



**City of Holyoke Office for Community Development
FY2018 Consolidated Plan Schedule
2018 Annual Plan Development
in conjunction with 2015-2019 Consolidated Plan
Holyoke-Chicopee-Westfield HOME Consortium**

Date	Action
Tuesday December 12, 2017 11:30 a.m. EST- City Hall Annex 4 th Flr	Brown Bag CDBG Application Workshop
Wednesday November 29, 2017	Publish first notice of First Public Hearing and Citizens Advisory Council (CAC) meeting.
Wednesday December 6, 2017	Publish second notice of First Public Hearing and Citizens Advisory Council (CAC) meeting.
Wednesday December 13, 2017 5:30 p.m. EST- City Hall Annex 4th Flr	Joint First Public Hearing/CAC Meeting
Wednesday December 13, 2017	CDBG Public Services Proposal Forms and CDBG Non-Public Services Proposal Forms available.
Thurs Dec. 14, 2017-Tues Jan. 9, 2018	Technical assistance available for proposals.
Tuesday January 16, 2018-3:00 pm EST	All CDBG Proposals due. <i>(no extensions)</i>
Friday January 19, 2018	FY2018 CDBG Proposal Books distributed to CAC, City Council, Mayor.
Monday February 5, 2018 Tuesday February 6, 2018 5:30 p.m. EST- Holyoke Public Library	CAC Meetings to review proposals and issue FY2018 CDBG allocation recommendations. Meet as needed.
By Thursday February 15, 2018	First Mayoral FY2018 CDBG allocations due
Friday February 16, 2018	FY2018 CDBG Allocations Spreadsheet to City Clerk
Week of February 26, 2018	DGR Sub-Committee meeting to review and issue FY2018 CDBG allocation recommendations
Tuesday March 6, 2018	City Council meeting to review and issue FY2018 CDBG allocation recommendations
Wednesday March 14, 2018	Draft FY2018 Annual Plan available; Thirty day public comment period opens.
Friday March 16, 2018	Publish first notice of Second Public Hearing.
Friday March 23, 2018	Publish second notice of Second Public Hearing.
Wednesday April 11, 2018 5:30 p.m. EST- City Hall Annex 4th Flr	Public Hearing on draft FY2018 Annual Plan
Spring 2018 (tentative)	Issue HOME Funds RFP for housing development.
Monday April 16, 2018	Thirty day public comment period closes.
By Monday April 23, 2018	Final Mayoral FY2018 CDBG allocations due.
Early May 2018	Finalize FY2018 Annual Plan.
Wednesday May 9, 2018	FY2018 Annual Plan due to HUD in IDIS.
Thursday June 7, 2018 (pm) Tuesday June 12, 2018 (am)	Mandatory Sub-Recipient Training for all FY2018 CDBG funded agencies (Attend one session)
Friday August 31, 2018	Issue draft FY2017 Consolidated Annual Performance Evaluation Report for 15 day public comment period.
Monday September 24, 2018	FY2017 CAPER due to HUD in IDIS.

Bold are public hearings/meetings.