All other	490	50%	469	48%	492	50%
Full -Time Resident Population**	983	100%	971	100%	988	100%

Data as of January 2020 Street Listing

\*The number of households is not the same as the number of homes in Goshen due to multi-household dwellings

\*The number of households may differ from those reported by the DOR in "AT-A-GLANCE" as they use single family dwellings only

\*\*Profile data available for FT residents only as seasonal residents are not required to complete street listing

# ELEMENTARY AND HIGH SCHOOL ENROLLMENTS

## Student Population by Grade

New Hingham Elementary Chesterfield Goshen Regional School Students By Grade, As of October 1, 2020											
	Pre-K	K	1	2	3	4	5	6	choice out	charter	total
<b>Goshen</b>	0	4	8	4	9	7	7	8	9	0	56
<b>Chesterfield</b>	2	7	8	4	7	4	5	5	4	0	46
<b>Total</b>	2	11	16	8	16	11	12	13	13	0	102
<b>Choice In</b>	0	0	2	5	0	5	1	2			15

Hampshire Regional Students By Grade, As of October 1, 2020										
	7	8	9	10	11	12	choice out	charter	total	
<b>Goshen</b>	6	5	2	3	10	5	6	1	38	
<b>Chesterfield</b>	4	10	4	4	3	3	8	1	37	
<b>Southampton</b>	65	59	47	43	62	42	32	10	360	
<b>Westhampton</b>	13	14	14	9	18	16	5	1	90	
<b>Williamsburg</b>	14	15	11	14	14	15	22	9	114	
<b>Total</b>	102	103	78	73	107	81	73	22	639	
<b>Choice in</b>	22	18	20	22	25	19			126	
<i>Worthington</i>	6	1	4	3	5	3			22	

Smith Vocational Students By Grade, As of October 1, 2020									
			9	10	11	12			total
<b>Goshen</b>			3	3	3.5	1.5			11
<b>Chesterfield</b>			3	6	4	5			18
<b>Southampton</b>			15	13	10.5	13			51.5
<b>Westhampton</b>			4.5	2	7	5			18.5
<b>Williamsburg</b>			9.5	9	5	11			34.5
<b>Worthington</b>			2	3	1	1			7
<b>TOTAL</b>			37	36	31	36.5			140.5

# ELEMENTARY AND HIGH SCHOLL ENROLLMENTS

## Five Year Rolling Average

New Hingham Elementary* Chesterfield Goshen Regional School 5 Year Enrollments and 5 Year Average								
	Oct '20	Oct '19	Oct '18	Oct '17	Oct '16	5 year avg	FY22 Assm't %	FY22 Assm't \$
Goshen	56	66	65	70	65	64.4	50.45%	\$ 812,976
Chesterfield	46	58	64	65	71	60.8	49.55%	\$ 834,238
<b>Total</b>	102	124	129	135	142	126.4	100.00%	\$ 1,647,214
Choice In	15	19	22	26	15			

Hampshire Regional High School* 5 Year Enrollments and 5 Year Average								
	Oct '20	Oct '19	Oct '18	Oct '17	Oct '16	5 year avg	FY22 Assm't %	FY22 Assm't \$
Goshen	38	39	42	44	39	40.4	6.01%	\$ 557,824
Chesterfield	37	48	54	55	65	51.8	7.71%	\$ 683,697
Southampton	360	370	358	366	404	371.6	55.31%	\$ 5,380,742
Westhampton	90	95	89	92	96	92.4	13.76%	\$ 1,439,409
Williamsburg	114	122	121	109	112	115.6	17.21%	\$ 1,613,930
<b>Total</b>	639	674	664	666	716	671.8	100%	\$ 9,680,604
Choice in	126	127						
Worthington	22	26						

Smith Vocational High School** 5 Year Enrollments and Per Student Cost										
	Oct '20	Oct '19	Oct '18	Oct '17	Oct '16		FY21 Per Student Fee	FY21 Total Assm't \$	FY22 Per Student Fee	FY22 Total Assm't \$
Goshen	11	10.5	10	9.5	8		\$ 18,400	200,700	\$ 18,679	\$ 211,719
Chesterfield	18	17	18.5	18.5	17.5		\$ 18,400	337,627	\$ 18,679	
Southampton	51.5	44	46	51	50		\$ 18,400	948,307	\$ 18,679	
Westhampton	18.5	16	20.5	20	18		\$ 18,400	330,083	\$ 18,679	
Williamsburg	34.5	31	21	19	7.5		\$ 18,400	648,884	\$ 18,679	
Worthington	7	9	8	8	13		\$ 18,400	129,892	\$ 18,679	
<b>Total</b>	140.5	127.5	124	126	114		\$ 18,400	2,595,493	\$ 18,679	

\*Assessment calculated based on the 5-year rolling average of Oct enrollments and Department of Elementary and Secondary Education formula

\*\*Assessment calculated by actual annual student enrollment as of Oct and per student Fee plus special education.  
FY 22 Total Assessment Data not available to the Committee at time of publication for neighboring communities.

# MUNICIPAL FINANCE

## GLOSSARY of TERMS

**APPROPRIATION:** An authorization granted by the Town Meeting to make expenditures and to incur obligations for specific public purposes. An appropriation is usually limited in amount and to the time period within which it may be expended.

**CAPITAL OUTLAY EXPENDITURE EXCLUSION:** A temporary increase in the tax levy to fund a capital project or make a capital acquisition. This override ballot question can be placed on a referendum by a two-thirds vote of the Selectboard. If a majority of the voters approve the ballot question the additional amount for the payment of the capital project is added to the levy limit or levy ceiling only for the years in which the project is being undertaken.

**CHERRY SHEET:** The official notification to cities, towns and regional school districts of the next fiscal year's state aid and assessments. The aid is in the form of distributions which provide funds based on formulas and reimbursements for expenses incurred in a prior period for certain programs and services. The aid and estimated charges payable are used by the assessors in setting the tax rate. It is named for the cherry-colored paper on which they were originally printed.

**COMMUNITY PARTNER & COMMUNITY PARTNER ASSESSMENT:** The Goshen Finance Committee term for an entity that provides essential services to the Town and with whom we work collaboratively for taxpayers' benefit. One or more of our residents may participate on a committee or board but the Finance Committee does not have exclusive input or control over budget decisions. Costs are collected to us through assessments.

**CONTINGENT VOTES:** Chapter 634 of the Acts of 1989 permits a Town Meeting to appropriate funds contingent upon passage of a referendum question (OVERRIDE). A contingent vote does not automatically result in an override referendum. An override referendum can only be called by the Select Board. If a referendum is called by the Select Board it must take place within forty-five days of the Town Meeting vote.

**DEBT EXCLUSION:** An action taken by a community through a referendum vote to raise the funds necessary to pay debt service costs for a particular project from the property tax levy, but outside the limits of Proposition 2 ½. By approving a debt exclusion, a community calculates its annual levy limit under proposition 2 ½, then adds the excluded debt service cost. This override ballot question can be placed on a referendum by two thirds vote of the Selectboard. If a majority of the voters approve the ballot question the Town's levy limit is increased only for the amount voted at the referendum for the life of that debt only. The levy limit increase may exceed the Town's levy ceiling.

**EXCLUSION:** A temporary increase in the Town's levy limit. There are two types of exclusions: capital outlay expenditure exclusion and debt exclusion.

**FISCAL YEAR (FY):** Since 1974, the Commonwealth and municipalities have operated on a budget cycle that begins July 1 and ends June 30. The designation of the fiscal year is that of the calendar year in which the fiscal year ends.

**FREE CASH:** Free cash is a revenue source calculated and certified by the State Department of Revenue that results from a community's remaining, unrestricted funds from its operations of the previous fiscal year based on the balance sheet as of June 30. It typically includes actual receipts in excess of revenue estimates and unspent appropriated departmental budget amounts for the year just ended, plus unexpended or unallocated free cash from the previous year. It is not cash, but rather is the approximate total of cash and receivables less current liabilities and earmarked reserves. Free cash is offset by property tax receivables and certain deficits. Free Cash is certified each year by the Director of State Bureau of Accounts. Once certified, it is available for appropriation by a Vote of Town Meeting.

**LEVY:** The property tax levy is the revenue a Town can raise through real and personal property taxes. The property tax levy is the largest source of revenue for the Town. The levy can be any amount up to the levy limit, which is re-established every year in accordance with Proposition 2 ½ provisions.

**LEVY CEILING:** One of two types of tax (levy) restrictions imposed by MGL Ch.59 Sect.21C (Proposition 2 ½). The ceiling equals 2.5% of the Town's full and fair cash value of all taxable real and personal property. This is the maximum the levy limit can be. Property taxes levied may exceed this limit only if the community passes a capital exclusion, a debt exclusion, or a special exclusion.

**LEVY LIMIT:** one of two types of tax (levy) restrictions imposed by MGL Ch. 59 Sect 21 (Proposition 2 ½). It defines the maximum the levy can be in a given year. It states that the real and personal property taxes imposed by a town may only grow each year by 2 ½ percent of the prior year's levy limit, plus new growth and any overrides or exclusions. The levy limit can exceed the levy ceiling only if the community passes a capital expenditure exclusion, debt exclusion, or special exclusion.

**NEW GROWTH:** Refers to the value of any new construction and / or renovation and /or new parcel subdivision that is added to increase the Town's levy limit.

**OVERLAY, ALSO CALLED ALLOWANCE FOR ABATEMENTS AND EXEMPTIONS:** The overlay is the amount raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover tax abatements granted and avoiding fractions in the tax rate. It cannot exceed 5% of the levy.

**OVERRIDE:** A community can permanently increase its levy limit by successfully voting at a referendum to exceed the limits. A community may take this action as long as it is below the levy ceiling.

**GENERAL OVERRIDE:** A general override ballot question can be placed on a referendum if a majority of the Select Board votes to do so. If the ballot question is approved by a majority of the voters, the Town's levy limit is permanently increased by the amount voted at the referendum. The levy limit increase may not exceed the Town's levy ceiling. Override questions must be presented in dollar terms and specify the purpose.

**RESERVE FUND:** This fund is established by the voters at an Annual Town Meeting only and is composed of an appropriation (not exceeding 5% of the tax levy of the preceding year). Transfers from the Reserve Fund are within the exclusive control of the Finance Committee, and are for "extraordinary or unforeseen" situations, normally emergencies.

**STABILIZATION FUND:** A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose (MGL CH 40 Sect 5B). Communities may establish one or more stabilization funds for different purposes and may appropriate into them in any year an amount not to exceed ten percent of the prior year's tax levy. The total of all stabilization fund balances shall not exceed 10% of the community's equalized value, and any interest shall be added to and become a part of the funds. A two thirds vote of town meeting is required to establish, amend the purposes of or appropriate money into or from the stabilization fund (see DOR 1GR 04-201).

**TRANSFER:** The authorization to use an appropriation for a different purpose; in most cases only the Town Meeting may authorize a transfer.