

HELLAM TOWNSHIP STAFF REVIEW, ZONING CASE AND SALDO SCHEDULES - 2024

2024 dates are *anticipated* only - all dates are subject to change
Forms available online at www.hellamtownship.com or at the Hellam Township Office

ZONING HEARING BOARD Appeals, Special Exceptions and Variances	Application Filing Deadline	Planning Commission	Revision Filing Deadline	Zoning Hearing Board
	January 2, 2024	January 11, 2024	January 18, 2024	January 23, 2024
	January 29, 2024	February 8, 2024	February 15, 2024	February 27, 2024
	March 4, 2024	March 14, 2024	March 21, 2024	March 26, 2024
	April 1, 2024	April 11, 2024	April 18, 2024	April 23, 2024
	April 29, 2024	May 9, 2024	May 16, 2024	May 28, 2024
	June 3, 2024	June 13, 2024	June 20, 2024	June 25, 2024
	July 1, 2024	July 11, 2024	July 18, 2024	July 23, 2024
	July 29, 2024	August 8, 2024	August 15, 2024	August 27, 2024
	September 3, 2024	September 12, 2024	September 19, 2024	September 24, 2024
	September 30, 2024	October 10, 2024	October 17, 2024	October 22, 2024
	November 4, 2024	November 14, 2024	November 21, 2024	November 26, 2024
	December 2, 2024	December 12, 2024	December 19, 2024	December 23, 2024

*Cases involving planning issues may be required to go before the Planning Commission and the Zoning Hearing Board

BOARD OF SUPERVISORS Conditional Use	Application Filing Deadline	Planning Commission	Revision Filing Deadline	Board of Supervisors
	January 2, 2024	January 11, 2024	January 31, 2024	February 15, 2024
	January 29, 2024	February 8, 2024	March 6, 2024	March 21, 2024
	March 4, 2024	March 14, 2024	April 3, 2024	April 18, 2024
	April 1, 2024	April 11, 2024	May 1, 2024	May 16, 2024
	April 29, 2024	May 9, 2024	June 5, 2024	June 20, 2024
	June 3, 2024	June 13, 2024	July 5, 2024	July 20, 2024
	July 1, 2024	July 11, 2024	July 31, 2024	August 15, 2024
	July 29, 2024	August 8, 2024	September 4, 2024	September 19, 2024
	September 3, 2024	September 12, 2024	October 2, 2024	October 17, 2024
	September 30, 2024	October 10, 2024	November 6, 2024	November 21, 2024
	November 4, 2024	November 14, 2024	December 4, 2024	December 19, 2024
	December 2, 2024	December 12, 2024	January 2, 2025	January 16, 2025

All Hearings - Fourteen (14) sets are required. All plans must be folded.

SUBDIVISION AND LAND DEVELOPMENT SCHEDULE (Plan Review)					
Application & Plan Filing Deadline	In-House Staff Review	Revised Plan Filing Deadline	Planning Commission	Revised Plan Filing Deadline	Board of Supervisors
December 4, 2023	December 19, 2023	December 27, 2023	January 11, 2024	January 31, 2024	February 15, 2024
January 2, 2024	January 16, 2024	January 24, 2024	February 8, 2024	March 6, 2024	March 21, 2024
February 5, 2024	February 21, 2024	February 28, 2024	March 14, 2024	April 3, 2024	April 18, 2024
March 4, 2024	March 19, 2024	March 27, 2024	April 11, 2024	May 1, 2024	May 16, 2024
April 1, 2024	April 16, 2024	April 24, 2024	May 9, 2024	June 5, 2024	June 20, 2024
May 6, 2024	May 21, 2024	May 30, 2024	June 13, 2024	July 3, 2024	July 18, 2024
June 3, 2024	June 18, 2024	June 26, 2024	July 11, 2024	July 31, 2024	August 15, 2024
July 1, 2024	July 16, 2024	July 24, 2024	August 8, 2024	September 4, 2024	September 19, 2024
August 5, 2024	August 20, 2024	August 28, 2024	September 12, 2024	October 3, 2024	October 17, 2024
September 3, 2024	September 18, 2024	September 26, 2024	October 10, 2024	November 5, 2024	November 21, 2024
October 7, 2024	October 16, 2024	October 23, 2024	November 14, 2024	December 4, 2024	December 19, 2024
November 4, 2024	November 20, 2024	December 2, 2024	December 12, 2024	January 2, 2025	January 17, 2025
December 2, 2024	December 17, 2024	December 30, 2024	January 10, 2025	February 6, 2025	February 21, 2025

Please note: Should there be a lapse within the timeline, your plan will start over, following the next initial submission timeline.

Submission & Recording Requirements

Copies to be Submitted with Application for In-House Staff Review	All plans must be received by end of day (4:30 pm) of the filing deadline date. NO plans and/or plan revisions will be accepted or considered for review after the filing deadline date - no exceptions. Staff may recommend additional In-House reviews if there are numerous outstanding or unaddressed issues on a plan prior to Planning Commission review. Once plans are signed/approved, applicant is required to record final approved plan(s) and provide the Township with the recording information; one (1) paper original; and a PDF file.	Revised Copies to be Submitted for Planning Commission & Board of Supervisors
Two (2) full size, one (1) ledger to Twp; One (1) electronic to Twp Engineer*; One (1) full size to YCPC		Two (2) full size, twelve (12) ledger size to Township (1) electronic Township Engineer*

*Applicant is responsible for all submissions to Township Engineer (electronic) and York County Planning Commission (YCPC)

Township Engineer: Chad Peters, C.S. Davidson, Inc., 38 N. Duke Street, York, PA 17401 (CDP@csdavidson.com)

NOTE - All plans must be folded - rolled plans will not be accepted

<p>➡ In-House Staff Review - meets the 3rd Tuesday of each month beginning at 9:00 a.m.</p> <p>➡ Planning Commission - meets the 2nd & 4th Thursday of each month beginning at 6:00 p.m. * EXCEPT IN NOVEMBER 2024</p> <p>➡ Board of Supervisors - meets the 1st & 3rd Thursday of each month beginning at 6:00 p.m. - *EXCEPT IN JANUARY 2024 plans reviewed 2nd meeting of month</p> <p>➡ Zoning Hearing Board - meets the 4th Tuesday of each month, as needed, at 6:00 p.m. * EXCEPT DECEMBER 2024</p>
<p>All meetings dates are subject to change. Any date that occurs on a weekend or a Township holiday will be modified to the following Township business day. All meeting dates after the end of the calendar year are estimated and will be set at the Board of Supervisors organizational meeting on the first Monday of the following calendar year. Other dates will be modified to accommodate any changes in PC or BOS meeting dates. All meetings will take place at the Hellam Township Municipal Building located at 35 Walnut Springs Road, York, PA 17406, Telephone (717) 434-1300, Fax (717) 434-1301, jtest@hellamtownship.com</p>