



DEPARTMENT OF POLICE
HELLAM TOWNSHIP

44 Walnut Springs Rd
York, PA 17406

Douglas Pollock
Chief of Police

EMERGENCY: 911
OFFICE: (717) 434-1310
FAX: (717) 434-1320

Hellam Township Report November 2023

	Hellam Township	Hallam Borough	Wrightsville Borough	Total
Calls	349	88	102	541
Accidents	18	2	1	21
Criminal Charges	10	0	4	14
Traffic Citations	53	11	15	79
Traffic Warnings	26	15	26	67

Patrol Mileage	10858 Miles	
	Time in:	Response Time
Hallam Borough	153 Hrs. 4 Mins.	2 Min 19 Sec
Wrightsville Borough	296 Hrs. 16 Mins.	2 Min 04 Sec

All times listed above do not include any administrative time, investigative time or court time.

Wrightsville Borough time drastically exceeds that of Hallam Borough only because of the time our School Resource Officer spends in the Wrightsville Elementary school which is located inside of the borough.

Additional Information:

- Officer Crater attended a week-long class to become a de-escalation instructor class.
- Det. Mills attended one day class called understanding and tracing IP addresses.
- We participated in many community events... we escorted the parade for the Tourist Inn's annual charity event, we attended the Hallam Borough tree lighting, and we attended the Bently Farms open house / community Christmas party.
- The department presented our No shave money to John Pavencello who is a volunteer member with Search and Rescue 93 which is passed in Hellam Township. John has been



DEPARTMENT OF POLICE
HELLAM TOWNSHIP

44 Walnut Springs Rd
York, PA 17406

Douglas Pollock
Chief of Police

EMERGENCY: 911
OFFICE: (717) 434-1310
FAX: (717) 434-1320

a part of the emergency services community for many years as a professional photographer. This was our tenth year of "No Shave November, and a major milestone, the \$1,200 check awarded to John put us over \$10K donated to members of our community who are fighting cancer!

Respectfully,

A handwritten signature in black ink, appearing to read "D. Pollock", written over a horizontal line.

Chief J. Douglas Pollock

FRIENDSHIP FIRE COMPANY OF HELLAM
YORK COUNTY STATION 21

December 2023 Report

Hellam Fire Company

For the month of November, the Hellam Fire Company responded to 37 calls with 11 (30%) in Hellam Township. Year to date for 2023, we responded to 475 calls with 226 (48%) in Hellam Township. Last November, there were 57 calls with 33 (58%) in the Township and 498 calls year to date with 240 (48%) in the Township. There was one automatic fire alarm report submitted this month.

Last month three members completed training on Interior Firefighter. We attended the Wrightsville Christmas Parade.

Respectfully,



Eric Strittmatter

Chief, Hellam Fire Company

Hellam Township Public Works
Monthly Report
November 2023

- Finished winter maintenance on all snow vehicles and equipment.
- Winter maintenance consists of: changing all filters; lube all joints if possible; check air pressure in all tires; check wiper blades; detail the vehicle inside and out; install snow plows, cinder spreaders, tire chains, and check all lights to make sure they are properly working.
- Worked on stone roads throughout the township. Grading was completed and stone was added where needed before winter season.
- Picked up leaves in the heavy leaf areas with open gutters and took the leaves to the Horn Farm.
- Ran routes several times and cleaned storm boxes of leaves and debris from roadways.
- Filled pot holes on various roads throughout the Township.
- Cleaned up several trees that were across the roadways.
- Completed 4 stormwater inspections.
- Responded to 38 PA One calls.

Zoning Department Summary October 2023

2F

PERMIT APPLICATIONS: (Prior year listed in ())	
<ul style="list-style-type: none"> • Received: 10 (9) • Issued: 8 (8) • In process: 1 	<ul style="list-style-type: none"> • Denied: 1 • YTD Issued: 151 (139)
COMPLAINTS:	
<ul style="list-style-type: none"> • Complaints/violations: 0 • Resolved: 1 	<ul style="list-style-type: none"> • Carried Over: 1
ZONING CASES:	
Z-2023-12 Moore 1250 Shore Ln PC-11/9/23 & ZHB-11/28/23 continued	
SALDO CASES:	
<ul style="list-style-type: none"> • SL-21-03: Spagnola (SD); In-House 9/21/21 • SL021-05: Witmer Automation, LD; In-House 11/16/21; PC 6/9/22; BOS 7/21/22 Conditional Approval 	
<ul style="list-style-type: none"> • Notes: • November 9, 2023- Stormwater Inspection training. Obtained Stormwater Inspector certification 	

OLDS	1	2	3	4
REPORT YEAR	2022	2023	2024	2025
Pumped	386	238	45	0
<i>New System</i>	1	3	0	0
<i>Exemption</i>	4	2	0	0
<i>Vacant/Fore</i>	1	0	0	0
Total	392	243	45	0
# OLDS/District	405	345	294	0
% Complete	97%	70%	15%	0
Issues identified				

NOTE:

- District 1** –
- District 2** – Reminder postcards mailed 9/7/23,
- District 3** – Reminder postcards to be mailed January 2024
- District 4** –

Septic Permits Issued –

- 6183 Vista Lane (11/16/23)

Exemption Requests –

- None

Notification Schedule

- January '24: District 3 Initial Letter
- January '24: District 2 Final Postcard Reminder
- Spring '24: District 2 Final Notice Letter
- Summer '24: District 3 Reminder Postcard

EASTERN YORK COUNTY SEWER AUTHORITY

4 West Market Street
Hallam, Pennsylvania 17406
Telephone (717) 252-2797 - Fax (717) 252-1145

MINUTES OF 23 OCTOBER 2023 MEETING

ATTENDANCE:Board Members

Barry D. Miller, Chairman
Gary W. Dube, Vice-Chairman
Dean D. Mackley, Treasurer
Howard W. Gromling, Jr., Assistant Treasurer
Carl G. Newcomer, Jr., Secretary
Robert L. Schlosser, Assistant Secretary

Consultants/Staff

Nathan J. Hardman, P.E., C.S. Davidson, Inc.
Attorney Evan M. Gabel, CGA Law Firm
Nathan Schaeffer, ARRO Wastewater Operations
Chastity A. Polonikas, Executive Secretary

At 7:00 p.m. Chairman Miller called the 23 October 2023 meeting of the Eastern York County Sewer Authority to order. Chairman Miller announced an executive session to be held after the Board Meeting to discuss pending litigation in the Vince Card Matter.

RECOGNITION OF PUBLIC

To a question from Chairman Miller, Mr. Ricky Garner stated that he had no comments.

APPROVAL OF MINUTES

The Minutes of 25 September 2023 were unanimously approved.

OLD BUSINESS:WWTP:Operator's Report:

Discharge Monitoring Report: The monthly report was prepared and submitted electronically (eDMR) for September 2023. EYCSA was in full compliance of its NPDES Permit and there were no violations for the period of September 2023.

Omnisite Alarms: Mr. Schaeffer advised that there have been sporadic general control panel alarms at the treatment plant throughout the past month and mentioned that nothing has been tripped, so it's unknown if it's electrical surges causing the alarms or something else. He went on to explain that ARRO has been clearing the alarms and resetting everything, and then all works normally afterwards.

At Campbell Rd Pump Station, when the pump on level was raised, the high level alarm/backup float alarm sits right at the level of where it was raised to. So if there's a little bit of grease on the float, then that will trigger an alarm. During installation, a chain was intertwined throughout the line that's attached to the float, which is acting as a big weight at the bottom, instead of putting an actual weight on the float. It's making it very difficult to adjust the float, as the entire chain must be removed from the line that holds the float in order to adjust it. To a question from Mr. Miller, Mr. Schaeffer advised that it could be changed. Mr. Hardman commented that he doesn't see a problem with changing it and the Board directed Mr. Schaeffer to go ahead to remove the chain from the line and add weights to the float.

Ms. Polonikas questioned Mr. Schaeffer to see if ARRO has been receiving all Omnisite alarm calls. She advised that she hasn't been receiving the alarms via email like she used to. Mr. Schaeffer confirmed that ARRO has been receiving the alarm calls and recommended she contact Omnisite or Envirep, Inc. to inform them of the issue.

Weekend Hours at Campbell Rd Pump Station: Mr. Miller questioned if ARRO visits Campbell Rd Pump Station on the weekends and Mr. Schaeffer advised that ARRO (and Select Environmental Solutions, Inc.) never visited Campbell Rd Pump Station on the weekends, unless there was an issue. Mr. Schaeffer explained that when ARRO visits the Campbell Rd Pump Station the main purpose is to make sure the pumps are equally running. The daily hours are recorded on a log and indicate that someone from ARRO was at Campbell Rd Pump Station that day. Mr. Schaeffer advised that they can start visiting Campbell Rd Pump Station daily if the Authority wishes, however, none of the Board Member indicated that they felt that was necessary.

Campbell Rd Pump Station Meters on Electric Panel: Mr. Schaeffer explained that Mr. Miller had brought up some concern at the September Board Meeting regarding the variation in the meter readings on the electric panel at Campbell Rd Pump Station. He advised that he looked into it last time he was at Campbell Rd Pump Station. After researching what MTU stood for, he discovered that it stands for Maximum Transmission Unit. He stated that he's not exactly sure what that means and also noticed that there was a difference in voltage between the two meters. To a question from Mr. Hardman, Mr. Schaeffer stated that the pumps were not running when he looked at the meters, they were idle.

Standard Operating Procedures (SOP): Mr. Schaeffer advised that ARRO is in the process of getting the SOP written, per Pennsylvania Department of Environmental Protection. He commented that that's why ARRO was at the WWTP last Thursday, October 19, 2023. Mr. Schaeffer explained that the SOP is used in emergency situations so that if need be, another individual could run the WWTP using solely the information listed in the SOP. To a question from Mr. Miller, Mr. Schaeffer advised that the SOP also includes operating instructions for Campbell Rd Pump Station. A copy of the SOP will be in a binder at the WWTP. Mr. Miller verified that Ms. Polonikas updated the emergency call lists.

Non-Routine Service Hours: Mr. Schaeffer stated that he spoke with Mr. David Kline of ARRO about the outstanding projects that need to be finished at EYCSA. He went on to explain that he's been unable to visit the WWTP due to other facility staffing issues. He's hoping to visit EYCSA two to three days a week in order to catch back up and finish up all the outstanding projects.

Underground Valves/Air Diffuser Winches: Mr. Miller pointed out that the underground valves need to be worked on before it gets too much colder and Mr. Schaeffer advised that the Operator is having difficulties with the grease guns. Mr. Schaeffer stated that he'd try and load one of the grease guns up to see if it works. He confirmed that there's enough grease on hand to finish greasing the remaining winches and added that it takes about a tube per winch.

Blower Motor Fans: Mr. Schaeffer advised that he ordered three blower motor fans, as the spare blower motor fan and one of the smaller blower motor fans are broken/busted off. The additional blower motor fan will be kept on hand as a spare. He explained that the plastic gets hot and brittle and falls apart and noted that it's important to have functional fans to keep the heat off the motors.

Reimbursable Expenses: To a question from Mr. Miller, Mr. Schaeffer advised that the charge for gas at Rutter's was for ethanol-free gas for the snow blower and leaf blower. There was also a question regarding the charge for "3 Amp Fuses," which Mr. Schaeffer explained should have stated "three 30-amp fuses."

Board Meeting Time Change: To a question from Mr. Schaeffer, the Board advised that the Board Meeting time change will take place in 2024, with the meeting moving from 7:00 p.m. to 6:00 p.m.

Engineer's Report:

4100 Lincoln Highway East – 4100 Lincoln Highway, LLC: Mr. Hardman advised that the developer has been submitting shop drawings to C. S. Davidson, Inc. regarding the manholes they're planning on using. Other than that, there hasn't been too much movement with the project.

4535 Lincoln Highway – Bentley Farms Wedding Event Venue (Pasch): To a question from Mr. Miller, Mr. Hardman confirmed that he's still awaiting confirmation from Gordon L. Brown & Associates, Inc. regarding the grinder pump lid being water tight. The approved plans showed the grinder pump in a different location, closer to the outhouse. The grinder pump was built down from that area, which is in a floodplain. Mr. Hardman stated that EYCSA is still holding outstanding security on the project and Mr. Miller added that EYCSA is also awaiting payment on an outstanding invoice.

Solicitor's Report:

Board Meeting Attendance Pay Increase: Attorney Gabel advised that Ms. Polonikas sent letters to Hallam Borough and Hellam Township [on September 21, 2023] requesting their approval/Resolutions for EYCSA to increase their Board Meeting attendance pay from \$150.00 per meeting to \$175.00 per meeting. He advised that the Hallam Borough Solicitor spoke to him for some clarification on a few items regarding the pay increase. He noted that the pay increase wouldn't take effect until each Board Member renews their term and commented that EYCSA will have to wait to see what takes place at the upcoming meetings.

Delinquent Collection Accounts: Attorney Gabel stated that he feels collections overall are going well. He explained that CGA Law Firm translated a collection letter and shut-off notices from English to Spanish for one of the delinquent accounts. Ms. Polonikas provided a brief update and noted that the ratepayer visited the EYCSA office today [October 23, 2023] and paid their sewer fees in full. She advised that they didn't fully understand the lien that was filed on the property and recommended that they reach out to Attorney Liliana Fisher at CGA Law Firm for clarification, as she is Spanish-speaking and can translate.

There was a brief discussion regarding Mr. Abraham Hague of 70 Artman Ave regarding the quarterly penalties they are receiving for lacking to repair/replace their remote water meter.

Administration Report:

2024 Proposed EYCSA Board Meeting Dates: The Board voted and unanimously approved the 2024 Proposed EYCSA Board Meeting Dates, which was included as a separate enclosure to Ms. Polonikas' October Executive Secretary's Report.

Index Money Market & Checking/Deposit Accounts: Ms. Polonikas explained that EYCSA is still in the "green" with their Checking/Deposit account at Fulton Bank for September 2023, with \$482.42 in interest and only \$156.34 in fees. She commented that she feels EYCSA should continue with the interest bearing checking account at this time. EYCSA's Index Money Market account earned \$7,644.97 in interest in September 2023.

The Board voted and unanimously approved the October Executive Secretary's Report.

WWTP:

Security Gate: Mr. Miller explained that Security Fence Co. visited the WWTP [on October 6, 2023] to service the security gate and drop off six new remote control gate openers. Ms. Polonikas advised that Invoice Number IG4558C-IN in the amount of \$498.82 will be included with the October payables.

After a brief discussion, the Board voted and unanimously did not approve the Security Fence Co. Proposal for the suggested gate repair and gate operator replacement in the amount of \$5,687.00. Since the gate is currently working fine, the Board advised they would hold off on any further action for the time being.

Pennsylvania Department of Environmental Protection Circuit Rider – System Specific Management Plan: The Board voted and unanimously approved Chairman Miller's signature on the document, which Ms. Polonikas will scan and email to ARRO as well as post a hard copy at the WWTP.

Surveillance System: Mr. Miller stated that if the surveillance cameras are not viewable at the EYCSA office, that the system can be rebooted by unplugging the unit at the WWTP and plugging it back in.

Collection System:

Brad Rohrbaugh – 431 W Beaver St: To a question from Ms. Polonikas, Attorney Gabel advised that because EYCSA doesn't own the right-of-way, EYCSA cannot as an Authority, give permission for someone else to use their right-of-way for a purpose other than to provide maintenance on EYCSA's sewer lines. Mr. Rohrbaugh should seek the approval of the underlying property owners whom he wants to travel across their land.

Freysville Rd Paving Project: Mr. Miller advised that Yohe Paving Inc. is scheduled to start the manhole work on Freysville Rd the week of November 6, 2023. Ms. Polonikas noted that things are moving in the right direction as far as the partial reimbursement from PennDOT for the project is concerned.

Environmental Concepts Landscaping: Mr. Miller confirmed that Environmental Concepts Landscaping mowed/weed cut the bank at the WWTP, however, they still haven't mowed EYCSA's right-of-ways, to date.

Developers:

123/125 S Prospect St – Shane & Sharon Dupler: Mr. Miller stated that the Agreement for the Payment of Legal and Engineering Services form was signed by the Dupler's, however, the document was altered at signing. There was a brief discussion and the Board and consultants advised how Ms. Polonikas should respond to the Dupler's email. Attorney Gabel commented that EYCSA needs to ensure that the connection is safely connected to EYCSA's collection system using their connection specifications and details, as EYCSA wants to ensure there are no future sewer-related issues for the Dupler's or their neighbors.

130 Harold St – Phil Carpenter: After a brief discussion, the Board voted and unanimously approved the plans for the project. Mr. Hardman issued two plan review letters to Mr. Carpenter and recommended plan approval per his letter dated October 2, 2023. Mr. Miller commented that C. S. Davidson, Inc. will be inspecting from the street to the cleanout. Mr. Miller will then inspect from the cleanout to the home.

4100 Lincoln Highway East – 4100 Lincoln Highway, LLC: To a question from Mr. Hardman, Mr. Miller advised that C. S. Davidson, Inc. can complete all the inspections for the project [from the lateral into the warehouse], as well as the manholes, etc.

NEW BUSINESS

268 W Beaver St – Sinking Manhole: Mr. Newcomer brought up that there's a sinking manhole in the parking lot behind the old high school [located at 268 W Beaver St]. Mr. Newcomer explained that the manhole is about 20' behind the structure and noted that the manhole cover is sunken in a few inches. It appears as though the riser ring may be broken or collapsed. Mr. Miller commented that he believes that's a private manhole owned by the property-owner and suggested sending the property-owner a letter to inform him of the issue, as the Board is concerned it may become worse. Ms. Polonikas advised that she'd look into whether or not the manhole is private before notifying the property-owner, Mr. Larry Hinkle. Mr. Hardman suggested pulling the as-builts to see the limits of EYCSA's collections system, just to ensure the manhole is private, not public.

Payment of Operating Expenses: Payment of operating expenses for SSSA Numbers 0, 1, & 2, and payroll, in the total amount of \$35,546.38 were unanimously approved.

Next Board Meeting: Monday, November 13, 2023 at 7:00 p.m. at the EYCSA Office, located at 4 West Market Street, Hallam, PA 17406.

ADJOURNMENT:

There being no other business and upon unanimous vote, the meeting was adjourned at 7:51 p.m. and the Board went into executive session to discuss pending litigation in the Vince Card Matter.

Respectfully submitted,



Carl G. Newcomer, Jr.
Secretary

1:01 PM
 10/23/23
 Cash Basis

Eastern York County Sewer Authority
Disbursements
 October 23, 2023

Num	Name	Memo	Original Amo...	Paid Amo...
Oct 23, 23				
11345	Polonikas, Chastity A.		-4,200.82	-4,200.82
11344	Miller, Barry D.		-38.81	-38.81
PA With Oct	Pennsylvania Dept. of Revenue	9126 5315	-173.52	-173.52
Fed Dep ...	United States Treasury	23-2167510	-1,610.78	-1,610.78
11346	ARRO Water Services, LLC	Inv# 9001735; WWTP Operations-Sept 2...	-7,160.09	-7,160.09
11347	C.S. Davidson, Inc.		-1,269.16	-1,269.16
11348	CGA Law Firm		-1,356.00	-1,356.00
11349	Chastity Polonikas-Petty Cash	Oct 2023 Petty Cash	-50.00	-50.00
11350	Comcast	8993 11 575 0129205 & 8993 11 575 0028...	-320.81	-320.81
11351	Dawn Boll	Nov 2023 Office Rent; 4 W Market St	-893.26	-893.26
11352	Environmental Concepts Landsc...	Inv# E645; Weed Cut Large Bank at WW...	-250.00	-250.00
11353	Fulton Bank - Elan Financial Serv...	Fulton Bsns CCard; Oct 2023 Stmtnt	-351.40	-351.40
11354	Kline's Services	Customer Number: 2216398	-9,481.76	-9,481.76
11355	L.A.B.S., Inc.	Inv# 115434; Sept 2023 LABS Tests	-1,488.00	-1,488.00
11356	LYNX Computer Technologies		-889.00	-889.00
11357	Met-Ed	100020086094 & 100019640075	-4,937.60	-4,937.60
11358	Security Fence Co.	Customer No: 03-EASYR	-498.82	-498.82
11359	The York Water Company	Customer No. 59362	-90.00	-90.00
11360	U.S. Bank Equipment Finance	Customer Credit Account Number 18883...	-77.83	-77.83
11361	USIC Locating Services, LLC	Inv# 616641; 9/1/23-9/30/23	-418.72	-418.72
Oct 23, 23				<u>-35,546.38</u>

CASH TRANSACTION SUMMARY REPORT
 October 23, 2023

	BY CHECK
Common Expenses	\$35,411.61
SSSA 0 Expenses	
SSSA 1 Expenses	
SSSA 2 Expenses	134.77
Developer Reimbursable Expenses	
Customer Reimbursable Expenses	
Industry Reimbursable Expenses	
Return of Developer Escrows	
2016 Bank Note	
Checks Total	\$35,546.38
Gross Expenses	\$35,546.38
Unbudgeted Reimbursable Expenses	0.00
2016 Bank Note; Principal & Interest Payment	0.00
Net Budget Expenses	\$35,546.38

EYCSA 2016 ACNB Bank Note Payment Information:

Total Principal paid in FY-2023: \$303,000.00

Total Interest paid in FY-2023: \$39,800.50

Total Balance Remaining on 2016 ACNB Bank Note: \$2,423,000.00



EASTERN YORK RECREATION AUTHORITY

44 Walnut Springs Road, York, PA 17406

Director's Report December 2023

Administration

1. Liability Insurance – updated property addresses
2. 11/11 – SCPAS Board Meeting; Reviewed By-Laws, Rules; Proposal to move League under Next Level Sports
3. Purchased QuickBooks (cloud-based platform)
4. RKL reviewing financial/audit statements

Facility Management

1. Coordinated school gym access (badges) for youth basketball, distributed equipment, uniforms, league paperwork; schedules for participation in three (3) leagues.
2. Awarded AED Buy Down Grant for LWT gym

Recreation Programs & Services

1. Soccer – confirming returning players for spring 2024; updating player accounts
2. 11/12 & 11/19 – Youth Basketball League meetings; 12/2 – Games begin; Setting up Skill Builders (K-2)
3. 12/1 – Sleigh Paint Night (10); 12/2 – Owl Prowl (22)
4. Spring/Summer Programs – Fun4All Camps, Candy Picasso, Line Dancing, Youth Field Hockey Clinics

Budget & Financial

1. LARS Grant - Provided quotes and property summary for facility upgrades at Barshinger
2. 2023 Youth Sport Fee Schedule
3. Updated Give Local York (GLY) profile for new GLY365 year-round donation site
4. Received LeagueSide (UPMC) sponsorship final payment (\$875); Applied for 2024 sponsorship
5. Received Non-Profit Insurance Quote; To review with agent in December for March renewal
6. Established account with Longstretch for discounted field hockey equipment

Community & Public Relations

1. Google Maps – submitted request to update Lower Windsor Township Admin Building location
2. Received men's-sized cleat donation (10+ pair)
3. Placed EYRA bulletin board outside LWT gym
4. Facebook Followers – 1,028 (+6 since last month)

Training & Networking

1. 11/20 – York Area Recreation Directors (YARD) quarterly meeting

On the Calendar

1. 12/8 – GLY365 Webinar
2. 12/18 – SCPAS Board Meeting

Respectfully Submitted,
Jessica Cirilo, Director, CPRP