



DEPARTMENT OF POLICE
HELLAM TOWNSHIP

44 Walnut Springs Rd
York, PA 17406

2A
Douglas Pollock
Chief of Police

EMERGENCY: 911
OFFICE: (717) 434-1310
FAX: (717) 434-1320

Hellam Township Report June 2023

	Hellam Township	Hallam Borough	Wrightsville Borough	Total
Calls	377	110	155	642
Accidents	20	0	2	22
Criminal Charges	11	9	4	24
Traffic Citations	40	5	17	62
Traffic Warnings	26	4	32	62

Patrol Mileage	9956 Miles		
	Time in:		Response Time
Hallam Borough	131 Hrs. 15 Mins.		2 Min 47 Sec
Wrightsville Borough	208 Hrs. 38 Mins.		3 Min 13 Sec

All times listed above do not include any administrative time, investigative time, follow up or court time.

Additional Information:

- Sergeant Jason Test retired from the police department and now serves as the township zoning officer. Police Officer Nathan Moyer was hired to replace him, and is doing well. Officer Moyer served two years with the Fort Indiantown Gap police and seven years with the Williamsport City Police.
- Officer Crater attended a two-week fire arms instructor course in western PA presented by the State Police. Officer Crater is now a certified pistol, rifle, and shotgun instructor.
- School Resource Officer Mylinda Bull attended and completed C.I.T. (Critical Incident Team) training. This is a week-long course which teaches Officers how to better communicate and assist individuals who are in a mental health crisis. Officer Bull also attended a one-day seat belt safety class called "Sit Back it's Elementary" presented by Penn Dot. This class is geared toward School Resource Officers. It provides them with



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tools and suggestions on how to better communicate with young children about the importance of being safe in any vehicle.

- Officer Bull utilized her new skills as an active shooter response instructor. Several Officers, as well as two of the school Security Officers attended a one day, in house training taught by Officer Bull. The day began with Stop the Bleed training at the station, and then we traveled to Kreutz Creek Elementary School where several different scenarios were played out using simulation guns. This training is as realistic as you can get. These pistols shoot wax bullets which do break skin and leave welts! Prior to the scenarios, we were fortunate enough to have Fairview Officer Josh Poplin who is a member of the County Quick Response Team review team movement and room clearing with all Officers present before the wax bullets started flying! This training will be held again prior to school starting.
- Officer Phillips attended a one-day drug interdiction training.
- Officer Crater attended a two-day S.O.R.D. (Solo Officer Rapid Deployment) class hosted by Northern York Regional. This is an abbreviated version of the instructor class Officer Bull attended two months ago but this course designed to train an Officer to a level where he can be a competent assistant instructor.
- Our office administrator, Courtney attended an on-line evidence technician's class. We are currently inventorying the evidence room, and the goal is to have Courtney co-manage the evidence room with Detective Mills.
- We hosted the monthly York County Crimes Conference.
- The department deployed thirteen new portable radios purchased with the townships ARPA funds.

Respectfully,

A handwritten signature in black ink, appearing to read "D. Pollock", is written over a horizontal line.

Chief J. Douglas Pollock

FRIENDSHIP FIRE COMPANY OF HELLAM
YORK COUNTY STATION 21

2B-1

July 2023 Report

Hellam Fire Company

For the month of June, the Hellam Fire Company responded to 37 calls with 19 (51%) in Hellam Township. Year to date for 2023, we responded to 251 calls with 124 (49%) in Hellam Township. Last June, there were 37 calls with 18 (49%) in the Township and 252 calls year to date with 122 (48%) in the Township. There were two automatic fire alarm reports submitted this month.

Last month members attended training on Fire Attack in Attic Fires. Crews hosted a stop for the PA Hero Walk and assisted with escorting the motorcyclists for Rod's Ride. We also participated in a tabletop exercise as part of the extensive planning for active shooter incidents.

The Brush Committee held the preconstruction meeting with Marco Equipment Sales. The Ford chassis has started production. The expected delivery date for the completed Brush truck is between December 2023 and April 2024, depending on how many chassis are completed for Marco's projects.

Respectfully,



Eric Strittmatter

Chief, Hellam Fire Company

Hellam Fire Company

Hellam, PA

This report was generated on 7/7/2023 11:22:19 PM



Incident Type and Street Name for Date Range

Incident Status: Reviewed | Start Date: 06/01/2023 | End Date: 06/30/2023

Incident Date	Address	Incident Type
06/01/2023	HAMBLEDON CT, Springettsbury (Township of), PA 17406	Arcing, shorted electrical equipment
06/01/2023	FRIENDSHIP AVE, Hellam (corporate name for Hellam), PA 17406	Alarm system sounded due to malfunction
06/02/2023	KREUTZ CREEK RD, Hellam (corporate name for Hellam), PA 17406	Motor vehicle accident with injuries
06/02/2023	S WILSON LN, Hellam (Township of), PA 17406	Arcing, shorted electrical equipment
06/03/2023	COOL CREEK RD, Hellam (Township of), PA 17368	Passenger vehicle fire
06/03/2023	30 E, Hellam (Township of), PA 17368	Extrication of victim(s) from vehicle
06/06/2023	RIVERVIEW RD, Lower Windsor (Township of), PA 17368	Unauthorized burning
06/06/2023	INNOVATION DR, Springettsbury (Township of), PA 17402	Building fire
06/08/2023	DUCKTOWN RD, Hellam (Township of), PA 17406	Motor vehicle accident with no injuries.
06/09/2023	LINCOLN HWY, Hellam (Township of), PA 17406	EMS call, excluding vehicle accident with injury
06/11/2023	S FRONT ST, Wrightsville, PA 17368	Motor vehicle accident with injuries
06/12/2023	MEADOWBROOK AVE, Hellam (corporate name for Hellam), PA 17406	Building fire
06/12/2023	KREUTZ CREEK RD, Hellam (Township of), PA 17406	Motor vehicle accident with injuries
06/14/2023	KREUTZ CREEK RD, Hellam (Township of), PA 17406	Extrication of victim(s) from vehicle
06/14/2023	VALLEY ACRES RD, Hellam (Township of), PA 17406	Arcing, shorted electrical equipment
06/17/2023	STONERIDGE RD, Springettsbury (Township of), PA 17402	Alarm system sounded due to malfunction
06/17/2023	KREUTZ CREEK RD, Hellam (Township of), PA 17406	Motor vehicle accident with injuries
06/17/2023	S PROSPECT ST, Hellam (corporate name for Hellam), PA 17406	Unauthorized burning
06/18/2023	RIVER DR, Hellam (Township of), PA 17368	Motor vehicle accident with injuries
06/18/2023	BARNES AVE, Wrightsville, PA 17368	Unauthorized burning
06/19/2023	YORKANA RD, Hellam (Township of), PA 17406	Gas leak (natural gas or LPG)
06/19/2023	N MANHEIM ST, Springettsbury (Township of), PA 17402	Building fire
06/20/2023	HILTS RD, Lower Windsor (Township of), PA 17368	Search for person on land
06/22/2023	STEINFELT RD, Windsor (Township of), PA 17366	Building fire
06/22/2023	SCHOOLHOUSE LN, Windsor, PA 17366	Cover assignment, standby, moveup
06/23/2023	SHOE HOUSE RD, Hellam (Township of), PA 17406	Alarm system sounded due to malfunction
06/24/2023	HELLAM ST, Wrightsville, PA 17368	Alarm system sounded due to malfunction
06/24/2023	MIFFLIN DR, Hellam (Township of), PA 17368	Alarm system sounded due to malfunction
06/26/2023	BROOKLYN DR, Hellam (Township of), PA 17406	Medical assist, assist EMS crew
06/26/2023	HELLAM ST, Wrightsville, PA 17368	Alarm system sounded due to malfunction
06/26/2023	SHOE HOUSE RD, Hellam (Township of), PA 17406	Public service
06/28/2023	N SHERMAN ST, Springettsbury (Township of), PA 17402	Motor vehicle accident with injuries
06/28/2023	SINCLAIR CIR, Hellam (Township of), PA 17368	Gas leak (natural gas or LPG)
06/29/2023	MT PISGAH RD, Hellam (Township of), PA 17406	Authorized controlled burning
06/29/2023	COOL CREEK RD, Hellam (Township of), PA 17406	Authorized controlled burning
06/29/2023	FRYSVILLE RD, Hellam (corporate name for Hellam), PA 17406	Extrication of victim(s) from vehicle

Lists the Incident Date, Street Name (including City, State, Zip), and incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



06/30/2023

LINCOLN HWY, Hellam (Township of), PA 17406

Motor vehicle accident with injuries

Total incidents: 37

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



Hellam Fire Company

Hellam, PA

This report was generated on 7/7/2023 11:28:20 PM



Incident Type Count per Municipality per Station for Date Range

Start Date: 06/01/2023 | End Date: 06/30/2023

INCIDENT TYPE	# INCIDENTS
MUNICIPALITY: HALLAM (CORPORATE NAME FOR HELLAM)	
Station 21 - Station 21:	
111 - Building fire	1
322 - Motor vehicle accident with injuries	1
352 - Extrication of victim(s) from vehicle	1
561 - Unauthorized burning	1
735 - Alarm system sounded due to malfunction	1
# Incidents for 21 - Station 21:	5
# INCIDENTS FOR HALLAM (CORPORATE NAME FOR HELLAM):	5

MUNICIPALITY: HELLAM (TOWNSHIP OF)	
Station 21 - Station 21:	
131 - Passenger vehicle fire	1
311 - Medical assist, assist EMS crew	1
321 - EMS call, excluding vehicle accident with injury	1
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	1
352 - Extrication of victim(s) from vehicle	2
412 - Gas leak (natural gas or LPG)	2
445 - Arcing, shorted electrical equipment	2
553 - Public service	1
631 - Authorized controlled burning	2
735 - Alarm system sounded due to malfunction	2
# Incidents for 21 - Station 21:	19
# INCIDENTS FOR HELLAM (TOWNSHIP OF):	19

MUNICIPALITY: LOWER WINDSOR (TOWNSHIP OF)	
Station 21 - Station 21:	
341 - Search for person on land	1
561 - Unauthorized burning	1
# Incidents for 21 - Station 21:	2
# INCIDENTS FOR LOWER WINDSOR (TOWNSHIP OF):	2

Only REVIEWED incidents included.



INCIDENT TYPE	# INCIDENTS
MUNICIPALITY: SPRINGGETTSBURY (TOWNSHIP OF)	
Station 21 - Station 21:	
111 - Building fire	2
322 - Motor vehicle accident with injuries	1
445 - Arcing, shorted electrical equipment	1
735 - Alarm system sounded due to malfunction	1
# Incidents for 21 - Station 21:	5
# INCIDENTS FOR SPRINGGETTSBURY (TOWNSHIP OF):	5

MUNICIPALITY: WINDSOR	
Station 21 - Station 21:	
571 - Cover assignment, standby, moveup	1
# Incidents for 21 - Station 21:	1
# INCIDENTS FOR WINDSOR:	1

MUNICIPALITY: WINDSOR (TOWNSHIP OF)	
Station 21 - Station 21:	
111 - Building fire	1
# Incidents for 21 - Station 21:	1
# INCIDENTS FOR WINDSOR (TOWNSHIP OF):	1

MUNICIPALITY: WRIGHTSVILLE	
Station 21 - Station 21:	
322 - Motor vehicle accident with injuries	1
561 - Unauthorized burning	1
735 - Alarm system sounded due to malfunction	2
# Incidents for 21 - Station 21:	4
# INCIDENTS FOR WRIGHTSVILLE:	4

Only REVIEWED incidents included.



Hallam Borough	19	14	14	15	12	13														
Hellam Township	37	41	46	52	39	41														
Hopewell Township																				
Lower Windsor Township/Craley	5	12	6	10	7	10														
Springettsbury Township	5	5	5	19	11	5														
West Hempfield Township	2	2	2		1	4														
Windsor Township			2																	
Wrightsville Borough	21	13	13	13	22	20														
Yorkana Borough		1	1			1														
Other	8	6	4	4	2	2														

Community Activities & Special Notes:

Columbia Units responded 4 times to Wrightsville transported 3 times. Mount Jou unit responded to Hellam Township 1 times and transported

Emergency Management Report

July 2023 Report

Events Attended

1. June 21 EMC Eaton and Deputy EMC Timmer attending a meeting to review the Rt 462 Bridge closure plan.
2. June 24 EYCEMA hosted an active shooter tabletop exercise at the Lower Windsor Township Police training room. In attendance were Lower Windsor Township Police, Hellam Township Police, Craley Fire Department, East Prospect Fire Department, Hellam Fire Department, and Fire Police Captains from East Prospect and Wrightsville. We had a guest from Harford County Maryland EMA to assist in evaluating the exercise and he presented the program that is currently being utilized in there County.
3. June 27 a planning session will be held to develop a safety plan for the Wrightsville Fireworks.

Upcoming Initiatives

1. In 2024 the Emergency Operations Plan will need to be updated. EMA staff will begin meeting to review the EOP and develop response plans for identified natural or man-made disasters common to the area.
2. EMA staff will be developing a Access and Functional needs list to better assist those that may have difficulties meeting needs during a disaster.

Hellam Township Public Works
Monthly Report
June 2023

2E

- Continuing stormwater pipe replacements on Trout Run Road.
- First round of road side mowing has been completed throughout the Township.
- Prepped one truck for PA safety inspection.
- Ran routes several times and cleaned storm boxes and debris off roadways.
- Started to prep Trout Run Road and Range Road for new pavement.
- Public Works Department attended PA safety Day which was held at York Fair Grounds.
- Replaced street signs and sign posts on various roadways.
- Patched pot holes on various roadways.
- Completed 5 stormwater inspections.
- Responded to 47 PA One calls.

Hellam Township Public Works June 2023 Monthly Report

June 1,2,5-8	<ul style="list-style-type: none">• Replaced old stormwater pipe on Trout Run Road.• Installed new concrete end wall at exit of new piping.• Ran routes checks roads and storm boxes for debris.• Replaced curve sign, pos and break-a-way on Rudy Road.• Prepped truck 117 for PA Safety Inspection.• Started up grades to stormwater pipes and boxes on Trout Run Road.• Parged inside of all storm boxes on Trout Run Road for new pavement.• Completed 1 stormwater inspections• Completed PA One calls.
June 12-15	<ul style="list-style-type: none">• Continued stormwater pipe and box up grades on Trout Run Road for new pavement.• Installed concrete risers on storm boxes to bring to proper elevation of new pavement.• Completed first round of road side mowing.• Repaired road signs on Keller, Spring, South Wilson, Hillview, Biedler and Strickler Lane.• Public Works Department attended PA Safety Days which was at the York Fair Grounds.• Completed 2 stormwater inspections.• Completed PA One calls.
June19-22	<ul style="list-style-type: none">• Continued stormwater pipe and box up grades on Trout Run Road for new pavement.• Took truck 121 for recall to replace wiper arms.• All fire extinguishers have been recertified (PW, Police, Admin., Barshinger, fuel pumps)• Completed PA One calls
June 26-29	<ul style="list-style-type: none">• Graded stone around new storm boxes on Trout Run Road.• Placed grass seed and straw on disturbed dirt from pipe replacements on Trout Run Road.• Serviced truck 071 general maintenance.• Ran routes checks roads and storm boxes for debris.• Removed a tree on Shoe House Road.• Patched pot holes on River View Court.• Replaced several hydraulic hoses on the backhoe.• Completed 2 stormwater inspections.• Completed PA One calls

Zoning Department Summary June 2023

PERMIT APPLICATIONS: (Prior year listed in ())

- Received: 14 (17)
- Issued: 12 (13)
- In process: 2
- Denied: 0
- YTD Issued: 73 (88)

COMPLAINTS:

- Complaints/violations: 1
- Resolved: 3
- Carried Over: 4
- YTD Complaints/Violations Submitted: 5 (1)

OLDS PUMPING COMPLETE:

ZONING CASES:

- **Z-2023-10:** Nizza Conditional Use : PC on 6/8/23 & BOS 7/20/23

SALDO CASES:

- **SL-20-03:** 4100 Lincoln Hwy, SD, In-House 10/20/20; PC 12/8/21; BOS 12/16/21
Conditional Approval
- **SL-20-04** 4100 Lincoln Hwy, LD, In House 10/20/20; PC 12/8/21; BOS 12/16/21
Conditional Approval
- **SL-21-03:** Spagnola (SD); In-House 9/21/21
- **SL021-05:** Witmer Automation, LD; In-House 11/16/21; PC 6/9/22; BOS 7/21/22
Conditional Approval
- **SL-22-02:** Blessing, SD: In-House 1/17/23; PC 6/22/23; BOS 8/17/23
- **SL-23-01:** Smeltzer, SD, In-House 4/18/23; PC 6/8/23; BOS 7/20/23
- **SL-23-02:** Rhein, LD, In-House 6/20/23; PC 7/13/23

PENDING ORDINANCES/RESOLUTIONS:

4725 Horn Rd	Bob Hildebrand	6/2/23	6/8/23	2023-68	Fence	\$6,000.00	Zoning
110 Ducktown Rd	Julie Keene	6/6/23	6/12/23	2023-69	Special event	n/a	Special event
325 Brook Lane	Christine Ness	6/12/23	6/12/23	2023-70	Deck	\$1,500.00	Zoning & Building
4094 Codorus Furnace Rd	Matthew McKinney	6/22/23	6/23/23	2023-71	Stairs and Railing (Eagle Scout Project)	\$665.00	Zoning and building
4190 Lincoln Highway	Frank Harro	6/9/23	6/23/23	2023-72	Warehouse space	\$145,000.00	Zoning and building
700 W Market St	Rutter Dairy Inc Tim Rutter	6/12/23	6/26/23	2023-74	Well	n/a	Well
20 Keller Ave	Joel & Donna Hoffmaster	6/21/23	6/26/23	2023-75	Fence	\$7,200.00	Zoning
6056 River Dr.	Gideon Stoltzfus	6/15/23	6/27/23	2023-76	Fence	\$500.00	Zoning
4177 Druck Valley Rd	Gareth Huyett	6/26/23	6/27/23	2023-77	Shed Replacement & Deck roof	\$10,000.00	Zoning & Building
6732 Sunrise Ln	Kelly Robins	6/23/23	6/27/23	2023-78	Fence	\$9,000.00	Zoning
4360 Lincoln Hwy	Weckers Carpet (Shawn Chronister)	6/12/23	6/27/23	2023-79	Sign replacement	\$40,000.00	Zoning and building
1155 Tower Road	Tara Byers	6/20/23	6/29/23	2023-80	Solar	\$68,000.00	Zoning and building
740 Sunset Road	Chris Ondek	6/27/202	7/10/23	2023-81	Fence	\$4,500.00	Zoning
125 Brook Lane	Angela Rooney	6/23/23	7/12/23	2023-86	Solar	\$20,234.64	Zoning & Building

HELLAM TOWNSHIP ENVIRONMENTAL ADVISORY COUNCIL

July 10, 2023

6:00 PM

Hellam Township Building

Members Present: Judy Bono, Carolyn Fetrow, Phyllis Koster, Judith Mueller.

Guests: Corina Mann, Nedette Otterbein, Devin Winand

Public comments: Nedette informs us of desire to reestablish previous practice of consulting EAC when Twp gets SALDO plans. This is part of EAC's mission so it should resume.

- EAC would review areas of SALDO are relevant to our charge. (Landscape ordinance, erosion control, native plants, TDR, restricted development, etc.) Corina and Nedette will modify/update SALDO checklist.
- Our role: to raise questions, not necessarily pass judgment, with Twp ordinances to guide us, *available online*.
- Timing: An EAC member could come to inhouse meeting with planner, applicant, engineer and YCPC. Second Tuesday of the month. IF EAC misses PC meeting, can still make recommendations for BOS. (Cases in progress: Susquehanna Heritage and Blessing cases, might be something for EAC to review.)
- Need to maintain an index of all our open space and environmentally sensitive areas.
- To examine properties, site visits and Google maps. To go on property, EAC would need to work with zoning officer and inform property owner.

Devin: Want to establish sense of place with creation of outdoor spaces, conservancy lands, state park, and Mifflin House. Campground at state park early in the works

Pollinator Celebration: Great success, 150-180 people, all ages, visited our tables.

Need to send thank-you to Bill. Gift certificates to Penn State folks who contributed.

Phyllis recommends EAC members seek National Wildlife Federation certification for their properties if appropriate, since we recommend this for the public.

National Night Out: Tuesday, August 1. Need 2 tables, one for Cindy P and one for the rest of us. Ask for Twp tent.

Carolyn recommends Savvy Citizen—for news about Twp goings on, alerts, etc., including NNO

Rain Garden: weeded and mulched—thanks Judy and Carolyn.

Rain barrel Phyllis will contact Curt to drop off Rain Barrel at Barshinger so we can have a look and see if we want to paint it. Also need to see it's functionality.

August 19, rain barrel painting at Virtue Local Art Market. Pollinator day.

Strategic Plan: Judith will continue to update.

Open discussion:

- Phyllis will send Kate pictures of pollinator garden to post online.
- Judith will get the rag weed by Joe Pye weed and other weeds.
- Paw Paw festival at Horn Farm. Free. September 23-24. EAC will not participate.
- Need an EAC pamphlet about our work.

EASTERN YORK COUNTY SEWER AUTHORITY

4 West Market Street
Hallam, Pennsylvania 17406
Telephone (717) 252-2797 - Fax (717) 252-1145

MINUTES OF 22 MAY 2023 MEETING

ATTENDANCE:

Board Members

Barry D. Miller, Chairman
Dean D. Mackley, Treasurer
Carl G. Newcomer, Jr., Secretary
Robert L. Schlosser, Assistant Secretary

Consultants/Staff

Nathan J. Hardman, E.I.T., C.S. Davidson, Inc.
Nathan Schaeffer, ARRO Wastewater Operations
Chastity A. Polonikas, Executive Secretary

At 7:00 p.m. Chairman Miller called the 22 May 2023 meeting of the Eastern York County Sewer Authority to order. Mr. Miller announced that there would be an executive session at the end of the meeting to discuss pending litigation in the Vince Card Matter.

RECOGNITION OF PUBLIC

To a question from Chairman Miller, Mr. Ricky Garner and Ms. Sherry Myers stated that they had no comments.

APPROVAL OF MINUTES

The Minutes of 24 April 2023 were unanimously approved.

OLD BUSINESS:

WWTP:

Operator's Report:

Discharge Monitoring Report: The monthly report was prepared and submitted electronically (eDMR) for April 2023. EYCSA was in full compliance of its NPDES Permit and there were no violations for the period of April 2023.

Filter Pressure Gauge Issue: Mr. Schaeffer advised that he replaced the leaking filter pressure gauge.

Campbell Rd Pump Station Updates: Mr. Schaeffer stated that he installed a cap on the Campbell Rd Pump Station bypass connection. He also purchased and placed a lock box at the Campbell Rd Pump Station.

Mr. Schaeffer explained that the pumps at Campbell Rd Pump Station still don't sound right to him; they're loud and rattling hard, not smooth like the pumps at the WWTP. To a question from Mr. Hardman, Mr. Schaeffer commented that it's consistent between both pumps.

Mr. Hardman noted that Envirep, Inc. stated that they didn't think it seemed out of the ordinary when they were at Campbell Rd Pump Station to fix the cracked airline [on May 19, 2023]. Mr. Miller advised that EYCSA received a bill for that visit and Mr. Hardman stated that he'd reach out to Envirep, Inc. to see if those charges would be covered under the warranty. Mr. Miller went on to say that we must be persistent with issues like this, as they should be covered under the warranty. Mr. Schaeffer confirmed that he'd reach out to Envirep, Inc. to discuss the issue with the loud/rattling pumps.

To a question from Mr. Newcomer, Mr. Miller noted there hasn't been any rain, so we're unsure of whether or not the additional weather stripping that was installed by Envirep, Inc. fixed the leak issue.

Kline's Services: Mr. Schaffer confirmed that Kline's Services would be visiting the WWTP tomorrow [May 23, 2023] to take a look at the Post EQ Tank. EYCSA is requesting a cleaning and Kline's Services wants to see it in person so that they know what equipment/how many workers are needed to do the job. Kline's Services will call Mr. Schaffer after the visit to schedule the service.

Omni Dialer Battery Pack: Mr. Schaffer noted that he installed a new battery pack in the Omni Dialer at the Influent Pump Station. He advised that he is unsure if whether or not the battery that went bad was used. He found that that was the only Interstate Battery used in all the Omni Dialers at EYCSA and a few of his other facilities, which seems strange.

Pike Pole: Mr. Miller commented that he took a bamboo pole down to the WWTP that can be used in place of a pike pole. It can be cut to the proper size and a hook or wire can be attached to the end of it. The price for shipping and handling was more than twice the cost of a new pike pole, which brought the total to over \$500.00. To a question from Mr. Miller, Mr. Schaeffer stated that he'd check with the Operator to see if the bamboo pole would suffice.

Air Diffusers: Mr. Schaeffer confirmed that the pieces to the broken air diffuser were being worked on today [May 22, 2023]. He explained that the method of repair being used will help to make them stronger. He added that he purchased epoxy paint to coat them with and noted that he'd have the repaired air diffuser back to EYCSA sometime next week. ARRO will then move on to the next SBR, as the four air diffusers in the first SBR have now all been checked/repaired.

Lines Hooked to Handrails: Mr. Miller pointed out that the cable is still around the railing. Mr. Schaeffer advised that he was unable to move the cable, due to the fact that he didn't have the Operator's assistance. There was a lot of tension on the line, as that SBR had just finished decanting, so it was a two-person job. He noted that he'd get that taken care of as soon as possible.

Alum Room Rain Gutter: Mr. Schaeffer confirmed that he found the leak(s) in the alum room, however, in order for them to be repaired, a second person must be there [for safety reasons]. Also, the repair must be done during dry conditions. There was a brief conversation regarding exactly where the leaks are, and it was mentioned that the leaky areas are very hard to access due to the air piping. Mr. Schaeffer will use Flex Seal to try and repair the leaks.

Purging of Old Manuals: To a question from Mr. Schaeffer, Mr. Miller noted that all the old manuals lying on the floor in the WWTP office are trash. Mr. Schaeffer asked if he could take some of those binders to replace some of the binders that are in bad shape, and Mr. Miller advised that he can take as many as he wants.

Drum Filter Cleaning/Operator Issues: To a question from Mr. Miller, Mr. Schaeffer stated that he needs to partner with Mr. David Kline of ARRO to seek help to clean the filters, as the current Operator is unwilling to take direction from him.

Mr. Schaeffer explained that when he cleaned the drum filters in the past, that it took a day to do one. He noted that once he gets assistance, he wants to get it done sooner rather than later, as the hot weather is coming and it'll make the job much more unpleasant.

There was a brief discussion regarding the Operator and the most recent odor complaint, which was caused when the Operator left the air off in the square digester for a number of days and the levels in the digester were way too low. Mr. Schaeffer had addressed that issue two days prior and the Operator did not take his direction. Ms. Polonikas advised that she could review the surveillance footage and make a call to Mr. Kline in an effort to ensure the Operator is doing what he's supposed to be doing while he's at the WWTP each day.

Spray Weeds: Mr. Miller stated that he'd like the Operator to spray the weeds out back (behind the WWTP). Mr. Schaeffer commented that he already instructed the Operator to spray the weeds.

Engineer's Report:

2023 Maintenance Program: Mr. Hardman advised that after speaking with Mr. Brent Zeiders of Pennsylvania Sewer Authority, that he is still planning on starting this year's line cleaning/televising project sometime in June.

MH-146 Repairs: Mr. Hardman stated that he stopped by 414 Arnold Ln to ensure the grass is coming back in, which it is. He commented that he really doesn't have any concerns, so he's planning on removing it from the June Engineer's Report.

100 Claire Ave – Kelli Sellers: Mr. Hardman commented that he spoke with the plumber, who explained that he doesn't think he can get gravity sewer back to the home, because of how narrow it is back their driveway. They're now leaning towards a grinder pump. Mr. Hardman noted that he sent the plumber all the specifications and advised that he hasn't heard back from him since.

250 Orange St – Wes Dixon: Mr. Hardman confirmed that the property-owner does not plan on subdividing, so one lateral can be used to tie into the line. Once Mr. Zeiders does the line cleaning/televising in that area, EYCSA will have a better idea of exactly where the stub is located, as the as-built measurements are not adding up. Mr. Miller commented that EYCSA will mark where the stub is once we can confirm its location.

Campbell Rd Pump Station Replacement: Mr. Hardman explained that everything that Gorman-Rupp provided that was purchased from Envirep, Inc. is covered under a five-year warranty. Everything that the contractor installed is covered under a two-year performance bond/warranty. Mr. Hardman noted that he'd keep this on his Engineer's Report so we don't lose track of those dates.

Mr. Hardman advised that the first Change Order is for removing the over excavation, the stone base, and the binder course (pavement), which is a net decrease of \$9,750.00 from the original contract. The Board voted and unanimously approved Contract Change Order No. 1 for Contract No. 1 (General Construction) in the amount of \$9,750.00.

Mr. Miller had some concerns about the "Restoration of Unpaved Areas" bid item and the "Chain Link Fence, Restore" bid item. There was a brief discussion and Mr. Hardman explained in detail what the first item entailed. He recommended payment for the "Restoration of Unpaved Areas" bid item and noted that in his opinion, the contractor did that adequately.

There was a lengthy discussion regarding the second item, "Chain Link Fence, Restore," and the Board voted and unanimously approved having Mr. Hardman ask WYElectric, LLC for a price reduction in the amount of \$2,500.00 for Contract No. 1 (General Construction) for removal of the "Chain Link Fence, Restore" bid item.

The Board approved paying WYElectric, LLC \$97,886.05 at tonight's meeting, to be included with the payables (the Net Amount Approved for Payment from Application for Payment No. 2 (General Construction) less the \$2,500.00 "Chain Link Fence, Restore" bid item). To a question from Ms. Polonikas, the Board and Mr. Hardman advised that Ms. Polonikas can go ahead and send that payment to WYElectric, LLC. Mr. Hardman commented that he'd follow-up with the Board at the next meeting to let them know if WYElectric, LLC accepts the cost reduction for the removal of the "Chain Link Fence, Restore" bid item.

Large Scale Maps of Collection System: Mr. Hardman advised that he'd print two large scale maps of EYCSA's collection system [one of Hallam Borough and one of Crestwood East in Hellam Township], to be hung in the Board Room.

Freysville Rd Manhole Complaint: Mr. Hardman explained that he and Mr. Mackley visited the problematic manhole [by 170 Freysville Rd, MH-260] on Freysville Rd and noted that the manhole lid does sit low. Mr. Miller noted that all nine manhole lids sit low on Freysville Rd and mentioned that the riser ring may have collapsed. There was a lengthy discussion and the Board approved having Mr. Schaeffer pull the lid and check inside the manhole/the riser ring/the frame.

Once we can confirm what the issue is, we can move forward with correcting/repairing it. The Board advised that they can help with traffic control, if needed.

Solicitor's Report:

No updates.

Administration Report:

Index Money Market & Checking/Deposit Accounts: After a lengthy discussion, the Board directed Ms. Polonikas to approach Fulton Bank to ask them to remove the account analysis fees from the Checking/Deposit account [via email]. EYCSA was never made aware of these fees and there was no communication beforehand. EYCSA advised that they will move their accounts to another bank if Fulton Bank is unwilling to remove the fees. The Board directed Ms. Polonikas to contact a few other banks for proposals in the meantime.

Graffen Customer Proposal: The Board voted and unanimously approved the Graffen Customer Proposal in the amount of \$222.50. New transcription software is needed in order for the foot pedal to work again.

The Board voted and unanimously approved the May Executive Secretary's Report.

WWTP:

Purging of Old Manuals: Mr. Miller stated that EYCSA needs someone with a pickup truck to take the boxes of old manuals/paperwork to the landfill for recycling. Ms. Polonikas advised that it would be a little while until she gets everything together and in boxes. Mr. Newcomer offered to use his truck to haul the boxes to the landfill [in Yorkana].

Mow/Weed Cut Bank at WWTP: Ms. Polonikas advised that EYCSA received a customer complaint for the weeds at the WWTP. Mr. Mackley confirmed that he would call Hellam Township to come in and take care of the bank. The Board voted and unanimously approved having Environmental Concepts Landscaping finish up the rest of the property once Hellam Township completes the bank. Mr. Mackley suggested setting up mowing service for once per month, as it's costing the Authority more to have the service done when it gets as bad as what it currently is.

Collection System:

Mowing Right-of-Ways: After a brief discussion, the Board voted and unanimously approved having Stambach & Schindler, Inc. mow EYCSA's right-of-ways. Mr. Miller and Mr. Mackley will meet with Mr. Ron Schindler to show him each right-of-way and how to access it.

Flinchbaugh Engineering, Inc. Building 3, Lot 6: Ms. Polonikas explained that Mr. Matt Ryan of Flinchbaugh Engineering, Inc. called the EYCSA office to inquire about the high bill for Building 3, Lot 6 for the 1st Quarter 2023. Ms. Polonikas stated that EYCSA granted relief for the 4th Quarter 2022 bill, not the 1st Quarter 2023 bill. The private meter read *below* The York Water Company reading for the 1st Quarter 2023 bill, so Ms. Polonikas advised that EYCSA is using the actual reading from the private meter. Ms. Polonikas asked Mr. Ryan if he was taking readings from the actual meter and remote meter daily and comparing the two to ensure they matched, as she had recommended a few months back. Mr. Ryan advised that he has not been taking any readings, as the actual meter is too hard to access.

ARRO Water Services, LLC Invoice: Ms. Polonikas confirmed that she partnered with ARRO to have the Board Meeting charges removed from the April 2023 invoice. Mr. Schaeffer reviewed the invoice for accuracy.

Non-working Water Meters/Remotes: The Board voted and unanimously approved having Ms. Polonikas apply a penalty to the following account: 70 Artman Ave. Per a letter that was sent July 15, 2022, the ratepayers were to have their non-working water meters/remotes repaired or replaced by August 15, 2022. A penalty [in the amount of one EDU] will be added to this account each quarter until the water meter/remote is repaired or replaced. This will be the fourth set of penalties added to the abovementioned account.

Developers:

S.R. 30 & Kreutz Creek Rd – Love’s Travel Stops: No updates.

4100 Lincoln Highway East – 4100 Lincoln Highway, LLC: The property is still up for sale with no recent movement.

NEW BUSINESS

Payment of Operating Expenses: Payment of operating expenses for SSSA Numbers 0, 1, & 2, payroll, and in the total amount of \$50,188.83 were unanimously approved. The Board voted and unanimously approved paying WYElectric, LLC \$97,886.05 (the Net Amount Approved for Payment from Application for Payment No. 2 (General Construction) less the \$2,500.00 “Chain Link Fence, Restore” bid item).

There being no other business, the meeting was recessed at 8:30 p.m. and the Board went into Executive Session to discuss pending litigation in the Vince Card Matter.

At 8:32 p.m. the Board returned to Regular Session.

65 N Prospect St Ongoing Litigation: The Board voted and unanimously approved having Ms. Polonikas represent EYCSA in the Vince Card Matter.

Next Board Meeting: Monday, June 26, 2023 at 7:00 p.m. at the EYCSA Office, located at 4 West Market Street, Hallam, PA 17406.

ADJOURNMENT:

There being no other business and upon unanimous vote, the meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Carl G. Newcomer Jr.

Carl G. Newcomer, Jr.
Secretary

2:31 PM
05/23/23
Cash Basis

Eastern York County Sewer Authority
Disbursements
May 22, 2023

Num	Name	Memo	Original Amo...	Paid Amo...
May 22, 23				
11229	Polonikas, Chastity A.		-3,899.24	-3,899.24
PA With May	Pennsylvania Dept. of Revenue	9126 5315	-158.19	-158.19
Fed Dep M...	United States Treasury	23-2157510	-1,434.36	-1,434.36
11230	ARRO Water Services, LLC	Inv# 9001297; WWTP Operations-Apr 2023	-7,755.74	-7,755.74
11231	C.S. Davidson, Inc.		-3,562.74	-3,562.74
11232	CGA Law Firm	Customer Attorney Fees	-1,607.05	-1,607.05
11233	Chastity Polonikas-Petty Cash	May 2023 Petty Cash	-50.00	-50.00
11234	Comcast	8993 11 575 0129205 & 8993 11 575 0028...	-285.17	-285.17
11235	Dawn Boll	Jun 2023 Office Rent; 4 W Market St	-842.70	-842.70
11236	Envirep, Inc.	EasternYorkCoSewAuth	-5,197.70	-5,197.70
11237	Fulton Bank - Elan Financial Ser...	Fulton Bsnss CCard; May 2023 Sttmnt	-93.11	-93.11
11238	JG Specialty Chemicals, LLC	Inv# 82070; Aluminum Sulfate - 3,839gal	-7,869.95	-7,869.95
11239	Kline's Services	Customer Number: 2216398	-10,643.70	-10,643.70
11240	L.A.B.S., Inc.	Inv# 112014; Apr 2023 LABS Tests	-1,488.00	-1,488.00
11241	Met-Ed	100020086094 & 100019640075	-4,362.67	-4,362.67
11242	Met-Tel	Cmpbil Rd Phone; Inv# 0100438231-314-2	-80.71	-80.71
11243	Stratix Systems, Inc.	Inv# 657125; Lanier Printer/Copier	-44.03	-44.03
11244	U.S. Bank Equipment Finance	Customer Credit Account Number 1888333	-77.83	-77.83
11245	USIC Locating Services, LLC	Inv# 584295; 4/1/23-4/30/23	-735.94	-735.94
11246	WYElectric, LLC	Application For Payment No. 2	-97,886.05	-97,886.05
May 22, 23				<u>-148,074.88</u>

CASH TRANSACTION SUMMARY REPORT
May 22, 2023

	BY CHECK
Common Expenses	\$147,821.65
SSSA 0 Expenses	
SSSA 1 Expenses	
SSSA 2 Expenses	253.23
Developer Reimbursable Expenses	
Customer Reimbursable Expenses	
Industry Reimbursable Expenses	
Return of Developer Escrows	
2016 Bank Note	
Checks Total	\$148,074.88

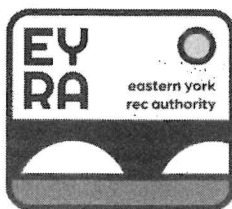
Gross Expenses	\$148,074.88
Unbudgeted Reimbursable Expenses	0.00
2016 Bank Note; Principal & Interest Payment	0.00
Net Budget Expenses	\$148,074.88

EYCSA 2016 ACNB Bank Note Payment Information:

Total Principal paid in FY-2023: \$152,000.00

Total Interest paid in FY-2023: \$20,470.16

Total Balance Remaining on 2016 ACNB Bank Note: \$2,574,000.00



EASTERN YORK RECREATION AUTHORITY

44 Walnut Springs Road, York, PA 17406

Director's Report July 2023

Administration

1. Fire extinguishers installed in concessions per insurance requirement
2. School District Lease; Hellam Recreation Sublease drafts under review by School Board, DCNR
3. Hallam Borough assistance with trash pickup at St James Church ballfields
4. Updating soccer coach clearance and training documents

Facility Management

1. Barshinger play area opened 6/12; Paving project at Rexroth Park
2. Hallam Courts – requests for re-painted pickleball lines; gate latch repair
3. Signed Rexroth Concession Shared Use Agreement with Young Knights for 2023 season; Logistics for Performing Arts Camp
4. Blessing Fields – ground maintenance; shed quote/donation request; awaiting agreement from Wrightsville Borough
5. Gym lines delayed due to vendor's availability; reviewing potential companies
6. Cancellations due to Air Quality Alerts

Recreation Programs & Services

1. Hosted baseball playoffs, 6/17 & 6/18; Fall baseball registration opened June 19
2. Youth Basketball transition – added to league administrators; request use of school gyms, notices provided at youth camp
3. Tennis for Kids at Hallam courts; Science Camp cancelled
4. Talk About Safety program planned for October

Budget & Financial

1. Sponsorships Received: Sheetz (\$1000 – u6/u8soccer uniforms); UPMC (\$1750 – fall softball jerseys)
2. Concessions – staffed volleyball event; purchased cart for softball; invoiced families for spring
3. Sports equipment donations – GoodSports, individual
4. Scheduled DICK's Shop Event for August 11-14
5. Received Hellam Township Recreation Funding for playground

Community & Public Relations

1. Parking and trash at Abel's Church ballfields; Cemetery property lines
2. Met with TownLively writer for Merchandiser article on playground and trophy donation
3. Offering amusement park/attraction discount tickets (PRPS program)
4. Facebook Followers - 978 (+10 since last month)

Training & Networking

1. Unveiled Park Passport/Summer Activity Book with YARD organizations (York Area Rec Directors)

On the Calendar

1. July is National Park & Recreation Month
2. 7/9 – Softball Day at York Revs
3. 7/10 - 14 – Performing Arts Camp (Eastern York Booster Club)
4. 7/17 – 20 – Legos Camp
5. 7/24 – EYRA Night at York Revs

Respectfully Submitted,
Jessica Cirilo, Director, CPRP