

<b>Board of Fire Commission Meeting Minutes</b>		<b>Date: March 18, 2024 Time: 5:00 p.m. Location: Fire Department Headquarters</b>	
Meeting called by:	Chairman Mettey	Note taker: D. Glenn	
Type of meeting:	Regular Monthly	Timekeeper: D. Glenn	
Facilitator:	Chief Kadlewicz		<b>APPROVED</b>
Attendees:	Jeffrey Trask, Nelson Lopez, George Mettey		
Absent::			
Staff in Attendance:	Chief John Kadlewicz and Dale Glenn		
Also: Ivan Del Valle, Edwin Rodriguez			
<b>A. Opening of Meeting</b>		Chairman Trask	Time: 5:00 p.m.
<p>Discussion: #1 on the agenda Commissioner Trask opened the meeting of the Board of Fire Commissioners with a verbal roll call of those present along with the pledge of allegiance and a prayer.</p> <p>#2 agenda item – Minutes: The Board of Fire Commissioners reviewed the minutes from February 12, 2024.</p> <p>#3 on the agenda – Fire Chief’s Report:</p> <ul style="list-style-type: none"> <li>• Injured on Duty/Light Duty/Administrative Duty/Administrative Leave</li> <li>• Overtime Expenditures</li> </ul> <p>#4 Old Business – Local 1693 submitted to the Board of Fire Commissioners their intent to move to Step 3 of the Grievance process and file for arbitration. Grievance #2024-01</p> <ul style="list-style-type: none"> <li>• Windows at Station #3 – still leaking and looking into having the building pressurized to find where the leaks are within the building. Fire Station study to find out where these issues are and make determinations to how to fix them.</li> <li>• Schermerhorns – They have received their Certificate of Inspection and their hood is compliant.</li> </ul> <p>#5 New Business – Firefighter requesting an extension of EMT Certification for a period of 1 year. He is completing his class study and is determined to receive his certification by the summer.</p> <ul style="list-style-type: none"> <li>• Grievance 2024-01 updated by Fire Chief Kadlewicz has moved out of arbitration and filed with Civil Service. The Hearing is at the DLR May 3<sup>rd</sup> and 17<sup>th</sup>, 2024.</li> <li>• April meeting date needs to be changed as the 15<sup>th</sup> is a holiday. The Fire Chief is unavailable on April 22<sup>nd</sup>. Date chosen is on April 29<sup>th</sup>, 2024.</li> <li>• Instituting a hearing officer to handle grievances and other issues that would require an investigation and evidentially a hearing to make determinations and subsequently offer a recommendation based upon evidence/information gathered. The Board of Fire Commissioners has decided to keep things as they are now and not go forth on this as an avenue.</li> </ul> <p>#6 Executive Session</p> <p>#7 Adjourn Meeting</p>			

**Motions**

Motions: Commissioner Trask entertained a motion to accept the minutes from February 12, 2024, Commissioner Lopez made the motion and was 2<sup>nd</sup> by Commissioner Mettey; motion carried

Commissioner Trask entertained a motion to accept the Fire Chief's report, Commissioner Lopez made the motion and was 2<sup>nd</sup> by Commissioner Mettey; motion carried.

Commissioner Trask entertained a motion to approve the request to extend the EMT Certification for the period of (1) year, Commissioner Lopez made the motion and was 2<sup>nd</sup> by Commissioner Mettey; motion carried. Roll call vote Commissioner Trask yes, Commissioner Lopez yes, Commissioner Mettey yes.

Commissioner Trask entertained a motion to adjourn, Commissioner Lopez made the motion and was 2<sup>nd</sup> by Commissioner Mettey; motion carried. Meeting adjourned at 5:30 p.m.