



DEPARTMENT OF POLICE  
**HELLAM TOWNSHIP**

44 Walnut Springs Rd  
York, PA 17406

**Douglas Pollock**  
Chief of Police

2A

EMERGENCY: 911  
OFFICE: (717) 434-1310  
FAX: (717) 434-1320

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## Hellam Township Report November 2024

|                   | Hellam Township | Hallam Borough | Wrightsville Borough | Total |
|-------------------|-----------------|----------------|----------------------|-------|
| Calls             | 307             | 110            | 118                  | 535   |
| Accidents         | 15              | 2              | 4                    | 21    |
| Criminal Charges  | 27              | 11             | 14                   | 52    |
| Traffic Citations | 41              | 19             | 20                   | 80    |
| Traffic Warnings  | 25              | 7              | 17                   | 49    |

|                      |                   |               |
|----------------------|-------------------|---------------|
| Patrol Mileage       | 9293 Miles        |               |
|                      | Time in:          | Response Time |
| Hallam Borough       | 276 Hrs. 45 Mins. | 2 Min 32 Sec  |
| Wrightsville Borough | 215 Hrs. 39 Mins. | 4 Min 32 Sec  |

*All times listed above does not include any administrative, investigative, follow up or court time.*

**Additional Information:**

- All Officers completed their monthly Attorney Boyle training.
- K9 Officer Carpenter and K9 Cerberus completed their monthly academy training.
- K9 Officer Bull and K9 Sage passed their annual certification test with flying colors.
- Officer McNamara started with the department this month; he will be replacing Officer McFadden who is retiring in February of next year.
- Officer Administrator Courtney Bullman attended a Crime Scene Documentation class as well as an Evidence Records Management class.



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- Detective Sergeant Mills continues to work with the York College Criminal Justice class on the Judy Smith homicide cold case. Sergeant Mills spoke on campus during one of their classes and also hosted one of their classes at the station, allowing the students to examine all of the physical evidence of the case.
  - The department held a DUI Checkpoint on Market Street at the fire house. This checkpoint was overwhelmingly successful. The department made ten DUI arrests, multiple drug arrests, wrote several traffic citations, and recovered a missing female juvenile who was listed as a runaway.

Respectfully,

A handwritten signature in black ink, appearing to read "D. Pollock".

**Chief J. Douglas Pollock**

**FRIENDSHIP FIRE COMPANY OF HELLAM**  
York County Station 21

2B1

December 2024 Report

Hellam Fire Company

For the month of November, the Hellam Fire Company responded to 50 calls with 27 (54%) in Hellam Township. Year to date for 2024, we responded to 565 calls with 304 (54%) in Hellam Township. Last November, there were 37 calls with 11 (30%) in the Township and 475 calls year to date with 226 (48%) in the Township. There were three automatic fire alarm reports submitted this month.

Members attended training on CPR/AED/First Aid, Entry Level Interior Firefighter, Ice Safety - Basic Rescue and Survival, Man vs. Machine, and UTV/ATV Safety - Instructor Level. We attended the Company Level structural burn hosted by Wrightsville.

The station was opened for the Hellam Township PD to conduct a DUI checkpoint. Tanker 21 completed the annual service and state inspection. Members attended memorial services for past Fire Chief Fred Smeltzer.

The station renovations have been completed following the installation of new heaters in the apparatus bays. This large project extends the longevity of the building but also creates an inviting space to encourage volunteerism into the future.

Respectfully,

Eric Strittmatter

Chief, Hellam Fire Company



ORGANIZED 1887

*Wrightsville Steam Fire Engine and Hose Company #1  
South Second St Wrightsville Pa 17368*

ZB2

Wrightsville Fire Department handled 78 calls for service, 33 of which were in Hellam Township in the month of August

This month seem to be a steady call volume and is above last years totals. 2 members successfully completed their water rescue awareness and operations, and boater operator. We received word that we were awarded two grants that we applied for. One was \$18,000 from the Columbia Hospital Foundation, which monies will be used for purchase water rescue equipment. Our goal is to be a class 2 certified water rescue team through the State of Pennsylvania. We also awarded a FEMA grant for over \$64,000; those monies will be used to replace old hose that is over 10 years old.

As always being transparent with the board and residents is key to our success. Our plan is to refurb our current Engine in the next year to save the cost of purchasing a brand-new engine which would cost 1.1 to 1.3 million. By choosing to go this route, we would be getting hopefully another 10 years of services and cost between \$450,000 to \$700,000. We will be pressing hard on making this reality this year as the new rescue engine is scheduled to arrive in March. The Engine Refurb will take a year to two years to complete. While the engine is out, we will use the current Rescue 41 as a reserve "Engine 41". I truly appreciate the Township leadership in making the Fire Commission come to fruition. The Fire Service is very expensive to maintain at the level of service that is provided to the residents of the Township and Boroughs. Regardless of it being a Paid or Volunteer service, buildings maintenance/replacement and apparatus/equipment maintenance/replacement will always be costly. Our biggest savings to our residents is the volunteers that serve!

This month we buried Past Chief Fire Fred Smeltzer. Chief Smeltzer is and will always be the key to our success at Wrightsville Fire Department. His goals, will now be our goals and that is to provide the best possible service to the residents of Wrightsville, Hallam, and Hellam Township by using both fire departments with one mission.

*Chief Chad Livelsberger*

## Emergency Management Report

### November 2024 Report

#### Activities

- Attended Lower Windsor Township Fire Chief meeting
- Responded to gas leak in Wrightsville Borough on 11/23/24. Assisted one family directly impacted by the Gas Leak and Water outage.

#### Emergency Operations Plan for 2026

- EMC Eaton is working on re-writing the Basic Emergency Operations Plan for 2026 Review.
- Starting in January Monthly meetings will be held to address Hazard Specific Annexes. The focus will be on our top 5 hazards. These Annexes will develop strategic plans that address specific elements or needs for each situation.
- These meetings will be advertised on our Facebook page and will be sent to municipalities to forward on their public platforms.

#### Hazard Mitigation Plan

The Hazard Mitigation has been approved by the County Commissioners and all municipalities must adopt the plan to ensure they will be eligible for FEMA funding for mitigation activities and emergency situations.

#### Wrightsville / Columbia Bridge Planning

EMC Eaton has been reviewing the plans as presented by the contractor for responding to emergencies on Route 30 during the closure of the 462 bridge. The plans lack a traffic plan (design) for complete closure of Route 30. They address a single lane closure and the use of the contraflow gates. EMC Eaton has been working on a basic plan to present to an expert to review to ensure that it complies with PA Publication 213 and is safe for our Police and Fire Police officers.

Based upon the plan a list of needed equipment is being developed. Our goal is to obtain this equipment through a grant or from the PA Department of Transportation. This equipment can be used for multiple scenarios in the future to supplement the resources of municipalities in emergencies or planned events.

Hellam Township Public Works  
Monthly Report  
November 2024

2E

- Dug out and replaced sections of blacktop on the roadway's that had potholes throughout the Township.
- Public Works Department attended a three-year recertification for flagger training.
- Started winter maintenance on all snow vehicles and equipment.
- Winter maintenance consists of: changing all filters; lube all joints if possible; check air pressure in all tires; check wiper blades; detail the vehicle inside and out; install snow plows, cinder spreaders, tire chains, and check all lights to make sure they are properly working.
- Picked up leaves in the heavy leaf areas with open gutters and took the leaves to the Horn Farm.
- Replaced street signs, post and break a way that were damaged.
- Worked on various projects at the Community Building.
- Ran routes several times cleaning storm boxes of leaves and roadways of debris.
- Completed three stormwater inspections.
- Responded to 36 PA One calls.

# Zoning Department Summary November 2024

2F

**PERMIT APPLICATIONS:**

- Received: 17 (10)
- Issued: 17 (10)
- In process: 0 (0)
- Denied: 0
- YTD Issued: 157 (151)

**COMPLAINTS:**

- Complaints/violations: 0
- Resolved: 0
- Carried Over: 2
- YTD Complaints/Violations Submitted: 8

**OLDS PUMPING COMPLETE:**

District 2: 332/344 (97%)                      District 3: 214/300 (71%)

**ZONING CASES:**

**SALDO CASES:**

**PENDING ORDINANCES/RESOLUTIONS:**

•

| OLDS            | 1    | 2    | 3    | 4    |
|-----------------|------|------|------|------|
| REPORT YEAR     | 2022 | 2023 | 2024 | 2025 |
| Pumped          | 391  | 324  | 213  | 69   |
| New System      | 1    | 3    | 0    | 0    |
| Exemption       | 4    | 2    | 0    | 0    |
| Vacant/Fore     | 2    | 3    | 1    | 0    |
| Total           | 398  | 332  | 214  | 69   |
| # OLDS/District | 407  | 344  | 300  | 578  |
| % Complete      | 98%  | 97%  | 71%  | 12%  |

**NOTE:**

- District 1 –
- District 2 – Reminder postcards mailed 9/7/23, Final Notice mailed 3/14/24
- District 3 – Reminder postcards mailed 3/14/24
- District 4 –

**Septic Permits Issued –**

- 3409 Druck Valley Road – Minor Repair
- 1306 Shore Lane – Minor Repair

Nov-24

| Name                             | Address                            | LPI               | Date Approved | Permit Number | Improvement                | Cost         | Permit Type(s)               | Notes               |
|----------------------------------|------------------------------------|-------------------|---------------|---------------|----------------------------|--------------|------------------------------|---------------------|
| Jonathon Hansen                  | 180 Shannon Lane                   | 31000KL006400     | 12-Nov-24     | 2024-138      | Accessory Structure (Deck) | \$25,000.00  | Zoning & Building            |                     |
| Alison Brown                     | 821 Fishermans Cir                 | 3100002001400     | 15-Nov-24     | 2024-139      | Solar (Roof-Mounted)       | \$22,410.00  | Zoning & Building            |                     |
| Ruthann Myers                    | 5501 Furnace Rd                    | 31000LK0086E      | 15-Nov-24     | 2024-140      | Electrical (upgrade)       |              | Zoning & Building            |                     |
| Zachary Monaghan                 | 5000 Pirraacle Ridge Dr Apt 307    |                   | 18-Nov-24     | 2024-141      | Soliciting                 |              | Solicitation                 | Renewal by Anderson |
| Justin Madison                   | 155 School Rd Dalmatia Pa          |                   | 18-Nov-24     | 2024-142      | Soliciting                 |              | Solicitation                 | Renewal by Anderson |
| Samuel Mirzy                     | 300 Park Ave                       |                   | 18-Nov-24     | 2024-143      | Soliciting                 |              | Solicitation                 | Renewal by Anderson |
| Nasir Gordon                     | 3869 North 6th St Harrisburg       |                   | 18-Nov-24     | 2024-144      | Soliciting                 |              | Solicitation                 | Renewal by Anderson |
| Richard Lough Jr                 | 112 Merchant Man Ct                |                   | 18-Nov-24     | 2024-145      | Soliciting                 |              | Solicitation                 | Renewal by Anderson |
| Kaleb Dees                       | 227 West Siddonsburg Rd            |                   | 18-Nov-24     | 2024-146      | Soliciting                 |              | Solicitation                 | Renewal by Anderson |
| Douglas Reed                     | 10 Cherry Ln Carlisle              |                   | 18-Nov-24     | 2024-147      | Soliciting                 |              | Solicitation                 | Renewal by Anderson |
| Jordan Good                      | 880 North Front St                 | 31000080038A0     | 18-Nov-24     | 2024-148      | Residential (new)          | \$325,000.00 | Zoning Building & Stormwater |                     |
| Evan Stekervetz                  | 671 S 82nd St Apt 36<br>Harrisburg |                   | 19-Nov-24     | 2024-149      | Soliciting                 |              | Solicitation                 |                     |
| Joshua Richards                  | 4065 Scenic Lane                   | 31-000-JK-0118-N0 | 18-Nov-24     |               | Interior Improvements      |              | Building                     |                     |
| Susquehanna Heritage Corporation | 202 Cool Springs Rd                | 31-000-LL0070-E0  | 21-Nov-24     |               | Safety Inspection          |              | Building                     |                     |
| Marty Boyd-Gray                  | 625 Brook Cir                      | 31-000-02-0065-00 | 20-Nov-24     | 2024-150      | Fence                      | \$4,948.00   | Zoning                       |                     |
| Joseph Kieley                    | Woodshed Terr Lot #7               | 31-000-KL-0065-V0 | 21-Nov-24     | 2024-151      | Fence                      | \$13,500.00  | Zoning & Building            |                     |
| Adam Plowman                     | 4527 Cherry Lane                   | 31-000-KK-0014-S0 | 21-Nov-24     | 2024-152      | Fence                      | \$6,000.00   | Zoning                       |                     |



## HELLAM TOWNSHIP ENVIRONMENTAL ADVISORY COUNCIL

December 9, 2024

5:00 PM

Hellam Township Building

Members Present: Carolyn Fetrow, Phyllis Koster, Judith Mueller, Bill Zeigler, Audrey Russin (advisor to EAC).

BOS Rep: None

Old Business:

- Carolyn will create a Google doc of the riparian buffer article she wrote for YCPC for revision for the newsletter.
- Open Burn Ordinance: Judith and Phyllis will meet in January to discuss drafting a revision.

New Business:

- Need to meet with Kate about publicizing our work. Most immediately, we need to publicize on engage and Facebook about riparian buffer plantings for two reasons: 1) to find property owners who need riparian buffer work and 2) to recruit volunteers to help with plantings. Audrey suggests separate posts to attract each: landowners and volunteers. (Newsletter article will also be an opportunity to recruit.)
- Also need talk with Kate to set up Zoom for our meetings.
- End of year report to BOS—keep it streamlined, outline format, bullet points.

Action items:

- *Judith will send Facebook post to Kate this week.*
- *Carolyn will revise article about EAC and riparian buffers on Google doc for our review.*
- *Judith and Phyllis will come up with date to work on open burn ordinance.*
- *Phyllis will put the mowing ordinance revision on the January agenda.*
- *Phyllis will call Kate to set up a meeting (publicizing EAC and Zoom) and to get her phone number for our membership records.*
- *Phyllis will send Judith the YCCD seedling sale info for Facebook post.*

EASTERN YORK COUNTY SEWER AUTHORITY

24

4 West Market Street  
Hallam, Pennsylvania 17406  
Telephone (717) 252-2797 - Fax (717) 252-1145

MINUTES OF 28 OCTOBER 2024 MEETING

ATTENDANCE:

Board Members

Consultants/Staff

Barry D. Miller, Chairman  
Gary W. Dube, Vice-Chairman  
Dean D. Mackley, Treasurer  
Howard W. Gromling, Jr., Assistant Treasurer  
Carl G. Newcomer, Jr., Secretary  
Robert L. Schlosser, Assistant Secretary

Nathan J. Hardman, P.E., C.S. Davidson, Inc.  
Nathan Schaeffer, ARRO Wastewater Operations  
Chastity A. Polonikas, Executive Secretary  
Elizabeth A. Jones, Part-time Secretary

At 6:00 p.m. Chairman Miller called the 28 October 2024 meeting of the Eastern York County Sewer Authority to order.

RECOGNITION OF PUBLIC

To a question from Chairman Miller, Mr. Ricky Garner stated that he had no comments.

APPROVAL OF MINUTES

The Minutes of 23 September 2024 were unanimously approved.

OLD BUSINESS:

Operator's Report:

Discharge Monitoring Report: Mr. Schaeffer reported no violations for the month of September 2024. He advised that during the first two weeks of October, EYCSA's ammonia levels were higher than normal. Air adjustments were made, which seems to have corrected the problem.

Mr. Schaeffer turned the alum pumps up today, as EYCSA is bordering their limits for phosphorus. Adjustments are being made to SBR #1 and SBR #2 in an effort to make them run equally.

Air Diffuser: Mr. Schaeffer reported that the repaired air diffuser was installed today, which was the last of the SBR air diffusers. The Operator will pull the remaining air diffusers and clean them. There is a missing diffuser on the air diffuser in the digester tank, so Mr. Schaeffer plans to use a spare diffuser to install on that air diffuser.

Repaired Pump Concerns: The Operator spoke with Mr. Miller regarding Post EQ Pump #3. Mr. Schaeffer explained that after calling RAM/ISS, they suggested giving it a few days. That pump is now running evenly with the others.

Exhaust Fan Louver Motor: Mr. Schaeffer confirmed that he installed the new exhaust fan louver motor [in the blower room]. He noted that he had to adjust the door, as it wasn't open. It's now tight, so it shouldn't come loose again.

Freysville Rd Manhole: Mr. Schaeffer advised that he assisted with pulling the problematic manhole lid on Freysville Rd.

To a question from Mr. Miller, Mr. Schaeffer and Mr. Hardman confirmed that the manhole cover currently sits about 3/4" below grade. Mr. Hardman advised that the original frame is warped. It was beat so hard over time that it is severely worn. Anything placed on top of it will not sit flush against the original frame.

Mr. Mark Baum from East Jordan Ironworks recommended a new frame and cover with concrete risers. More excavation would need to be done in order to access the manhole frame.

Mr. Hardman stated that he believes EYCSA could seek three quotes from different contractors for the job. However, at this point in the season, PennDOT will not allow paving projects, so EYCSA will have to wait until Spring of 2025. Mr. Gromling suggested checking on the remainder of the Freysville Rd manholes to ensure they are satisfactory. The Board approved Mr. Hardman to contact Yohe Paving, Inc. to come out and assess the remaining manholes on Freysville Rd.

Energy Charges: Mr. Schaeffer questioned how EYCSA's energy usage has been throughout the past few months and Ms. Polonikas provided the most recent Met-Ed invoice for him to review.

Spiralift: To a question from Mr. Schaeffer, Mr. Miller advised that he purchased Gorilla Tape to use to repair the insulation wrap on the Spiralift.

Mr. Schaeffer advised that he found two spare Spiralift brushes, which are different from the replacement brushes that were ordered from Franklin Miller, Inc. [and returned]. The replacement brushes are pliable and have flex, where the replacement brushes that Franklin Miller, Inc. sent EYCSA were not pliable.

Weed Killer: Mr. Miller reported that EYCSA purchased a gallon of weed killer, which should be used on the weeds to the back of the WWTP [by the generator].

Eyewash Station: The Board unanimously approved the purchase of an eyewash station for the alum room. Ms. Polonikas will order the eyewash station.

### **Engineer's Report:**

245 Campbell Rd - Advanced Fluid Systems, Inc.(AFS): Mr. Miller confirmed that new connection and grinder pump inspections are completed. The meter that EYCSA reads will be moved to the new building.

4974 Lees Ln – Hellam Township: Mr. Hardman explained that an engineering firm reached out to EYCSA to seek information for a feasibility study on the property. To a question from Mr. Hardman, Ms. Polonikas advised that the engineering firm did not return the Agreement for Payment for Legal and Engineering Services. There was a brief discussion regarding the new connection method of extending the sanitary sewer down Kreutz Creek Rd, and Mr. Miller asked Mr. Hardman about the line capacity. Mr. Hardman confirmed that the lines are 8", which should be sufficient for the anticipated flows.

4100 Lincoln Hwy, LLC: Mr. Hardman stated that construction on the second structure (Lot 1) should be starting soon. Mr. Miller confirmed that he visited Lot 2 to inspect, however, they did not know where the restrooms were going to be located. There is a 6" line coming into the building and two laterals branching off of that. Mr. Miller will be back to complete the inspection at a later date.

### **Solicitor's Report:**

Nothing to report.

### **WWTP:**

Solar Panel Updates: Mr. Miller advised that new proposals were received from American Sentry Solar and Exact Solar. Ms. Polonikas explained that American Sentry Solar's new proposal covers 24.39% of EYCSA's energy usage, with 357 panels and seven inverters. Exact Solar's new proposal covers 21% of EYCSA's energy usage, with 250 solar panels and one inverter. Both American Sentry Solar and Exact Solar would be using VSUN Tier 1 solar panels. Ms. Polonikas recorded the Board's questions and will seek answers until the next Board Meeting.

To a question from Mr. Newcomer, Ms. Polonikas stated that Hallam Borough Zoning Officer, Ms. Jodi Heffner, indicated that a Zoning Permit would be needed for the project. Ms. Heffner added that an electrical inspection would be required and noted that impervious surfaces would need to be discussed. EYCSA is still awaiting a call back from Ms. Heffner regarding setbacks.

Local Share Account Statewide Grant: If awarded the grant, EYCSA would not find out for another year, as last year's awarded grants were just announced last week. Mr. Hardman confirmed that EYCSA would have at least three years to use the funds and noted that EYCSA should use the price from the higher priced proposal to apply for the grant. If awarded the grant, EYCSA would then receive a check for the total amount of the project up front. Mr. Hardman noted that C. S. Davidson, Inc. would account for inflation and engineering fees when applying for the grant on behalf of EYCSA.

After a brief discussion, the Board voted and unanimously approved C. S. Davidson, Inc. applying for the Local Share Account Statewide Grant on behalf of EYCSA. Mr. Hardman suggested requesting letters of support from State Representative Joe D'Orsie and Senator Kristin Phillips-Hill.

### **Collection System:**

Missing/Broken Cleanout Caps: Mr. Hardman explained that having a functional cleanout cap benefits the Authority, as it's keeping water out of their system. It benefits the property owner as it prevents their private lateral from potentially becoming clogged.

After a lengthy discussion regarding who's responsibility it is to replace missing/broken cleanout caps, the Board voted and unanimously approved sending letters to those property owners to give them the option to complete it themselves. If not completed by a certain date, EYCSA will pay for ARRO to repair or replace the cleanout cap. The letter will serve as notice that they can expect an ARRO employee to access their property for the repairs/replacement. The Board will report which properties have missing/broken cleanout caps as they are discovered. Once there are a few, the secretaries will draft letters to those property owners.

Non-working Water Meter/Remote: The Board advised that they are in agreeance with the secretaries' game plan for 70 Artman Ave. Ms. Polonikas ordered a new remote water meter from Exeter Supply Co., Inc. She contacted Mr. Joel Siegrist of Spring Road Plumbing & Septic Repairs, LLC to install the remote water meter. Mr. Miller will inspect at the time of installation. EYCSA is just awaiting contact from the Hague's to coordinate the installation.

Right-of-Ways Mowed: Mr. Miller reported that Environmental Concepts Landscaping mowed EYCSA's right-of-ways.

### **Developers:**

Nothing to report.

### **Administration Report:**

PLGIT: The Board decided not to pursue an account with PLGIT, as the funds deposited are not covered by PLGIT. 100% of EYCSA's deposits are covered by Fulton Bank under Act 72, 1971 Session of the Pennsylvania General Assembly.

Succession Planning: The Board agreed that it would be a good idea to ask plumbers residing in Hallam Borough or Hellam Township if they'd be interested in a Board Member position at EYCSA.

2025 EYCSA Board Meeting Schedule: The 2025 EYCSA Board Meeting Schedule was unanimously approved.

Shutoff Notice Fee Increase: After a brief discussion regarding increasing the shutoff notice fees from \$15.00 to \$25.00, no action was taken.

Accepting Credit Cards as a Form of Payment: The Board is willing to look into accepting credit cards as a form of payment. Ms. Polonikas advised that Fulton Bank would contact EYCSA February/March of 2025 to start the process. Mr. Mackley was interested in learning more about the charges associated with accepting credit cards.

Insurance Proposals: Mr. Miller confirmed that the secretaries would be requesting insurance proposals from Grundy Insurance and Glatfelter Insurance Group in 2025.

The Board voted and unanimously approved the October Executive Secretary's Report.

**NEW BUSINESS**

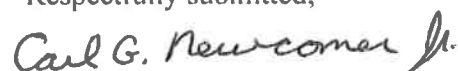
Payment of Operating Expenses: Payment of operating expenses for SSSA Numbers 0, 1, & 2, and payroll, in the total amount of \$54,257.23 were unanimously approved.

Next Board Meeting: Monday, November 18, 2024, at 6:00 p.m. at the EYCSA Office, located at 4 West Market Street, Hallam, PA 17406.

**ADJOURNMENT:**

There being no other business and upon unanimous vote, the meeting was adjourned at 6:55 p.m.

Respectfully submitted,



Carl G. Newcomer, Jr.  
Secretary

11:58 AM  
10/28/24  
Cash Basis

**Eastern York County Sewer Authority  
Disbursements  
October 28, 2024**

| Num               | Name                                 | Memo                                      | Original Amo...   | Paid Amo... |
|-------------------|--------------------------------------|---|-------------------|-------------|
| <b>Oct 28, 24</b> |                                      |   |                   |             |
| 11614             | Jones, Elizabeth A.                  |   | -2,006.92         | -2,006.92   |
| 11616             | Polonikas, Chastity A.               |   | -4,400.74         | -4,400.74   |
| 11615             | Miller, Barry D.                     |   | -184.35           | -184.35     |
| PA With Oct       | Pennsylvania Dept. of Revenue        | 9126 5315                                 | -267.12           | -267.12     |
| Fed Dep ...       | United States Treasury               | 23-2157510                                | -2,414.22         | -2,414.22   |
| 11617             | ARRO Water Services, LLC             | Inv# 9003080; WWTP Operations-Sept 2...   | -7,678.26         | -7,678.26   |
| 11618             | C.S. Davidson, Inc.                  |   | -1,335.61         | -1,335.61   |
| 11619             | CGA Law Firm                         |   | -1,924.50         | -1,924.50   |
| 11620             | Chastity Polonikas-Petty Cash        | Oct 2024 Petty Cash                       | -238.08           | -238.08     |
| 11621             | Comcast                              | 8993 11 575 0129205 & 8993 11 575 0028... | -305.82           | -305.82     |
| 11622             | Dawn Boll                            | Nov 2024 Office Rent; 4 W Market St       | -946.86           | -946.86     |
| 11623             | Environmental Concepts Landsc...     |   | -717.00           | -717.00     |
| 11624             | Fulton Bank - Elan Financial Serv... | Fulton Bsnss CCard; Oct 2024 Sttmnt       | -152.58           | -152.58     |
| 11625             | JG Specialty Chemicals, LLC          | Inv# 82861; Aluminum Sulfate (2,000 gal)  | -4,100.00         | -4,100.00   |
| 11626             | John Kline Septic Services           |   | -4,108.00         | -4,108.00   |
| 11627             | Kline's Services                     | Customer Number: 2216398                  | -4,992.00         | -4,992.00   |
| 11628             | L.A.B.S., Inc.                       | Inv# 123147; Sept 2024 LABS Tests         | -1,548.00         | -1,548.00   |
| 11629             | Met-Ed                               | 100020086094 & 100019640075               | -6,065.00         | -6,065.00   |
| 11630             | Postmaster                           | Permit #754; First-Class Presort          | -350.00           | -350.00     |
| 11631             | RAM Industrial Services LLC          | Inv# 7041419; Rebuild Submersible Pump    | -7,914.00         | -7,914.00   |
| 11632             | Stratix Systems, Inc.                | Inv# 0136274-IN; Firewall Replacement     | -1,987.50         | -1,987.50   |
| 11633             | The York Water Company               | Customer No. 59362                        | -90.00            | -90.00      |
| 11634             | U.S. Bank Equipment Finance          | Customer Credit Account Number 18883...   | -77.83            | -77.83      |
| 11635             | USIC Locating Services, LLC          | Inv# 689263; 9/1/24-9/30/24               | -452.84           | -452.84     |
| <b>Oct 28, 24</b> |                                      |   | <b>-54,257.23</b> |             |

**CASH TRANSACTION SUMMARY REPORT  
October 28, 2024**

|                                 | <b>BY CHECK</b>    |
|---------------------------------|--------------------|
| Common Expenses                 | \$54,120.06        |
| SSSA 0 Expenses                 |                    |
| SSSA 1 Expenses                 |                    |
| SSSA 2 Expenses                 | 137.17             |
| Developer Reimbursable Expenses |                    |
| Customer Reimbursable Expenses  |                    |
| Industry Reimbursable Expenses  |                    |
| Return of Developer Escrows     |                    |
| 2016 Bank Note                  |                    |
| <b>Checks Total</b>             | <b>\$54,257.23</b> |

|  |                    |
|--|--------------------|
| Gross Expenses                               | \$54,257.23        |
| Unbudgeted Reimbursable Expenses             | 0.00               |
| 2016 Bank Note; Principle & Interest Payment | 0.00               |
| <b>Net Budget Expenses</b>                   | <b>\$54,257.23</b> |

EYCSA 2016 ACNB Bank Note Payment Information:

Total Principal paid in FY-2024: \$308,000.00

Total Interest paid in FY-2024: \$35,249.08

Total Balance Remaining on 2016 ACNB Bank Note: \$2,115,000.00



# EASTERN YORK RECREATION AUTHORITY

44 Walnut Springs Road, York, PA 17406

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## Director's Report - December 2024

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### Administration

1. Consideration of completing 2023 & 2024 audit simultaneously

### Facility Management

1. Preparing for youth basketball season; gym maintenance assistance; pickleball lines

### Recreation Programs & Services

1. Youth Basketball – practices began, uniforms orders, pictures scheduled; game schedules final; league meetings; concessions considerations; Skill Builders program dates
2. Soccer – 11/13 CPYSL meeting; confirming spring participation; invoicing accounts

### Budget & Financial

1. Submitted Letter of Intent for York County Community Foundation Bob Hoffman Grant – Rexroth Softball Fields

### Community & Public Relations

1. Notified Carnival Raffle winners; credited accounts
2. Proofed Barshinger Playground Plaque for fabrication
3. Facebook Followers - 1180 (+2 since last month)

### Training & Networking

1. 11/20 – PRPS Annual Fall Membership Meeting & Workshop

### On the Calendar

1. 12/7 – Basketball Games Begin; Owl Prowl
2. 12/11 – Mtg with Volleyball Coaches

Respectfully Submitted,  
Jessica Cirilo, Director, CPRP

## Corina Mann

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**From:** Eastern York Rec Authority <eyrecauthority@gmail.com>  
**Sent:** Saturday, November 30, 2024 5:01 PM  
**To:** 'Ron Robbins'; Dave Cox; 'Phil Rohrbaugh'; matthew@matthewflinchbaugh.com; stephanie.felix@hallamborough.com; 'John Lauver'; 'Philmer Rohrbaugh'  
**Cc:** 'EYRA Admin'; Corina Mann; Sande Cunningham; secretary@hallamborough.com  
**Subject:** December Directors Report and Board Meeting  
**Attachments:** Directors Report 2024-12.pdf; Field Use Costs.xlsx

Good evening,

Hope you had a nice Thanksgiving. The next EYRA Board Meeting is scheduled for Wednesday, December 4 at 6pm at the Hellam Township Building.

Attached is my monthly report.

Agenda Items:

- Field Use Fees - Representatives from Young Knights and Men's Baseball will be attending (cost spreadsheet attached)
- 2023/2024 Audit Reports

I will be traveling home from NC on Monday; returning to the office on Tuesday.

Thank you for your continued support,  
-Jessica

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### Jessica Cirilo, CPRP

Parks & Recreation Director  
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