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**HELLAM TOWNSHIP
BOARD OF SUPERVISORS MEETING
MINUTES OF October 19, 2023**

The Hellam Township Board of Supervisors meeting was called to order at 6:00 p.m. by Chairman Todd Trimmer who led the Pledge of Allegiance. Supervisors William Conaway and Nedette Otterbein were present, in person. Also present was Corina Mann, Township Manager; Jason Test, Zoning Officer; Chad Peters, Engineer; Brad Leber, Solicitor; and Dorinda Nordsick, Admin/Finance Coordinator.

Supervisor Trimmer announced there would be an Executive Session held after the meeting to discuss legal matters.

Agency, Departmental & Committee Reports

A. Police – Chief Pollock submitted a written report for September. During the month of September there were a total of 611 calls with 18 reported accidents, 49 criminal charges, 76 traffic citations and 87 traffic warnings. Officer Crater utilized his new fire arms instructor skills and qualified half of the department on all weapons, Officers Crater and Eisenberger attended training classes during the month, and the entire department continues to attend on line training from Attorney Chris Boyle. Officer Bull and K9 Sage are doing well in the elementary schools, and the impact of Sage's presence is being noticed and appreciated by all school staff.

B. Hellam Fire Company/Station 21 – Chief Strittmatter provided a written report for September. During September, the department responded to 50 calls of which, 19 were in Hellam Township. In comparison, last year there were 50 calls of which 28 were in Hellam Township. There was one automatic fire alarm reported during the month. The department attended training on Exterior Firefighter and Chief Strittmatter attended a meeting regarding the Active Shooter planning in the Eastern York EMA region. The department hosted their semiannual gun raffle, and the Line Officers completed a review of turnout gear specifications which led to a specification that will provide great protection and comfort for the firefighters while saving cost. The fire company's 100th Anniversary will be celebrated October 14th beginning with a parade at 12:00 p.m. followed by a reception. All are welcome to attend.

Wrightsville Fire Company/Station 41 - Chief Livelsberger reported for September, the department responded to 87 calls, six members took Trench Rescue class and Advanced Line training will be soon. The department had its annual Golf Tournament and made a profit close to \$18,000. The rust and front-end issues with Rescue 41 have been fixed, but it is still out of service as the department is waiting for the power steering pump to be rebuilt and then it will be sent to 10-8 for pump valving and gauges that need to be repaired.

C. Ambulance – During the month of September, there was a total of 45 calls in Hellam Township. There were 30 Advanced Life Support calls, 84 Basic Life Support calls, and seven Intermediate Advanced Life Support calls. Dispatch to en-route time was an average of 1.47 minutes. All employees completed yearly training, focusing on the pediatric patient, and the 2023 Fall EMS Academy will start on October 23rd.

D. Emergency Management – Chris Eaton, EMA Coordinator, provided a report for September. EMC Eaton attended Mitigation for Emergency Managers, Search and Rescue Exercise at Wizard Ranch, and Boy Scouts Wizard Safari at Wizard Ranch. He also attended the Active Shooter Committee meeting at Lower Windsor Township. In 2024 the Emergency Operations Plan will need to be updated. EMA staff will begin meeting to review the EOP and develop response plans for identified natural or man-made disasters common to the area. A Disaster Recovery plan is being developed and a rough draft will be provided to the eastern York County Emergency Management Board in November.

- E. **Public Works/Highway** – Roadmaster, Curt Ferree, provided a written report for September. During the month of September, the department continued the second round of road side mowing, responded to one call out, worked on digging out bad sections and installing new stone base and blacktop on Millstone Road, and cleaned up dumped trash at two locations on Dark Hollow Road. The Friends of the Library held their semi-annual Book Fair at the Public Works Building, the department started to grade and add stone on stone roads, ran routes several times to clean storm boxes and debris off roadways, and replaced street signs and sign posts on various roadways. General maintenance was performed on trucks #172 and #073, five stormwater inspections were completed, and 64 PA one calls responded to.
- F. **Zoning** – Zoning Officer, Jason Test, provided a written report for September. During September, there was a total of ten permit applications received and ten permits issued. There were no new complaints with three carried over. There was also a list of ongoing SALDO cases. District 1 is 96% complete for pumping and District 2 is 53% complete.
- G. **Environmental Advisory Council** – Minutes from the October 1, 2023 meeting were provided. Items discussed included tree planting, the Rain Garden at Barshinger Field, the Strategic Plan, and the DEP public hearing being held at Lower Windsor Township on October 4, 2023. Other discussion included Trees from Seed initiative, Environmental Resource inventory, meeting times for 2024, Susquehanna Riverlands State Park, and the Township newsletter.
- H. **Eastern York Sewer Authority** – Minutes from the Authority's August 28, 2023 meeting were provided. Total expenses for August 2023 were \$45,268.95.
- I. **Eastern York Recreation Authority** – Provided a copy of their October 2023 Director's Report and a draft of their Anti-Harassment Policy.

Communications from Citizens

Ms. Phyllis Koster, on behalf of the EAC, asked for clarification on the new Republic Services contract and low volume trash pick-up. Ms. Mann explained that Republic Services is not providing this service anymore due to safety of drivers and cost. Ms. Mann explained that there was an advertisement for trash bids and Republic Services was the only bid that the Township received. Ms. Snyder stated that she saw trucks picking up bags. Ms. Mann stated that maybe they were still picking them up this month due to the contract being new.

Mr. Bob Hale asked if anything was going on regarding Love's truck stop. The Board reported that nothing has been submitted and the land has not been sold to anyone at this time.

Presentation of 2022 audit Report by Sager, Swisher and Company, LLP: Mr. Mike Reiner, of Sager Swisher and Company presented the 2022 Audit Report. Mr. Reiner explained various funds and items presented in the audit and answered any questions that anyone had related to the presentation. Upon a motion by Supervisor Otterbein, seconded by Supervisor Conaway, the 2022 Audit was accepted/approved. Motion carried 3 – 0.

Planning and Zoning

- A. **Alro Steel Security Reduction/Release:** Release \$284,644.10=Remaining \$0 - There was a discussion concerning the release of the security for Alro Steel As-Built plan in the amount of \$284,644.10. Supervisor Otterbein asked if the stormwater basin repair had been completed. Mr. Peters, Township Engineer, stated that the repairs had been completed and the basin is working as intended. He also stated that this reduction/release is not in reference to the stormwater basin as that money has already been released. Supervisor Conaway made a motion to release the security for Alro Steel in the amount of \$284,644.10 based on the recommendation letter received

from Mr. Peters dated October 12, 2023. Supervisor Otterbein seconded the motion which passed unanimously.

- B. SL-2023-04: Susquehanna National Heritage Area – LL-70-EO LD-202 Cool Springs Rd - John Rungee, Gordon Brown, gave a brief description of the project and discussed future plans for this project. Currently this plan is being sought to allow improvements of the area so guest can use the walking trails. The future vision was discussed of creating an area that showcases the history of Hellam Township and York County. Supervisor Otterbein made a motion to approve the six waiver requests. Supervisor Conaway seconded the motion which passed unanimously. Supervisor Otterbein made a motion to conditionally approve the land development plan, SL-2023-04, based on the conditions set by Mr. Peters which are included on the plan. Supervisor Conaway seconded and the motion passed unanimously.

Planning Commission

A. Solar Ordinance Amendments Discussion

- 1) Existing large Scale and Small-Scale Solar Ordinances
- 2) Initial proposed solar ordinance replacement

After discussion between the Board and Mr. Mike Shillott from the Planning Commission, Ms. Mann suggested that the Board members take time to look over the two ordinances they have and Mr. Shillott works with the Planning Commission to come up with a pros and cons list and a comparison of the old and new ordinances. Supervisor Conaway would also like to see maps of the soils in the Township. There was also discussion if the solar ordinance should be incorporated into the Regional Comp Plan. It was decided that the Planning Commission should work on the pros and cons list and the comparison of the old and new solar ordinance. Mr. Shillott also stated they can work on questions to put out in a survey to the residents. The Board will look over both ordinances and decide if they want to repeal the old one and start with a whole new one, or combine the old with some of the new, and give the Planning Commission an idea of where to go with the ordinance from here.

Minutes Approval

Upon a motion by Supervisor Otterbein, seconded by Supervisor Conaway, the minutes from the October 5, 2023 meeting were approved. Motion carried 3 – 0.

Financial Reports

- A. Budget Report – September 2023 – Upon a motion by Supervisor Otterbein, seconded by Supervisor Conaway, the September 2023 Budget Report was approved. Motion carried 3 -0.
- B. Treasurer's Report – September 2023 – Upon a motion by Supervisor Otterbein, seconded by Supervisor Conaway, the September 2023 Treasurer's Report was approved. Motion carried 3 - 0.
- C. Disbursements List – October 19th, 2023 – Upon a motion by Supervisor Otterbein, seconded by Supervisor Conaway, the October 19th, 2023 disbursement list, was approved. Motion carried 3 - 0.

Manager & Solicitor Reports

Township Manager, Corina Mann:

- Reported that the bids for the Community Center are due by November 27th at 3:00 p.m. and will be presented at the December 7th Board meeting.
- Reported that she has met with the company regarding the upgrades to the Board Room.
- The \$500,000 grant for River Drive has been submitted and the Township should hear something by March 2024.

- The 2024 budget has been advertised.

Solicitor, Brad Leber:

- Items to be discussed in Executive Session.

Communications from Supervisors

- A.** River Drive Culvert Replacement Update – All easements have been signed and the permit has been submitted.

Old Business

None

New Business

- A.** The next Board of Supervisors meeting will be held November 16, 2023, at 6:00 p.m.

Chairman Trimmer adjourned the meeting at 7:15 p.m.

Respectfully submitted,

Corina L. Mann
Secretary