

Hellam Township Board of Supervisors Meeting Agenda January 2, 2024 6:00 P.M.

1. Opening Agenda

- A. Call to Order/Pledge of Allegiance/Announcement of Executive Session
 - 1) Elect Board Chair
 - 2) Elect Vice Chair

2. Communications from Citizens

3. Appointments

- A. Regional Park Study Task Group Representative
- B. Liaisons (Financial, Personnel, Planning & Zoning, Police, Public Works)
- C. Primary/Alternate Representative to the York Adams Tax Bureau Board of Directors
- D. Primary/Alternate Representative to the York Adams Tax Collection Committee
- E. Voting Delegate and Alternate to the State Convention and Delegates
- F. York County Planning LGAC Representative and Alternate
- G. Emergency Services Committee (Board member, Police and Manager)
- H. Secretary and Treasurer
- I. Assistant Secretary
- J. Assistant Treasurer
- K. Zoning Officer/Code Enforcement
- L. Employee Pension Fund Administrator
- M. York County Hazard Mitigation
- N. Vacancy Board: 1 Vacancy (1 Year Term)
- O. EAC Members (2 for 3 Year terms and 2 Alternates for 3 year terms)
 - Judith Mueller and William Ziegler asked for re-appointment
- P. Building and Construction Code Official
- Q. Sewage Enforcement Officers/Firms
- R. Eastern York County Emergency Management Agency

S. Eastern York County Sewer Authority: (1 for 5 Year Term)

Barry Miller requested re-appointment

4. Planning and Zoning

- A. Appointment of Engineer
- B. Appointment of Zoning Hearing Board Members (1 for 5-year term, 1 Alternate for 3-year term)

Leonard Liephart requested re-appointment

1) Resolution 2024-: Appointment of Zoning Hearing Board Member Fred Owens requested appointment for 3-year alternate term

2) Resolution 2024-xx: Appointment of Zoning Hearing Board Member

5. Planning Commission

(4 for 4-year term; 1 3-year alternate term and 1 alternate vacancy with 1 year remaining)

- A. Devin Winand requests being re-appointed
- B. Rick Cooper requests being re-appointed
- C. Steve Fetrow requests vacating the alternate position with 1-year remaining and be appointed for a 4-year term.
- **D.** Michael Shillott has two remaining years of his term and is asking for appointment to complete the term.

6. Minutes Approval

7. Financial Reports

A. Disbursements Lists for January 2, 2024

8. Manager & Solicitor Reports

A. Appointment of Solicitor

9. Communications from Supervisors

10. Old Business

11. New Business

- A. Resolution 2024-01: Fee Schedule
- B. Resolution 2024-02: Wage/Reimbursement Schedule
- C. Resolution 2024-03: Designation of Depositories/Investment Institutions/Signatories
- D. Resolution 2024-04: Employee Pension Contribution Waiver
- E. Resolution 2024-05: Retention and Destruction of Municipal Records
- F. Resolution 2024-06: Manager Compensation
- G. Proposed Next Meeting Date: January 18, 2024 @ 6:00 pm

Adiournment

Join Zoom Meeting

https://zoom.us/join

ID: 634 220 1697 Passcode: Hellam44

Dial by your location +1 301 715 8592

	t		Requested appointment/reappointment
		2023	2024
	Regional Park Study Task Group Rep.	Supervisor Myers	
B	Liaison Appointments		
	Financial	Supervisor Otterbein	
		Supervisor Myers	
	Personnel	Supervisor Myers	
		Sueprvisor Otterbein	

	Planning & Zoning	Supervisor Conaway	
		Supervisor Otterbein	
	Police	Supervisor Trimmer	
		Supervisor Cox	
	Public Works	Supervisor Conaway	
		Supervisor Cox	
	York Adams Tax Bureau Board of		
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<u>C</u>	Directors Primary	Corina Mann	
	Alternate	Supervisor Trimmer	
	Alternate	Jupet visor i i i i i i i i i i i i i i i i i i i	
	York Adams Tax Bureay Tax Collection		
D	Comm.		
	Primary	Corina Mann	
~ • - • •	Alternate	Supervisor Trimmer	
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E.	State Convention and Delegates		
	Voting Delegate	Supervisor Conaway	
	Alternate Delegate	Supervisor Otterbein	
: 	York County Planning LGAC		
	Primary	Supervisor Otterbein	
	Alternate	Supervisor Myers	
G	Empreson of Consister Committee	Supervisor Trimmer	
	Emergency Services Committee	Supervisor Cox	
		Corina Mann	
H	Secretary/Treasurer	Corina Mann	
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 	Assistant Secretary	Dorinda Nordsick	
 J	Assistant Treasurer	Dorinda Nordsick	

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K	Zoning Officer/Code Enforcement	Jason Test	
L	Employee Pension Fund Administrator	Corina Mann	
M	York County Hazard Mitigation	Michael Shillott	
N	Vacancy Board	Karen Peffley	
0	EAC		
	3-year term	Judith Mueller	Judith Mueller
	3-year term	William Ziegler	William Ziegler
	3-year term (alternate)		
	3-year term (alternate)		
Р	Building and Construction Code Official	Commonwealth Code	
		Bilding Inspectors Underwriters	
Q	Sewage Enforement Officer/Firm	Patrick Buhle	
R	Eastern York County EMA	Supervisor Cox	
·•··		Chief Pollock	
		Corina Mann	
S	Eastern York County Sewer Auth.	Barry Miller	Barry Miller
4A	Engineer	Chad Peters/CS Davidson	
4B	Zoning Hearing Board		
	Member - 4 year term	Leonard Liephart	Leonard Liephart
	Alternate Member - 3 year term		Fred Owens
5A	Planning Commission		
	4 year term	Devin Winand	Devin Winand
	4 year term	Rick Cooper	Rick Cooper
	4 year term	Jay Kokiko	
	2 years remaining on term	Michael Shillott	Michael Shillott
	4 year term	Fred Owens	Steve Fetrow
	3 year alternate term	Vacant	
	1 year remaining on 3 year term	Steve Fetrow	
8A	Solicitor	Bradley Leber	
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