



DEPARTMENT OF POLICE
HELLAM TOWNSHIP

44 Walnut Springs Rd
York, PA 17406

Douglas Pollock
Chief of Police

2A

EMERGENCY: 911
OFFICE: (717) 434-1310
FAX: (717) 434-1320

Hellam Township Report July 2024

	Hellam Township	Hallam Borough	Wrightsville Borough	Total
Calls	489	102	129	720
Accidents	14	2	2	20
Criminal Charges	34	4	12	50
Traffic Citations	38	8	16	62
Traffic Warnings	65	9	31	105

Pieces of Evidence Added 64 Items
 Search Warrants Executed 7 Warrants
 Patrol Mileage 11614 Miles

	Time in:	Response Time
Hallam Borough	147 Hrs. 35 Mins.	2 Min 26 Sec
Wrightsville Borough	230 Hrs. 18 Mins.	3 Min 40 Sec

All times listed above do not include any administrative, investigative, follow up or court time.

Additional Information:

- All Officers completed their monthly Attorney Boyle training.
- K9 Officer Carpenter and K9 Cerberus completed their monthly K9 academy training.
- K9 Officer Bull has begun teaching K9 Sage to track human sent, and so far, she is doing very well. Our goal is for K9 Sage to become certified to track but only in the case of a missing child or elderly person. K9 Sage will **not** be used to track criminal suspects.
- Officer Bull is going through field training to return to patrol on her time away from school. Officer Bull will work patrol shifts when needed to fill gaps in our schedule.
- The department received a total of \$9,700 dollars to purchase two drones. The donors were York County Commissioners, Penn Prime Insurance, and The Lancaster Conservancy. One drone will have thermal imaging capabilities, we will then have two drones with that capability. The other will be flown with virtual reality goggles on, that



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drone is much smaller than the other two, and could be used to fly inside of a structure. This drone will allow us to search an area where we believe a hostile person may be hiding before we send in a K9 or Officer.

- The department assisted as needed with the Wrightsville fireworks, no major incidents to report.

Respectfully,

A handwritten signature in black ink, appearing to read "J. Pollock", is written over a light blue horizontal line.

Chief J. Douglas Pollock

FRIENDSHIP FIRE COMPANY OF HELLAM
YORK COUNTY STATION 21

2B-1

August 2024 Report

Hellam Fire Company

For the month of July, the Hellam Fire Company responded to 91 calls with 57 (63%) in Hellam Township. Year to date for 2024, we responded to 374 calls with 209 (56%) in Hellam Township. Last July, there were 38 calls with 21 (55%) in the Township and 289 calls year to date with 145 (50%) in the Township. There were seven automatic fire alarm reports submitted this month.

The severe storm on July 16th resulted in 44 calls for service received in a five hour period. We responded to a variety of incidents from trees on structures, power lines down, odors of burning inside structures, trees down, and structural damage assessments. I would like to commend all of the Police and Fire agencies and EYCEMA for their response and organized handling of a very high call volume. Crews were able to identify and communicate blocked roads and utility company notifications with EMA being key to handling outside notifications. The Hellam Township Road Crew was instrumental in gaining access on Forge Lane to a power line down on fire in a heavily wooded area.

Members attended training on Emergency Vehicle Driver Training, Firefighter 1 Certification Review, Hazmat Operations and Entry Level Introduction to the Fire Service.

The station renovations continued this month with the first floor of the station getting painted, new flooring purchased for the social room and office spaces, and new gear racks ordered for the apparatus bays. Crews have remained flexible as apparatus and turnout gear are shifted around the station to accommodate the painting.

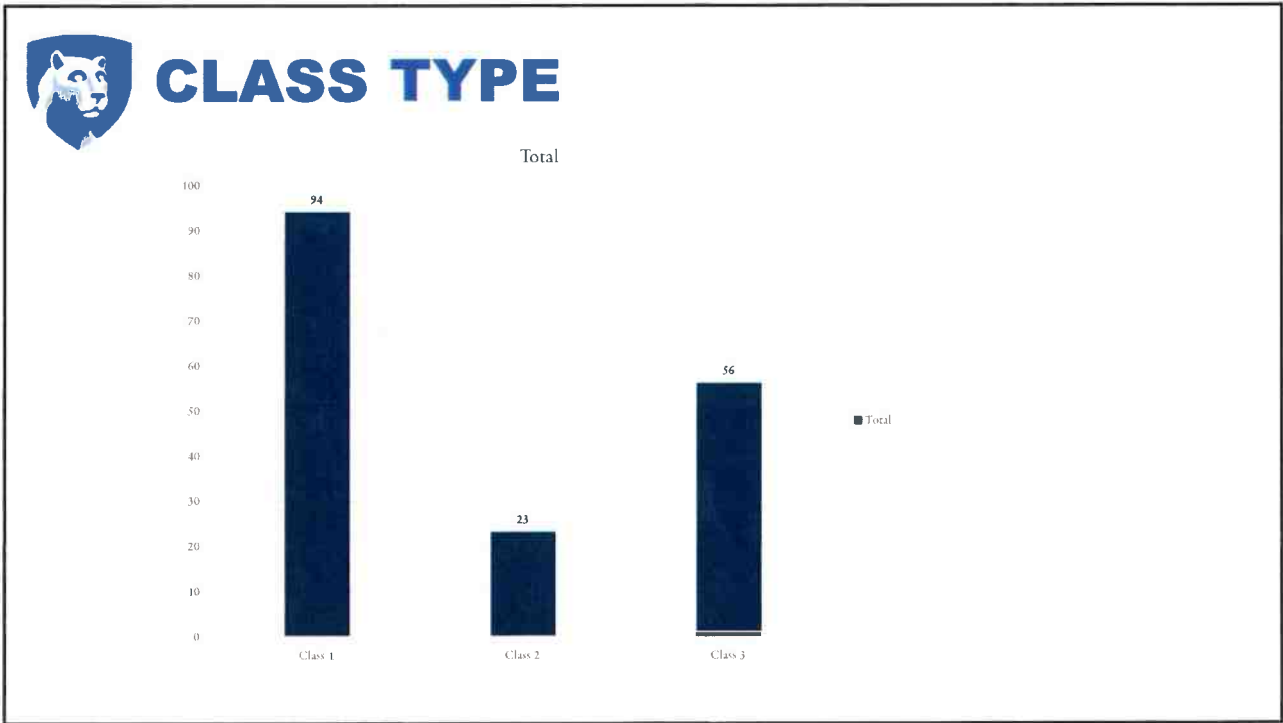
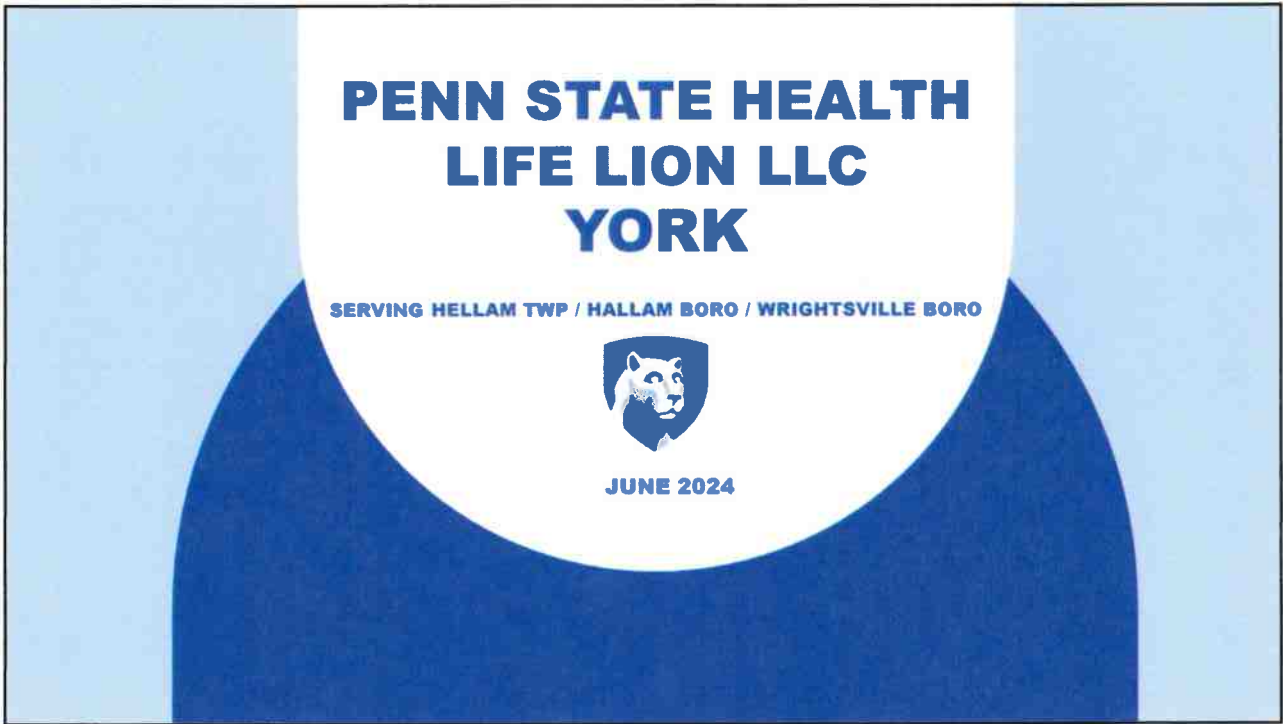
Final inspection for the new Brush is scheduled for August 17th. Graphics proofs are complete with a scheduled installation in early September. Equipment mounts are being ordered for mounting to be completed in house. I expect the Brush to be in service in November following all equipment mounting and training.

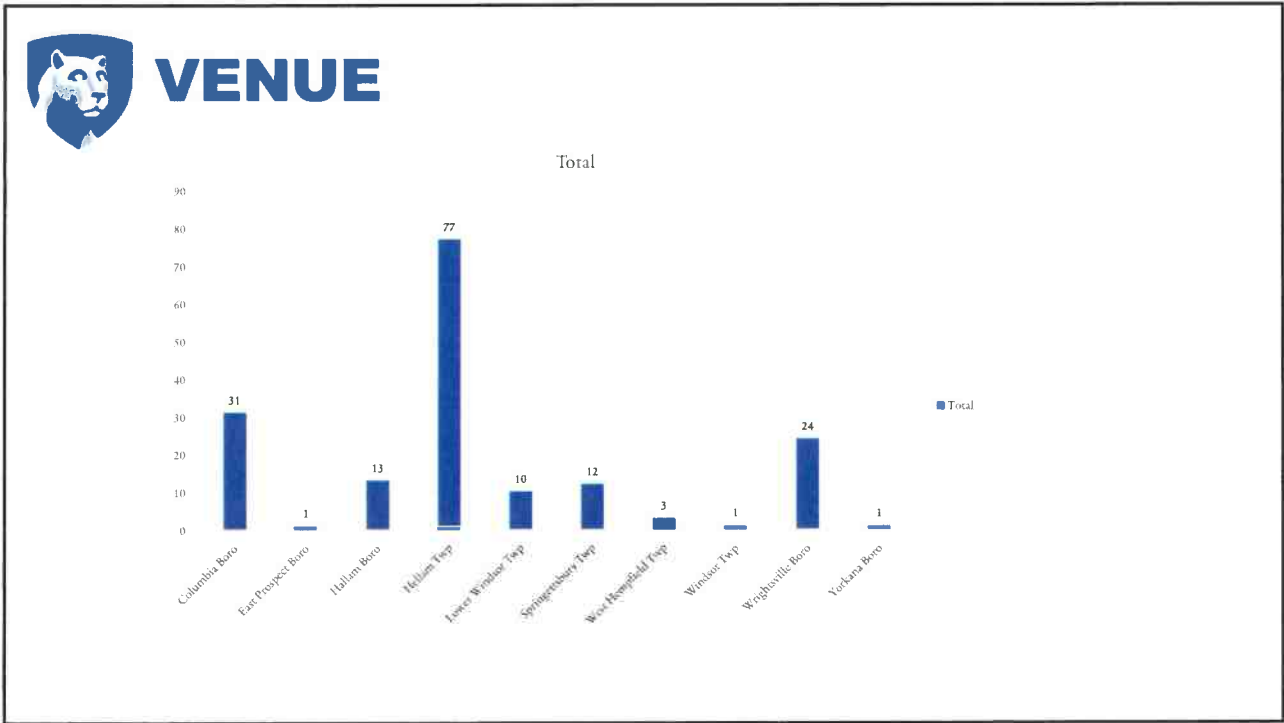
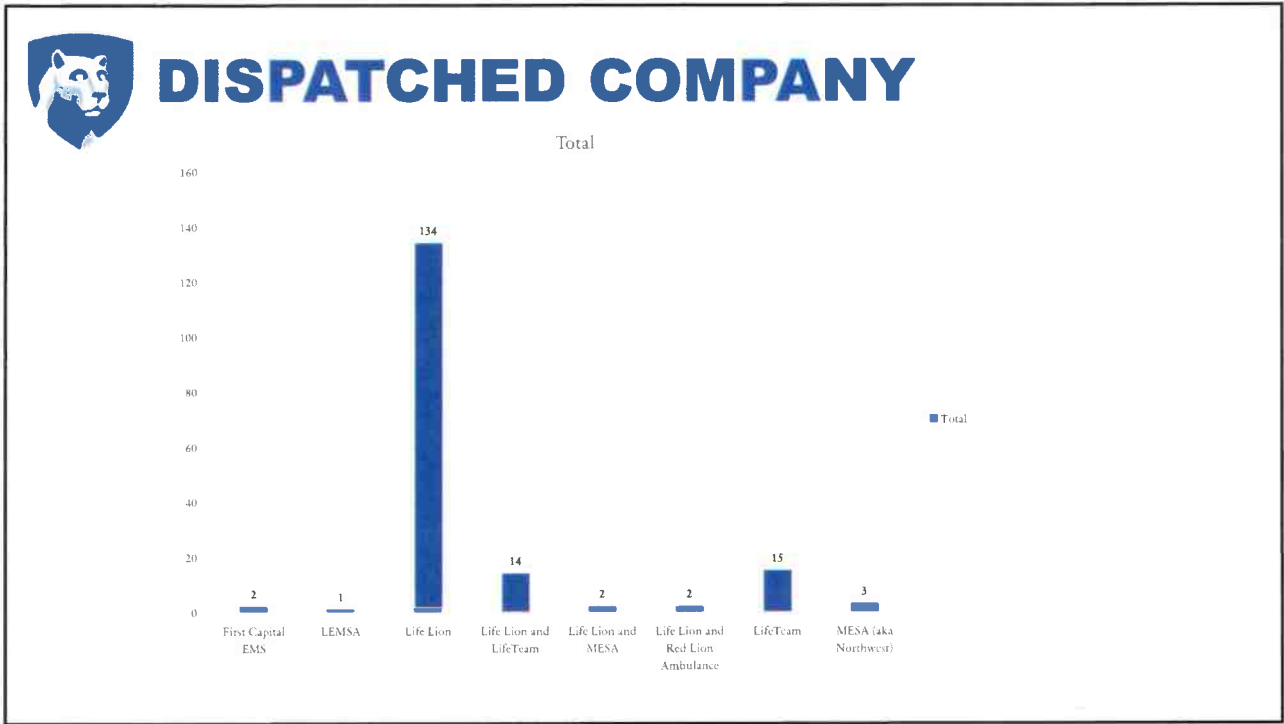
Respectfully,

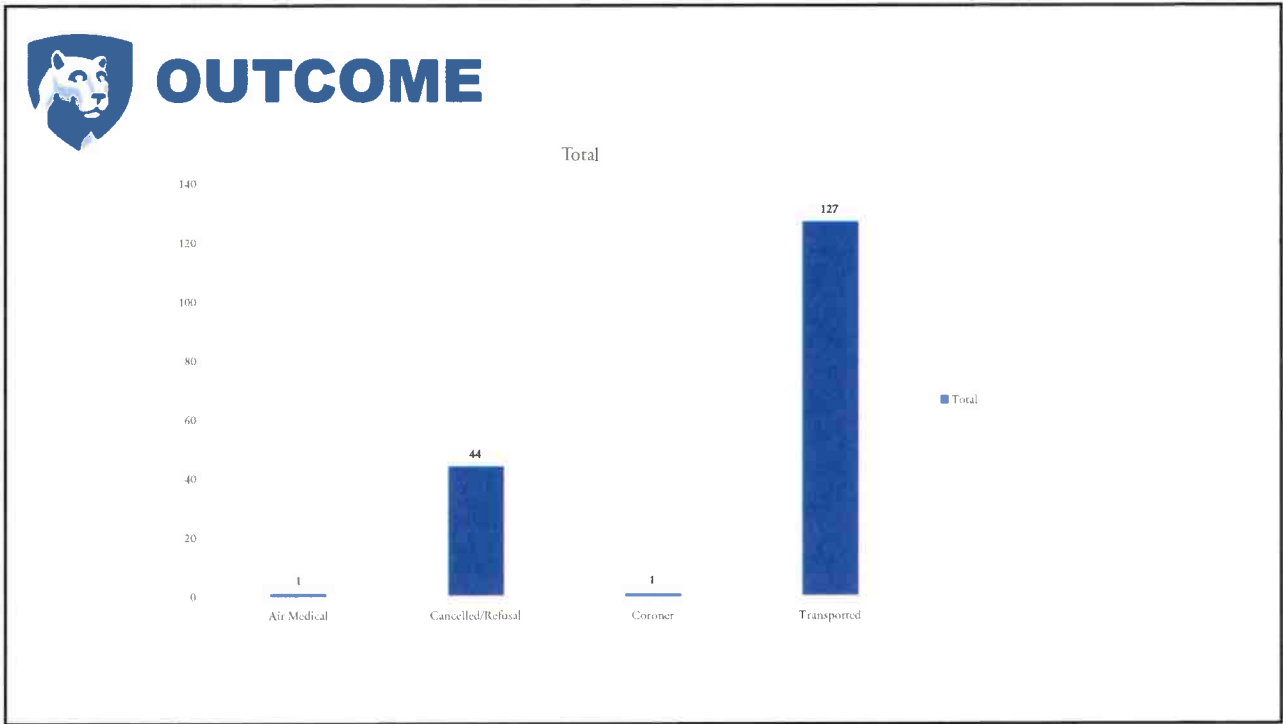


Eric Strittmatter

Chief, Hellam Fire Company







Emergency Management Report

July 2024 Report

Activities

1. Continued with Active Shooter meetings
2. Wrightsville 4th of July Planning and Event Action Plan
3. Responded to wind event in Lower Windsor Township on 7/15/24
4. Responded to wind event effecting multiple municipalities 7/16/24

We are currently working on updating the Emergency Operations Plan to comply with current standards and best practices. Currently we are obtaining citizen input on hazards and impact of the hazards within their area. These results will be used to update the jurisdictional profile and develop hazard profiles for the area. These profiles will be used to identify gaps in planning and gaps in resources across the municipalities. Annexes will be developed to support the Emergency Operations and response efforts.

Hellam Township Public Works
Monthly Report
July 2024

- Worked on removing the old playground equipment and prepping the new subbase area for the new playground equipment at Liberty Park.
- Prepping roadways for double application of chip seal.
- Getting a road ready for chip seal consists of: cutting the grass off the edges to maintain full road width; repair the stone base; leveling the roadway to get some crown for water to flow off of it; sweep and blow all dirt and fine debris off the roadway.
- Trimmed trees on several roads throughout the township that are going to get chip sealed.
- Cleaned up trees and debris that were across the roadways from the high wind and rain storm on July 16th. Approximately 14 township roads had least one tree and poles across the roadway.
- Replaced street signs, post and break a way that were stolen or damaged.
- Prepped two trucks for PA Safety Inspection.
- Ran routes several times cleaning storm boxes and roadways of debris.
- Completed four stormwater inspection.
- Responded to 69 PA One calls.

Zoning Department Summary July 2024

2F

PERMIT APPLICATIONS:

- Received: 17 **(20)**
- Issued: 15 **(19)**
- In process: 2 **(1)**
- Denied: 0
- YTD Issued: 101 **(103)**

COMPLAINTS:

- Complaints/violations: 1
- Resolved: 1
- Carried Over: 2
- YTD Complaints/Violations Submitted: 6

OLDS PUMPING COMPLETE:

District 2: 332/344 (97%) **District 3:** 130/294 (44%)

ZONING CASES:

- **Z-2024-04:** Variance Lincoln Highway LL-47 Approved

SALDO CASES:

PENDING ORDINANCES/RESOLUTIONS:

- Private Firearm Target Practice Areas
- Restaurant Drive-Through, Fast-Food

OLDS	1	2	3	4
REPORT YEAR	2022	2023	2024	2025
Pumped	391	324	129	45
New System	1	3	0	0
Exemption	4	2	0	0
Vacant/Fore	2	3	1	0
Total	398	332	130	45
# OLDS/District	407	344	296	578
% Complete	98%	97%	44%	8%

NOTE:

- District 1** –
- District 2** – Reminder postcards mailed 9/7/23, Final Notice mailed 3/14/24
- District 3** – Reminder postcards mailed 3/14/24
- District 4** –

Septic Permits Issued –
4210 Druck Valley Road – New System

<p>Notification Schedule February '24: District 3 Initial Letter February '24: District 2 Final Postcard Reminder Spring '24: District 2 Final Notice/Violation Letter Summer '24: District 3 Reminder Postcard</p>
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EASTERN YORK COUNTY SEWER AUTHORITY

24

4 West Market Street
Hallam, Pennsylvania 17406
Telephone (717) 252-2797 - Fax (717) 252-1145

MINUTES OF 24 JUNE 2024 MEETING

ATTENDANCE:

Board Members

Consultants/Staff

Barry D. Miller, Chairman
Gary W. Dube, Vice-Chairman
Dean D. Mackley, Treasurer
Howard W. Gromling, Jr., Assistant Treasurer
Carl G. Newcomer, Jr., Secretary
Robert L. Schlosser, Assistant Secretary

Nathan J. Hardman, P.E., C.S. Davidson, Inc.
Nathan Schaeffer, ARRO Wastewater Operations
Chastity A. Polonikas, Executive Secretary
Elizabeth A. Jones, Part-time Secretary

At 6:00 p.m. Chairman Miller called the 24 June 2024 meeting of the Eastern York County Sewer Authority to order.

RECOGNITION OF PUBLIC

To a question from Chairman Miller, Mr. Ricky Garner stated that he had no comments.

APPROVAL OF MINUTES

The Minutes of 20 May 2024 were unanimously approved.

OLD BUSINESS:

WWTP:

Operator's Report:

Discharge Monitoring Report: The monthly report was prepared and submitted electronically (eDMR) for May 2024. EYCSA was in full compliance with its NPDES Permit and there were no violations for the period of May 2024.

Air Diffuser: Mr. Schaeffer reported that the repaired air diffuser was installed. To a question from Mr. Miller, Mr. Schaeffer stated that next week he would look at the remaining SBR #1 air diffuser to assess it. This is the final diffuser to be assessed/repaired.

Aquafilters: Mr. Schaeffer did a deep cleaning of Aquafilter #2. He noted that he brought more sodium hypochlorite along to clean Aquafilter #1. He explained that during vacuuming an alarm is going off due to the vacuum levels being too high.

ARRO Operator Shift: Mr. Schaeffer advised that the Operator's hours have been changed to 8:00 a.m. – 12:00 p.m., except for Mondays.

Sludge Tanks: Mr. Schaeffer directed the Operator to keep the square tank at least 25% full. If the square digester is too low, the aerators and mixers do not work correctly. This should help keep the round digester lower. Kline's Services was supposed to take four loads a week for the past four weeks. To a question from Mr. Miller, Mr Schaeffer stated that there is more waste in the winter because the bugs are less active. During the summer the bugs eat more, so there's less waste. To a question from Mr. Miller, Mr. Schaeffer explained that in case of an emergency, there are transfer pumps to return material from the round digester back to the square digester. Mr. Schaeffer is going to investigate the thickness of the sludge to make sure it is mostly solids and not water.

High Phosphate: Mr. Schaeffer stated that an increase in alum is needed due to continuous above average phosphate levels. The alum tank is down to one third of a tank and will need to be

ordered soon. The Operator will continue to monitor the phosphate levels with the kits that were purchased last month.

Submersible Pumps in Lift Station: Mr. Schaeffer is in contact with RAM/ISS and they are coming out to look at the submersible pumps. Mr. Schaeffer stated that Kline's Services will need to be called to schedule a cleaning due to the buildup of grease.

OmniSite Alarms: To a question from Mr. Miller, Mr. Schaeffer stated that an electric surge/brownout set off several alarms (the mixer in the round digester and two SBR blowers). After the Operator reset the alarms, everything was functioning correctly.

Dissolved Oxygen (DO) Probes: To an inquiry from Mr. Miller, Mr. Schaeffer reported that the DO probes were repaired and are on DO mode. The foam in tank #2 might have interfered with the functionality of the probes.

Engineer's Report:

2024 Maintenance Program: Mr. Hardman stated that Mr. Brent Zeiders, of Pennsylvania Sewer Authority, is planning on coming out sometime in the next two weeks to do the line cleaning and televising. When Mr. Zeiders walked the right-of-ways there were one or two manholes that he could not find. Mr. Miller will be available to help find those manholes if needed. Mr. Zeiders estimates it will take four days/two weekends to complete the program.

Solicitor's Report:

Ms. Polonikas advised that there are no updates from Solicitor Evan Gabel of CGA Law Firm.

Administration Report:

H. A. Thomson Insurance Policy Increases: Ms. Polonikas explained that the quotes from H.A. Thomson to increase coverage on the WWTP from five million dollars to six million dollars would cost approximately \$1,200.00 a year. To increase Campbell Road Pump Station from \$163,617.00 to the current value of \$405,000.00 would cost approximately \$300.00 a year, and to increase the office coverage from \$8,000.00 to \$16,500.00 would cost roughly \$21.00 for the year. To a question from Mr. Newcomer, Ms. Polonikas stated that the current insurance premium for all policies totals approximately \$13,000.00 per year. Mr. Mackley stated that the Authority has the capital to back up the deficiencies in the insurance coverage.

After a lengthy discussion, Board voted and unanimously decided to keep the same coverage for all EYCSA's insurance policies and re-evaluate yearly. Liability insurance discussion was tabled until the next Board Meeting.

Transfer from Checking/Deposit to Index Money Market: The Board voted and unanimously approved the transfer of \$400,000.00 from EYCSA's Checking/Deposit account to their Index Money Market account.

The Board voted and unanimously approved the June Executive Secretary's Report.

WWTP:

Spiralift Brush/Shoe Kits: Mr. Mackley measured the bolt holes on the replacement brushes and stated that they line up, however, the brushes are thicker. Mr. Schaeffer noted that these replacements don't flex like the first set of replacements. He also commented that he has no idea what the shoes are for. There was a brief discussion regarding the quantity of brushes needed.

Mr. Miller proposed sending the brush/shoe kits back to Franklin Miller, Inc. until they are needed, so that if the brush/shoe kits are incorrect, it can easily be rectified. This is the first time ordering brush/shoe kits since the Spiralift went into operation, so it will be some time before they are needed again.

The Board voted and unanimously approved returning the Spiralift brush/shoe kits to Franklin Miller, Inc.

Sludge Hauling Contract: To a question from Mr. Miller, Ms. Polonikas explained that the new Request For Proposal (RFP) notates an estimated quantity of 900,000 gallons, reduced from 1,500,000 gallons on the previous RFP. For the year prior, approximately 640,000 gallons was hauled by Kline's Services. To a question from Ms. Polonikas, Mr Hardman stated that the 900,000-gallon estimate seemed appropriate, and Mr. Schaeffer commented that the RFP looked good to him. To a question from Mr. Miller, Ms. Polonikas advised that the RFP has not been reviewed by Solicitor Gabel. Mr. Hardman stated that it's basically the same as the previous RFP, with the addition of a sentence stating that it's the responsibility of the hauler to maintain permits. Ms. Polonikas explained that the plan was to send the RFP's out June 25, 2024 with a due date of July 18, 2024 so that a proposal could be approved at the July Board Meeting and included in the FY-2025 Budget.

The Board voted and unanimously approved sending out the Request for Proposal with no changes.

Electric Slow Closing Anti Water Hammer Solenoid Valve: To a question from Mr. Miller, Mr. Schaeffer stated that he could install the electric slow closing anti water hammer solenoid valve for EYCSA. The quote from Mr. Michael Leahy, which included both the valve and labor, was \$850.00.

The Board voted and unanimously approved having Mr. Schaeffer install the valve. EYCSA approved the purchase of the valve at the May 20, 2024 Board Meeting. Ms. Polonikas was advised to go ahead and order the valve.

JS Instrumentation and Calibration, LLC Quote: Ms. Polonikas explained that JS Instrumentation and Calibration, LLC asked who the Authority uses for their annual calibration and if they could send EYCSA a quote for 2025 since there is already an approved proposal for Control Systems 21 for 2024. JS Instrumentation and Calibration, LLC came back with a quote for \$200.00 less than Control Systems 21. Mr. Schaeffer stated that JS Instrumentation and Calibration, LLC are experts on Hach sewer products, i.e. DO probes, however Control Systems 21 are local and are good at annual calibrations. Ms. Polonikas commented that what EYCSA would save on their annual calibration they would end up spending on mileage charges, since JS Instrumentation and Calibration, LLC is a good distance away [nearly two hours].

The Board voted and unanimously approved keeping Control Systems 21 for annual calibration. JS Instrumentation and Calibration, LLC can be used for emergency situations dealing with Hach equipment.

Security Gate: When the gate closes, there is a large gap between the gate and the fence. Mr. Schaeffer stated that there is a lot of play in the top and bottom rollers and noted that the bearings may be worn out. Mr. Miller advised that the gap has been there for quite some time. Last year Security Fence Co. had given the Authority a proposal for a replacement gate, which they did not approve.

The Board voted and unanimously approved requesting Security Fence Co. come out and look at the gate.

Sludge Hauling: There was a brief discussion regarding the number of loads of sludge that Kline's Services is hauling. Mr. Schaeffer stated that he would request four loads per week for four weeks.

Solar Updates: To a question from Mr. Mackley, Ms. Polonikas advised that she has a phone meeting with Pennsylvania Solar Center on Tuesday, June 27, 2024.

Ms. Polonikas and Ms. Jones are in communication with Mr. Stephen Russial at New Horizons Energy Services, a contact from Mr. Scott Harford of PSFEI. Mr. Russial requested a topographic map of the WWTP property, but the Authority did not have any available, so the York County Tax Map picture was sent instead. EYCSA is waiting for more information from Mr. Russial.

Mr. Mackley advised that the Authority should reach out to PA State Representative, Mr. Joe D'Orsie for assistance.

Collection System:

4211 Lincoln Hwy E – Joseph F. & Lana R. Oaster: Mr. Miller explained that the property was for sale. The property has one paid tapping fee, however the listing states it is two units; one commercial and one residential. CGA Law Firm is handling the settlement and Ms. Polonikas has been working with Solicitor Evan Gabel of CGA Law Firm to collect the secondary tapping fee.

Non-working Water Meter/Remote; 70 Artman Ave - Abraham Hague: Mr. Hardman stated that it is in the Authority's best interest to know what is going through the Hague's water meter. He believes that the Authority requires a working meter or the Authority can replace it at the expense of the customer. Solicitor Gabel should advise the Authority on the correct process. Ms. Polonikas commented that Mr. Hague has been charged \$1,200.00 in penalties to date. There was a brief discussion about how to pay for the new meter, whether to use the already charged penalties or to back bill the Hague's for the meter and plumber costs. Ms. Polonikas was directed to contact Solicitor Gabel to help resolve this.

Developers:

Nothing to report.

NEW BUSINESS

C.S. Davidson Customer Appreciation Event: C.S. Davidson's Customer Appreciation Event is being held at the July 31, 2024 York Revolution Game. This event is for EYCSA Board Members and employees.

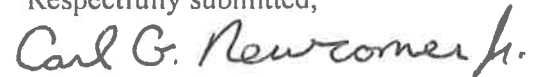
Payment of Operating Expenses: Payment of operating expenses for SSSA Numbers 0, 1, & 2, and payroll, in the total amount of \$51,901.21 were unanimously approved.

Next Board Meeting: Monday, July 22, 2024, at 6:00 p.m. at the EYCSA Office, located at 4 West Market Street, Hallam, PA 17406.

ADJOURNMENT:

There being no other business and upon unanimous vote, the meeting was adjourned at 7:10 p.m.

Respectfully submitted,



Carl G. Newcomer, Jr.
Secretary

3:39 PM
06/24/24
Cash Basis

**Eastern York County Sewer Authority
Disbursements
June 24, 2024**

Num	Name	Memo	Original Amo...	Paid Amo...
Jun 24, 24				
11521	Jones, Elizabeth A.		-1,676.62	-1,676.62
11525	Polonikas, Chastily A.		-4,234.84	-4,234.84
11519	Dube, Gary W.		-396.95	-396.95
11520	Gromling, Jr., Howard W.		-244.63	-244.63
11522	Mackley, Dean D.		-396.95	-396.95
11523	Miller, Barry D.		-463.10	-463.10
11524	Newcomer Jr., Carl G.		-396.95	-396.95
11526	Schlosser, Robert L		-396.95	-396.95
PA With Jun	Pennsylvania Dept. of Revenue	9126 5315	-320.32	-320.32
Fed Dep Jun	Unlted States Treasury	23-2157510	-2,592.20	-2,592.20
PA Unempl...	PA Dept. of Labor & Industry	67-38740M 6	-17.73	-17.73
1%LocalWith	York Area Earned Income Tax Bur...	0000088231	-253.53	-253.53
11527	ACNB BANK	2nd Qtr Interest	-8,522.58	-8,522.58
11528	ARRO Water Services, LLC	Inv# 9002589; WWTP Operations-May 2024	-6,882.43	-6,882.43
11529	CGA Law Firm		-1,963.46	-1,963.46
11530	Chastily Polonikas-Petty Cash	Jun 2024 Petty Cash	-60.00	-60.00
11531	Comcast	8993 11 575 0129205 & 8993 11 575 0028654	-317.57	-317.57
11532	Dawn Boll	Jul 2024 Office Rent; 4 W Market St	-893.26	-893.26
11533	Environmental Concepts Landscap...	Inv# e932; Mow/Weed Cut WWTP & ROW's	-957.00	-957.00
11534	Fulton Bank - Elan Financial Servi...	Fulton Bsnss CCard; Jun 2024 Sttmnt	-739.56	-739.56
11535	JS Instrumentation & Calibration, ...	Inv# 5025; Service Calls - DO Sensors/2 LDO Sensor...	-1,790.00	-1,790.00
11536	Kline's Services	Customer Number: 2216398	-8,778.00	-8,778.00
11537	L.A.B.S., Inc.	Inv# 120445; May 2024 LABS Tests	-1,974.00	-1,974.00
11538	Met-Ed	100020086094 & 100019640075	-6,420.53	-6,420.53
11539	Nathan Schaeffer	Sunnyburn Welding, LLC Inv	-226.84	-226.84
11540	Thomas D. Carney	155 S Broad St - 1st Qtr 2024 Overpayment	-150.00	-150.00
11541	U.S. Bank Equipment Finance	Customer Credit Account Number 1888333	-77.83	-77.83
11542	USABlueBook	Customer No. 915750	-189.76	-189.76
11543	USIC Locating Services, LLC	Inv# 664172; 5/1/24-5/31/24	-567.62	-567.62
Jun 24, 24				<u>-51,901.21</u>

**CASH TRANSACTION SUMMARY REPORT
June 24, 2024**

	BY CHECK
Common Expenses	\$43,084.32
SSSA 0 Expenses	
SSSA 1 Expenses	
SSSA 2 Expenses	144.31
Developer Reimbursable Expenses	
Customer Reimbursable Expenses	150.00
Industry Reimbursable Expenses	
Return of Developer Escrows	
2016 Bank Note	8,522.58
Checks Total	\$51,901.21

Gross Expenses	\$51,901.21
Unbudgeted Reimbursable Expenses	150.00
2016 Bank Note; Principle Payment	8,522.58
Net Budget Expenses	\$43,228.63

EYCSA 2016 ACNB Bank Note Payment Information:

Total Principal paid in FY-2024: \$152,000.00

Total Interest paid in FY-2024: \$18,210.25 \$26,732.83

Total Balance Remaining on 2016 ACNB Bank Note: \$2,271,000.00



EASTERN YORK RECREATION AUTHORITY

44 Walnut Springs Road, York, PA 17406

Director's Report August 2024

Administration

1. Began annual audit process; uploaded required documents
2. Transfer of Met-Ed electric to Constellation

Facility Management

1. Review of accommodations for Performing Arts Camp
2. Provided information per Young Knights request for goal post at Rexroth; reviewing field rental agreement
3. Facility rentals – Windsor Rec (basketball); Request for 2+ fields for fall adult kickball league

Recreation Programs & Services

1. Hosted 18u softball playoffs; Preparing for National Night Out events
2. Fall youth sport registration: Soccer – 217; Softball – 71; Baseball - 109
3. Field Hockey: 7/19 - held second of 3 youth clinics (15)
4. Met with Reading Education Assistance Dogs local coordinator; scheduled fall Owl Prowl program

Budget & Financial

1. Received Tandem Marketing website/social media quote; not RecTap Grant eligible

Community & Public Relations

1. 7/17 - Attended York County Community Foundation photo day for Bob Hoffman grant award
2. Distributed Hellam Carnival sign up link to youth sport families with account credit incentive
3. 7/31 – Met with Wrightsville Elementary principal (youth basketball)
4. Facebook Followers - 1154 (+3 since last month)

On the Calendar

1. 8/3 – 18u Softball Playoffs
2. 8/6 – National Night Out
3. 8/9 – 8/11 – DICK'S Shop Event
4. 8/9 – Youth Field Hockey Clinic
5. 8/17 – Fall Soccer Games Begin
6. 8/21 – 8/24 – Hellam Carnival
7. 8/26-8/27 - Vacation

Respectfully Submitted,
Jessica Cirilo, Director, CPRP