

**HELLAM TOWNSHIP
PLANNING COMMISSION MEETING
Minutes of March 28, 2024**

The meeting was called to order at 6:00 PM by Devin Winand. The meeting was held at the Hellam Township Municipal Building. Devin Winand led the Pledge of Allegiance. Other members present were Jay Kokiko, Michael Shillott, Steve Fetrow, John Eifert, Rick Cooper and Robert Searer- Alternate. Chris Altland was present via ZOOM. Other attendees included Corina Mann, Township Manager.

Minutes Approval:

Upon a motion by Mr. Shillott and seconded by Mr. Kokiko, the minutes from the March 14, 2024 meeting were approved, with changes. Motion carried 7-0.

New Business

None

On-going Business:

- A. Shooting Range Ordinance: There was discussion and changes made to the Draft Ordinance. Copy attached. There were two residents in attendance; Cody and Isaac Minnich and they shared their opinions and concerns with various topics in the proposed ordinance.

There was discussion about Archery being part of the ordinance. Archery was left out as most of the ordinance is specific to firearms.

Correspondence/Reports

Zoning Report for February was provided.

Mr. Shillott discussed the items that were discussed at the Board of Supervisors meeting based on the Annual Planning Commission report and 2024 Goals. Some of the items to add and prioritize and also appoint champions are:

- EAC Checklist
- Riverland Zone
- ADU's
- Understanding the Township
- Section 490-109D of Zoning Ordinance to clarify property or structure
- Model Warehouse Logistics

Ms. Mann was asked to send out the Model Warehouse Logistics information to the members of the Planning Commission.

Mr. Fetrow discussed some topics that were covered in the Planning Commission training. He extended his thanks to the Board for sending members to the training. He asked if there were By Laws for the Planning Commission. The commission is formed via ordinance however Ms. Mann was not sure if there were by-laws so she will look into it and report back at the next meeting. He stated the Official Map needs to be updated and he also feels the Planning Commission should shepherd the Comprehensive Plan. Ms. Mann stated she can provide minutes from her Project Management meetings to keep the Commission updated.

The next Planning Commission meeting is scheduled for April 11, 2024.

Meeting adjourned at 8:10 PM.

Respectfully submitted,

A handwritten signature in blue ink that reads "Corina Mann". The signature is written in a cursive style. Behind the signature, there is a faint, circular stamp or watermark that is partially obscured.

Corina Mann, Manager