

**HELLAM TOWNSHIP
BOARD OF SUPERVISORS MEETING
MINUTES OF December 7, 2023**

The Hellam Township Board of Supervisors meeting was called to order at 6:00 p.m. by Chairman Todd Trimmer. Supervisors Mark Myers, Dave Cox, Bill Conaway and Nedette Otterbein were present in person. Corina Mann, Township Manager and Jason Test, Zoning Officer were also present

Chairman Trimmer announced there was an executive session prior to the start of the meeting to discuss litigation matters.

Agency, Departmental & Committee Reports

None

Communications from Citizens

Planning and Zoning

Katina Snyder asked if there was a possibility of putting all of the officer's photos on the website. There was some discussion about whether or not there might be some safety guidelines pertaining to this. There was also discussion on what other departments do. Supervisor Cox will contact Chief Pollock to discuss.

Public Hearing/No Steno

Ordinance 2023-01: Short Term Rentals

There was discussion on the proposed ordinance. Devin Winand and Mike Shillott were present from the Planning Commission. This ordinance was before the planning commission from May until October when the final draft was written and agreed upon. Ms. Snyder asked if it went before the York County Planning Commission. It was explained that YCPC formally reviews land use ordinances, not others, however, Jesse King from YCPC did review it and sent back comments, which the Hellam Township Planning Commission addressed. Upon a motion by Supervisor Otterbein, seconded by Supervisor Conaway, Ordinance 2023-01 was approved. Motion carried unanimously. Ms. Otterbein wanted to extend her appreciation for all the research and work the Planning Commission did to get the final draft of the ordinance.

Minutes Approval

Upon a motion by Supervisor Otterbein, seconded by Supervisor Conaway, the meeting minutes from November 16th, 2023 were approved. Motion carried unanimously.

Financial Reports

- A. Disbursements List – Upon a motion by Supervisor Myers and seconded by Supervisor Trimmer, the disbursements list for December 7, 2023, in the amount of \$271,220.26 for General Fund was approved. Motion carried unanimously.

Manager & Solicitor Reports

Manager, Corina Mann:

Ms. Mann presented a map and email derived from a meeting with Sande Cunningham and Monica Love from Lower Windsor Township. York County Department of Emergency Services would like clarification on two properties in Murphy's Hollow as well as other boundaries that need clarified. The request was for approval to agree on the lines on the map and allow our engineers to

work together to clarify the lines and have our Solicitor have it recorded. See attached copy of email outlining properties and which municipality the properties are located in. There was discussion and approval was given to proceed and final documents coming before the Board for final approval.

Solicitor, Brad Leber:

No report

Communications from Supervisors

None

Old Business

New Business

- A. Community Center Bid Results: There was discussion about the bid results and upon review, all bids were rejected and staff was directed to contact individual contractors for new estimates. Upon a motion by Supervisor Otterbein, seconded by Supervisor Cox, the bids were rejected.
- B. Resolution 2023-23: LSA Grant Submission approval for Master Park Plan phases. Upon a motion by Supervisor Cox, seconded by Supervisor Myers, Resolution 2023-23 was approved. Motion carried unanimously.
- C. Resolution 2023-14: Eastern York County Sewer Authority compensation amendment. Upon a motion by Supervisor Conaway, seconded by Supervisor Cox, Resolution 202-24 was approved. Motion carried unanimously.
- D. The next Board of Supervisors meeting will be December 21st, 2023 at 6:00 p.m.

Meeting was adjourned at 6:16 p.m.

Respectfully submitted,



Corina L. Mann
Secretary