

COA

Certificate of Appropriateness

PUBLIC HEARING NOTICE

FAIRFIELD HISTORIC DISTRICT

PROPOSED ACTION: _____

PROPERTY ADDRESS _____

APPLICATION NUMBER _____

DATE & TIME OF HEARING: _____

HEARING LOCATION: _____

FOR FURTHER INFORMATION CALL: _____

City of Holyoke Historic Commission

Application for Certificate

Pursuant to the Historical District Acts (Massachusetts General Laws, Chapter 40C, as amended) and the Holyoke Code of Ordinances (Chapter 18, Article III), application is hereby made for certification of proposed exterior work within the Fairfield Avenue Historic District.

1. Date of Application: _____

2. Property Location: _____
Assessor's Map and lot number: _____

3. Owner:

Name: _____
Address: _____
Telephone number: (Day) _____ (Evening) _____
Signature: _____

4. Applicant:(If different from owner)

Name: _____
Address: _____
Telephone number: (Day) _____ (Evening) _____
Signature: _____

5. Type of Certification Requested: (Check One)

☐ **Appropriateness:** For approval of exterior work (on a building, structure, or site) which will be visible from a public way. (Skip section 11)

☐ **Hardship:** For a waiver of requirements due to financial hardship or other unusual circumstances. (Complete section 11)

☐ **Non-Applicability:** For changes that affect features not controlled by the Commission (Skip section 11)

6. Type of Work to be done: (Check all that apply)

- ☐ Restoration: Repair of decayed or damaged material, maintaining original structure
- ☐ Reconstruction: Duplication of missing materials or elements to match original design
- ☐ Alteration: Change material or design
- ☐ Demolition: Total or Partial (describe below)
- ☐ New Construction: Infill buildings or new additions
- ☐ Relocation: Moving building or structure to or from another site
- ☐ Erection of a Sign, Marquee or Architectural Device
- ☐ Other (describe below)

Description for Section 6:

7. Affected Exterior Elements (describe all applicable)

<u>Element</u>	<u>Existing Material</u>	<u>Proposed Material</u>
Foundation	<hr/>	<hr/>
Siding	<hr/>	<hr/>
Windows	<hr/>	<hr/>
Awnings	<hr/>	<hr/>
Shutters	<hr/>	<hr/>
Doors	<hr/>	<hr/>
Trim (Window, door, or decorative)	<hr/>	<hr/>
Roof	<hr/>	<hr/>
Gutter or Leaders	<hr/>	<hr/>
Dormers	<hr/>	<hr/>
Skylights	<hr/>	<hr/>
Chimneys	<hr/>	<hr/>
Porches/Decks	<hr/>	<hr/>
Stairways	<hr/>	<hr/>
Railings/Grilles	<hr/>	<hr/>
Utilities	<hr/>	<hr/>
Fences and Walls	<hr/>	<hr/>
Sitework	<hr/>	<hr/>

8. Description of Proposed Work:

9. Dates of Anticipated Work:

From: _____

To: _____

10. Required Documentation to be attached:

- ☐ Plans/scale drawings
- ☐ Existing and proposed site or plot plans
- ☐ Existing conditions photographs of structure(s) and areas affected
- ☐ Material Samples and/or product literature
- ☐ Other _____

11. Application of Hardship

If this is an application for a Certificate of Hardship, explain on a separate sheet the reasons why:

- a. Failure of the Commission to approve the application will involve substantial hardship;
- b. No substantial detriment to the public welfare would result from the approval of the application;
- c. Approval of the application would not result in substantial derogation from the intent and purposes of the Massachusetts Historic District Act and the Holyoke Historic District Ordinance.

If applicable, a statement from the Building Inspector that the type of work proposed is necessary immediately to insure public safety.