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**HELLAM TOWNSHIP
BOARD OF SUPERVISORS MEETING
MINUTES OF NOVEMBER 7, 2024**

The Hellam Township Board of Supervisors meeting was called to order at 6:00 p.m. by Vice Chairman William Conaway who led the Pledge of Allegiance. Supervisors Mark Myers and Michael Shillott were present, in person. Supervisor Dave Cox was present via Zoom. Also present in-person were Corina Mann, Manager; Kate Nopulos, Communications Coordinator; and Dorinda Nordsick, Admin/Finance Coordinator.

Communications from Citizens

Chris Monticchio, 4885 Plantation Ln. Mr. Monticchio made comments concerning Lavender Acres, that they are still operating under violations of the Township Ordinance. He stated that he knows a letter was sent and was looking for an update regarding timeline and fines. Supervisor Conaway stated that Lavender Acres has 30 days to respond. Supervisor Cox confirmed that the letter was sent and 30 days would be up on November 29th. Mr. Monticchio asked what will happen if the Township doesn't get a response. Supervisor Cox said the Board will rely on Solicitor Leber for guidance due to legality issues. Mr. Monticchio asked what was different in this letter from the first one that was sent out. Ms. Mann replied that the new letter narrows in more on what Lavendar Acres needs to do to be in compliance.

Rick Paules, of 6042 River Dr. Mr. Paules stated that there is a sight triangle issue when turning on to Accomac Road from River Drive. Ms. Mann stated that she will talk to the Zoning Officer, Jason Test, and ask him to send a letter to the property owner telling them they need to trim their trees and bushes back. Mr. Paules also stated that he had sent a letter to Mr. Test regarding a property on River Drive that was building an addition that does not follow Township guidelines. Ms. Nopulos said she knows Mr. Test is investigating the complaint.

Ann Marie Torney, 6060 River Dr. Mrs. Torney reported that she had attended the Planning Commission meeting where they discussed the Short-Term Rental Ordinance and it was brought up that Airbnb requires criminal checks for guests. She shared a print out from AirBNB's site that states it is recommended but it is not a requirement. Ms. Torney asked for an update on the grey water issue regarding the neighboring property. Ms. Mann reported that Mr. Test requested a copy of the complaint from DEP and it is being looked into. Ms. Torney asked if the non-emergency number for County Control can be used if they see a stranger around and scare them off. Ms. Mann stated that the non-emergency number is the same as calling 911, however, it is listed as a non-emergency situation. Supervisor Cox stated that when you call the non-emergency number the police will come out, but if they have other more urgent calls they will not come out until later due to the call being labeled a non-emergency. Ms. Torney also stated that she believes if a Short-Term Rental has house rules those rules should be sent to the Township to enforce.

Ron Robbins, 803 Sunset Rd. Mr. Robbins thanked Supervisor Cox and the rest of the Board for taking the time to realize how important Recreation is for the Township. He has been involved with Recreation for many years and is very passionate about the importance of it and will continue his effort in trying to help keep costs down for parents. Supervisor Conaway thanked Mr. Robbins for what he does and told him the Board appreciates him.

Minutes Approval

Upon a motion by Supervisor Shillott, seconded by Supervisor Myers, the meeting minutes from October 17, 2024 were approved. Motion carried 4-0.

Financial Reports

- A. Disbursements List – November 7, 2024 – Upon a motion by Supervisor Conaway, seconded by Supervisor Shillott, the disbursements list for November 7, 2024 in the amount of \$52,595.93 from Members 1st General Fund, \$7,525.60 from State Fund, \$3,418.25 from Escrow Fund, and \$657.57 from ARPA Fund was approved. Motion carried 4-0.

Communications from Supervisors

Supervisor Shillott reported that the Planning Commission started working on the Short-Term Rental Ordinance. He is also working with the EAC on a SALDO flowchart. Supervisor Shillott and Supervisor Otterbein will be attending an upcoming PSATS forum.

Supervisor Conaway reminded everyone that there is an open house at the Hallam Fire Station on November 13th from 5:00 p.m. to 7:00 p.m. regarding the Multi Municipal Comprehension Plan. This will be the time for residents to come and voice their opinion on what they would like to see in the future for the area.

Old Business

- A. 2025 Proposed Budget: tax millage increase and fund balance use depicted in final draft for review, discussion, and approval for advertising – Ms. Mann briefly explained any changes she made to the proposed budget and answered questions pertaining to such. Upon a motion by Supervisor Myers, seconded by Supervisor Shillott, the 2025 Proposed Budget was approved for advertising. Motion carried 4 – 0.

New Business

- A. The next Board of Supervisors meeting will be November 21, 2024, at 6:00 p.m.

Vice Chairman Conaway adjourned the meeting at 6:49 p.m.

Respectfully submitted,

Corina L. Mann, Secretary