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**HELLAM TOWNSHIP
BOARD OF SUPERVISORS MEETING
MINUTES OF June 15, 2023**

The Hellam Township Board of Supervisors meeting was called to order at 6:00 p.m. by Vice Chairman William Conaway who led the Pledge of Allegiance. Supervisors Dave Cox and Nedette Otterbein were present, in person. Also present was Corina Mann, Manager; James Sanders, Solicitor; and Dorinda Nordsick, Admin/Finance Coordinator.

Supervisor Conaway announced there was an Executive Session held prior to meeting to discuss personnel matters.

Agency, Departmental & Committee Reports

A. Police – Chief Pollock submitted a written report for May. During the month of May there were a total of 700 calls with 26 reported accidents, 31 criminal charges, 93 traffic citations and 83 traffic warnings. Lieutenant Heistand attended his annual FBI National Academy update training, Police, Fire and Ambulance departments attended the annual first responder appreciation dinner at the Wrightsville Masonic Lodge, and K9 Officer Carpenter did a K9 demonstration for the Criminal Justice program at York County Vo-tech school. Chief Pollock and School Resource Officer Bull attended Kreuz Creek and Wrightsville Elementary's Fun Day events and the department lead and participated in the Wrightsville Borough Memorial Day parade. Lieutenant Heistand and Mr. Nate Moyer were present at the meeting. Mr. Moyer will be starting as a Patrol Officer next week and introduced himself to the Board and audience.

B. Hellam Fire Company/Station 21 – Chief Strittmatter provided a written report for May. During May, the department responded to 51 calls of which, 26 were in Hellam Township. In comparison, last year there were 35 calls of which 15 were in Hellam Township. There were three automatic fire alarms reported during the month. The department attended training on Water Rescue Awareness and Firefighter 1 test preparation. They also hosted Pump Operations 2 for members of departments from York and Lancaster Counties. Crews attended the Memorial Day parade in Wrightsville. York County has enacted another countywide burn ban with a revision that all fire pits and fireworks, both consumer and commercial, are prohibited from use during the burn ban.

Wrightsville Fire Company/Station 41 - Chief Livelsberger provided a written report for May. The department responded to 77 calls during the month of May, 36 of which were in Hellam Township. Members attended Confined Space Awareness with some continuing to Confined Space Operations. Rescue 41-1, the oldest of the fleet, went to the garage for inspection and failed due to rust. Chief Livelsberger included a letter with his report explaining the issues with Rescue 41-1, what the departments options are, what they would like to do, and a request for \$10,000 from the Fire Capital Fund to help pay for the repairs. Upon a motion by Supervisor Cox, seconded by Supervisor Otterbein, the request for \$10,000 from the Fire Capital Fund for Rescue 41-1, was approved. Motion carried 3 – 0.

C. Ambulance – During the month of May, there was a total of 39 calls in Hellam Township. There were 38 Advanced Life Support calls, 65 Basic Life Support calls, and four Intermediate Advanced Life Support calls. Dispatch to en-route time was an average of 2.03 minutes. The department participated in the Wrightsville Memorial Day Parade.

D. Emergency Management – No report.

E. Public Works/Highway – Roadmaster, Curt Ferree, provided a written report for May. During the month of May, the department completed the second full pipe replacement on Wallicks Road, started first round of road side mowing, prepped one truck for PA safety inspection, started stormwater box and pipe replacement on Trout Run Road, and ran routes several times to clean storm boxes and

debris off roadways. The department also filled salt bins to meet tonnage for the year, replaced street signs and sign posts on various roadways, delivered mulch to Barshinger Fields for the EAC to use in the rain garden, completed four stormwater inspections, and responded to 34 PA one calls.

- F. **Zoning** – No report.
- G. **Environmental Advisory Council** – No report.
- H. **Eastern York Sewer Authority** – Minutes from the Authority's April 24, 2023 meeting were provided. Total expenses for April 2023 were \$59,285.04.
- I. **Eastern York Recreation Authority** – Provided a copy of their June 2023 Director's Report.

Communications from Citizens

Mr. Phillip Torney stated that he read in the April minutes there was discussion regarding the bridge project on River Drive and one of the options discussed was blocking off the road, so he was wondering what the status was for the project. Supervisor Cox stated that it was decided blocking off the road was not an option due to Emergency Services access. Solicitor Sanders reported that the eminent domain process has been started for the one property. Supervisor Otterbein recommended having the Township Engineer and Roadmaster at the July meeting so they can discuss and go over the process for the River Drive project. Mr. Torney also asked why he has not received a newsletter recently. Ms. Mann explained that the township is in the process of setting up a new online platform called Saavy Citizen, along with another platform called Engage, and looking at an option to outsource the newsletter.

Planning and Zoning

- A. Guardian CSC Security Reduction of \$6,600 = \$0 remaining – Upon a motion by Supervisor Otterbein, seconded by Supervisor Cox, the Guardian CSC Security Reduction of \$6,600, was approved. Motion carried 3 – 0.
- B. Bentley Farms Stormwater Reduction of \$11,781.00 = \$2,200 remaining – Upon a motion by Supervisor Cox, seconded by Supervisor Otterbein, the Bentley Farms Stormwater Reduction of \$11,781.00, was approved. Motion carried 3 – 0.

Planning Commission

- A. Draft minutes from the May 25, 2023 meeting were provided.

Minutes Approval

Upon a motion by Supervisor Cox, seconded by Supervisor Otterbein, the minutes from the June 1, 2023 meeting were approved with correction. Motion carried 3 – 0.

Financial Reports

- A. Budget Report – May 2023 – Upon a motion by Supervisor Otterbein, seconded by Supervisor Cox, the May 2023 Budget Report was approved. Motion carried 3 – 0.
- B. Treasurer's Report – May 2023 – Upon a motion by Supervisor Otterbein, seconded by Supervisor Cox, the May 2023 Treasurer's Report was approved. Motion carried 3 – 0.
- C. Disbursements List – June 15th, 2023 – Upon a motion by Supervisor Otterbein, seconded by Supervisor Conaway, the June 15th, 2023 disbursements list, was approved. Motion carried 3 – 0.

Manager & Solicitor Reports

Township Manager, Corina Mann:

- Reported soft launch for the new website and asked Board members and staff to please look and send feedback.
- Reported that there is a meeting scheduled for Wednesday, June 21st for final incident management for the Columbia-Wrightsville Bridge project.
- Provided a copy of an email and invitation for the PHMC historical marker unveiling and dedication for the Shoe House.
- Provided a copy of a thank you letter from York County Rail Trail Authority for donation.
- Provided a copy of The Re-Cap newsletter from Watershed Alliance of York.
- Provided a copy of Fox Tracks – May – August 2023.
- Provided a copy of 2023 PSATS Adopted Resolutions.
- Gave an update that we did not receive the allocation through Senator Fetterman's office for River Drive, however, obtained a list of connectivity grants and the grant writer has it on her list to watch and submit for new ones.
- Reported that Savvy Citizen is live but not real active yet.
- Reported that the Pars4Paws Golf Tournament was a huge success.
- Reported that Jason Test is transitioning into the zoning position nicely and things are going well.

Solicitor, Brad Leber:

- None

Communications from Supervisors

Supervisor Otterbein reported that the township is working on the Growing Greener Grant for the Kreutz Creek Watershed.

Old Business

None

New Business

- A. Solid Waste (Trash) Collection Bid Documents (Review and approve for advertising) – Upon a motion by Supervisor Otterbein, seconded by Supervisor Cox, the Trash Collection Bid Documents were approved for advertising with corrections. Motion carried 3 – 0.
- B. The next Board of Supervisors meeting will be held July 20, 2023, at 6:00 p.m.

Vice Chairman Conaway adjourned the meeting at 7:04 p.m.

Respectfully submitted,

Corina L. Mann
Secretary