



**Hellam Township Board of Supervisors
Meeting Agenda
January 2, 2024
6:00 P.M.**

1. Opening Agenda

- A. Call to Order/Pledge of Allegiance/Announcement of Executive Session
 - 1) Elect Board Chair
 - 2) Elect Vice Chair

2. Communications from Citizens

3. Appointments

- A. Regional Park Study Task Group Representative
- B. Liaisons (Financial, Personnel, Planning & Zoning, Police, Public Works)
- C. Primary/Alternate Representative to the York Adams Tax Bureau Board of Directors
- D. Primary/Alternate Representative to the York Adams Tax Collection Committee
- E. Voting Delegate and Alternate to the State Convention and Delegates
- F. York County Planning LGAC Representative and Alternate
- G. Emergency Services Committee (Board member, Police and Manager)
- H. Secretary and Treasurer
- I. Assistant Secretary
- J. Assistant Treasurer
- K. Zoning Officer/Code Enforcement
- L. Employee Pension Fund Administrator
- M. York County Hazard Mitigation
- N. Vacancy Board: 1 Vacancy (1 Year Term)
- O. EAC Members (2 for 3 Year terms and 2 Alternates for 3 year terms)
Judith Mueller and William Ziegler asked for re-appointment
- P. Building and Construction Code Official
- Q. Sewage Enforcement Officers/Firms
- R. Eastern York County Emergency Management Agency

S. Eastern York County Sewer Authority: (1 for 5 Year Term)

Barry Miller requested re-appointment

4. Planning and Zoning

A. Appointment of Engineer

B. Appointment of Zoning Hearing Board Members (1 for 5-year term, 1 Alternate for 3-year term)

Leonard Liephart requested re-appointment

1) Resolution 2024-: Appointment of Zoning Hearing Board Member

Fred Owens requested appointment for 3-year alternate term

2) Resolution 2024-xx: Appointment of Zoning Hearing Board Member

5. Planning Commission

(4 for 4-year term; 1 3-year alternate term and 1 alternate vacancy with 1 year remaining)

A. Devin Winand requests being re-appointed

B. Rick Cooper requests being re-appointed

C. Steve Fetrow requests vacating the alternate position with 1-year remaining and be appointed for a 4-year term.

D. Michael Shillott has two remaining years of his term and is asking for appointment to complete the term.

6. Minutes Approval

7. Financial Reports

A. Disbursements Lists for January 2, 2024

8. Manager & Solicitor Reports

A. Appointment of Solicitor

9. Communications from Supervisors

10. Old Business

11. New Business

A. Resolution 2024-01: Fee Schedule

B. Resolution 2024-02: Wage/Reimbursement Schedule

C. Resolution 2024-03: Designation of Depositories/Investment Institutions/Signatories

D. Resolution 2024-04: Employee Pension Contribution Waiver

E. Resolution 2024-05: Retention and Destruction of Municipal Records

F. Resolution 2024-06: Manager Compensation

G. Proposed Next Meeting Date: January 18, 2024 @ 6:00 pm

Adjournment

Join Zoom Meeting

<https://zoom.us/join>

**ID: 634 220 1697
Passcode: Hellam44**

**Dial by your location
+1 301 715 8592**

		2023	Requested appointment/reappointment 2024
A	Regional Park Study Task Group Rep.	Supervisor Myers	
B	Liaison Appointments		
	Financial	Supervisor Otterbein Supervisor Myers	
	Personnel	Supervisor Myers Supervisor Otterbein	
	Planning & Zoning	Supervisor Conaway Supervisor Otterbein	
	Police	Supervisor Trimmer Supervisor Cox	
	Public Works	Supervisor Conaway Supervisor Cox	
C	York Adams Tax Bureau Board of Directors		
	Primary	Corina Mann	
	Alternate	Supervisor Trimmer	
D	York Adams Tax Bureau Tax Collection Comm.		
	Primary	Corina Mann	
	Alternate	Supervisor Trimmer	
E.	State Convention and Delegates		
	Voting Delegate	Supervisor Conaway	
	Alternate Delegate	Supervisor Otterbein	
F	York County Planning LGAC		
	Primary	Supervisor Otterbein	
	Alternate	Supervisor Myers	
G	Emergency Services Committee	Supervisor Trimmer Supervisor Cox Corina Mann	
H	Secretary/Treasurer	Corina Mann	
I	Assistant Secretary	Dorinda Nordsick	
J	Assistant Treasurer	Dorinda Nordsick	

