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DEPARTMENT OF POLICE
HELLAM TOWNSHIP

44 Walnut Springs Rd
York, PA 17406

Douglas Pollock
Chief of Police

EMERGENCY: 911
OFFICE: (717) 434-1310
FAX: (717) 434-1320

Hellam Township Report
March 2024

	Hellam Township	Hallam Borough	Wrightsville Borough	Total
Calls	402	100	125	627
Accidents	13	3	1	17
Criminal Charges	49	3	13	65
Traffic Citations	91	7	30	128
Traffic Warnings	59	20	39	118

Patrol Mileage	11856 Miles	
	Time in:	Response Time
Hallam Borough	117 Hrs. 20 Mins.	3 Min 8 Sec
Wrightsville Borough	213 Hrs. 15 Mins.	2 Min 23 Sec

All times listed above does not include any administrative, investigative, follow up or court time.

Additional Information:

- All Officers completed their mandatory, monthly "Attorney Boyle" training.
- K9 Officer Attended his mandatory, monthly maintenance at the academy.
- The Chief, Lieutenant, and Sergeant attended a two day follow up class at the 911 Center for Managing Crisis Situations at Schools.
- Officer Gingrich attended a three-day crime scene photography class.
- Officer Gingrich attended a three-day class for crime scene documentation.
- Lieutenant Heistand attended the annual training for graduates of the FBI National Academy.
- Lieutenant Heistand and Office Administrator Courtney Bullman attended the annual, three-day, State Accreditation Seminar in Harrisburg.

Respectfully,

FRIENDSHIP FIRE COMPANY OF HELLAM
YORK COUNTY STATION 21

April 2024 Report

Hellam Fire Company

For the month of March, the Hellam Fire Company responded to 46 calls with 23 (50%) in Hellam Township. Year to date for 2024, we responded to 161 calls with 90 (56%) in Hellam Township. Last March, there were 39 calls with 17 (44%) in the Township and 105 calls year to date with 46 (44%) in the Township. There were no automatic fire alarm reports submitted this month.

Members attended training on Incident Safety Officer. Numerous escorts were provided for the boys and girls Eastern York HS basketball teams as they played in the PIAA District 3 and State tournaments. Crews attended a celebration of life for Mike Poole, a longtime member of Wrightsville Fire Department. Our spring gun raffle was a successful event once again. Attendance was consistent with previous events and the final numbers are still being tallied.

The new Brush truck is making significant progress. The cab has been painted, chassis undercoated, and the body is nearly complete in the manufacturing and welding process. We are still expecting an early June delivery and are working on the planning details of equipment mounting, graphics, and training plans.

Respectfully,



Eric Strittmatter

Chief, Hellam Fire Company



ORGANIZED 1887

*Wrightsville Steam Fire Engine and Hose Company #1
South Second St Wrightsville Pa 17368*

Wrightsville Fire Department handled 54 calls for service, 23 of which were in Hellam Township in the month of March.

February and March have been extremely for Wrightsville Fire. We had a loss of a member that battled cancer for just under a year. His cancer is a well known and common cancer that is common in fireman. Fireman Poole, served Wrightsville Fire Department for over 20 years. He will be missed greatly

Wrightsville continues to hold the highest of standards especially when it comes to street smarts & training. Over 3,000 man hours of training has been logged by your Wrightsville Firemen so far in 2024, with 400 of that being held the last 3 consecutive weeks. The Department is on track to record 10,000 training hours for the year, doubling 2023 statistics.

(#) signifys members in attendance

February/March Certification Courses:

- (3) Pro-Board Fire Instructor I
- (3) Pro-Board Fire Company Officer I
- (3) Pro-Board Fire Company Officer II
- (10) Pro-Board Rope Rescue Technician
- (2) Pro-Board Heavy Vehicle & Machinery Rescue Technician
- (5) Ice Rescue Technician

February/March Company Level Trainings:

- (32) Hazardous Materials Operations Refresher
- (5) Paratech Structural Shoring University
- (18) EMS Technical Rescue Skills Day
- (12) x2 Pre-Plans/Facility Tours
- (4) River Rescue Practices
- (10) FDE Training
- (4) Rookie Book Sign Offs
- (7) ATR - Man In Machine

Chief Chad Livelsberger

Hellam Township Public Works
Monthly Report
March 2024

- Responded to one call out for a tree across the roadway on wires.
- Completed street sweeping in all of our developments.
- Continuing general maintenance on the buildings and equipment.
- Continuing to saw cut sections of the road ways that are in need of base and asphalt repairs.
- Replaced street signs, post and break a way that were damaged from high winds.
- Cleaned up brush and tress along roadways to help with the upcoming roadside mowing.
- Prepped one truck for PA safety inspection.
- Ran routes several times cleaning storm boxes of leaves and debris from roadways because of the high winds and heavy rains.
- Cleaned up several trees that were across the roadways.
- Worked on stone roads grading and adding stone where needed.
- Completed 3 stormwater inspection.
- Responded to 63 PA One calls.

Zoning Department Summary March 2024

PERMIT APPLICATIONS: (Prior year listed in ())	
<ul style="list-style-type: none"> • Received: 9 (22) • Issued: 9 (22) • In process: 0 	<ul style="list-style-type: none"> • Denied: 0 • YTD Issued: (21)
COMPLAINTS:	
<ul style="list-style-type: none"> • Complaints/violations: 1 • Resolved: 1 	<ul style="list-style-type: none"> • Carried Over: • YTD Complaints/Violations Submitted: 3
OLDS PUMPING COMPLETE:	
District 2: 307/343 (90%)	District 3: 61/294 (21%)
ZONING CASES:	
<ul style="list-style-type: none"> • Z-2024-02: Conditional Use 351 Cool Creek Rd • Z-2024-02: Variance 351 Cool Creek Rd 	
SALDO CASES:	
<ul style="list-style-type: none"> • SL-24-01 Subdivision 7152 Roundtop Ln 	
PENDING ORDINANCES/RESOLUTIONS:	
<ul style="list-style-type: none"> • None 	

OLDS	1	2	3	4
REPORT YEAR	2022	2023	2024	2025
Pumped	390	302	64	12
New System	1	3	0	0
Exemption	4	2	0	0
Vacant/Fore	2	3	1	0
Total	397	310	65	12
# OLDS/District	405	343	294	578
% Complete	98%	90%	22%	2%
Issues identified				

NOTE:

- District 1 –
- District 2 – Reminder postcards mailed 9/7/23, Final Notice mailed 3/14/24
- District 3 – Reminder postcards mailed 3/14/24
- District 4 –

Septic Permits Issued –
4304 Druck Valley Rd – New System

Exemption Requests –

<p>Notification Schedule</p> <p>February '24: District 3 Initial Letter</p> <p>February '24: District 2 Final Postcard Reminder</p> <p>Spring '24: District 2 Final Notice/Violation Letter</p> <p>Summer '24: District 3 Reminder Postcard</p>
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Apr 8, 2024 | 📅 EACMtg Minutes

Attendees: Phyllis Koster, Judy Bono, Audrey Russin, Bill Zeigler, Mike Shillot, Carolyn Fetrow

Notes

- The meeting was called to order by Phyllis Koster at 6:00pm
- There were no members of the public in attendance so no comments
- Old Business:
 1. Rain Garden work date has been postponed due to weather and the need to procure plants to replace some of the plants that have died over the years
 2. Strategic Plan: will be addressed at next meeting.
 3. KC Water quality monitoring: The EAC would like to contact Ted Evgeniadis or York County Master Watershed Stewards to try to get monitoring information from several new stations along Kreutz Creek. We feel this is important to gauge the quality of the water flowing through Hellam Township and Wrightsville where the creek flows into the river. The sites that we feel are needed are along Strickler School Rd, where the creek enters Wrightsville, and where it flows out of Wrightsville before the Susquehanna River.
 4. The recycling poster is ready and approved to be posted at Barshinger Field with the exception of a typo that Carolyn will fix. We also discussed printing more of them to be posted at various public places around the township. Kate N will print them for distribution. Judith will post it on the FB page and website.
 5. There was no report on the mowing and weed ordinance
 6. We had a discussion about land use in Hellam Twp. and how the township can protect land and still follow through on the existing ordinances.
- New business:
 1. Pollinator Garden: Phyllis tidied up the garden before Flinchbaugh's had their big Easter weekend. The pollinator festival will be held on June 15, 2024. Phyllis passed around the signup for weeding at the garden.
 2. Next newsletter article is due on 4/26/24. There was some discussion about the advertising in the newsletter and if it can be more local to our area instead of Red Lion (for example). Also discussed was using the poster on Recycling opportunities for the upcoming newsletter article from EAC. Carolyn will contact Corina.
 3. We've been asked for recommendations for Liberty Park on the edge of Wrightsville cemetery, but in Hellam Township. Phyllis will take a look at the park and suggest some possible trees.
 4. Judith Mueller brought to our attention the issue of Modern Landfill secretly dumping untreated water in the Susquehanna River near Harrisburg. Mike Shillot told us that Republic was the only bidder for the trash collecting contract. We will do business with them until the end of the contract and then, if they're the only bidder, we're stuck.

5. Judy Bono was asked to talk to Horn Farm about increasing our collaboration with them. They would love to have a township representative on their board. However, our meetings are the same night. We can do simpler things like advertising our activities and concerns in their publications or at events.
6. April 13 Tree planting will happen. We have trees, shrubs, volunteers, and hopefully good weather. It will start at 1:30pm at the intersection of Libhart Mill Rd and Owl Valley Rd, the home of Adrienne Johnson.
7. The SALDO checklist needs to be digitized. Corina said she has a digital copy. Once it is in that format, revisions will be made and it will be available for use by the EAC.
8. Mike Shillot is forming a committee to create a list of preserved properties in Hellam Township. Phyllis would like to serve on that committee.

Action items

1. Carolyn will contact Cindy Pizziketti or Ted E. to get KC water information.
2. Judy and Carolyn will shop for perennials not to exceed \$100.00
3. Phyllis will check out Liberty Park to suggest trees.

EASTERN YORK COUNTY SEWER AUTHORITY

4 West Market Street
Hallam, Pennsylvania 17406
Telephone (717) 252-2797 - Fax (717) 252-1145

MINUTES OF 26 FEBRUARY 2024 MEETING

ATTENDANCE:

Board Members

Consultants/Staff

Barry D. Miller, Chairman
Gary W. Dube, Vice-Chairman
Dean D. Mackley, Treasurer
Howard W. Gromling, Jr., Assistant Treasurer
Carl G. Newcomer, Jr., Secretary
Robert L. Schlosser, Assistant Secretary

Nathan J. Hardman, P.E., C.S. Davidson, Inc.
Nathan Schaeffer, ARRO Wastewater Operations
Chastity A. Polonikas, Executive Secretary

At 6:00 p.m. Chairman Miller called the 26 February 2024 meeting of the Eastern York County Sewer Authority to order. Chairman Miller announced an executive session to be held after the Board Meeting to discuss personnel matters.

RECOGNITION OF PUBLIC

To a question from Chairman Miller, Mr. Ricky Garner stated that he had no comments.

APPROVAL OF MINUTES

The Minutes of 22 January 2024 were unanimously approved.

OLD BUSINESS:

WWTP:

Operator's Report:

Discharge Monitoring Report: The monthly report was prepared and submitted electronically (eDMR) for January 2024. EYCSA was in full compliance of its NPDES Permit and there were no violations for the period of January 2024.

Dissolved Oxygen (DO) Probes: Mr. Schaeffer explained that after troubleshooting with technician Mr. Lenny Dulsky of JS Instrumentation & Calibration (running grounding wires/rods), he was still unable to get the DO probes properly functioning. Mr. Schaeffer called Mr. Dulsky to inform him of this and Mr. Dulsky advised that he could come onsite to assist Mr. Schaeffer in troubleshooting [on March 1, 2024 around 8/8:30 a.m.]. There was a brief discussion regarding the two DO probes and Mr. Schaeffer commented that Mr. Dulsky seems to think it may be a calibration issue. Mr. Schaeffer noted that he was not present for the Control Systems 21 annual calibration visit [in January 2024] but added that Control Systems 21 typically is very good with calibrations. Mr. Dulsky stated that Hach, the manufacturer of the DO probes, does frequent updates, so that very well may be the issue. Although the current DO probes were just recently purchased (in 2022), Mr. Dulsky advised that that model is now no longer available. There was a brief conversation surrounding the DO probe replacement in 2022, and various Board Members commented that they couldn't recall the details. To a question from Mr. Miller, Mr. Schaeffer explained that Mr. Dulsky seems fairly well-rounded and should be able to help him to determine the issue and get a plan in place to resolve it (replacing, programming, etc.).

OmniSite Alarms: Mr. Schaeffer informed the Board that there was a Transfer Switch Engaged : Alarm at Campbell Rd Pump Station [on January 24, 2024]. The Operator arrived at Campbell Rd Pump Station to find nothing.

Mr. Schaeffer noted that he has received several Communication Check : Timeout alarms recently at Campbell Rd Pump Station. They are acknowledged and then nothing ever comes of it. Mr. Schaeffer is unsure of what is causing this type of alarm, as it seems everything is connected and communicating fine at Campbell Rd Pump Station.

On February 3, 2024, an alarm was received [Control Panel General Alarm] due to the mixer not working in the round digester. Mr. Schaeffer responded to the alarm and turned everything off. He tried setting it on a timer and the alarm came right back on again. He tried a few other methods which also failed. Since it was the weekend, Mr. Schaeffer decided to wait until Monday to address it, and when the Operator came in on Monday, it was working fine and has been ever since.

Envirep, Inc. – Pre EO Pump #3: Mr. Schaeffer stated that he spoke with Mr. Zachary Neely of Envirep, Inc., who explained that the spare kits that EYCSA has on hand have everything in them but the wear plate. The wear plate and impeller work together and are usually sold and replaced as a set. Mr. Neely does not recommend replacement of the entire unit due to high labor costs, and because the wear plate still needs to be purchased separately.

In order to replace the entire unit, you need access from the front (where it's belt-driven). The wear plate and impeller are in the back of the unit and need to be accessed from the back. Envirep, Inc. will bring a wear plate and impeller along to the service call, and if the impeller is worn out, Mr. Neely can replace it without having to remove the entire housing. The wear plate may not need replaced, but Mr. Neely won't know until he opens the unit up.

There was a brief discussion regarding why Envirep, Inc. would sell EYCSA spare kits without a wear plate and Mr. Schaeffer commented that EYCSA has literally everything *but* wear plates on hand at the WWTP.

Mr. Miller advised that EYCSA wants the pump fixed as soon as possible, as we're only running on two pumps (and have been for several months). The Board voted and unanimously approved Mr. Schaeffer to set up the service call with Envirep, Inc., and have them do whatever's necessary to get the pump working again. Mr. Schaeffer stated that he'd let EYCSA know when Envirep, Inc. is scheduled so that someone from EYCSA can be present during the service call.

Mr. Schaeffer commented that the only thing that's different about that pump from the other two, is that it pulls from a different side of the tank, so it may have sucked up some grit, etc., which could have caused this issue.

Sludge Hauling: Mr. Miller explained that the sludge has continued to not be thickened enough and commented that we're "hauling water" again. Ms. Polonikas showed Mr. Schaeffer the Itemized Listing of Load report for January 2024 from Springettsbury Township, which was also included in her February Executive Secretary's Report.

Mr. Miller advised that the round digester tank has been too full for quite some time now and asked Mr. Schaeffer why it isn't going down. Mr. Schaeffer stated that they're now hauling three loads every Friday in an effort to try and get the tank down to a reasonable level. Mr. Miller added that, ultimately, that tank should only be about half full.

Mr. Schaeffer went on to say it's all about scheduling. There was a brief discussion about the current decanting schedule/process and Mr. Schaeffer noted that ARRO needs to have a meeting with the Operator and this will be addressed. Mr. Miller stated that EYCSA wants the sludge as thick as possible, as they pay a flat rate to Kline's Services per gallon for hauling and processing, so we shouldn't be "hauling water."

Mr. Schaeffer confirmed that there are also issues surrounding pulling sludge samples, which need to be addressed with the Operator, as well.

Kline's Services Cleanings: To a question from Mr. Miller, Mr. Schaeffer advised that Kline's Services cleaned both the Influent Pump Station and Campbell Rd Pump Station [on January 8, 2024]. Ms. Polonikas noted that, per the Kline's Services invoice, it seems EYCSA was only charged for the Influent Pump Station, thus far. Mr. Schaeffer commented that Kline's Services had an issue locating Campbell Rd Pump Station in their system, so it would make sense that they may have combined the two on one billing.

Kline's Services – Sludge Processing: Mr. Schaeffer explained that Kline's Services did not complete EYCSA's 2024 Waste Generator Permit Application in a timely manner, so when they tried to haul sludge there this past week, they were denied. They ended up taking the sludge to their processing/treatment plant, which cost them quite a bit more than if they would have hauled it to Springettsbury Township.

Ms. Polonikas explained that she sent Kline's Services the renewal packet back when she originally received it, in October. She went on to say that Springettsbury Township notified both Kline's Services and EYCSA again in January regarding the application, and then again in February. Kline's Services emailed EYCSA requesting that they complete the application, and Ms. Polonikas advised that that should be filled out and submitted by Kline's Services, as it's part of their contract with EYCSA. Mr. Schaeffer agreed that it's Kline's Services responsibility to fill the application out and submit it with the required testing results.

Spiralift Brush/Shoe Kits: To a question from Mr. Miller, Mr. Schaeffer advised that he's unsure of whether or not Quote No. 63094 from Franklin Miller, Inc. is correct. He's unsure of how many kits are needed, as he originally thought we only needed three, but then commented that it may actually be eight sets. He couldn't recall how the replacement brushes were packaged, so the Board decided to have Ms. Polonikas clarify (eight single brushes or eight kits?) with Franklin Miller, Inc. that this is the correct amount needed for a full replacement, before approving the quote.

Air Diffuser Updates: Mr. Schaeffer advised that ARRO is training a new employee, which will allow for Mr. Schaeffer to have assistance, when needed. Depending on how the employee performs, Mr. Schaeffer may be able to get out to the WWTP next week, or sometime in March, to continue working on the air diffusers.

Bamboo Pole: Mr. Schaeffer asked Mr. Miller to bring another bamboo pole to the WWTP, as the other pole is showing lots of wear and tear.

Operator Performance Concerns: To a question from Mr. Mackley, Mr. Schaeffer confirmed that the Operator is typically at the WWTP from 5:00 a.m. to 9:00 a.m., Monday through Friday. Mr. Schaeffer advised that those times are not set in stone, and Mr. Mackley stated that if EYCSA wants the Operator onsite to assist with overseeing contractor work, the Operator should change his time to accommodate that, so that EYCSA doesn't have to pay for him to stay over the four-hour limit per day. That would also prevent Mr. Schaeffer from making special trips to EYCSA for miscellaneous service calls, which would save EYCSA from paying ARRO for additional non-routine trips/hours.

Mr. Schaeffer advised that the Operator's main job is to operate and keep up with cleanliness at the WWTP. To a question from Mr. Mackley, Mr. Schaeffer advised that the Operator should be keeping up with certain preventative maintenance items, as well.

Mr. Miller asked Mr. Schaeffer if the Operator cleaned the blower motors, and Mr. Schaeffer confirmed that he supposedly did. He didn't take them apart, but he should have cleaned the blades and the outside of the motors, etc., removing bugs, dirt, and grease buildup.

The Board and Mr. Schaeffer commented that the Operator could be doing a better job with cleaning around the WWTP. There seems to be a lot of opportunities as far as time management is concerned. There are some things that Mr. Schaeffer has to do that the Operator can do, but chooses not to, and as a result, EYCSA has to pay more for Mr. Schaeffer to

complete these tasks as a non-routine service. Mr. Scheaffer advised that EYCSA should call Mr. David Kline of ARRO to report these issues.

Mr. Mackley briefly went over a few items from EYCSA's contract with ARRO [formerly Select Environmental Solutions, Inc.] and there was a brief discussion regarding required sampling/testing.

Engineer's Report:

2024 Maintenance Program: Mr. Hardman explained that he spoke with Mr. Brent Zeiders of Pennsylvania Sewer Authority last week, and he still hasn't made it out to walk EYCSA's right-of-way. He wants to walk the entire right-of-way before providing a proposal, as he's not sure how difficult it will be (it will be more expensive due to the greater sizes of pipe/difficulty in accessing the pipe). Mr. Hardman advised that EYCSA would like a proposal in time for their March Board Meeting.

4100 Lincoln Highway East – 4100 Lincoln Highway, LLC: Mr. Hardman advised that the development is moving along and noted that they're almost entirely finished with the sanitary sewer construction. All the manholes and larger pipes are installed; only the short, smaller laterals that run to the buildings themselves need installed. Mr. Hardman commented that he will forward all sanitary sewer inspection reports to Ms. Polonikas for EYCSA's files/Board review.

4535 Lincoln Highway – Bentley Farms Wedding Event Venue (Pasch): Mr. Hardman explained that Mr. Timothy Pasch contacted him via email concerning his security reduction for the project. Mr. Hardman replied stating that there are still outstanding items that need addressed, as well as payment to EYCSA for an outstanding invoice. There was no communication back from Mr. Pasch.

2023 Chapter 94 Report: Mr. Hardman commented that overall, EYCSA's flows for 2023 [200,000 gpd] were slightly down compared to 2022 [220,000 gpd]. Biologic organics were slightly higher, which makes sense because the flow rate was down [less flow = less to dilute]. Mr. Hardman advised that this is nothing to be concerned about and commented that EYCSA is far below what they are capable of handling.

The Board voted and unanimously approved Chairman Miller's signature on the 2023 Chapter 94 Report.

Extending Sanitary Sewer: Mr. Miller asked Mr. Hardman what it would cost to do a study regarding extending EYCSA's Sanitary Sewer east of Hallam Borough, down Lincoln Highway. Mr. Hardman commented that he'd have to look into it. Mr. John Klinedinst looked at it in the past, so Mr. Hardman would need to review the work Mr. Klinedinst did before proceeding. Mr. Miller advised that he spoke to a few of the Hellam Township Supervisors who seemed to be in favor of the extension.

Mr. Miller went on to explain that the extension would serve approximately 112 new customers (not including multi-units and properties that are set back off of Lincoln Highway) and would run about 2.1 miles down Lincoln Highway to Stricklers School Rd, with a pumping station at approximately 1.2 miles (by the creek).

Mr. Miller stated that he's looking for a figure so that EYCSA can apply for a grant to do a study. He mentioned that Hellam Township has a grant writer, who could possibly assist.

Mr. Hardman advised that EYCSA has more than enough capacity to serve the new connections and confirmed that he'd look into it without any significant charges to the Authority.

Solicitor's Report:

Nothing to report.

Administration Report:

Secondary Computer Upgrade: The Board voted and unanimously approved LYNX Quote No. 202021683 [in the amount of \$1,306.00] for a “New Hire Desktop.” Ms. Polonikas explained that after remotely logging in to the secondary computer, LYNX advised that it’s running off of Windows 8, which is nearly obsolete at this point. Ms. Polonikas requested a quote for a very basic desktop, with no “bells and whistles.” To a question from Mr. Newcomer, Ms. Polonikas advised that LYNX will assist with setup of the new desktop.

The Board voted and unanimously approved the February Executive Secretary’s Report.

WWTP:

Everything pertaining to the WWTP was previously discussed.

Collection System:

Freysville Rd Paving Project: Mr. Miller commented that it seems EYCSA may be moving closer to the end of the paperwork process with PennDOT and can hopefully expect to receive their partial reimbursement in the near future.

245 Campbell Rd – Advanced Fluid Systems: Mr. Miller advised that consumption, overall, has been high at Advanced Fluid Systems and questioned whether or not an additional EDU is needed. Ms. Polonikas explained that she called Advanced Fluid Systems to inform them of the high consumption and noted that the 4th Quarter bill would be much higher than normal [\$1,112.62]. Advanced Fluid Systems was thankful for the call and confirmed that they’d get a plumber onsite as soon as possible. Nothing was mentioned during that phone call about the recent increase in consumption/potential additional owed Tapping Fee.

Mr. Newcomer commented that Advanced Fluid Systems had ten consecutive quarters over the allowed 21,000 gallons [from 9/30/2021-current] . To a question from Mr. Newcomer, Mr. Miller stated that all consumption is coming from the restrooms; there is no consumption used during the manufacturing process. Mr. Newcomer questioned whether or not EYCSA has a Resolution regarding consistently using over 21,000 gallons (1 EDU) and Mr. Miller commented that he is not sure.

It was decided that EYCSA would wait until Advanced Fluid System fixes the leak to decide whether or not to charge them for an additional EDU. Ms. Polonikas will monitor consumption in the meantime and report finding to the Board.

198 W Beaver St – Susquehanna Micro: Mr. Miller advised that Susquehanna Micro is planning to demolish the current residential building to expand their manufacturing building. In the renovated building there will be a second floor with bedrooms and bathrooms. Originally Susquehanna Micro was charged for one commercial unit and one residential unit, and in 2010 the residential billing was discontinued. Currently, there are no Resolutions regarding intermittent residential occupancy.

There was a brief discussion regarding a new Resolution that would cover these types of situations. Mr. Hardman advised that Pennsylvania DEP provides definitions and flow rates for rooming houses, where per unit is half as much as a single family residential (400 gallons per day per unit). Mr. Miller suggested charging a half EDU for these types of situations. The Board decided to table it while Ms. Polonikas and Mr. Hardman research the current Resolutions.

25-27 W Market St – The Front Porch Tea Room: Mr. Miller stated that The Front Porch Tea Room was adding two bedrooms and a shared bathroom, to be used as a short term rental. Currently there are no Resolutions regarding short term rentals. The Front Porch Tea Room has two EDUs but are currently only using one.

Similar to Susquehanna Micro, a decision about The Front Porch Tea Room will be tabled while Ms. Polonikas and Mr. Hardman research the current Resolutions.

Non-working Water Meters/Remotes: The Board voted and unanimously approved having Ms. Polonikas apply a penalty to the following account: 70 Artman Ave. Per a letter that was sent July 15, 2022, ratepayers were to have their non-working water meters/remotes repaired or replaced by August 15, 2022. A penalty [in the amount of one EDU] will be added to this account each quarter until the water meter/remote is repaired or replaced. This will be the seventh set of penalties added to the abovementioned account (\$1,050.00 total in penalties).

Developers:

Nothing to report.

NEW BUSINESS

319 W Market St – Elizabeth Adcock: The Board voted and unanimously approved waving Ms. Adcock's penalty in the amount of \$30,00.

2022-2023 Expense Comparison: Mr. Mackley included a comparison sheet based off of the FY-2023 Audit to inform the Board of significant increases. Ms. Polonikas included this with the Agenda for Board review and Mr. Miller pointed out that the budget is a more accurate document to use.

170 Freysville Rd – Philip Smith: Mr. Smith was concerned about the manhole cover in front of his property moving (manhole plate moved up and back down again) when a large truck drove over it and brought it to Mr. Gromling's attention. That particular manhole [MH-70] has a new riser ring and manhole cover. Mr. Newcomer commented that he drove over that manhole at speed with his truck and did not notice any movement.

Payment of Operating Expenses: Payment of operating expenses for SSSA Numbers 0, 1, & 2, and payroll, in the total amount of \$47,387.88 were unanimously approved.

There being no other business, the meeting was recessed at 7:31 p.m. and the Board went into Executive Session to discuss personnel matters.

At 7:38 p.m. the Board returned to Regular Session.

Part-time Secretary: The Board voted and approved hiring Ms. Elizabeth Jones for 20 hours per week maximum at \$22.00 per hour, with no benefits. The Board unanimously approved hiring Ms. Jones, however, Ms. Jones' pay rate was approved five to one, with Mr. Mackley opposing.

Next Board Meeting: Monday, March 25, 2024 at 6:00 p.m. at the EYCSA Office, located at 4 West Market Street, Hallam, PA 17406.

ADJOURNMENT:

There being no other business and upon unanimous vote, the meeting was adjourned at 7:39 p.m.

Respectfully submitted,

Carl G. Newcomer Jr.

Carl G. Newcomer, Jr.

Secretary

11:43 AM
02/26/24
Cash Basis

Eastern York County Sewer Authority
Disbursements
February 26, 2024

Num	Name	Memo	Original Amo...	Paid Amo...
Feb 26, 24				
11430	Polonikas, Chastity A.		-4,234.85	-4,234.85
11429	Miller, Barry D.		-52.93	-52.93
PA With F...	Pennsylvania Dept. of Revenue	9126 5315	-174.01	-174.01
Fed Dep F...	United States Treasury	23-2157510	-1,579.18	-1,579.18
11431	ARRO Water Services, LLC	Inv# 9002151; WWTP Operations-Jan 2024	-7,306.34	-7,306.34
11432	C.S. Davidson, Inc.		-3,012.97	-3,012.97
11433	CGA Law Firm	Customer Attorney Fees	-750.00	-750.00
11434	Chastity Polonikas-Petty Cash	Feb 2024 Petty Cash	-118.38	-118.38
11435	Comcast	8993 11 575 0129205 & 8993 11 575 0028...	-306.64	-306.64
11436	Control System 21, Inc.	Inv# 240057-2; Annual Calibration	-712.00	-712.00
11437	Dawn Boll	Mar 2024 Office Rent; 4 W Market St	-893.26	-893.26
11438	Enviro, Inc.	EasternYorkCoSewAuth	-400.00	-400.00
11439	Fulton Bank - Elan Financial Ser...	Fulton Bsns CCard; Feb 2024 Sttmnt	-78.56	-78.56
11440	Harris Computer Systems	Inv# MCSMN0001580; FlexiBill Utility Sof...	-3,714.52	-3,714.52
11441	Kllne's Services	Customer Number: 2216398	-8,503.50	-8,503.50
11442	L.A.B.S., Inc.	Inv# 117662; Jan 2024 LABS Tests	-1,532.00	-1,532.00
11443	LYNX Computer Technologies	Customer No: 00-EAST006	-200.00	-200.00
11444	Media One PA	Inv# 0006212093/Acct# 387555	-322.00	-322.00
11445	Met-Ed	100020086094 & 100019640075	-7,432.20	-7,432.20
11446	Michael T. Leahy	Inv# INV0055; Water Line Repalrs	-2,250.00	-2,250.00
11447	Pennsylvania One Call System, I...	Inv# 0001040781; Supp Notification Emal...	-25.00	-25.00
11448	Postmaster	Permit #754; USPS Account Deposit	-2,000.00	-2,000.00
11449	Republic Services #611	Account Number 3-0611-0001452	-234.59	-234.59
11450	Stratix Systems, Inc.	Inv# 703574; Lanier Printer/Copier	-127.74	-127.74
11451	Susquehanna Valley Insulators, ...	Inv# 0018177-IN; Insulate/Install PVC Jac...	-918.10	-918.10
11452	U.S. Bank Equipment Finance	Customer Credit Account Number 18883...	-77.83	-77.83
11453	USIC Locating Services, LLC	Inv# 639812; 1/1/24-1/31/24	-431.28	-431.28
Feb 26, 24				<u>-47,387.88</u>

CASH TRANSACTION SUMMARY REPORT
February 26, 2024

	BY CHECK
Common Expenses	\$47,089.94
SSSA 0 Expenses	
SSSA 1 Expenses	
SSSA 2 Expenses	297.94
Developer Reimbursable Expenses	
Customer Reimbursable Expenses	
Industry Reimbursable Expenses	
Return of Developer Escrows	
2016 Bank Note	
Checks Total	\$47,387.88
Gross Expenses	\$47,387.88
Unbudgeted Reimbursable Expenses	0.00
2016 Bank Note; Interest Only Payment	0.00
Net Budget Expenses	\$47,387.88

EYCSA 2016 ACNB Bank Note Payment Information:

Total Principal paid in FY-2024: \$0.00

Total Interest paid in FY-2024: \$9,124.00

Total Balance Remaining on 2016 ACNB Bank Note: \$2,423,000.00



EASTERN YORK RECREATION AUTHORITY

44 Walnut Springs Road, York, PA 17406

Director's Report April 2024

Administration

1. Auditor Proposals distributed for Review

Facility Management

1. Blessing Field – financial and maintenance commitment from Wrightsville Borough
2. Agreements - Optimus Youth Volleyball (Rexroth/Barshinger); Red Lion Cheer; SCPAS Playoffs
3. Pickleball Budget Estimate (2020) from Spring Grove
4. Quote for annual basketball inspection of 6 backboards
5. Brookfield approval for temporary fence at Cabin Branch fields

Recreation Programs & Services

1. Baseball/Softball – held evaluations, parent meetings; pd league fees, uniform sizing, spirit wear stores, practice schedules
2. 7u Softball – coordinating in-house program (4 teams)
3. Line Dancing – 8-week workshop w/ 72 registered. Workshops scheduled through July.
4. Youth Volleyball – request from HS coach to initiate program

Budget & Financial

1. Sponsorships Received – Stouffer's Animal Crackers, Frey Lutz, Cromwell Tools

Community & Public Relations

1. Submitted content for Savvy Citizen posts
2. Baseball Opening Day planning (4/6)
3. Schedule EYRA Night at the Revs (6/8)
4. Received notice of cancellation for Serve York community projects this year
5. Facebook Followers - 1103 (+34 since last month)

Training & Networking

1. 3/5 & 3/7 – GotSport Webinars
2. 3/12 – 3/15 - PRPS Annual Conference
3. 3/27 – RecDesk Webinar – Power of Profiles

On the Calendar

1. 4/6 – Soccer Games Begin
2. 4/24 – Baseball Games Begin

Respectfully Submitted,
Jessica Cirilo, Director, CPRP