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**HELLAM TOWNSHIP
BOARD OF SUPERVISORS MEETING
MINUTES OF October 5, 2023**

The Hellam Township Board of Supervisors meeting was called to order at 6:00 p.m. by Chairman Todd Trimmer. Supervisors Mark Myers, Dave Cox were present in person. Supervisor Bill Conaway and Supervisor Nedette Otterbein were present via zoom. Corina Mann, Township Manager and Jason Test, Zoning Officer were also present

Agency, Departmental & Committee Reports

None

Communications from Citizens

Steve Fetrow, Planning Commission member, spoke of the public meeting he and his wife attended at the Lower Windsor Township building in reference to Modern Landfill. He encouraged Hellam Township Supervisors to get in contact with Lower Windsor Township Supervisors. He said they are asking for specific information from the DEP about things concerning their permit. One of the LWT supervisors was present and expressed some concern and being downstream, Mr. Fetrow feels the Township Supervisors should also be concerned and asking questions.

Planning and Zoning

None

Minutes Approval

Upon a motion by Supervisor Cox, seconded by Supervisor Conaway, the meeting minutes from September 21st, 2023 were approved with changes. Motion carried unanimously.

Financial Reports

- A. Disbursements List – Upon a motion by Supervisor Cox and seconded by Supervisor Trimmer, the disbursements list for October 5, 2023, in the amount of \$23,218.48 for General Fund was approved. Motion carried unanimously.

Manager & Solicitor Reports

Manager, Corina Mann:

No report

Solicitor, Brad Leber:

No report

Communications from Supervisors

None

Old Business

- A. Draft #1 – 2024 Proposed General Fund Budget – Ms. Mann stated she distributed a draft of the budget at the September 21st meeting. She outlined some changes with corresponding line items for a few changes she made which brought the bottom line down to a deficit of \$91, 212. Supervisor Otterbein asked where the financing totals on the capital sheet were depicted in the budget. After review, Ms. Mann was asked to make a slight change to depict the correct numbers for the General Fund budget sheets.

Supervisor Cox presented some paperwork which outlined cost increases for the Recreation Authority over the last year. There was discussion about the possible need to increase the per capita amount from the current \$4 due to increasing costs and the end of the grant funding that paid for the Recreation Director's salary. The Recreation Authority Board did agree to increase registrations to defray some costs but it will not be enough to sustain in the future. Supervisor Cox will reach out to the other members of the Recreation Board to see what they are doing and if they are also discussing increasing the per capita. If all municipalities agree to increase, the change may be made to the budget to show the increase.

Upon a motion by Supervisor Myers, seconded by Supervisor Cox, the Proposed 2024 General and Liquid Fuels Budgets were approved for advertising.

New Business

- A. Proposed Ordinance 2023-01: Short Term Rentals, final draft was presented to the Board for review and approval for advertisement. There was discussion about the process and time spent by the Planning Commission on this ordinance and Supervisor Otterbein thanked the members of the planning commission for all of their hard work, time and research spent on this. Upon a motion by Supervisor Otterbein, seconded by Supervisor Myers, the proposed ordinance was approved for advertising.
- B. The next Board of Supervisors meeting will be October 19th, 2023 at 6:00 p.m.

Meeting was adjourned at 6:47 p.m.

Respectfully submitted,

Corina L. Mann
Secretary