

The City of Holyoke Building
Department
20 Korean Veterans Plaza
Room 300
Holyoke, MA 01040
413-322-5600 www.holyoke.org

APPLICATION TO AMEND/RENEW BUILDING PERMIT

Existing Permit # _____
Approximate % of Work _____ Complete To Date: _____
Address of Work: _____

CHECK ALL THAT APPLY

RENEWAL OF PERMIT

Date Original Permit Issued: _____ Expiration Date _____
List any previous renewal dates:

CHANGE IN SCOPE OF WORK

On Original Permit - Description of work to be done

Proposed Changes - Description of changes to original permit. (Attach additional pages, if necessary). Duplicate plans and/or a plot plan of revisions must be filed with this application

Change in Total Work Area: _____ (Sq/Ft) **Renewal fee \$40**
If Sq/Ft is increased please refer to fee schedule

CHANGE IN CONTRACTOR OR DESIGN PROFESSIONAL

(check one) Architect Engineer Contractor Other

Original Permit:

Name: _____
Address: _____
Phone: _____ License No. _____ Email _____

Proposed Change:

Name: _____

Address: _____

Phone: _____ License No. _____ Email _____

Detail work completed by Contractor/Design Professional

Signature of owner _____ Print _____

Name: _____ Date: _____

Email _____

If Application Is Made By Other Than The Owner:

I, as Owner of the subject property, hereby authorize _____
to act on my behalf, in all matters relative to work authorized by this building permit application.

Print Owner's Name (Electronic Signature)

Date

By entering my name below, I hereby attest under the pains and penalties of perjury that all of the information contained in this application is true and accurate to the best of my knowledge and understanding.

MUST BE SIGNED by Owner or Authorized Agent

Date

OWNER EMAIL

Office Use Only

Signatures that were required for original permit may also be required for amendments

Fee: _____ Check No: _____ Received By _____ Date: _____

Approved By: _____ Date: _____