



DEPARTMENT OF POLICE
HELLAM TOWNSHIP

44 Walnut Springs Rd
York, PA 17406

Douglas Pollock
Chief of Police

EMERGENCY: 911
OFFICE: (717) 434-1310
FAX: (717) 434-1320

Hellam Township Report September 2023

	Hellam Township	Hallam Borough	Wrightsville Borough	Total
Calls	353	95	163	611
Accidents	14	2	2	18
Criminal Charges	16	7	26	49
Traffic Citations	44	6	26	76
Traffic Warnings	32	11	44	87

Patrol Mileage

11298 Miles

Time in:

Response Time

Hallam Borough

192 Hrs. 15 Mins.

2 Min 42 Sec

Wrightsville Borough

359 Hrs. 5 Mins.

2 Min 44 Sec

All times listed above does not include any administration, court, follow up or investigative time.

Additional Information:

- Officer Crater attended a leadership course.
- Officer Crater attended a three-day instructor course for less than lethal weapons.
- Officer Crater utilized his new fire arms instructor skills and qualified half of the department, on all weapons.
- Officer Crater attended a crime scene processing class.
- Officer Eisenberger attended a three day refresher course on standard field sobriety testing.
- The entire department continues to attend on line training from Attorney Chris Boyle
- Officer Bull and K9 Sage are doing well in our elementary schools, the impact of Sage's presence is definitely being noticed, and appreciated by all school staff.

2B-1

FRIENDSHIP FIRE COMPANY OF HELLAM
YORK COUNTY STATION 21

October 2023 Report

Hellam Fire Company

For the month of September, the Hellam Fire Company responded to 50 calls with 19 (38%) in Hellam Township. Year to date for 2023, we responded to 402 calls with 195 (49%) in Hellam Township. Last September, there were 50 calls with 28 (56%) in the Township and 386 calls year to date with 186 (48%) in the Township. There was one automatic fire alarm report submitted this month.

Last month members attended training on Exterior Firefighter. I attended a meeting regarding the Active Shooter planning in the Eastern York EMA region.

We hosted our semi annual gun raffle last month. These two fundraisers each year are well attended and are our most profitable fundraising events of the last 15 years.

The Line Officers completed a review of our turnout gear specifications which led to a specification that will provide greater protection and comfort for our firefighters while saving cost. We have switched manufacturers for this purchase of turnout gear resulting in a 12% cost savings and significantly reduced lead time.

Our 100th Anniversary will be celebrated October 14th beginning with a parade at 1200. We will have a reception at the Fire Station following the parade with a few remarks and a formal housing of Engine 21-2. All are welcome to attend.

Respectfully,



Eric Strittmatter

Chief, Hellam Fire Company



Response Times (Average in Minutes)	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Avg
All levels Responses													
Dispatch to Enroute	2:01	1:51	01:05.4	1:52	2:03	1:59	1:49	2:09	1:47				
Enroute to Arrive	11:08	10:59	10:26	9:52	10:54	9:55	10:00	11:25	10:47				
Dispatch to Arrive at Scene	13:09	12:01	11:08	11:04	12:57	11:14	11:49	13:58	11:94				
On Scene	17:31	20:16	18:53	17:26	17:51	15:50	18:22	18:48	16:57				
Total Call Time	1:15	1:12	1:22	1:15	1:11	1:15	1:16	1:13	1:12				
Dispatch By Service Level Request													
Class I (ALS)	61	54	57	84	64	62	74	66	71				Avg YTD Total
Class II (BLS)	14	19	17	11	10	20	10	16	16				
Class III (BLS No Lights or Sirens)	33	32	19	33	33	26	32	37	35				
Total Calls Covered by SVEMS-41	108	105	93	128	107	108	116	119	122				
Total Covered by Other SVEMS Units	7	1	2	6	3	4	10	15	6				
Total Mutual Aid Calls Covered by Other													
Response Outcome													
Treated and/or Transported	71	63	66	87	68	66	71	75	82				Total
Call Cancelled	16	20	17	20	25	16	24	29	25				Pct
DOA	1			2	2	1		3	1				
Refused without evaluation	3	7	2	2	2	5	1	3	1				
Treatment/No Transport	10	13	6	13	9	13	14	8	11				
Patient Care Transferred	5		1	6	1	2	2	1	2				
Assist Agency							2	0	0				
Standby	2	2	1			1	2	1	0				
Total No Transport	37	2	27	39	39	38	45	44	40				
Response Service Level Outcome Type													
ALS (Advanced Life Support)	44	36	41	46	38	32	38	41	30				Total
BLS (Basic Life Support)	59	65	46	13	65	68	9	71	84				Pct
IALS (Intermediate Advanced)	5	4	6	69	4	8	69	7	8				
Destination Hospitals													
Lancaster General Hospital	20	11	14	19	16	28	15	19	23				Total
UPMC Lititz					1								Pct
Memorial Hospital	10	15	13	18	12	6	9	9	9				
York Hospital	39	33	38	45	32	36	40	44	42				
LMC		6	1	5	7		7	3	7				
HMC													
Women's & Babies Hospital	2								1				
Response By Municipality													
Columbia Borough	11	9	1	13	12	12	18	11	11				Total
East Manchester Township							3						Pct

Emergency Management Report

October 2023 Report

Events Attended

1. EMC Eaton attended Mitigation for Emergency Managers on September 10 and September 16.
2. EMC Eaton attended Search and Rescue Exercise at Wizard Ranch on September 17.
3. September 20 the Active Shooter Committee met at Lower Windsor Township
4. On September 30 EMC attended the Boy Scouts Wizard Safari at Wizard Ranch

Upcoming Initiatives

1. In 2024 the Emergency Operations Plan will need to be updated. EMA staff will begin meeting to review the EOP and develop response plans for identified natural or man-made disasters common to the area.
2. A Disaster Recovery plan is being developed and a rough draft will be provided to the eastern York County Emergency Management Board in November.

Hellam Township Public Works
Monthly Report
September 2023

- Continued second round of road side mowing throughout the Township.
- Responded to one call out on Pheasant Run Road for a tree across the roadway.
- Worked on Millstone Road, digging out bad sections of blacktop and installing new a stone base and blacktop.
- Cleaned up dumped trash at two locations on Dark Hollow Road. Trash was taken to the landfill.
- Kreutz Creek Semi-annual Book Fair was held at the Public Works Building.
- Started to grade and add stone on our stone roads.
- Ran routes several times and cleaned storm boxes and debris off roadways.
- Replaced street signs and sign posts on various roadways.
- General maintenance was performed on truck 172 and 073.
- Completed 5 stormwater inspections.
- Responded to 64 PA One calls.

Zoning Department Summary September 2023

PERMIT APPLICATIONS: (Prior year listed in ())	
<ul style="list-style-type: none"> • Received: 10 (17) • Issued: 10 (15) • In process: 0 	<ul style="list-style-type: none"> • Denied: 0 • YTD Issued: 123 (131)
COMPLAINTS:	
<ul style="list-style-type: none"> • Complaints/violations: 0 • Resolved: 0 	<ul style="list-style-type: none"> • Carried Over: 3
OLDS PUMPING COMPLETE:	
ZONING CASES:	
<ul style="list-style-type: none"> • None 	
SALDO CASES:	
<ul style="list-style-type: none"> • SL-21-03: Spagnola (SD); In-House 9/21/21 • SL021-05: Witmer Automation, LD; In-House 11/16/21; PC 6/9/22; BOS 7/21/22 Conditional Approval • SL-23-04: Susquehanna Discovery Center & Heritage Center, SD; PC 9/14/23 	
PENDING ORDINANCES/RESOLUTIONS:	

OLDS	1	2	3	4
REPORT YEAR	2022	2023	2024	2025
Pumped	381	177	38	0
New System	2	3	0	0
Exemption	4	2	0	0
Vacant/Fore	2	1	0	0
Total	389	183	38	0
# OLDS/District	405	346	294	0
% Complete	96%	53%	13%	0
Issues identified				

NOTE:
District 1 –
District 2 – Reminder postcards mailed 9/7/23,
District 3 – Reminder postcards to be mailed January 2024

HELLAM TOWNSHIP ENVIRONMENTAL ADVISORY COUNCIL

October 1, 2023

6:00 PM

Hellam Township Building

Members Present: Judy Bono, Carolyn Fetrow, Phyllis Koster, Kate Nopulos, Judith Mueller, Ed Hamm, Bill Zeigler, Audrey Russin (advisor to EAC)

Guests: Jan Henderen.

Public comment: None

FYI: Township will send a test emergency alert text on Wednesday at 2:20 to residents.

Rain Garden:

- No more spraying—Jessica Cerillo from rec department confirms. Need, however, to keep weeds down to maintain this.
- No need to weed until next spring. Will do additional plantings in the spring as well.
- Another rain barrel would help with overflow hose to drain into garden.
- Existing, painted rain barrel has structural feature that prevents it from filling. Ed volunteers to fix it, create a plug to stop that flow.

Tree Planting:

- Planting this fall isn't happening because property owner fell ill.
- Owl Valley resident Ann Kostas will plant numerous flowering dogwoods.
- Carolyn has trees, which Phyllis reports the Lancaster Conservancy can use.
- Ed suggests contacting Cool Creek Golf course, which has creek running through, with flooding and erosion problems.

Strategic Plan: Judith will update monthly, based off of meeting minutes.

DEP Public Hearing—Wednesday, October 4, 2023 from 6:00-8:00 PM at the Lower Windsor Township Community Center's Gymnasium located at 2425 Craley Road, Wrightsville, PA.

New Business:

Trees from Seed—Facebook initiative to gather seeds from native hardwoods to disperse in hospitable places. EAC will publicize on social media.

Strategic Plan: Judith will update monthly, after each meeting.

Environmental Resource Inventory: Created by EAC under June Evans's leadership.

Includes site design review—which will resume with Twp sending plans to EAC for review.

Meeting times: maintain August off. Next year, meet first Monday in October and November.

Susquehanna Riverlands State Park, October 24 meeting for stakeholders at Columbia Crossing—ask Corina if interested. Carolyn will enquire and report back.

Newsletter: is forthcoming, and Kate wants to know which piece we'd like published in the December issue—recycling opportunities. EAC needs a blurb about its work as well. Due Oct. 20.

Eastern York County Sewer Authority

2H

Eastern York County Sewer Authority
4 West Market Street, Hellam, PA 17406

Telephone (717) 252-2797
Fax (717) 252-1145
email: eycsa@comcast.net

September 21, 2023

Hellam Township Board of Supervisors
45 Walnut Springs Rd
York, PA 17406

RE: Eastern York County Sewer Authority Board Member Meeting Pay Increase Request

Dear Chairman Trimmer,

During the July 24, 2023 Board Meeting of the Eastern York County Sewer Authority, Board Member Mr. Howard Gromling made a motion to increase the per meeting pay that the Board Members receive for their meeting attendance from \$150.00 per meeting to \$175.00 per meeting. The EYCSA Board Members have not received a pay increase for their meeting attendance since 2014.

Amongst attending Board Meetings, the EYCSA Board does a plethora of other work for the Authority, including, but not limited to:

- Meet with various contractors to seek quotes/proposals and oversee work at Wastewater Treatment Plant and Campbell Rd Pump Station
- Maintenance and upkeep at Wastewater Treatment Plant and Campbell Rd Pump Station
- Meet with Envirep, Inc. for Wastewater Treatment Plant tours
- Assist Chairman Miller with quarterly meter readings/right-of-way upkeep and maintenance quotes/proposals
- Visit various properties throughout EYCSA's Collection System to assist with any issues
- Research from home regarding various subject matters (surveillance system troubleshooting, banking needs, etc.)

The Board Members ask that Hallam Borough and Hellam Township consider resolutions for this increase, setting January 1, 2024 as the starting date for the new amount.

We appreciate your time and consideration.

Respectfully,



Barry D. Miller
Board Chairman
Eastern York County Sewer Authority
4 West Market Street
Hallam, PA 17406
(717) 252-2797
eycsa@comcast.net

EASTERN YORK COUNTY SEWER AUTHORITY

4 West Market Street
Hallam, Pennsylvania 17406
Telephone (717) 252-2797 - Fax (717) 252-1145

MINUTES OF 28 AUGUST 2023 MEETING

ATTENDANCE:

Board Members

Barry D. Miller, Chairman
Gary W. Dube, Vice-Chairman
Dean D. Mackley, Treasurer
Howard W. Gromling, Jr., Assistant Treasurer
Carl G. Newcomer, Jr., Secretary
Robert L. Schlosser, Assistant Secretary

Consultants/Staff

Nathan J. Hardman, E.I.T., C.S. Davidson, Inc.
Nathan Schaeffer, ARRO Wastewater Operations
Chastity A. Polonikas, Executive Secretary

At 7:00 p.m. Chairman Miller called the 28 August 2023 meeting of the Eastern York County Sewer Authority to order. Chairman Miller advised that there would be an executive session held after the Board Meeting to discuss employee wages.

RECOGNITION OF PUBLIC

To a question from Chairman Miller, Mr. Ricky Garner and Ms. Sherry Myers stated that they had no comments.

APPROVAL OF MINUTES

The Minutes of 24 July 2023 were unanimously approved.

OLD BUSINESS:

WWTP:

Operator's Report:

Discharge Monitoring Report: The monthly report was prepared and submitted electronically (eDMR) for July 2023. EYCSA was in full compliance of its NPDES Permit and there were no violations for the period of July 2023.

OmniSite Alarm Issues: Mr. Schaeffer commented that he's been having issues with clearing OmniSite alarms. He keeps getting OmniSite alarm calls non-stop, even after clearing the alarms.

Air Diffusers: Mr. Schaeffer advised that he brought back the air diffuser for SBR #2. The SBR #1 air diffuser was removed on Friday [August 25, 2023] and Mr. Schaeffer stated that it was in the worst condition out of all the diffusers thus far. After a brief discussion, the Board directed Mr. Schaeffer to purchase whatever it takes to fix the diffuser.

Mr. Schlosser shared information regarding the grease for the winches which raise/lower the air diffusers. He brought maintenance sheets for the winches and gave them to Mr. Schaeffer for reference. Mr. Schaeffer commented that it took an entire tube of grease to fill one winch up and noted that he'd purchase more grease for the other winches.

SBR #1 Mixer: Mr. Schaeffer explained that there's been several recent OmniSite alarms for the SBR #1 mixer, however, the alarms are mostly general, not specific. There was an alarm on Sunday [August 27, 2023] and now this morning [August 28, 2023], non-stop alarms. The Operator tried to troubleshoot the issue with no luck, so Mr. Schaeffer visited the WWTP before coming to the meeting to try and figure out what the issue is. He's thinking it may be the fuses. After testing them, they were well below what the other fuses tested. Mr. Schaeffer advised that there's different kinds of fuses on that particular circuit and noted that EYCSA

has plenty of spare fuses on hand. He commented that he'd rather not replace the fuses, as he's not very familiar with electrical work. After a brief discussion, it was decided that Ms. Polonikas should contact Mr. Ron Buser of Paradise Electrical Control Service, LLC to install the new fuses. Mr. Schaeffer noted that this is somewhat of an emergency, so the sooner, the better.

Spray Weeds: Mr. Schaeffer stated that although he refilled the weed spray container, the Operator still hasn't sprayed the weeds, even after Mr. Schaeffer asked him to several times. He noted that he started to spray the weeds and will continue to spray them until they are all taken care of.

Underground Valves: To a question from Mr. Miller, Mr. Schaeffer advised that he has not dug up the underground valves out back yet. Mr. Schlosser noted that that's fine, because it's been too hot for him to work on them anyway.

Non-Routine Service Charge: Mr. Miller pointed out that there was a \$60.00 charge for working on the chemical shed on the July ARRO Water Services invoice and questioned whether or not that charge was correct. Mr. Schaeffer indicated that that charge was supposed to be for Delta Borough Municipal Authority. Ms. Polonikas advised that she'd reach out to ARRO Water Services to have the charge credited towards the next invoice, since the check for this invoice has already been printed.

Influent Pump Station Cleaning: Mr. Schaeffer stated that Kline's Services was scheduled to come out this past Friday [August 25, 2023] to clean the Influent Pump Station, however, Kline's Services called to cancel the service due to a broken down truck. Mr. Schaeffer commented that he's working with Kline's Services to reschedule the cleaning either this week or next week.

Engineer's Report:

2023 Maintenance Program: Mr. Hardman advised that C. S. Davidson, Inc. reviewed the line cleaning footage from Mr. Brent Zeiders of Pennsylvania Sewer Authority. He explained that there were no significant issues found and noted that all the files were saved at C. S. Davidson, Inc.. To a question from Mr. Hardman, Ms. Polonikas stated that she did not receive the hard copies of the televising footage from Mr. Zeiders. Mr. Hardman commented that he would drop off the line cleaning CD's to Ms. Polonikas so that she could place them with EYCSA's hard files.

There was a brief conversation regarding the measurement that Mr. Zeiders provided to EYCSA for the location of the private lateral for the 250/252 Orange St development. Mr. Miller advised that Mr. Zeiders told EYCSA the lateral was 80' from the upstream manhole when in fact it was 85'. Mr. Hardman noted that it may have to do with when the camera started recording (above ground versus inside the pipe).

There was a brief conversation regarding what next year's line cleaning/televising project looks like, and Mr. Hardman noted that Mr. Zeiders will most likely not be able to "cover as much ground," as he is focusing on the interceptor line, which is larger and requires offroad equipment.

250/252 Orange St – Wes Dixon: Mr. Miller explained that Mr. Dixon ended up spending a lot more money due to the incorrect measurement Mr. Zeiders provided to EYCSA (noted above). He stated that a new private lateral was installed where the break in the sewer main was and commented that C. S. Davidson, Inc. was onsite to inspect the connection. The original lateral ended up being underneath a tree/stone, so Mr. Dixon may have chosen not to use it, anyways.

Mr. Miller commented that he has the Plumbing Permit for 250 Orange St and is awaiting a second Plumbing Permit for 252 Orange St. The building is up and the floor is ready to be concreted.

100 Claire Ave – Kelli Sellers: Mr. Hardman confirmed that the developer received their grinder pump. Mr. Miller noted that the project is all but done. He commented that the developer must concrete around the cleanout at the end of the driveway/street.

Campbell Rd Pump Station: Mr. Hardman advised that he's been working with WYElectric, LLC regarding the floor that needs ground down to taper towards the drain. He explained that

WYElectric, LLC tried to stop out at Campbell Rd Pump Station this morning [August 28, 2023], however, when they arrived, there was no key in the lock box, so they could not enter the station.

After a brief discussion, it was decided that Ms. Polonikas should contact Winter Engine-Generator Service, Inc., as they were (most likely) the last ones to use the key in the lock box.

Mr. Hardman stated that Ms. Polonikas dropped off her spare key to Campbell Rd Pump Station this afternoon, so WYElectric, LLC will hopefully try to revisit to complete the adjustments later on in the week. To a question from Mr. Miller, Mr. Hardman stated that WYElectric, LLC knows what to do, however, Mr. Hardman would like to be onsite, just to make sure it's done right the first time.

Mr. Hardman confirmed that he's still waiting to hear back from Envirep, Inc. regarding a quote for the impellers (with cutter teeth). Mr. Hardman hopes to get a price for EYCSA, should there continue to be issues with rags creating clogs in the new station. Mr. Schaeffer verified that there were no issues with rags or clogs at Campbell Rd Pump Station during the past month. He noted that the wet well still looks fairly clean.

2022 Chapter 94 Report: Mr. Hardman advised that EYCSA's 2022 Chapter 94 Report was accepted by the Pennsylvania Department of Environmental Protection. He added that there were no comments from PA DEP.

4535 Lincoln Hwy – Bentley Farms, LP (Timothy Pasch): Mr. Hardman explained that Mr. Pasch's engineer continues to forward all his communications to Mr. Pasch, who is reluctant to work with C. S. Davidson, Inc. on the remaining outstanding issues concerning the grinder pump tank lid being watertight. Mr. Hardman went over the issue in detail with the Board explaining why its important to have a watertight grinder pump tank lid, especially in a floodplain. He explained that he doesn't want there to be future issues where Mr. Pasch could come back and say that C. S. Davidson, Inc. inspected and approved the grinder pump tank lid. Mr. Hardman advised that he'd continue to try and work with Mr. Pasch and his engineer to get this remaining outstanding issue resolved.

Solicitor's Report:

Vince Card Matter: Ms. Polonikas provided updates on the Vince Card Matter from Attorney Evan Gabel of CGA Law Firm (via an email that was sent to EYCSA from Attorney Gabel dated August 28, 2023).

Administration Report:

FY-2024 Budget – 2nd DRAFT: After a brief discussion, the Board voted and unanimously approved the FY-2024 Budget. Ms. Polonikas commented that the year-to-date FY-2023 figures would be updated for the 3rd DRAFT (September) of the budget and then also again for the FINAL budget (October). She explained that she'd provide copies of the 3rd DRAFT and FINAL budget to the Board at the September and October Board Meetings. Minor adjustments may be made to the FY-2024 Budget based off of actual year-to-date figures.

Index Money Market & Checking/Deposit Accounts: To a question from Mr. Miller, Ms. Polonikas shared her point of view noting that she thinks PLGIT's interest rate is great [5.22%], however, Fulton Bank [4.33%] is not far behind what PLGIT is offering. With the concerns some of the Board Members expressed surrounding PLGIT, Ms. Polonikas advised that she thinks it may be best just to keep EYCSA's funds at Fulton Bank for the time being. Each monthly statement will continue to be looked over and if the interest rate drops significantly, or EYCSA becomes unhappy with Fulton Bank, then EYCSA could move forward with choosing another banking relationship. There was a brief conversation regarding changing the Checking/Deposit account to a "no interest/no fees" account, and Mr. Dube suggested waiting to see the next statement before making that decision. Mr. Newcomer mentioned that he believes the interest will still outweigh the fees at the current 1.51%. The Board agreed and decided to keep EYCSA's Index Money Market and Checking/Deposit accounts at Fulton Bank for the time being, with no changes to either account.

Executive Secretary PTO Request: The Board approved Ms. Polonikas' PTO request for Friday, September 1st and Monday, September 11th, 2023. Ms. Polonikas confirmed that Ms. Sherry Myers is able to cover both days at the EYCSA office [9:00 a.m. to noon], as EYCSA is currently in a billing cycle.

The Board voted and unanimously approved the August Executive Secretary's Report.

WWTP:

Surveillance System Issue: Mr. Miller advised that the surveillance system at the WWTP is having issues, only showing two of the twelve surveillance cameras at the EYCSA office. Ms. Polonikas described the events that happened throughout the past month or so, and stated that Mr. Michael Coulson of Coulson Security Systems, LLC provided two options for EYCSA. Option one is for a whole new recorder with built in PoE switches. Option two is for 16 PoE switches installed into the existing recorder. Ms. Polonikas verified that the current recorder was purchased in 2017.

Mr. Mackley researched the issue and provided the Board with lots of feedback from his findings. Mr. Shaeffer pointed out that the system is not in a case or sealed box. With the system being in the alum room, corrosion, build-up, and moisture may be leading to the issue, as well.

After a lengthy discussion, the Board decided to have Ms. Polonikas contact Mr. Coulson to set up a service call so that he can take a look at the recorder in person. The battery and storage should be brought up to Mr. Coulson, as well as if Ms. Polonikas is able to reboot the system herself from the EYCSA office. If Mr. Coulson determines that there's still an issue, the Board voted and unanimously approved option one [in the amount of \$1,168.00]. Ms. Polonikas advised that both options one and two come with a one-year warranty.

Security Fence Repairs: The Board voted and unanimously ratified Ms. Polonikas' signature on Security Fence Co.'s proposal in the amount of \$1,504.00. Mr. Miller approved Ms. Polonikas signing the proposal in order to get the security fence repaired as soon as possible.

Mowing at WWTP: After a brief discussion, the Board decided to skip this month's mowing service with Environmental Concepts Landscaping, as the grass hasn't grown much and doesn't need cut. The Board would like the next mowing service [end of September/beginning of October] to be the last for this year.

Mr. Miller mentioned that Ms. Polonikas reached back out to Environmental Concepts Landscaping about a quote to mow their right-of-ways, as Mr. Miller still hasn't received a phone call to schedule a meeting time.

Envirep, Inc. Outstanding Invoices: The EYCSA office received three past due invoices from Envirep, Inc. Ms. Polonikas was awaiting Envirep, Inc. to contact her about these three invoices that were of question at the meeting that was held at Campbell Rd Pump Station on July 13, 2023. Envirep, Inc. was to be contacting EYCSA about whether or not they need paid.

After a brief discussion, the Board decided to have Ms. Polonikas reach out to Envirep, Inc. (Zach Neely) to follow-up.

Collection System:

Freysville Rd Paving Project: Mr. Hardman explained, that as a result of the letters that Ms. Polonikas sent to the PA State Representatives, PennDOT is offering EYCSA a 50% reimbursement for the cost of the project [for time and materials], less any engineering fees. Mr. Hardman noted that he's been assisting Ms. Polonikas with some of the additional information that PennDOT had requested. Items that needed replaced due to wear will not be reimbursed to EYCSA, i.e. worn or broken manhole covers. A pre-agreement letter will need to be sent to PennDOT on Authority letterhead, along with a breakdown of all costs incurred throughout the project. A Resolution will need to be adopted at the next Authority meeting, which essentially will enable PennDOT to give EYCSA those funds. Per a recommendation from Mr. Hardman, the Board voted and unanimously approved allowing Ms. Polonikas to work with PennDOT to supply them with any information necessary in order to seek the 50% reimbursement for the project.

To a question from Mr. Miller, Mr. Hardman confirmed that Yohe Paving, Inc. cannot start the manhole work on Freysville Rd until PennDOT gives EYCSA notice to proceed. Ms. Polonikas advised that she would reach out to Yohe Paving, Inc. to make them aware of the situation. To a question from Mr. Gromling, Mr. Hardman stated that the pavement deadline is typically mid to end of October, however, he advised that he thinks EYCSA will be fine if the manhole work isn't completed by that time.

Non-working Water Meters/Remotes: The Board voted and unanimously approved having Ms. Polonikas apply a penalty to the following account: 70 Artman Ave. Per a letter that was sent July 15, 2022, ratepayers were to have their non-working water meters/remotes repaired or replaced by August 15, 2022. A penalty [in the amount of one EDU] will be added to this account each quarter until the water meter/remote is repaired or replaced. This will be the fifth set of penalties added to the abovementioned account (\$750.00 total in penalties).

Mr. Miller commented that he visited the property in hopes of trying to speak with the property owners about their non-working water meter/remote, however, he didn't get too far. He noted that he spoke with the Hague's granddaughter and explained what was going on. He stated that he would try to stop up at the property again in hopes of speaking to Mr. or Ms. Hague.

Developers:

123 S Prospect St – Shane & Sharon Dupler: The Board voted and unanimously approved one (1) EDU for the addition of in-law quarters for Mr. Michael Dupler. Ms. Myers stated that the home would be considered a duplex, a two-family dwelling on the same lot.

4100 Lincoln Highway East – 4100 Lincoln Highway, LLC: Mr. Miller explained that the developer planned on building two warehouses on the same lot. The Board approved the capacity [four (4) EDUs – two (2) for each warehouse] for the project at the June 28, 2021 Board Meeting. The developer would like to start building the first warehouse and asked Ms. Polonikas if it would be ok to pay for two (2) of the four (4) EDUs. The remaining two (2) EDUs will be paid when the developer starts building the second warehouse. The Board advised that that would be fine. There was a brief discussion about how the two warehouses would be connected.

S.R. 30 & Kreutz Creek Rd – Love's Travel Stops: No updates.

NEW BUSINESS

4334 Pinewood Ln – Michael & Jane Resh: The Board voted and unanimously approved waiving the 10% penalty for the 1st Quarter 2023 in the amount of \$226.00.

400 Steven Dr – James Seiple: The Board voted and unanimously approved waiving the 10% penalty for the 1st Quarter 2023 in the amount of \$15.00.

Payment of Operating Expenses: Payment of operating expenses for SSSA Numbers 0, 1, & 2, payroll, in the total amount of \$45,268.95 were unanimously approved.

There being no other business, the meeting was recessed at 8:25 p.m. and the Board went into Executive Session to discuss employee wages.

At 8:48 p.m. the Board returned to Regular Session.

Board Meeting Attendance Pay Increase: The Board voted and unanimously approved Ms. Polonikas sending Hallam Borough and Hellam Township a letter to request a pay increase of \$25.00 per meeting, taking the EYCSA Board Meeting attendance pay from \$150.00 per meeting to \$175.00 per meeting.

Next Board Meeting: Monday, September 25, 2023 at 7:00 p.m. at the EYCSA Office, located at 4 West Market Street, Hallam, PA 17406.

ADJOURNMENT:

There being no other business and upon unanimous vote, the meeting was adjourned at 8:49 p.m.

Respectfully submitted,

Carl G. Newcomer Jr.

Carl G. Newcomer, Jr.
Secretary

1:25 PM
08/28/23
Cash Basis

Eastern York County Sewer Authority
Disbursements
August 28, 2023

Num	Name	Memo	Original Amo...	Paid Amo...
Aug 28, 23				
11294	Polonikas, Chastity A.		-3,899.22	-3,899.22
11293	Miller, Barry D.		-89.61	-89.61
PA With Aug	Pennsylvania Dept. of Revenue	9126 5315	-161.31	-161.31
Fed Dep A...	United States Treasury	23-2157510	-1,449.92	-1,449.92
11296	Aero Energy	Customer Number 86133	-781.37	-781.37
11296	ARRO Water Services, LLC	Inv# 9001551; WWTP Operations-July 2...	-7,704.48	-7,704.48
11297	C.S. Davidson, Inc.		-3,063.38	-3,063.38
11298	CGA Law Firm		-2,951.89	-2,951.89
11299	Chastity Polonikas-Petty Cash	Aug 2023 Petty Cash	-50.00	-50.00
11300	Comcast	8993 11 575 0129205 & 8993 11 575 002...	-286.42	-286.42
11301	Commonwealth of Pennsylvania	Permit# PA0081591, Inv ID 1317762	-1,000.00	-1,000.00
11302	Dawn Boli	Sept 2023 Office Rent; 4 W Market St	-842.70	-842.70
11303	Electrovations	Inv# 213873; Cmpbil Rd PS Pole Light - ...	-410.71	-410.71
11304	Environmental Concepts Landsc...	Inv# E570; Weed Cut Large Bank at WW...	-298.00	-298.00
11305	Fulton Bank - Elan Financial Serv...	Fulton Bsnss CCard; Aug 2023 Sttmnt	-133.08	-133.08
11306	Kline's Services	Customer Number: 2216398	-2,424.00	-2,424.00
11307	L.A.B.S., Inc.	Inv# 113944; Jul 2023 LABS Tests	-1,528.00	-1,528.00
11308	LYNX Computer Technologies	Inv# 663042; Agrmnt Office 365 Annual	-144.00	-144.00
11309	Met-Ed	100020086094 & 100019640075	-4,546.22	-4,546.22
11310	PIRMA	Inv# R0477PC2023-1; Liability/Property l...	-10,838.00	-10,838.00
11311	Republic Services #611	Account Number 3-0611-0001452	-235.75	-235.75
11312	Safeguard Business Systems	Inv# 9002153019; 500 Dbl Win Envelopes	-148.32	-148.32
11313	Security Fence Co.	Customer No. 03-EASYR	-1,504.00	-1,504.00
11314	Stratix Systems, Inc.	Inv# 672155; Lanier Printer/Copier	-138.15	-138.15
11315	U.S. Bank Equipment Finance	Customer Credit Account Number 1888...	-77.83	-77.83
11316	USABlueBook	Customer No. 915760	-143.87	-143.87
11317	USIC Locating Services, LLC	Inv# 603931; 7/1/23-7/31/23	-418.72	-418.72
Aug 28, 23				-45,268.95

CASH TRANSACTION SUMMARY REPORT
August 28, 2023

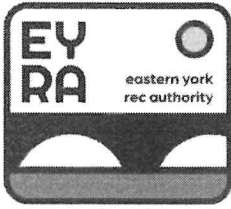
	BY CHECK
Common Expenses	\$45,037.40
SSSA 0 Expenses	
SSSA 1 Expenses	
SSSA 2 Expenses	231.55
Developer Reimbursable Expenses	
Customer Reimbursable Expenses	
Industry Reimbursable Expenses	
Return of Developer Escrows	
2016 Bank Note	
Checks Total	\$45,268.95
Gross Expenses	\$45,268.95
Unbudgeted Reimbursable Expenses	0.00
2016 Bank Note; Interest Payment	0.00
Net Budget Expenses	\$45,268.95

EYCSA 2016 ACNB Bank Note Payment Information:

Total Principal paid in FY-2023: \$152,000.00

Total Interest paid in FY-2023: \$30,148.00

Total Balance Remaining on 2016 ACNB Bank Note: \$2,574,000.00



EASTERN YORK RECREATION AUTHORITY

44 Walnut Springs Road, York, PA 17406

Director's Report October 2023

Administration

1. Solicitor review of Lease and Sublease Agreements for School District property in Hallam Borough
2. Discussion with DCNR re: financial options and grant responsibilities
3. Prepared municipal charts and metrics per board request

Facility Management

1. Submitted gym availability to youth basketball league; men's basketball leagues, multiple requests (disc golf)
2. Rental Agreements – TKD Karate; York Young Revs

Recreation Programs & Services

1. Opened youth basketball registration, submitted gym request, added to insurance, secured "game day" volunteer; Skill builders program options
2. Confirmed painting classes (11/17 & 12/1); owl prowl (12/2); adult line dancing lessons (spring 2024)

Budget & Financial

1. Submitted final PRPS consignment ticket report (sold 18; profit = \$14.50); returned unsold
2. Submitted Grant Applications – York County Open Space (\$38,000 – Blessing Field)

Community & Public Relations

1. 9/21-22 – Staffed table at WeeUsables Consignment event at York Expo Hall
2. 9/26 & 9/28 – Youth Soccer Nights
3. Facebook Followers – 1,016 (16+ since last month)

Training & Networking

1. 9/17 – York Youth Basketball League meetings
2. 9/28 - Webinar: Making Parents Part of the Process, Not Part of the Problem
3. 10/2 – PRPS Leadership Development Committee Meeting

On the Calendar

1. 10/4 – Molly – 2 year anniversary
2. 10/16-19 – Youth basketball evaluations
3. 10/21 – Let's Talk Safety programs
4. 10/28-29 – Baseball playoffs
5. 10/29 – Basketball League meetings
6. 10/30 – Youth basketball practices begin

Respectfully Submitted,
Jessica Cirilo, Director, CPRP