

Board of Fire Commission Meeting Minutes		Date: May 20, 2024 Time: 5:00 p.m. Location: Fire Department Headquarters	
Meeting called by:	Chairman Mettey	Note taker: D. Glenn	
Type of meeting:	Regular Monthly	Timekeeper: D. Glenn	
Facilitator:	Chief Kadlewicz		APPROVED
Attendees:	Jeffrey Trask, Nelson Lopez, George Mettey		
Absent::			
Staff in Attendance:	Chief John Kadlewicz and Dale Glenn		
Also: Randal Ramirez, Edwin Rodriguez, Matthew Cadieux, Curtis Carter, William Alicea			
A. Opening of Meeting		Chairman Trask	Time: 5:19 p.m.
<p>Discussion: #1 on the agenda Commissioner Trask opened the meeting of the Board of Fire Commissioners with a verbal roll call of those present along with the pledge of allegiance and a prayer by Commissioner Mettey.</p> <p>#2 agenda item – Minutes: The Board of Fire Commissioners reviewed the minutes from April 29, 2024</p> <p>#3 on the agenda – Fire Chief’s Report:</p> <ul style="list-style-type: none"> • Injured on Duty/Light Duty/Administrative Duty/Administrative Leave • Overtime Expenditures • On April 30, 2024 a TR-1 was submitted in the amount of \$30,000 to cover overtime until the end of the fiscal year. • Budget hearing with City Council is scheduled for May 28, 2024 – will review and make adjustments as needed based upon cuts. <p><u>Taken out of order</u></p> <p>#5 New Business EMT Certification lapsed – Firefighter has to submit documentation to the National Registry of EMT. Will return at next months meeting to update the board.</p> <p><u>Resumed Agenda</u></p> <p>#4 Old Business - 3 Candidates to be Interviewed for (1) Fire Lieutenant Position. All candidates were asked the same questions.</p>			
<p>Motions: Commissioner Trask entertained a motion to accept the minutes but excluding the Executive Session due to sensitive nature regarding medical from April 29, 2024, Commissioner Lopez made the motion and was 2nd by Commissioner Mettey; motion carried. Executive Session minutes will remain unapproved.</p> <p>Commissioner Trask entertained a motion to accept the Fire Chief’s report, Commissioner Lopez made the motion and was 2nd by Commissioner Mettey; motion carried.</p> <p>Commissioner Trask entertained a motion to take agenda item #5 out of order, Commissioner Mettey made the motion and was 2nd by Commissioner Lopez; motion carried.</p> <p>Commissioner Trask entertained a motion to appoint Firefighter Edwin Rodriguez to the position of Fire Lieutenant, Commissioner Mettey made the motion and was 2nd by Commissioner Lopez; motion carried. Roll call vote Commissioner Trask yes, Commissioner Mettey yes and Commissioner Lopez yes. Unanimous decision</p> <p>Commissioner Trask entertained a motion to adjourn, Commissioner Mettey made the motion and was 2nd by Commissioner Lopez; motion carried. Meeting adourned at 5:56pm</p>			

Monday, June 17, 2024

Light Duty

1 Firefighter – returning to duty 6/22/24

FMLA

2 Firefighters - intermittent

Overtime Budget	\$415,000.00
Transfer In	\$56,841.00
Revised Budget	\$471,841.00
Currently expended	\$422,264.53
Available balance	\$49,576.47
Average Expended per Pay Period	\$16,890.58 (Bi-Weekly)
Last Pay period	\$25,800.08