

# BUILDING PERMIT COMMONWEALTH CODE INSPECTION SERVICES

## APPLICATION FOR BUILDING PERMIT / USE CERTIFICATE

PA. UCC and referenced INTERNATIONAL BUILDING CODE SERIES is enforced

MUNICIPALITY \_\_\_\_\_

Application Date \_\_\_\_\_

Application No. \_\_\_\_\_

### 1. PROPERTY INFORMATION

Tax Map \_\_\_\_\_ Site Address \_\_\_\_\_

Parcel No. \_\_\_\_\_

Zone: Agricultural \_\_\_\_\_ Commercial \_\_\_\_\_ Conservation \_\_\_\_\_ Industrial \_\_\_\_\_ Residential \_\_\_\_\_

### 2. OWNER'S INFORMATION

First Name: \_\_\_\_\_ Mi: \_\_\_\_\_ Last Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### 3. BUILDING PERMIT APPLICATION

**Description of Work:** *(provide details on plot plan along with existing structures on lot)*

ESTIMATED COST OF CONSTRUCTION: \$ \_\_\_\_\_

ESTIMATED START DATE \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

ESTIMATED COMPLETION DATE \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

### 4. CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I understand and assume responsibility for the establishment of official property lines for required setbacks prior to the start of construction, and agree to conform to all applicable laws of this jurisdiction. I further certify that this information is true and correct to the best of my knowledge.

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Address \_\_\_\_\_ Phone No \_\_\_\_\_

( TURN PAGE OVER )

# Residential Building Plans

---

## 1. Building Site Plan Indicating:

- a. Location of Proposed and Existing Buildings
- b. Location of Property Lines
- c. Building Setback Dimensions
- d. Location and Depth of Building Water Service Pipe (or Well)
- e. Location and Depth of Building Sewer (or Sewage System for On-Site Facilities)
- f. Location and Depth of Foundation Drainage Facilities (Drain Fields, if Applicable)
- g. Location of Driveway (Distance to Property Lines)
- h. Any buried utilities

## 2. Foundation and Framing Plan (one view as cross sectional from bottom of footings to top of shingles):

- a. Footings-size, thickness, and depth below grade
- b. Isolated piers - size and thickness
- c. Reinforcement - size and location of rods (if used)
- d. Foundation Wall - size, height of backfill, method of damp proofing, type of mortar and type of reinforcement to be used
- e. Foundation Drains - type and location
- f. Sill Plate/Anchor Bolts - size and location
- g. Basement/Garage Slabs - thickness of concrete and stone base
- h. Floor Joist - size, spacing, span, and type of lumber
- i. Floor Sheathing - thickness and type
- j. Wall Framing - size and spacing
- k. Exterior Wall Covering and Insulation
- l. Corner Bracing
- m. Headers and lintels -size- drawings of design and spans to be used
- n. Interior Finish on Wall and Ceiling
- o. Roof Ventilation
- p. Roof Pitch
- q. Rafters and/or Roof Trusses ( if used, require shop drawings meeting TPI requirements) size, spacing, span, bracing, and collar ties
- r. Roof Sheathing - thickness, type, and edge blocking
- s. Roof Covering
- t. Girders/Beams - size, span, and type
- u. Girder/Beam Support - size, and type
- v. All Stairways - width, rise and run of stairs, headroom, and height of handrail
- w. Guardrails - height and spacing
- x. Crawl Spaces - Height of framing members above exposed earth, vapor barrier, ventilation, and access hole (18"x24" minimum required)
- y. Ceiling Heights
- z. Secondary egress/rescue opening for finished basements

**3. Interior Floor Plans of All Areas Indicating:**

- a. Use or identification of Each Area, i.e.; kitchen, bedroom, etc.
- b. Dimensions of All Areas including Hallways and Doors
- c. Smoke Detectors - Location on Each Floor (including Basement), in bedrooms and interconnection
- d. Bathroom Ventilation
- e. Attic Access (22"x30" minimum required)
- f. Windows - size and type  
NOTE: One approved window is required in each sleeping room with a minimum net clear opening of 5.7 square feet with a minimum net clear opening height of 24 inches and a minimum net clear opening width of 20 inches. (Grade floor window may have a minimum net clear opening of 5.0 square feet.)
- g. Fire separation between garage and residence
- h. Glazing - hazardous locations (large picture windows, special glass applications, skylights)

**4. Energy-** a written plan to comply with the energy code.

- a. Generic compliance sheet showing values for windows, doors, skylights, walls, roof, ceiling, etc.
- b. A design print-out from RES-check
- c. Any other code accepted method.

**5. Electrical**

- a. Service size, power company providing power, power company job number
- b. General details, GFI & AFI locations, dedicated circuits
- c. Appliance loads

**6. Mechanical**

- a. Service type (electric, gas, oil?)
- b. General details of distribution system including type, and insulation values.
- c. Appliance loads and efficiencies

**7. Plumbing**

- a. Service type (public or private?)
- b. General details of distribution system including type of piping, and insulation (if required)
- c. Fixtures, appliances and general riser diagrams.

**8. Miscellaneous Requirements**

- a. Fireplace
  - (1) Width of hearth
  - (2) Firebox opening size
  - (3) Distance between firebox opening to combustible trim
  - (4) Lintel
  - (5) Mortar type
- b. Chimney
  - (1) Footing size and thickness
  - (2) Termination above roof
  - (3) Flue lining size and surrounding material
  - (4) Thimble location to combustibles
  - (5) Chimney clearance to combustible framing
  - (6) Fire stopping
  - (7) Mortar type
- c. Wood/Coal Stoves
  - (1) U/L listing information
  - (2) Clearance to walls, ceiling, and combustibles
  - (3) Hearth/foundation structural design information