



Joshua Garcia, Mayor

Kevin Lagimonier, Building Commissioner

CITY OF HOLYOKE

BUILDING DEPARTMENT

PERIODIC INSPECTION CHECKLIST FOR OWNERS OF 3-FAMILY DWELLINGS

#	DESCRIPTION	DONE
1	ADMINISTRATIVE: Test reports for emergency lights, fire alarms, sprinklers, etc. have been submitted	
2	ADMINISTRATIVE: Property is readily identifiable from the street	
3	ADMINISTRATIVE: Fire escape / egress certification on file within 5 years	
4	BUILDING CONDITIONS: General Maintenance (walkways, free of trip hazards, debris, etc.)	
5	DOORS: Exit doors are side swinging and do not require the use of excessive force	
6	DOORS: Exit doors are readily operable without the use of a key, special knowledge or effort and flush bolts or surface bolts are not used.	
7	EXITS: The minimum number of exits from building and number of doorways from room are provided	
8	STAIRS: Exit stairs, fire escapes and decks are maintained in a safe condition. Attachments to buildings are provided	
9	STAIRS: Handrails/guardrails are properly maintained in safe condition	
10	LIGHTING: Interior emergency lighting is provided and operable (of any space required to have more than 1 exit)	
11	LIGHTING: Exit signs are provided, where required and operational	
12	DETECTION: Carbon Monoxide (CO) detectors are installed and have been properly tested	
13	DETECTION: Smoke/fire detectors are properly located and operable	
14	FIRE PROTECTION: Fire extinguishers are present and recently tested as required	
15	BOILERS/FURNACES: Combustibles are clear from boilers/furnaces	

NOTES

CITY HALL ANNEX 20 Korean Veterans Plaza • Room 300 • Holyoke, MA 01040

CALL 413-322-5600 **QUESTIONS?** Visit us online at www.holyoke.org/departments/building

Birthplace of Volleyball