



Mayor Alex B. Morse

City of Holyoke

Robert Peirent, P.E. City Engineer

Department of Public Works

BUILDING PERMIT REQUIREMENTS

The following is a list of permits or other items that in general will be required or issued from the Department of Public Works / Engineering Department prior to the issuance of a Building Permit:

1. ASSESSORS MAP-BLOCK-LOT #
2. ASSIGN STREET ADDRESS
3. EASEMENTS
4. SEWER ENTRANCE FEE PAYMENT
(refer to sewer entrance fee schedule)
5. STORMWATER PERMIT (LARGE/SMALL)
(refer to stormwater regulations)
6. GROUNDWATER / STORMWATER DISCHARGE PERMIT
7. LICENSE OF ENCUMBERANCE
8. DRIVEWAY PERMIT / CURB CUT
(refer to driveway standards)
9. ROAD OPENING PERMIT
10. TRENCH PERMIT
11. RIGHT OF WAY OCCUPANCY PERMIT
12. PROJECTIONS IN OR OVER STREET OR SIDEWALK PERMIT

Please contact the City Engineer to review each item's applicability.